



AP&P Agenda

Thursday, October 8, 2015

BE 324

3:00 – 5:30pm

Type of Meeting: *Regular*

Note Taker: *Melissa Jauregui, Academic Affairs Specialist*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

- Jeffrie Ahmad, Faculty Division Rep
- Luis Echeverria, Faculty Division Rep
- Ibrahim Ganley, Faculty Division Rep
- Tooraj Gordi, Faculty Division Rep
- Lee Grishman, Articulation Officer
- Lisa Karlstein, Faculty Division Rep
- Scott Lee, Faculty Division Rep/Librarian/DE Liaison
- Cynthia Lehman, Faculty Division Rep
- Cynthia Littlefield, Faculty Division Rep
- Mark McGovern, Faculty Division Rep
- Rick Motawakel, Faculty Division Rep
- Tom O’Neil, Technical Education Dean
- Tim Sturm, Faculty Division Rep
- Bonnie Suderman, Co-chair
- Deborah Sullivan-Ford, Faculty Division Rep
- Mary Rose Toll, Faculty Division Rep
- LaDonna Trimble , Student Services Dean
- Les Uhazy, Academic Dean
- Darcy Wiewall, Co-chair

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	
II. Approval of Previous Minutes of 9/24/2015	All	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
III. Informational Item	<i>Darcy</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IV. Action Item – Approval Process	All	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p>



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		<u>Follow Up Items:</u>
V. Action Item – AP&P 15-16 Handbook		
VI. Action Item – Credit by Examination List	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
VII. Action Item – College Board AP Exams <ul style="list-style-type: none">• Studio Art: 2-Dimensional Design, 3-Dimensional Design, and Drawing – ART 145 / 150• Chinese Language and Culture – CHIN 101 / 102	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
VIII. Action Item – Course Approvals -Non-Substantial BIOL 103, KIN 129, RADT 104, RADT 108, RADT 203, RADT 208, RADT 210, WELD 230 -Substantial BIOL 205, MATH 120, MOA 110, MUS 181 PHYS 110, PHYS 120 -Deactivations BIOL 170	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
IX. Action Item – Ceramics Workshop	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
NEXT MEETING DATE: 10/22/2015		

Agenda Addendum

Thursday, October 8, 2015
BE 324
3:00 – 5:30pm

- a. **2015-16 AP&P Deadline – Courses and Programs need to be approved by 11/12/2015 for Fall 2016 inclusion**
- CORs due 2014-2015 academic year – List at the end of the agenda (Approval NEEDED ASAP)
 - CORs due 2015-2016 academic year – List at the end of the agenda
 - TMC Degrees that may need to be developed and brought to AP&P – List at the end of the agenda
 - DE Course Approval – List at the end of the agenda
 - C-ID Approval needed, COR revised and brought to AP&P – List at the end of the agenda
- b. **AP&P Meeting Schedule:** 10/8/15 in BE 324; 10/22/15 in BE 321; 11/12/2015 in BE 321; 2/25/16; 3/10/16; 3/24/16; 4/14/16; 4/28/16; 5/12/16
- c. **Proxy Memo needed**
- Lisa Karlstein
 - Rick Motawakel
 - Tom O’Neil
 - Deborah Sullivan-Form
 - Mary Rose Toll
 - LaDonna Trimble
 - Les Uhazy
- d. **CSUGE/IGETC Course Designation**
- IGETC
 1. AJ 204 – Area 4J
 2. MATH 128 – Area 2A
 3. PSY 200 – Area 4I
 4. SPAN 110SS – Area 6A and 3B
 5. SPAN 210SS – Area 3B
 6. SPAN 220SS – Area 3B and Area 6A
 - CSU/GE
 1. AJ 204 – Area D10
 2. CFE 211 – Area D7
 3. KIN 100 – Area E
 4. MATH 128 – Area B4
 5. PSY 200 – Area D9
 6. SOC 116 – Area D7
 7. SPAN 220SS – Area C2
 8. THA 115B – Area C1
 9. THA 116B – Area C1
 10. THA 117B – Area C1
 11. THA 118B – Area C1
 12. THA 121B – Area C1
 - CSU Transferable
 1. FTEC 111
 2. FTEC 112
 3. FTEC 113
 4. FTEC 114
 5. FTEC 117
 - UC Transferable
 1. THA 121A
 2. THA 121B
- e. **SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	CCCCO Template	Articulation Agreements	PLO	Recommended Plan of Study	CurricUNET Status
1. Agriculture Animal Sciences	X				Not developing
2. Agriculture Business	X				Not developing
3. Agriculture Plant Sciences	X				In Progress
4. Biology	X				In Progress; awaiting PHYS 110 and PHYS 120 COR revision to drop units
5. Chemistry	X				
6. Child and Adolescent Development	TBD				
7. Computer Science	X				Can develop but units are too high; In Progress; awaiting PHYS 110 and PHYS 120 COR revision to drop units
8. Elementary Teacher Education	X				Cannot develop, no full-time faculty in area
9. Film, Television and Electronic Media	X				Cannot develop, no full-time faculty in area
10. Journalism	X				Cannot develop, no full-time faculty in area
11. Nutrition and Dietetics	X				In Progress
12. Public Health Science	Sept 2015				

f. **C-ID REPORT FOR TMC's**

COURSE	C-ID DESC.	STATUS	EXPIRES	ADT	STATUS
CA 103	BUS 140	NOT APPROVED			
CIS 111	COMP 122	CONDITIONAL	5/11/2015		
COMM 215	JOUR 150	CONDITIONAL	6/1/2016		
ERSC 101	GEOL 121	NOT APPROVED			
MATH 115	MATH 110	CONDITIONAL	7/13/2016	Administration of Justice Anthropology Business Administration Economics Kinesiology Mathematics Political Science Psychology Sociology	Submitted
MATH 124	MATH 130	CONDITIONAL	7/3/2016	Economics	
MATH 140	MATH 155	CONDITIONAL	8/10/2016		
THA 225	THTR 114	NOT APPROVED		Theatre Arts AA-T	

g. **2014-2015 Course by Division that need to be revised and submitted to AP&P**

