Minutes IT Committee	Thursday, Sept 26, 2019 L-201 2pm – 3pm

Type of Meeting: *Regular*
Note Taker: *Jana Crawford*
Please Review/Bring: *Agenda and Minutes*
In Attendance: *Richard Shaw, Lisa O'Leary, Bill Carlson, Deborah Sanchez, Laureano Flores, Jimmie Bowen, Michele Lathrop, Mike Wilmes, Rianne Palecpec by phone: Dr. Casey Scudmore, LaDonna Trimble*

Committee Members:
Richard Shaw, ITS Executive Director
Lisa O'Leary, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
Rick Motawakel, Academic Senate
Jimmie Bowen, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional Research
Michele Lathrop, Classified – Academic Development
Vacant – Classified – Student Services
Denise Anderson – Classified – Business Services
Lisa O'Leary – Classified Union
Bill Carlson – Classified CMS
Rianne Palecpec – ASO Student
Laureano Flores – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

Items	Person	Notes
I. Welcome	Chair	
II. Approval of Sept 12, 2019 Minutes	All	*To be approved at the next meeting.*
III. Unauthorized Software Discovery	Chair	**Issues Discussed:** *ITS discovered evidence of unauthorized software installed on our network. There is no evidence of inappropriate access at this point in the investigation. In the interests of transparency, an email was sent to all employees informing them of the ongoing investigation. As information develops, an update will be sent out.*

IV. Refresh – first pass	Chair	**Issues Discussed:**
		Approximately 160 faculty & staff work stations and 300 computer lab work stations around campus are due for refresh. *Chip sets in the older computers do not support virtualization.* *Rick Shaw will be working with Laureano Flores to receive Perkins and/or Strong Workforce funding to cover some of the refresh.*
V. Other Issues	All	**Issues Discussed:** *None*
FUTURE MEETING DATES: Fall 2019: 10/10, 10/24, 11/14, 12/12, Spring 2020: 2/27, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28 Summer 2020: 6/11, 7/9 (if needed)		