



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE**

**May 20, 2009
2:00 p.m. – A140**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. April 1, 2009 (attachment)
 - b. April 22, 2009 (attachment)
- 5. REPORTS**
 - a. Welcome Back Day Sub-Group (attachment)
 - b. Field Trip Sub-Group
- 6. ACTION ITEM**
 - a. Off-Campus Proposals (attachment)
- 7. DISCUSSION**
 - a. Reconsideration Request for AVSOMC Proposals – Dr. David Newby (attachment)
- 8. OTHER**
 - Review/Approve submitted plans and contracts
- 9. ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT
COMMITTEE MEETING
May 20, 2009**

1. CALL TO ORDER AND ROLL CALL

Kathryn Mitchell, Faculty Professional Development Chair, called the meeting to order at 2:05 p.m.

2. OPEN COMMENTS FROM THE CHAIR

- Conversed with Ed Beyer regarding potential online professional development opportunities and he indicated all online professional development opportunities cost fees. He has not come across any opportunities the committee could use in the program that are free.
- Kathryn offered her gratitude to Carol for taking the time to stop by the office to review and approve faculty contracts.

3. OPEN COMMENTS FROM THE PUBLIC

None

4. APPROVAL OF MINUTES

a. April 1, 2009 (attachment)

A motion was made and seconded to approve the April 1, 2009 FPD Committee minutes. Motion carried.

b. April 22, 2009 (attachment)

A motion was made and seconded to approve the April 22, 2009 FPD Committee minutes. Motion carried.

5. REPORTS

a. Welcome Back Day Sub-Group (attachment)

The Welcome Back Day Sub-Group members reviewed the proposed agenda and requested that Dr. Fisher be contacted regarding the morning session to determine how much time would be necessary for new employee introductions and Construction Project update. Cindy Lehman volunteered to moderate the panel discussion. In addition, some name/language revisions would need to be made prior to distribution of the 2009 – 2010 Welcome Back Day Agenda and Workshop outline.

b. Field Trip Sub-Group

The outcome of recent meeting with Terry Cleveland regarding campus sponsored field trips must be limited to campus employees. There may be some potential opportunities to use waiver of liability for spouses/other. This is still being determined. Any off campus trip that someone may get hurt or is deemed strenuous is considered a liability for the district. In efforts to avoid placing the district in any undue liability situation the sub-group recommends all off campus field trip proposals are sent to Terry Cleveland office for review prior to going through the approval process by the Faculty Professional Development Committee.

6. ACTION ITEMS

a. Off-Campus Proposals (attachment)

A motion was made and seconded to open the ranking process for Off-Campus Professional Development Proposals. Committee members engaged in discussion regarding each event describing potential liability issues. Thereafter, committee members were asked to rank each off-campus proposal individually based on recent reports and discussions regarding liability

issues. All proposals were approved except for two (OC# 1 – need to discuss further with coordinator regarding proposed activities and liability, and OC #4 liability of this event too high). Motion carried.

A motion was made and seconded to approve Off-Campus Professional Development proposals with the exception of OC #1 and OC#4. Motion carried.

7. DISCUSSION ITEMS

a. Reconsideration Request for AVSOMC Proposals – Dr. David Newby (attachment)

Dr. David Newby has requested the FPD Committee reconsider two AVSOMC proposals. The proposals were denied because they did not include specific dates for events. Dr. Newby solidified event dates and is requesting that the committee reconsider the proposals for approval. Committee members briefly discussed the proposals and were in agreement that the proposals should be placed as action items on the next FPD agenda, but will go forward for approval without funding request.

8. Other

- Review/Approve submitted plans and contracts

9. ADJOURNMENT

A motion was made and seconded to adjourn the May 20, 2009 Faculty Professional Development (Flex) Committee meeting at 3:12 p.m. Motion carried.

| MEMBERS PRESENT | | ABSENT MEMBERS | |
|--------------------|------------------|----------------|---|
| Rona Brynin | Mark Hoffer | John Cabral | <i>Vacant Adjunct Faculty Representative</i> |
| Richard Coffman | Cindy Lehman | Jennifer Gross | <i>Vacant Faculty Union Representative</i> |
| Jeff Cooper | Kathryn Mitchell | Dr. Tom O’Neil | <i>Vacant Classified Union Representative</i> |
| Carol Eastin | Casey Scudmore | | <i>Vacant Confidential Mngmt. Union Rep.</i> |
| Diane Flores-Kagan | Judy Sullivan | | |
| Jack Halliday | Sherri Zhu | | |