Div	Course	UC Transferable	Last Offered	Scheduling Restrictions	Status
D1	CA 221	Yes		Cannot schedule 15-16	Submitted
D4	HIST 112	Yes		Cannot schedule 15-16	Deactivation Submitted

h. **2015-2016 Course by Division that need to be revised and submitted to AP&P**

Div	Course	UC Transferable	Last Offered	Scheduling Restrictions	Status
D1	ACCT 131			Cannot schedule 16-17	Submitted
D1	DRFT 125			Cannot schedule 16-17	Submitted
D1	DRFT 230			Cannot schedule 16-17	Submitted
D1	ENGR 115			Cannot schedule 16-17	Submitted
D1	MGT 105			Cannot schedule 16-17	Submitted
D1	MGT 115			Cannot schedule 16-17	Submitted
D1	MGT 212			Cannot schedule 16-17	Submitted
D1	MKTG 121			Cannot schedule 16-17	Submitted
D1	MOA 110			Cannot schedule 16-17	Submitted
D1	MOA 111			Cannot schedule 16-17	Submitted
D1	OT 103			Cannot schedule 16-17	Submitted
D1	OT 121			Cannot schedule 16-17	Submitted
D1	OT 150			Cannot schedule 16-17	Submitted
D1	OT 152			Cannot schedule 16-17	Submitted
D1	OT 205			Cannot schedule 16-17	Submitted
D1	OT 207			Cannot schedule 16-17	Submitted
D1	RADT 102			Cannot schedule 16-17	Submitted
D1	RADT 104			Cannot schedule 16-17	Submitted
D1	RADT 108			Cannot schedule 16-17	Submitted
D1	RADT 109			Cannot schedule 16-17	Submitted
D1	RADT 203			Cannot schedule 16-17	Submitted
D1	RADT 204			Cannot schedule 16-17	Submitted
D1	RADT 208			Cannot schedule 16-17	Submitted
D1	RADT 210			Cannot schedule 16-17	Submitted
D1	WELD 230			Cannot schedule 16-17	Submitted
D1	WELD 240			Cannot schedule 16-17	Submitted

D1	WELD 260			Cannot schedule 16-17	Submitted
D2	AGRI 102			Cannot schedule 16-17	Submitted
D2	AGRI 112			Cannot schedule 16-17	Submitted
D2	AGRI 130			Cannot schedule 16-17	Submitted
D2	AGRI 132			Cannot schedule 16-17	Submitted
D2	AGRI 153			Cannot schedule 16-17	Submitted
D2	AGRI 155			Cannot schedule 16-17	Submitted
D2	AGRI 210			Cannot schedule 16-17	Submitted
D2	AGRI 212			Cannot schedule 16-17	Submitted
D2	AGRI 220			Cannot schedule 16-17	Submitted
D2	AGRI 250			Cannot schedule 16-17	Submitted
D2	BIOL 103	Yes		Cannot schedule 16-17	Submitted
D2	BIOL 170			Cannot schedule 16-17	Submitted
D2	BIOL 202	Yes		Cannot schedule 16-17	Submitted
D2	MATH 020			Cannot schedule 16-17	Submitted
D2	MATH 021			Cannot schedule 16-17	Submitted
D2	MATH 120			Cannot schedule 16-17	Submitted
D3	COMM 214			Cannot schedule 16-17	Submitted
D4	AJ 205			Cannot schedule 16-17	Submitted
D4	ED 140			Cannot schedule 16-17	Submitted
D4	ED 145			Cannot schedule 16-17	Submitted
D5	ART 113	Yes		Cannot schedule 16-17	Submitted
D5	ART 116			Cannot schedule 16-17	Submitted
D5	ART 132	Yes		Cannot schedule 16-17	Submitted
D5	ART 213	Yes		Cannot schedule 16-17	Submitted
D5	ART 216	Yes		Cannot schedule 16-17	Submitted
D5	ART 223	Yes		Cannot schedule 16-17	Submitted – Deactivation
D5	ART 223L	Yes		Cannot schedule 16-17	Submitted – Deactivation
D5	ART 225	Yes		Cannot schedule 16-17	Submitted – Deactivation
D5	ART 225L	Yes		Cannot schedule 16-17	Submitted – Deactivation
D5	ART 298			Cannot schedule 16-17	Submitted
D5	DM 105			Cannot schedule 16-17	Submitted
D5	DM 110			Cannot schedule 16-17	Submitted
D5	DM 112			Cannot schedule 16-17	Submitted
D5	HE 120			Cannot schedule 16-17	Submitted
D5	KIN 106			Cannot schedule 16-17	Submitted
D5	KIN 107			Cannot schedule 16-17	Submitted
D5	KIN 129	Yes		Cannot schedule 16-17	Submitted
D5	KIN 139			Cannot schedule 16-17	Submitted
D5	KIN 156			Cannot schedule 16-17	Submitted
D5	KIN 161			Cannot schedule 16-17	Submitted
D5	KIN 162			Cannot schedule 16-17	Submitted
D5	KIN 237			Cannot schedule 16-17	Submitted
D5	REC 101			Cannot schedule 16-17	Submitted
D5	REC 102			Cannot schedule 16-17	Submitted

