



Fall 2015 AVC FOUNDATION GRANTS

The AVC Foundation Grants program assists AVC campus entities with awards for activities or purchases that may not receive funds from the college or district budget. Grants are supported by the AVC Foundation general fund ("AVC Fund"), including Employee Giving and President's Circle donors, as well as direct donor contributions to the Foundation Grants Program. Multiple grants will be awarded from \$7,500 available each semester.

Grants will be awarded for activities and purchases that directly support faculty, staff and students, for the betterment of Antelope Valley College and its educational mission. The AVC Foundation will need information on how your proposal provides that support, how you will spend the funds, past and future funding of this or similar activities, and cooperation between your area and the Foundation. A Foundation Grants Review Committee will review applications. Questions may be directed to the Advancement Office, at Ext. 6391.

DEADLINES:

Applications Due:	September 25, 2015
Decisions Reviewed by:	October 9, 2015
Awards Available:	October 16, 2015

CRITERIA:

The Foundation Grants may be awarded in the following categories:

- Programs
- Equipment
- Faculty Support
- Staff Support

The funds must provide a direct student benefit.

The funds must be one-time, with no recurring expenses.

AVC administrator(s) must approve and support your request.

ITS must review and approve any/all computers, software, or IT equipment contingent to the request.

EXAMPLES OF ITEMS THAT MAY BE CONSIDERED

- ✓ Staff development and recognition
- ✓ Travel for professional development
- ✓ Honoraria for speakers
- ✓ Equipment and software (ITS Reviewed)
- ✓ Support for course field trips
- ✓ Outreach to high schools
- ✓ Printing for department or program needs
- ✓ Books for special college programs to benefit students

ITEMS THAT MAY NOT BE CONSIDERED

- Food for department parties
- Food/flowers for campus activities over \$100
- Scholarships for students
- Expenses that are available through a college budget
- Alcoholic beverages
- Salaries
- Sponsorships of other non-profit organizations
- Requests for programs that do not directly benefit the faculty/staff or students of AVC
- Multi-year pledge requests
- Funding for religious or political purposes
- Items for personal use

AWARDING:

The Foundation Grant application must be filled out completely and submitted to the Advancement Office in the Administration Building Room A118. Grant applications must include the following:

- Grant applicant(s) name/information
- Supporting administrator (Dean)
- Abstract describing the project/program/activity
- Objectives
- Duration/Timeframe
- Performance Outcomes/Activities
- Budget
- Stewardship

In addition, an end-of-year report must be submitted to the AVC Foundation Board of Directors, to update the board on the progress of the project. Questions may be directed to the Advancement Office, at Ext. 6391.