



ANTELOPE
VALLEY
COLLEGE

Distance Education and Technology Committee Agenda	Tuesday, February 8th, 2022 3:00 p.m.- 4:00 p.m., Zoom Link
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Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Perry Jehlicka, Faculty Co-chair
 Greg Bormann, VPAA Designee
 Dr. Maria Clinton – ADMIN Council – Dean
 Alex Parisky, ITS Management
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio)
 Open, ITS Alternative Media Specialist
 Greg Krynen, IMC Representative
 Kent Moser, AP&P
 John Toth, Faculty Union
 Desiree Lee, Classified Union
 Walter Brigg III, Counseling
 Jim Bowen, Career Tech Ed
 Ryan Rivas, Rhetoric & Literacy
 Dr. Ariel Tumbaga, Arts & Humanities
 Linda Parker, Library
 Mary Jacobs, Health & Safety Sciences
 Ken Shahla, Math, Science & Engineering
 Kimberly Barker, Social & Behavioral Sciences
 Barry Green, Kinesiology & Athletics
 Lisa Karlstein, Senator At-Large
 Kathy Osburn, Senator At-Large
 Open, ASO Representative

Items	Action
I. Call to Order	3:02
II. Approval of Agenda	Approved
III. Opening Comments from Co-chairs	Perry – The senate is sending back definitions for further review and discussion. Once we revise the definitions they will go back to Senate for review. I will be sending out the feedback from the Senate so that you can review it before our next meeting.
IV. Open Comments from the Public	
V. Approval of Minutes	A. November 9 th , 2021 DETC Minutes, January 25 th , 2022 DETC Minutes (attached) Both attached minutes were approved
VI. Discussion Items	A. Canvas Setting Available to Faculty - Alex Parisky The recommendation was to give more time for Canvas setting to be discussed in division meeting. With this recommendation we will bring this back in March as an agenda item. This gives the divisions time to provide feedback on faculty's desires with Canvas settings. B. DETC Faculty Handbook - Perry Jehlicka



	<p>Changes that still need to be made are finalized definitions and review of the union language in the handbook.</p> <p>C. AVCONLINE Redesign – Perry Jehlicka https://www.avc.edu/distance-education https://www.avc.edu/distance-education/class-schedule https://www.avc.edu/distance-education/online-learning-orientation https://www.avc.edu/distance-education/student-resources https://www.avc.edu/distance-education/faculty-resources</p> <p>There is a couple of links that need to move from student resources and put under faculty resources. This will reduce any confusion for both faculty and students when using AVCONLINE</p> <p>D. Local POCR/Norming Update Perry had a meeting with CVC/OEI Instructional designer who works with AVC in while applying for local POCR. He cleared up that we will work on our same three class until the CVC/OEI approves our application. There was a concern from a POCR Norming meeting that we would have to review 3 new classes every time corrections are needed until we passed the application process.</p> <p>E. HyFlex Survey – Faculty Survey, Student Survey There is a need for further data concerning teaching modalities. The first two surveys we focused on summer HyFlex, students that were on the zoom portion of the class. The discussion from the committee believes we need the survey be send to the whole campus both students and faculty. We are looking and changing some of the questions so that we can get a better feel for the modalities that will serve our student’s needs academically. We will work on revising the questions and sent this back out to the campus this spring semester.</p>
VII. Action Items	AVCONLINE Redesign – No action taken
VIII. Adjournment	3:52 pm
NEXT MEETING: 2/22	Spring Meeting dates 2/8, 2/22, 3/22, 4/12, 4/26



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Distance Education and Technology Committee Agenda	Tuesday, November 9th, 2021 3:00 p.m.- 4:00 p.m., Zoom Link
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Type of Meeting: Regular

Please Review/Bring: Agenda Packet

Perry Jehlicka, Faculty Co-chair
Greg Bormann, VPAA Designee
VACANT – ADMIN Council – Dean
Alex Parisky, ITS Management
Mike Wilmes, Learning Management Media Specialist (Ex-Officio)
Open, ITS Alternative Media Specialist
Greg Krynen, IMC Representative
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Ken Shahla, Math, Science & Engineering
 Kimberly Barker, Social & Behavioral Sciences
 Barry Green, Kinesiology & Athletics
 Lisa Karlstein, Senator At-Large
 Kathy Osburn, Senator At-Large
 Open, ASO Representative

