

**Antelope Valley College**  
**Associated Student Organization**  
**Executive Council Minutes**

**3041 West Ave. K, Lancaster, CA 93536**

**SSV 151, 9:00AM**

**March 21, 2014**

**The Executive Council of the Antelope Valley College met on March 21, 2014. For more information, please contact Associated Student Organization President Chris Dundee 722-6300 ext 6160.**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 9:07am

1.2 Pledge of Allegiance: Lead by Giovanna Sanchez

1.3 Roll Call:

President – Chris Dundee - Present

Vice President, Academic Affairs – Giovanna Sanchez - Present

Vice President, Student Services – Keziah Arnold -Present

Vice President, Public Relations – Rieana Paul - Present

Vice President, Club Affairs - Irene Montalban - Absent

Treasurer – Manuel Martinez - Present

Secretary – Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services– Faith Hobby -- Present

Health Sciences – Patrick Truong – Present

Mathematics, Science and Engineering – Jose Sanchez - Absent

Social and Behavioral Sciences and Business, Computer Studies and Economic Development –

Nathan Skadsen - Absent

Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Absent

Student Development and Services - Shyann Blanco – Absent

Technical Education – Raul Curiel – proxy Russell Bierle -- Present

Visual and Performing Arts and Physical Education – Kimberly Garcia – Present

Membership is 15, Quorum is 9, 10 were present, Quorum is established.

Student Trustee – Russell Bierle -- Present

Advisor - Dr. Jill Zimmerman -- Present

Accounting Assistant - Nancy Blundell -- Absent

Students - Skills Club Representative Shawn Smith

1.4 Adoption of the Agenda

Moved to adopt the agenda by Rieana Paul, seconded by Megan Turrill. Motion passes 9/0/0.

### 1.5 Approval of the Minutes - 3/21/14

Moved to approve the minutes for 3/21/14 by Megan Turrill, seconded by Rieana Paul. Motion passes 9/0/0.

### 1.6 Approval of Financial Report

Financial Report read out to members present by Manuel Martinez.

Vice President Rieana Paul asked if the grant proposals approved in the previous week had been accounted for under the grant proposal line. President Dundee stated that the report showed the encumbered amount and that he was not sure whether it showed these grants or not.

Moved to approve the Financial Report for July 31, 2013 to March 21, 2014 by Giovanna Sanchez, seconded by Megan Turrill. Motion passes 9/0/0.

Moved to revisit roll call to include Senator Shyann Blanco by Giovanna Sanchez, seconded by Rieana Paul. Motion passes 9/0/0.

#### Roll Call:

President – Chris Dundee - Present

Vice President, Academic Affairs – Giovanna Sanchez - Present

Vice President, Student Services – Keziah Arnold -Present

Vice President, Public Relations – Rieana Paul - Present

Vice President, Club Affairs - Irene Montalban - Absent

Treasurer – Manuel Martinez - Present

Secretary – Megan Turrill - Present

#### Senator:

Counseling and Matriculation and Enrollment Services– Faith Hobby - Present

Health Sciences – Patrick Truong – Present

Mathematics, Science and Engineering – Jose Sanchez - Absent

Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Nathan Skadsen - Absent

Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Absent

Student Development and Services - Shyann Blanco – Present

Technical Education – Raul Curiel – proxy Russell Bierle -- Present

Visual and Performing Arts and Physical Education – Kimberly Garcia – Present

Membership is 15, Quorum is 9, 11 were present, Quorum is established.

Student Trustee – Russell Bierle -- Present

Advisor - Dr. Jill Zimmerman -- Present

Accounting Assistant - Nancy Blundell -- Absent

Students - Skills Club Representative Shawn Smith

## II. PUBLIC FORUM

Skills Club Representative Shawn Smith spoke to ASO members about the Skills USA State Leadership and Skills Conference in San Diego which the AVC Skills Club would like to send

12-13 club members and an advisor to. Representative Smith told ASO members that the club was going to be asking for ASO to be covering some of the cost of this event. The total cost will include a bus, hotel rooms, entrance, and food. Dr. Zimmerman and President Dundee reminded Smith that ASO was not able to respond to this request unless placed under ASO Events.

