



Faculty Professional Development Committee Minutes	October 23, 2019 2:30 – 4:00 p.m. L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

Rosa Brambila Fuller, Faculty Co-chair
 Duane Rumsey, Administrative Council Member
 Dr. Irit Gat, Administrative Council Member
 VACANT – Administrative Council Member
 Mark Hoffer, Faculty Member - Absent
 Dr. Rona Brynin, Faculty Member
 Dr. De’Nean Coleman-Carew, Faculty Member
 Dr. Zia Nisani, Faculty Member
 Tiesha Klundt, Faculty Member
 Dr. Barbara Fredette, Faculty Member
 Jane Bowers, Faculty Member
 John Wanko, Faculty Member
 Walter Briggs – Faculty Member
 Dr. Jeffery Cooper – Faculty Member
 Dr. Liette Bohler, Tenure Evaluation Coordinator
 Greg Krynen, Technical Liaison - Absent
 Nate Dillon, Faculty Union Rep
 Michelle Hernandez, Confidential Management/Supervisory/Administrators
 Rochelle Guardado - Adjunct Representative
 Gwenn Preston, Classified Representative (proxy of Desiree Lee)
 VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A. Approved
IV. Approval of Minutes	A. October 9, 2019 FPDC Meeting – Approved with one abstention with suggested corrections: VI. Strike sentence on third bullet point “work group will offer working”
V. Discussion Items	A. AVID Campus Plan – Michelle Hernandez informed committee on plans to continue implementation of AVID on campus, and asked if anyone on FPDC would like to participate in an ongoing training program and/or strategic planning. SOAR also has an interest to participate in AVID on campus. John

Wanko offered to help. Rochelle Guardado suggested that Cindy Littlefield be contacted to see if she would like to participate.

- B. Spring Welcome Back Agenda – We need to determine how long our activities will be for the day on January 31st. We will start at 12 and can either go until 3pm or 4pm. Faculty voted to go until 4pm with one opposed.
- C. FPD Standards and Maximum Hours - At the Welcome Back Day, The President announced the Leadership Institute would award 60 hours of FPD STD 1 credit. Although there are limits to the amount of STD 2 and 3 that can be awarded for one activity, it does not specify a limit for STD 1.
Faculty Concerns:
 - Should there be a limit for STD 1 per activity, and is this a “loophole”?
 - Is it appropriate for administration to award FPD 1 credit without consulting the FPD committee?
 - Why can this program claim the full 60 hours?
- D. Eight sessions have been confirmed:
 - 1. The Nursing Program
 - 2. Technical Training for FPD proposals
 - 3. The Program Review Section – Stacy Adams has confirmed she is interested.
 - 3. The Adjunct Session
 - Action Item: Rochelle Guardado has received feedback on items the adjunct faculty would like to hear about during this session and is formulating the session format based on responses.
 - 4. Faculty Resource Session
 - Concern: This session may be too closely related to other activities. Recommendation that it be kept.
 - Action Item: John Wanko will continue to explore options on presenters.
 - 5. Union Update confirmed
 - 6. Undergraduate Research
 - 7. AVID Session
 - Action Item: Michelle Hernandez will work to put something together.
 - 8. Narratives with Mark Hoffer
 - 9. Administration Session – Admin has requested entire morning.Other:
 - 10. Retirement planning: NO response from HR after multiple contacts about a session. Action Item: Rosa Fuller will contact Harmony Miller in HR to see if she can lead a session regarding benefits.
 - 11. ELumen/ Action Plans/Outcomes/SLO entry. No response from faculty contacted. - Action Item: Tiesha Klundt will follow up with the Outcomes Committee to see if they would like to participate in activities.

Three sessions to be offered. Time Format voted upon. Sessions will be distributed into one of these time slots. No specific preferences were made, but the following three will anchor each one of the sessions, as they have multiple presenters.

Session 1: 12:00pm-1:10pm – (AVID +)

Session 2: 1:25pm-2:35pm – (Faculty Resource)

Session 3: 2:50pm-4:00pm – (Adjunct Session +)

	Remaining sessions will be distributed into one of these three sections
VI. Action Items	<p>A. Spring Welcome Back Agenda (see V. B. above)</p> <p>B. Breakout Group Updates with Recommended Changes</p> <ul style="list-style-type: none"> • FPD website - Rona/DeNean Workgroup Leads Action Item: Recommended changes will be forwarded to Greg Krynen and DeNean will work with him. • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup Leads Action Items: Zia Nisani will reserve the labs needed for the events. Rosa will send an announcement to faculty that the proposal system is open. She will also mention the Spring Professional milestones event. Individual leads will send out reminder emails to all faculty to promote their events. • FPD Contract System – Greg Krynen – In Greg’s absence Rosa reported that he has received all of the recommendations and continues working on developing something for IT. Need to limit additional recommendations and it will be difficult to incorporate.
VII. Information Items	<p>A. Professional Milestones – 5/8/20 Proposed Date and Survey Request Action Item: Rosa Fuller will reach out to Academic Senate to see if this event can be coordinated during the week with Faculty Recognition Day.</p> <p>B. Sabbatical Proposal Solicitation and Reports Discussion: Applications are due by the first day back in spring, Feb 3rd, with dean approval. It is important to clarify the expectations and requirements with participating faculty upon their return.</p> <p>C. NISOD</p>
VIII. Adjournment	Meeting adjourned – 4:02pm
Next Meeting: 11/13/19	

* Identify proxy on sign-in sheet