i. Distance Education courses that need to be revised and submitted to AP&P

Div	Course
Coun	HD 100
Coun	HD 101
Coun	HD 103
Coun	HD 105

D1	ACCT 121
D1	BUS 101
Div	Course
D1	BUS 113
D1	BUS 212

D1	CA 103
D1	CA 121
D1	CA 171
D1	CA 221
Div	Course

D1	CIS 101
D1	CIS 145
D1	MOA 101
D1	NF 100
D1	OT 102
D2	ASTR 101
D2	BIOL 101
D2	BIOL 202
D2	MATH 065
D2	MATH 070
D2	MATH 102
D2	MATH 115
D3	ENGL 101
D3	ENGL 102

D3	ENGL 103
D3	ESL 058
D3	GER 201
D3	GER 202
D3	INT 101
D3	READ 099
D3	SPAN 101
D3	SPAN 110SS
D4	AJ 102
D4	CFE 102
D4	CFE 120
D4	ECON 100
D4	ECON 101
D4	ECON 102

D4	HIST 107
D4	HIST 108
D4	PHIL 110
D4	POLS 101
D4	PSY 101
D4	SOC 101
D5	FTV 101
D5	HE 101
D5	MUS 101
D5	MUS 105
Library	LIB 107
Library	LIB 110



AP&P Agenda

Thursday, September 24, 2015
BE 324
3:00 – 5:30pm

Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: The past minutes for accuracy.

Committee Members:

- Jeffrie Ahmad, Faculty Division Rep, present
- Luis Echeverria, Faculty Division Rep, present
- Ibrahim Ganley, Faculty Division Rep, present
- Tooraj Gordi, Faculty Division Rep, present
- Lee Grishman, Articulation Officer, present
- Lisa Karlstein, Faculty Division Rep, present
- Scott Lee, Faculty Division Rep/Librarian/DE Liaison, present
- Cynthia Lehman, Faculty Division Rep, proxy present Matthew Jaffe
- Cynthia Littlefield, Faculty Division Rep, present
- Mark McGovern, Faculty Division Rep, present
- Rick Motawakel, Faculty Division Rep, present
- Tom O’Neil, Technical Education Dean, present
- Tim Sturm, Faculty Division Rep, present
- Bonnie Suderman, Co-chair, present
- Deborah Sullivan-Ford, Faculty Division Rep, present
- Mary Rose Toll, Faculty Division Rep, absent
- LaDonna Trimble , Student Services Dean, present
- Les Uhazy, Academic Dean, present
- Darcy Wiewall, Co-chair, present

Guests Present:

- Maria Clinton
- Susan Lowry
- Cathy Overdorf
- Berkeley Price

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	Dr. Darcy Wiewall welcomed the committee to the second meeting of the academic year.
II. Approval of Previous Minutes of 9/10/2015	All	<p><u>Issues Discussed:</u> Dr. Darcy Wiewall requested a motion to approved the 9/10/2015 meeting minutes.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the minutes as presented. All members present approved with one abstention: Luis Echeverria as he was not present at that meeting.</p> <p><u>Follow Up Items:</u> None</p>
III. Informational Item	<i>Darcy</i>	<u>Issues Discussed:</u>



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		<p>Dr. Darcy Wiewall reviewed the agenda addendum. She reviewed those courses that are due this fall term for approval, those that need to be updated due to C-ID, and the status the the TMCs. She reminded the committee members that they must send an email to her and Melissa Jauregui identifying their proxy even if it is the same person as last year.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> Division representatives were asked to continue to review courses moving though CurricUNET. Many courses are awaiting review and revision from the faculty, please have faculty make necessary edits and resubmit the courses.</p>
<p>IV. Report – Approval Process</p>	<p><i>Deborah</i></p>	<p><u>Issues Discussed:</u> Deborah Sullivan-Ford was present and reviewed the recommendations from the taskforce for the approval process. The taskforce felt it was necessary to remove any duplicate steps between the consultation phase and the approval step that followed. It was also suggested that the consultation phase be one week instead of two to shorten the approval process.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> This item will return to the next agenda for a formal approval</p>
<p>V. Discussion Item – Distance Education form</p>	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> Dr. Darcy Wiewall indicated that an online form was created to collect the necessary information pertaining to our current and upcoming distance education (DE) course offerings. Melissa Jauregui created the form and will identify those courses that must be reviewed this fall since they are either being offered now or will be offered in spring. Once that list is known, it will be sent to all representatives so they may work with faculty in their area to complete the new DE form.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> A list of all courses that must be reviewed through this process will be provided to committee members by the next AP&P meeting.</p>
<p>VI. Action Item – Committee Structure</p> <ul style="list-style-type: none"> -Add Adjunct Position -Add Research Position -Make Articulation Officer a Voting Member 	<p><i>All</i></p>	<p><u>Issues Discussed:</u> No additional discussion took place.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the changes to the committee structure. All members present approved the change.</p> <p><u>Follow Up Items:</u> None.</p>