### III. ACTION ITEMS

#### 3.1 ASO Appointments

Dr. Zimmerman informed ASO members that Vice President Rieana Paul is not able to commit to the Executive Director of Public Relations and Marketing Hiring Committee and that the committee was being very kind and waiting for a new representative to commit. Dr. Zimmerman asked members who would be interested. Senator Shyann Blanco stated that she would like to take over the representative position.

Moved to appoint Shyann Blanco to the Executive Director of Public Relations and Marketing Search Committee by Faith Hobby, seconded by Russell Bierle. Motion passes 10/0/0.

Dr. Zimmerman stated that as discussed in the previous meeting, a position for an ASO representative for the Measure R oversight committee was open and waiting to be filled. Secretary Megan Turrill had expressed her interest in sitting on this committee earlier in the week.

Moved to appoint Megan Turrill to the Measure R Oversight committee by Manuel Martinez, seconded by Rieana Paul. Motion passes 10/0/0.

Dr. Zimmerman stated that there was an opening for an ASO representative on the newly formed Student Equity Plan Subcommittee. Dr. Z had hoped that treasurer Manuel Martinez would be able to pick up the position but he had not. The purpose of the subcommittee is to check schoolwide data for any disparity when it comes to race, age, gender, or disability status. Senator Shyann Blanco expressed interest in being the representative on this subcommittee and mentioned that if the subcommittee could meet Mondays, that would be best for her.

Moved to appoint Shyann Blanco to the Student Equity Plan Subcommittee by Rieana Paul, seconded by Keziah Arnold. Motion passes 10/0/0.

#### 3.2 Grant Proposals

Student Activities Council (SAC) Representative Kimberly Delacoste stated that SAC had a question about their grant proposal that had been approved on January 4th. They wanted to know if it was alright with ASO if SAC designated some of the money approved to items other than mentioned when the grant proposal was approved. ASO members agreed by consensus that it was alright if SAC did this with the grant money.

Dr. Zimmerman explained the grant proposal process to Skills Club Representative Shawn Smith. In the previous week, the club had tried to get a BBQ event approved but had not been able to due to short notice and inappropriately filed paperwork. Dr. Zimmerman brought up the unfortunate example of the CNSA's recent grant proposal, which did not go through due to lack of an advisor, lack of necessary communication within the club, and the fact that a club is not allowed to travel out of state without approval by the Antelope Valley College Board of Trustees. Dr. Zimmerman mentioned that after the meeting herself and President Dundee may be able to help Representative Smith understand the ASO and Inter Club Council paperwork process.

### 3.3 ASO Committee Reports

Treasurer Manuel Martinez reported on the Student Success Committee meeting. ASO members and full-time classified employees have been added to priority registration. As of 4/25/14, those people with 100 units and over will no longer receive priority registration. At the meeting, one member mentioned bringing this number down to 70 units. An Online Education Plan for students is being discussed by the committee. Also discussed by the committee, was one online database for all student transcripts. Another member of the committee expressed concern that having all transcripts on one database may lead to a higher chance of identity theft occurring. President Dundee let members know that he had also gone to one of these committee meetings and that there was an appeals process available to those with over 100 units. In order to appeal, a student would have to go to the Admissions and Records office.

Dr. Jill Zimmerman stated that there had been word that emails being sent out to students about the 100 unit change had been targeted to certain students and that they may not have gone to the right students. Several ASO members either stated that they had or had not received the message. This could pose a large issue for students who have not been notified, either about this 100 unit change or about other changes.

Yet another change that is occurring is that if students have not finished all 4 matriculation components by the time they register, they will not receive priority registration.