Items	Action
IX. Call to Order	Call to order 3:02
X. Approval of Agenda	Approved
XI. Opening Comments from Co-chairs	No Opening Comments
XII. Open Comments from the Public	
XIII. Approval of Minutes	B. October 26, 2021 Minutes DETC Minutes (attachment)
XIV. Discussion Items	<p>F. DETC Faculty Handbook - Perry Jehlicka The group went over the areas of the DETC Faculty Handbook. The proposed definitions that were send forward to both AP&P and Faculty Senate were added and will be adjusted as need when DETC is notified for the final definitions. There was a proposed HyFlex definition and added synchronous as a part of the online definition. There were other recommended chains that were a part of training, adding Canvas support information. It was recommended that the group continue to look over the handbook and we will continue working on this in the spring semester.</p> <p>G. HyFlex Guidance – Dr. Ariel Tumbaga Dr. Tumbaga, brought up the need for guidance for faculty pertaining to HyFlex in the Spring 2022 semester. It was stated that faulty that had concerns with how to tech in HyFlex reach out to ITS and take the training that is offered. For the spring semester there has been more latitude given to the faculty. They could choose not to use HyFlex in their class and be face to face only, they could also give the student class day requirements if they were teaching in HyFlex.</p> <p>H. Advanced OTT Advanced Training – Perry Jehlicka The fall training for has been going well and it was given in two different groups to help meet the needs of the faculty. There was a group that took the training synchronous online and another that took the training asynchronous.</p>
XV. Action Items	
XVI. Adjournment	Meeting Adjourned 2:55 pm
NEXT MEETING: October 11/23	Fall Meeting dates 11/9, 11/23



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Distance Education and Technology Committee Agenda	Tuesday, January 25th , 2022 3:00 p.m.- 4:00 p.m., Zoom Link
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Type of Meeting: Regular

Please Review/Bring: Agenda Packet

Perry Jehlicka, Faculty Co-chair
Greg Bormann, VPAA Designee
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Items	Action
XVII. Call to Order	3:02 pm
XVIII. Approval of Agenda	Approved
XIX. Opening Comments from Co-chairs	Perry Jehlicka – asked to give thought on the HyFlex survey from the fall and think about what direction it should go going forward. Perry also asked those that were added to the Advanced OTC to bring feedback back so we can get that available to faculty for training.
XX. Open Comments from the Public	
XXI. Approval of Minutes	C. November 9 th , 2021 DETC Minutes (attached) – cut-off copies, will bring to next meeting for approval
XXII. Discussion Items	<p>I. Update Alex Parisky – Alex asked the committee to think about what settings should be available to faculty in canvas. Faculty have reached out and asked for settings to be live for them to use. Currently faculty have to reach out and ask for assistance for ITS with the settings that are not turned on for faculty to use. This has been done for protection, to help the faculty to not make a mistake in the class building process, such as delete the class. Alex is asking DETC for direction on what they feel should be available to faculty.</p> <p>J. DETC Faculty Handbook - Perry Jehlicka We are waiting to here back from the Faculty Senate on the proposed definitions from the fall semester. We are also waiting on feedback form sections of the DETC Faculty Handbook that has contract language. We would like feedback so we are on the same page as the union contract. Getting the feedback on these two aspects are important aspects in our revision of this document.</p> <p>K. AVCONLINE Redesign – Perry Jehlicka https://www.avc.edu/distance-education https://www.avc.edu/distance-education/class-schedule https://www.avc.edu/distance-education/online-learning-orientation https://www.avc.edu/distance-education/student-resources https://www.avc.edu/distance-education/faculty-resources Perry, showed the links of the AVCONLINE redesign and asked the committee to look it over for feedback. There five sections that were built and ent over. There are the front page which is overall distance education page and then</p>



	<p>links to: class schedule, learning-orientation, student resources, and faculty resources. Alex pointed out that as the committee sees the need for changes Greg will be able to assist in that to help keep the site up to date with the changes that may occur in distance education.</p> <p>L. Local POCR/Norming Update Perry took part in the POCR norming meeting put on by the CVC. The Local requirements are changing for becoming a certified Local POCR campus. The ever-changing requirements are a concern as we move forward in this process. Perry is meeting with Shawn who is our campus instructional designer from the CVC and will be expressing the concerns. We are in step one of the certification process.</p>
XXIII. Action Items	None
XXIV. Adjournment	2:56 pm
NEXT MEETING: 2/8	Spring Meeting dates 1/25, 2/8, 2/22, 3/22, 4/12, 4/26