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<p>VII. Action Item – Credit by Examination List</p>	<p>All</p>	<p>Issues Discussed: Representatives present were asked to report their division concerns with the credit by examination list. Several members indicated they were not able to discuss with faculty as a division meeting has not be held.</p> <p>Action Taken: None.</p> <p>Follow Up Items: This item will return to the next agenda for further review and approval. Once approved the credit by examination list will be sent to Dean Trimble and Dean Roggenstein for implementation.</p>
<p>VIII. Action Item – College Board AP Exams</p> <ul style="list-style-type: none"> • Environmental Science – BIOL 104 • Human Geography – GEOG 105 • Studio Art: 2-Dimensional Design, 3-Dimensional Design, and Drawing – ART 145 / 150 • Chinese Language and Culture – CHIN 101 / 102 	<p>All</p>	<p>Issues Discussed: Dr. Lee Grishman reminded the committee members of the list that appears in the current catalog and approving to add to that list will only help our students.</p> <p>Action Taken: A motion was made and seconded to approve the AP exams for Environmental Science and Human Geography. All members present approved the addition of these two AP exams.</p> <p>Follow Up Items: Studio Art and Chinese Language will appear on the next agenda for formal approval.</p>
<p>IX. Action Item – Mission Statement</p>	<p>All</p>	<p>Issues Discussed: No additional discussion took place.</p> <p>Action Taken: A motion was made and seconded to approve the changes to the mission statement. All members present approved the change.</p> <p>Follow Up Items: None.</p>
<p>X. Action Item – Course Approvals</p>	<p>All</p>	<p>Issues Discussed: The following courses were reviewed and discussed by the AP&P committee:</p> <ul style="list-style-type: none"> • New Course Development <ol style="list-style-type: none"> 1. MUS 105 (Online Only) • Non Substantial Course Revisions <ol style="list-style-type: none"> 1. AJ 205, Criminal Investigation 2. CA 132, Oracle SQL Database Management 3. CA 153, Windows Installation and System Support 4. CA 175, Administering Windows Server 5. DRFT 150, Intermediate 2-D AutoCAD 6. ELTE 101, Survey of Electronics 7. ELTE 110, Electronic Mathematics 8. ELTE 252, Introduction to Avionics 9. ELTE 254, Radio Telephone License 10. MOA 102, Advanced Medical Terminology 11. RADT 101, Introduction to Radiologic Technology • Substantial course Revision <ol style="list-style-type: none"> 1. CFE 211, Health, Safety and Nutrition for the Young Child



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		<p><u>Action Taken:</u> A motion was made and seconded to approve the courses listed above. All members present approved the courses.</p> <p><u>Follow Up Items:</u> None.</p>
NEXT MEETING DATE: 10/8/2015		

ANTELOPE VALLEY COLLEGE
Office of the Dean of Enrollment Services

**PETITION FOR CREDIT BY EXAMINATION
INFORMATION, CONDITIONS AND RESTRICTIONS**

INFORMATION:

A currently enrolled student may challenge certain courses offered by the College for any of the following purposes:

- Satisfying prerequisites.
- Meeting graduation unit requirements.
- Obtaining course credit for equivalent experience or competency.

Students MAY NOT be registered for the course being challenged.

Students may be permitted to obtain credit by examination in selected subjects designated by a division in which the course is taught. A fee is charged for each examination. Students must be qualified to challenge a course by examination through satisfaction of prerequisites for the course or previous experience or training. The grade and credits received after satisfactory completion of examinations will be entered on the student's permanent record. The student's academic record shall be clearly annotated to reflect that the credit was earned by examination.

The results of the examination will be entered on the student's record. At the time a request is submitted, students must indicate whether they wish a letter grade, or a grade of "Pass/No Pass" (if allowed).

One year must elapse before a request for re-examination will be considered.

CONDITIONS AND RESTRICTIONS:

1. Students must be currently enrolled at AVC.
2. Students must submit challenge forms within the first four weeks of the semester.
3. Students challenging a course must complete the examination by Friday of the seventh week of the semester.
4. Students may challenge a maximum of four courses during their enrollment at AVC.
5. Challenge forms are available only in the fall and spring semesters. Summer forms are available only with the written permission of the instructor.
6. The units received by examination may not be used to satisfy the college's residency requirements.
7. Credit received is not applicable for financial aid, veteran's pay, or athletic eligibility.

**PETITION FOR CREDIT BY EXAMINATION
REQUEST PROCEDURE**

PROCEDURE:

1. Students requesting credit by examination must be currently registered at AVC and actively participating in course (s). Students MAY NOT be enrolled in the course they are challenging.
2. A student wishing to challenge a course must submit the completed Petition for Credit by Examination form to Admission and Records within the first four weeks of the semester. The form shall indicate if the course is to be challenged for grade or "Pass/No Pass".
3. Students whose form has been approved by Admissions & Records will be required to pay the current per-unit enrollment fee to the Cashier's Office.
4. The student then submits the form to the appropriate Division Dean and instructor for approval. It is the student's responsibility to make the necessary arrangements with the instructor.
5. The student should request a copy of the completed Petition for Credit by Examination form from the Division.
6. The form is forwarded to Admissions & Records by the Division Office with the final grade.
7. The grade will be posted to the record at the end of the semester.
8. The student is notified that a change has been made to their academic record by email.