Dr. Jill Zimmerman and ASO members discussed whether application for graduation would preempt this 100 unit rule. If it does not, that would mean that students who apply for application and have 100 units or more may not be able to receive the one or two classes they need to graduate. According to data, 1028 students have applied for graduation during the next Summer/Fall semesters, and 110 of them are over 100 units. Whether they do or do not get priority could cause tremendous issues.

The fact that full-time classified employees will now receive priority registration was discussed by members. All agreed that this seemed like the appropriate measure to take, as most universities follow this general protocol.

Senator Faith Hobby reported on the Enrollment Management Committee. The committee is working on scheduling drop dates. It was discussed whether or not these processes should be implemented gradually or immediately. Most members of the committee were in favor of making these changes immediately and this was approved. Everything will be changing in the Summer/Fall semesters. Senator Hobby stated that starting May 6th, students will have one week to either pay their registration fees for the Summer/Fall, fill out a financial plan, or finish their financial aid, or else they will be dropped from all registered courses.

Dr. Zimmerman stated that the goal of this is to make sure that the district provides courses that students need. In order to help ASO members understand why this decision was made, Dr. Zimmerman iterated the following analogy: “Shyann decides that she would like a purple car. She goes to the dealer and they tell her that they have one purple car available. Shyann tells the dealer that she doesn’t have the money to pay for the car, but she really would like to drive the car now, and that she will pay them back at a later time. The dealer decides to let Shyann go ahead and take the car. A couple weeks later, Megan goes to the same dealer and asks for a purple car; she states that she has the money with her and is willing to pay right then and there. But the dealer only had one purple car, and he already gave that purple car away to Shyann (meanwhile, this

purple car is sitting in Shyann's driveway, has never been driven, and is still unpaid for). Megan is upset that she can't get the purple car she wants and so she goes to this dealer's competitor (College of the Canyons) instead, in order to get her purple car. Months later, Shyann decides she doesn't want her undriven purple car. Instead, she wants a yellow car. She goes to the competing dealer (COC), in order to get her very own yellow car."

After finishing this analogy, Dr. Zimmerman told ASO members that from a management standpoint, we need to know for sure which classes are the most desired and we need to be able to make sure that they are being paid for. This ensures that students who really desire and need a course, are able to receive it, instead of being stuck in a purple car shortage situation. She encouraged ASO members to get their financial aid done or their payment plan done as quickly as possible.

Vice President Giovanna Sanchez asked whether or not a button that allows students to state that they need a class that is filled is still being considered. This button when clicked, would allow faculty to see which classes are in highest demand. Dr. Zimmerman stated that sophisticated means such as this would come at a later time but for now, faculty could tell which classes were in highest demand by how fast they filled. The next Enrollment Management committee meeting will be Friday, March 28th at 10am. Meanwhile, Financial Aid is up 5,000 students from where it was last year at this same time.

Senator Shyann Blanco reported on the Academic Senate. The Senate is amending their constitution in order to change the number of representatives sitting on it. Because of the reorganization, the senate is looking at adding an executive backup for Knudsen.

### 3.4 ASO Events

Senator Shyann Blanco updated members on the event Cosmic Bowling which is scheduled to take place March 28th from 11pm-1am. So far there are 21 people have signed up for this event. There is a maximum of 96 people allowed to go. Members discussed what the minimum number of people attending this event needs to be, in order for it to not be cancelled. Members decided that 48 people need to be registered for the event by Thursday, March 27th. If this cap is not met, the event will be cancelled. A down payment of \$250 has already been paid, but the \$500 will not be paid until the day of the event. Trustee Russell Bierle stated that the new campus-wide Friday hours were really hurting registration for events such as these. Before this hour change, Alpha Iota would have marched over right after their meetings and signed up.

