

Outcomes Committee Minutes

Monday, November 26, 2018

LS 201 3:00 – 4:30pm

Type of Meeting: *Regular*

Note Taker: *Wendy Stout*

Please Review/Bring: Review the past minutes for accuracy.

Committee Members:

Glenn Haller, Faculty co-Chair

Meeta Goel, Administrative Co-chair

Svetlana Deplazes, Research Analyst

LaDonna Trimble, Student Services Dean

Stacey Adams, Faculty Division Rep

Tiesha Klundt, Faculty Area Rep

Gary Heaton-Smith, Faculty Division Rep

Cindy Hendrix, Faculty Division Rep

Cynthia Lehman, Faculty Division Rep

Scott Lee, Faculty Area Rep

Tim Lynskey, Faculty Division Rep

Karen Heinzman, Faculty Division Rep

Candace Martin, Faculty Division Rep

Mary Rose Toll, Faculty Division Rep

Joe Owens, Faculty Division Rep

Wendy Stout, Faculty Division Rep

Eugenie Trow, Faculty Division Rep

Stephen Langjahr, Faculty Division Rep

Nathan Dillon, Adjunct Rep

Kendall Wallace, Student Rep

Items	Person	Action
I. Approval of Agenda		<p>Action Taken: Moved and approved</p> <p>Items added:</p>
II. Opening Comments from the Chairs	<i>Glenn/Meeta</i>	<p>Action Taken: Waiting on elumen updates to move on. Hope to have more information by the next meeting. We did our part with making revisions and now we need to deal with action plans. Action plans may need to be aligned with the new program review. Program review will be done every year now so this is important to make sure they align. For example how to formulate action plans so that they flow into program review</p> <p>Follow Up Items:</p>

<p>III. Approval of Minutes</p>	<p><i>Glenn</i></p>	<p>Action Taken: Moved and approved</p> <p>Follow Up Items:</p>
<p>IV. Informational Item – Outcomes Committee Schedule</p> <p>Feb. 25, 2019, Mar. 11, 2019, Mar. 25, 2019, Apr. 8, 2019, Apr. 22, 2019, May 13, 2019</p>	<p><i>Glenn</i></p>	<p>Issues Discussed:</p> <p>Action Taken: We could add meeting for eLumen after May 13</p> <p>Follow Up Items:</p>
<p>V. Action Items – Consent Approvals</p> <p>ELTE 180, NF 102,</p>		<p>Issues Discussed:</p> <p>Moved and approved</p> <p>Follow Up Items:</p>
<p>VI. Action Items – Consent Approvals Special Circumstances</p> <p>NS 101A, NS 102A, NS 103A, NS 200A, NS 201A, NS 203A, NS 202A, NS 204A, AS – Aministrative Medical Asst,</p>		<p>Issues Discussed:</p> <p>Moved and approved</p> <p>Follow Up Items:</p>
<p>VII. Action Items – New or Substantial Approvals</p> <p>CA 159 CA – Avionic Technology CA – Commercial Photography AS – Computer Animation CA – Computer Animation AS – Digital Photographic Imaging AS – Digital Printing CA – Digital Printing AA – Graphic Design CA – Interactive Media – Web Design AA - Interactive Media – Web Design AS – Video Design and Production</p>		<p>Issues Discussed:</p> <p>Follow Up Items: CA 159- Moved and approved in SLO1 Change & to and + Configure to configure in SLO 2 Security to security CA – Avionic Technology- Moved and approved CA – Commercial Photography- Moved and approved AS – Computer Animation- Moved and approved CA – Computer Animation- Moved and approved</p>

<p>CA - Video Design and Production AS – American Sign Language,</p>		<p>AS – Digital Photographic Imaging- Moved and approved with change Digital Photographic Imaging in lower case and met should be me to met AS – Digital Printing Moved and approved change me to met CA – Digital Printing- Moved and approved AA – Graphic Design- Moved and approved CA – Interactive Media – Web Design- Hold –Can move to AP&P pending final approval AA - Interactive Media – Web Design- Hold- AP&P pending final approval AS – Video Design and Production-Hold- AP&P pending final approval CA - Video Design and Production-Hold- AP&P pending final approval AS – American Sign Language,- AS – Video Design and Production</p>
<p>VIII. Discussion Items – eLumen input and workshops</p>	<p>Jonathan /Glenn</p>	<p><u>Issues Discussed:</u> Error this should not have to be on the agenda <u>Follow Up Items:</u></p>
<p>IX. Discussion/Action Item – eLumen implementation questions</p>	<p>Tim/ Nathan</p>	<p><u>Issues Discussed:</u> Lots of activated or changed that have been added Sounds as though everyone was able to go through and make changes as needed. <u>Follow Up Items:</u></p>
<p>X. Discussion/Action Item – Action Plans</p>	<p>Glenn</p>	<p><u>Issues Discussed:</u> Continue to work on sharing knowledge and methodology on how to write good action plans and how teach others on how to write action plans. Then how do we tie action plans into program review. Nathan there is a disconnect between action plans, program review and budgeting from his understanding of the process. Glenn we need to close all the loops and understand the process from action plans through program review through budgeting. Stacy-Budget request should come from program review but there is a budget request form that one must fill out.</p>

		Glenn – Outcomes job is to provide the data to drive the budget that is requested in program review. <u>Follow Up Items:</u>
XI. FAQ	Glenn	The state SLO committee asked us to answer the following: What question do you get from the faculty about learning outcomes? What are the top 5? Please put together your most asked questions and email them to Glenn.
NEXT MEETING DATE: 2/25/2019		