ANTELOPE VALLEY COLLEGE
Office of Academic Affairs

CREDIT BY EXAMINATION COURSE LIST
(Challenge List)

ABDY 112	Basic Auto Body Repair
ABDY 122	Basic Automotive Refinishing
ACCT 111	Bookkeeping
ACCT 113	Bookkeeping II
ACCT 115	Payroll Bookkeeping
ACCT 121	Microcomputer Accounting
ACCT 131	Introduction to Income Tax
ACRV 112	Basic Refrigeration Systems
ACRV 113	Basic Refrigeration Controls
ACRV 122	Residential Air Conditioning Systems
ACRV 123	Residential Air Conditioning Controls
AFAB 110	Basic Blueprint Interpretation
AFAB 130	Aerospace Ethics and Issues
AGRI 102	Plant Pest Control
AGRI 104	Nursery Practices
AGRI 110	Basic Landscape Design
AGRI 112	Plant and Landscape Maintenance
AGRI 132	Turf and Landscape Maintenance
AGRI 134	Plant Identification I
AGRI 153	Landscape Construction – Concrete and Masonry
AGRI 155	Landscape Construction – Wood and Lighting
AGRI 210	Advanced Landscape Design
AGRI 212	Interior Plantscape
AGRI 220	Landscape Irrigation
AGRI 230	Soils and Plant Nutrition
AGRI 234	Plant Identification II
AGRI 250	Landscape Management
AJ 101	Introduction to Administration of Justice
AJ 102	Criminal Law
AJ 103	Criminal Evidence
AJ 104	Introduction to Corrections
AJ 204	Juvenile Procedures
ART 101	History of Art, Prehistoric to Gothic
ART 102	History of Art, Renaissance to Modern
ASTR 101	Astronomy
ATH 100	Introduction to Athletic Training
BUS 101	Introduction to Business
BUS 105	Business Mathematics
BUS 111	Business English
CA 103	Introduction to Microcomputers
CA 111	Word Processing – Microsoft Word
CA 171	Introduction to Networking
CA 175	Administering Windows Server
CA 176	Windows Server Networking

CHIN 101	Elementary Chinese I
CHIN 102	Elementary Chinese 2
CIS 101	Introduction to Computer Information Science
CIS 121	Computer Mathematics
CT 105	Principles of Sewing
DFST 101	American Sign Language I
DFST 102	American Sign Language II
DM 101	Digital Media Arts
DM 103	Graphic Design I
DM 113	Photoshop I
DM 115	Graphic Communication I
ELEC 110	Fundamentals of Electricity
ELEC 115	Electrical Codes and Ordinances
ELEC 130	Alternating Current Theory
ELTE 110	Electronics Mathematics
ELTE 125	Direct Current and Alternating Current Principles
ELTE 130	Digital Circuit Analysis
ENGR 110	Engineering Orientation and Basic Skills
ENGR 115	Basic Engineering Drawing
ENGR 120	Introduction to 2-D CAD
ENGR 185	Digital Logic and Design
FREN 101	Elementary French 1
FREN 102	Elementary French 2
FTEC 111	Fire Protection Organization
FTEC 112	Fire Prevention Technology
FTEC 113	Fire Protection Equipment and Systems
FTEC 114	Building Construction for Fire Protection
FTEC 115	Fire Behavior and Combustion
GEOG 101	Physical Geography: Earth's Surface Landscapes
GEOL 101	Physical Geology
GER 101	Elementary German 1
GER 102	Elementary German 2
HE 101	Health Education
ID 100	Introduction to Interior Design
ID 150	History of Design I
ID 160	Material Selection for Interior Design
ID 201	History of Design II
ID 230	Fundamentals of Lighting Design
ID 250	Professional Interior Design Business Practices
KIN 190	Introduction to Human Movement
KIN 191	First Aid and Emergency Care
KIN 193	Officiating-Fall Sports
KIN 194	Officiating-Spring Sports
KIN 195	Sports Appreciation
LATN 101	Elementary Latin 1
LATN 102	Elementary Latin 2

MATH 070	Elementary Algebra
MATH 102	Intermediate Algebra
NATH 105	Geometry and Methods of Proof
MATH 115	Statistics
MATH 120	Math for Teachers
MATH 124	Finite Math
MATH 128	College Algebra for Liberal Arts
MATH 135	Plane Trigonometry
MATH 140	Precalculus
MATH 148	Calculus for Business and Economics
MATH 150	Calculus and Analytic Geometry
MATH 160	Calculus and Analytic Geometry
MATH 220	Linear Algebra
MATH 230	Introduction to Ordinary Differential Equations
MATH 250	Calculus and Analytic Geometry
MGT 101	Management Principles
MGT 105	Elements of Supervision
MGT 115	Human Behavior in Organizations
MGT 121	Human Resources Management
MKTG 101	Principles of Marketing
MKTG 112	Introduction to Advertising
MKTG 121	Salesmanship
MOA 101	Beginning Medical Terminology
MOA 102	Advanced Medical Terminology
MUS 111	Fundamentals of Music
MUS 131	Keyboard Skills I
MUS 132	Keyboard Skills II
MUS 151	Beginning Music Theory
MUS 153	Beginning Musicianship
MUS 255A	Beginning Keyboard Harmony
MUS 255B	Advanced Keyboard Harmony
MUS 291	Applied Music
MUSC 112	Commercial Music Theory
NS 101A	Fundamentals of Nursing Science
NS 102A	Maternal and Newborn Nursing
NS 103A	Medical Surgical I
NS 110	Professional Nursing I
NS 111	Fundamentals of Nursing Science
NS 120	Professional Nursing II
NS 121	Obstetrical, Neonatal, and Women's Health
NS 122	Medical/Surgical Nursing I
NS 201A	Psychiatric-Mental Nursing
NS 202A	Medical Surgical II
NS 204A	Medical/Surgical Nursing III
NS 205A	Transitional to Professional Nursing
NS 230	Professional Nursing III
NS 231	Pediatric/Community Health Nursing
NS 232	Psychiatric/Geriatric/Community Health Nursing
NS 240	Professional Nursing IV
NS 241	Medical/Surgical Nursing II
OT 101	Beginning Computer Keyboarding
OT 102	Intermediate Computer Keyboarding
OT 103	Advanced Computer Keyboarding
OT 121	Spreadsheets for the Office