Dr. Zimmerman reported on Tolerance week which will take place the week of April 21st. A field trip to the Museum of Tolerance was being discussed and Dr. Zimmerman asked ASO to offer their opinions on this event. The event would be held on Sunday, April 27th, which is also Holocaust Remembrance Day. The entrance fee to the museum is \$10.50 and the entrance fee to the Anne Frank Memorial would be an extra \$12.00. She also asked if ASO wanted to consider paying half of the cost for entrance to the Museum of Tolerance. After discussion, members decided that this would not be a successful or profitable event because of its date, day of the week, and cost.

SAC Representative Kimberly Delacoste announced Community Day, which will take place on

April 30th, from 10-2pm. The YMCA, AVTA, and CareNet have all agreed to have booths at the event. Hearts and Hands Pantry will have a booth and Delacoste mentioned that ASO may want to consider having a booth as well. She also stated that ASO may want to send volunteers to this event.

Vice President Giovanna Sanchez gave a short update on the Leadership Luncheon Committee. She will be contacting the Hellenics Center about holding the event at that facility.

The Election Code committee, chaired by Nathan Skadsen was scheduled to meet at 1:30pm, Friday, March 21st, after the Alpha Iota meeting. Dr. Jill Zimmerman mentioned considering nominees for the Faculty Inspiration Award. She also stated that it was too late for a student activity fee to be implemented but that ASO could consider raising the ASO sticker price.

### III. REPORTS

Advisor Report - Dr. Jill Zimmerman notified ASO members that she had met with a writer from the AVC Examiner (the school newspaper). According to this writer, the Examiner felt that the Student Development Office's Newsletter entitled "Marauder News", was out of line since they were the newspaper. They felt that the name was offensive and asked Dr. Zimmerman to change the name from "Marauder News" to something less insulting. Dr. Zimmerman informed the Examiner that it did not own "News", but she agreed to change the name. She will be looking for new names and asked for any suggestions or ideas to be given to her as soon as possible.

Dr. Zimmerman reminded present ASO members that Mental Health Awareness Day would be taking place on Monday, March 24th. Mental Health of America will be present at the event and Dr. Zimmerman hopes to be able to build up a better relationship with them.

On Thursday, March 27th Covered California will be on campus. March 31st, 2014 is the deadline to sign up for insurance. Dr. Zimmerman encouraged members to go ask questions and make sure that ASO officers are all insured.

Dr. Zimmerman was pleased with the Wi-fi expansion currently going on and all members expressed their gratitude for the Wi-fi map provided in the email, which allows students to find out where Wi-fi is currently located on campus.

Dr. Zimmerman stated that she would be attending a Financial Aid Conference on Wednesday, Thursday, and Friday of the next week. She will also be attending a Student Success Conference at UCLA on April, 29th.

Lastly, Dr. Zimmerman announced that Grad Finale would be occurring on the 15th of April from 2-7pm. She then proceeded to remind ASO members how important Commencement is because of its ability to mark off an important milestone in each person's life. Many students may see Commencement as silly and a waste of time, but Dr. Zimmerman emphasized the point that you never know what's going to happen in your life and sometimes you need to have a milestone such as Commencement to look back on and drive you into your future.

Executive Board Reports - Vice President Giovanna Sanchez told members that she had spoken to PJ Becerra over the week and Becerra would like ASO Officers to take a group picture together for the Leadership Luncheon.

Vice President Irene Sanchez notified other ASO members that the AVC Examiner had contacted her looking for information about ICC and the ICC club contest.

Vice President Giovanna Sanchez also let members know that she had received an email from a t-shirt producing company which had stated that it would be willing to help AVC out with any events that it has in the future and would like t-shirts for.

Senator's Reports - No action taken.

Student Trustee Report - No action taken.

V. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

The next ASO meeting will be held on Friday, March 28, 2014 at 9:00am.

Cosmic Bowling will be next Friday, March 28th as well from 11:00pm to 1:00am.

VI. ADJOURNMENT

Moved to adjourn the meeting at 10:13am by Russell Bierle, seconded by Rieana Paul. Motion carries 10/0/0.