OT 152	Beginning Medical Insurance
PHTC 101 PHTC 201	Beginning Black and White Photography Advanced Black and White Photography
RE 111	Real Estate Finance
RE 121	Legal Aspects of Real Estate
RE 141	Escrow Principles
RE 161	Property Management
REC 101	Introduction to Recreation and Leisure
SPAN 101 SPAN 102	Elementary Spanish 1 Elementary Spanish 2
VN 109	Fundamentals of Patient care for Vocational Nurses
VN 110	Self-Care: Fundamentals and Pharmacology
VN 111	Nursing to Promote Self-Care Agency in the Child Bearing Family and Pediatric Patient
VN 112	Nursing to Promote Self-Care Agency in the Adult
VN 113	Nursing Leadership to Promote Self-Care Agency in the Adult

AP[®] STUDIO ART: 2-DIMENSIONAL DESIGN, 3-DIMENSIONAL DESIGN, AND DRAWING



About the Advanced Placement Program[®] (AP[®])

The Advanced Placement Program[®] enables willing and academically prepared students to pursue college-level studies — with the opportunity to earn college credit, advanced placement, or both — while still in high school. AP[®] Exams are given each year in May.¹ Students who earn a qualifying score on an AP Exam are typically eligible to receive college credit and/or placement into advanced courses in college. Every aspect of AP course and exam development is the result of collaboration between AP teachers and college faculty. They work together to develop AP courses and exams, set scoring standards, and score the exams. College faculty review every AP teacher's course syllabus.

AP Studio Art Program

The AP Program offers three studio art courses and portfolios: Two-Dimensional Design, Three-Dimensional Design, and Drawing. The AP Studio Art portfolios are designed for students who are seriously interested in the practical experience of art. Students submit portfolios for evaluation at the end of the school year. The AP Studio Art Program consists of three portfolios — 2-D Design, 3-D Design and Drawing — corresponding to the most common college foundation courses. Students may choose to submit any or all of the Drawing, Two-Dimensional Design, or Three-Dimensional design portfolios. AP Studio Art students create a portfolio of work to demonstrate the artistic skills and ideas they have developed, refined, and applied over the course of the year to produce visual compositions.

PREREQUISITE

Although there is no prerequisite for AP Studio Art, prior experiences in studio art courses that address conceptual, technical, and critical thinking skills can support student success in the AP Studio Art Program.

AP Studio Art Content

AP Studio Art students work with diverse media, styles, subjects, and content. Each of the three portfolios consists of three sections:

- The Breadth section illustrates a range of ideas and approaches to art making.
- The Concentration section shows sustained, deep, and multiperspective investigation of a student-selected topic.
- The Quality section represents the student's most successful works with respect to form and content.

Works in this section may be selected from the other two sections. Students' work is informed and guided by observation, research, experimentation, discussion, critical analysis, and reflection, relating individual practices to the art world. Students are asked to document their artistic ideas and practices to demonstrate conceptual and technical development over time. The AP Studio Art Program supports students in becoming inventive artistic scholars who contribute to visual culture through art making.

Disciplinary Practices and Habits of Mind

Each AP Studio Art course and portfolio assessment focuses on students developing these practices and habits of mind through work with 2-dimensional design, 3-dimensional design, and drawing media and approaches, including the following:

- Critical analysis
- Evidence-based decision-making
- Innovative thinking
- Articulation of design elements and principles
- Systematic investigation of formal and conceptual aspects of art making
- Technical competence with materials and processes to communicate ideas
- Incorporation of expressive qualities in art making
- Demonstration of artistic intention
- Creation of a body of work unified by a visual or conceptual theme

1. Exams are administered for all AP subjects with the exception of Studio Art, which requires a portfolio assessment.

AP Studio Art Structure

Assessment Overview

In early May, students submit actual works and digital images of works for 2-D Design and Drawing Portfolios. These works should demonstrate artistic growth and development. For the 3-D Design Portfolio, students submit digital images of the art works they created as well as an artist statement in which they describe ideas investigated and explain how the ideas evolved as they created their body of work.

All portfolios are assessed by at least two highly experienced studio art educators (AP Studio Art teachers or college faculty) who apply standard scoring criteria, with respect to the forms and content.

Format of Assessment

Section I: Quality | 5 actual works for 2-D and Drawing, 12 digital images for 3-D | 33% of Portfolio Score

- Demonstrate mastery of design in concept, composition, and execution

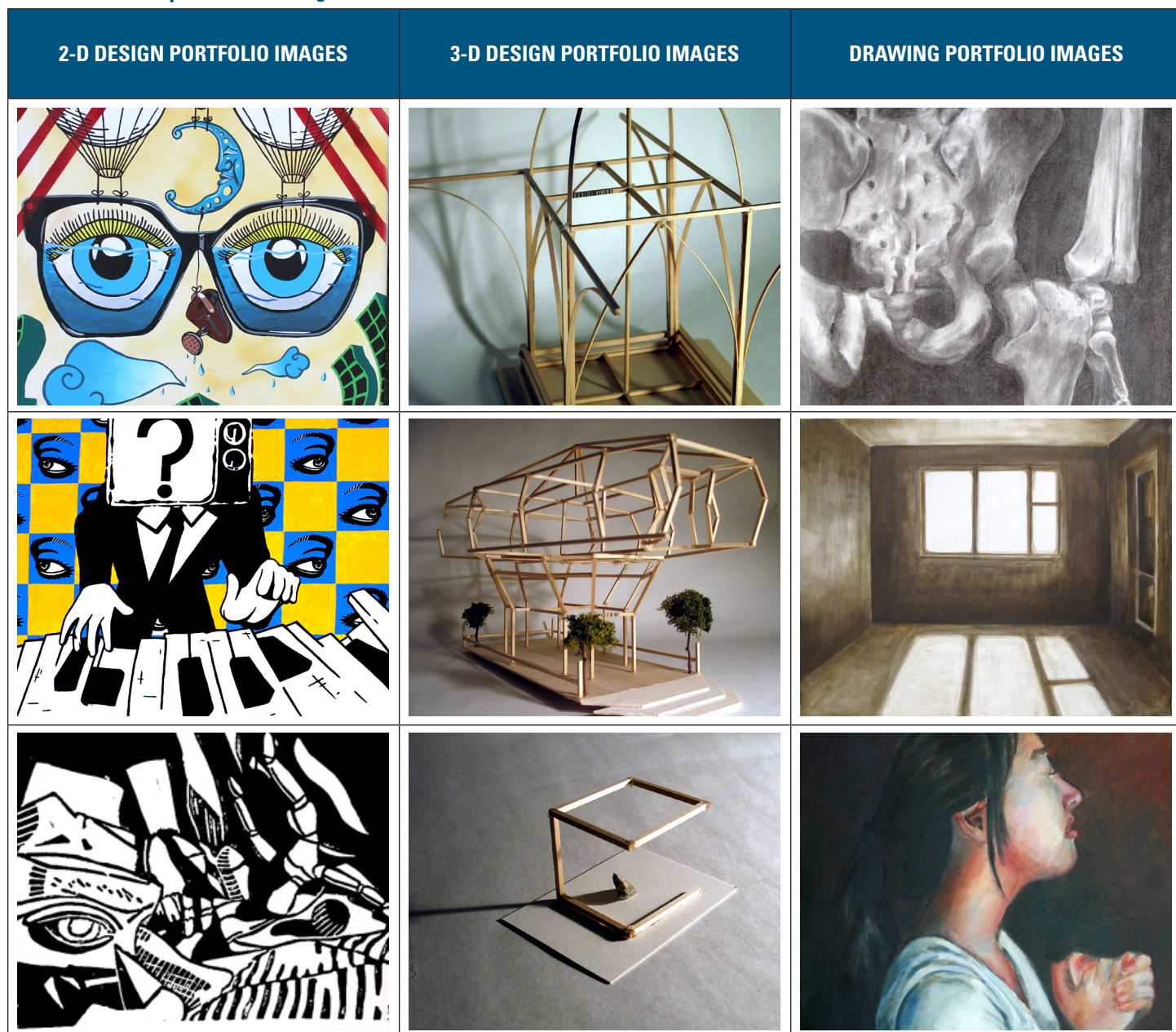
Section II: Concentration | 12 digital images | 33% of Portfolio Score

- Describe an in-depth explanation of a particular design concern

Section III: Breadth | 12 digital images for 2-D and Drawing, 16 digital images for 3-D | 33% of Portfolio Score

- Demonstrate understanding of design issues

AP Studio Art Sample Portfolio Images



Educators: apcentral.collegeboard.org/studioartdrawing

Educators: apcentral.collegeboard.org/studioart2d

Educators: apcentral.collegeboard.org/studioart3d

Students: apstudent.collegeboard.org/studioartdrawing

Students: apstudent.collegeboard.org/studioart2d

Students: apstudent/collegeboard.org/studioart3d

About the Advanced Placement Program[®] (AP[®])

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AP World Languages and Cultures Program

The AP World Languages and Cultures program features eight courses and exams and includes the following languages: Chinese, French, German, Italian, Japanese, Latin, and Spanish (both Language and Literature).

In today's global community, competence in more than one language is an essential part of communication and cultural understanding. Study of another language not only provides individuals with the ability to express thoughts and ideas for their own purposes, but also provides them with access to perspectives and knowledge that is only available through the language and culture. The proficiencies acquired through the study of languages and literatures give language learners cognitive, analytical, and communication skills that carry over into many other areas of their academic studies. The three modes of communication (Interpersonal, Interpretive, and Presentational) defined in the *Standards for Foreign Language Learning in the 21st Century* and described in more detail in the *ACTFL Performance Descriptors for Language Learners*, are foundational to the AP World Language and Culture courses.

AP Chinese Language and Culture Course Overview

The AP Chinese Language and Culture course in Mandarin Chinese emphasizes communication (understanding and being understood by others) by applying interpersonal, interpretive, and presentational skills in real-life situations. This includes vocabulary usage, language control, communication strategies, and cultural awareness. The AP Chinese Language and Culture course strives not to overemphasize grammatical accuracy at the expense of communication. To best facilitate the study of language and culture, the course is taught almost exclusively in Chinese.

The AP Chinese Language and Culture course engages students in an exploration of culture in both contemporary and historical contexts. The course develops students' awareness and appreciation of cultural products, (e.g., tools, books, music, laws, conventions, institutions); practices (patterns of social interactions within a culture); and perspectives (values, attitudes, and assumptions).

RECOMMENDED PREREQUISITES

There are no prerequisite courses; however students are typically in their fourth year of high school-level study. In the case of native or heritage speakers, there may be a different course of study leading to this course.

World Languages and Cultures Learning Objectives

The AP Chinese Language and Culture course provides students with opportunities to demonstrate their proficiency at the Intermediate to Pre-Advanced range in each of the three modes of communication described in the *ACTFL Performance Descriptors for Language Learners*.

Students are expected to

- Engage in spoken interpersonal communication;
- Engage in written interpersonal communication;
- Comprehend information from a variety of audio, visual, and audiovisual resources;
- Comprehend information from a variety of written and print resources;
- Plan, produce, and present spoken presentational communications; and
- Plan and produce written presentational communications.

AP Chinese Language and Culture Exam Structure

AP CHINESE LANGUAGE AND CULTURE EXAM:
2 HOURS 15 MINUTES

Assessment Overview

The exam assesses students' interpersonal, interpretive, and presentational communication skills in Mandarin Chinese, as well as knowledge of Chinese culture. The exam is administered on a computer. The student reads on the screen, listens through headphones, types using the keyboard, and speaks into a microphone.

Students may choose between traditional or simplified Chinese characters for reading and writing in Chinese. The selected display and input options have no effect on a student's score. All Chinese text displayed on the screen is available in either traditional Chinese characters or simplified Chinese characters. Students have two options for typing Chinese text: Microsoft *Pinyin* IME (MSPY) or Microsoft *New Phonetic* IME.

Format of Assessment

Section I: Multiple Choice | 70 Questions | ~ 90 Minutes | 50% of Exam Score

Part A: Listening (2 Sections)

- Interpersonal Communication: Rejoinders (10–15 Questions)
- Interpretive Communication: Listening Selections (15–20 Questions)

Part B: Reading Selections (35–40 Questions)

Section II: Free Response | 4 Tasks | ~ 45 Minutes | 50% of Exam Score

- Presentational Writing: Story Narration (1 prompt)
- Interpersonal Writing: Email Response (1 prompt)
- Interpersonal Speaking: Conversation (1 conversation: 6 prompts)
- Presentational Speaking: Cultural Presentation (1 prompt)

EXAM COMPONENTS

Multiple-Choice Section

Part A:

Listening: Interpersonal Communication: Rejoinders

Assesses interpersonal communication skills in the listening modality by requiring students to identify the appropriate continuation of a conversation.

Listening: Interpretive Communication of Audio Resources

Assesses interpretive communication skills by requiring students to answer questions about different types of listening stimuli.

Students respond to questions based on a variety of audio materials, including:

- Announcement
- Conversation
- Instructions
- Message
- Report

Part B:

Reading: Interpretive Communication of Written and Print Resources

Assesses interpretive communication skills by requiring students to read a variety of documents and answer questions about them.

Students respond to questions based on a variety of print texts, including:

- Advertisement
- Article
- Brochure
- Email
- Letter
- Note
- Poster
- Sign
- Story

Free-Response Section

Presentational Writing: Story Narration (15 minutes)

Students narrate the story depicted in a series of pictures.

Interpersonal Writing: Email Response (15 minutes)

Students read and respond to an email message.

Interpersonal Speaking: Simulated Conversation (4 minutes: 20 seconds to respond to each of 6 prompts)

Students participate in a conversation by responding to six prompts.

Presentational Speaking: Cultural Presentation (6 minutes: 4 minutes to prepare and 2 minutes to present)

Students prepare and deliver a presentation to respond to a prompt about the significance of a Chinese cultural practice or product.



Social and Behavioral Sciences, Child and Family Education,
and Economic Development

DATE: September 30, 2015

TO: AP&P Committee
Dr. Bonnie Suderman- Co-Chair
Dr. Darcy Wiewall- Co-Chair
Newton Chelette-Dean

FROM: Dr. Tom O'Neil
Dean, Social and Behavioral Sciences.
Child and Family Education, Economic Development

Dianne Knippel - Executive Director AVC Foundation

RE: Scholarship Workshop Offering

At the request of the AVC Foundation I am asking approval of a public workshop offered to develop an endowed scholarship for future ceramics AVC students. This workshop will be "Create With Your Heart and Mind: A Clay Workshop" offered by Mr. Rich Sims through the Foundation. Individually crafted items will be developed and produced by the students. This workshop will also serve as a marketing event for our credit bearing offerings in Ceramics. This workshop will not reproduce the existing credit classes but serve those who wish to develop a hobby in this area.

Title: Create With Your Heart and Mind: A Clay Workshop With Rich Sim

Description: Explore a variety of ceramic techniques - all your creations will be glazed and fired for you to take home and enjoy. You may choose from: dinnerware (cups, bowls and serving dishes), vases, masks and tiles. All are food and dishwasher safe.

The workshop will accommodate a minimum of 14 to a maximum of 20 people, ages 12 and up.

Dates:

- (1) Friday October 16, 6 - 10 pm
- (2) Saturday October 17, 12 - 6 pm
- (3) Friday October 30, 6-10 pm
- (4) Friday November 13, 7-9 pm

Cost:

To Ceramic Endowment at AVC Foundation (Goal: \$10,000): \$125.00
For Supplies: \$35.00
To Business Services: \$16.00
Total cost: \$176.00

Each workshop will take approximately five weeks from start to finish. To reach the goal of \$10,000 in the Endowment, it will require from five to eight workshops (25 to 40 weeks). I hope to reach this goal in my 50th year of teaching at Antelope Valley College.