

## ***SATISFACTORY ACADEMIC PROGRESS REGULATIONS***

**SECTION 484 OF THE HIGHER EDUCATION AMENDMENTS OF 1980, PUBLIC LAW 96-374, TITLE IV, STATES THAT IN ORDER TO RECEIVE ANY GRANT, LOAN, OR WORK ASSISTANCE UNDER THIS TITLE, A STUDENT MUST BE MAINTAINING SATISFACTORY PROGRESS ACCORDING TO THE STANDARDS AND PRACTICES OF THE INSTITUTION IN WHICH THE STUDENT ENROLLS. IN ORDER TO COMPLY WITH THIS REGULATION, THE COLLEGE HAS ESTABLISHED POLICIES THAT APPLY TO ALL FINANCIAL AID PROGRAMS, INCLUDING THE STAFFORD LOAN.**

The standards apply to students receiving assistance from the following:

Federal Pell Grant	Federal Supplemental Opportunity Grant (FSEOG)
Cal Grant A & B & C	Federal Work Study
Student Success Grant	Federal Direct Loan Programs

### **GENERAL REQUIREMENTS**

1. To receive financial aid you must be accepted for admission and enrolled in a program leading to an associate of arts, associate of science, certificate, bachelors, or transfer towards a bachelor's degree.
2. Within the first semester, it is suggested you meet with a counselor and develop a student educational plan with a degree objective leading to an associate of arts, associate of science, certificate, or transfer.
3. Financial aid can only be received for classes that relate to your student educational plan.
4. Financial aid cannot be received for classes leading to a license issued by an institution other than Antelope Valley College.
5. All students must maintain at least a 2.0 (C), cumulative grade point average (GPA).
6. All students must complete at least 67% of all units attempted.
7. All units attempted on your Antelope Valley College transcript are used to determine satisfactory progress, even if financial aid was not received.

### **LENGTH OF ELIGIBILITY**

Federal regulations mandate colleges to establish a maximum time during which students are eligible to receive financial aid. Completion of the A.A./A.S. degree requires 60 units and a minimum cumulative grade point average of 2.0. Antelope Valley College has established a maximum time frame of 90 attempted units for pursuit of associate of arts/associate of science degrees or transfer. The maximum time frame for a certificate is 45 attempted units or 150% of units required to complete the average certificate. The maximum time frame for a bachelors is 180 units attempted.

**REMEDIAL UNITS:** Students are allowed to receive financial aid for remedial units, if the remedial classes are a prerequisite for entrance into a regular college program. Financial aid cannot be received for more than 30 attempted units of remedial classes. ESL course work does not count towards the maximum program limitation, but will count toward the 2.0 GPA and 67% unit completion requirement. Remedial units are defined as precollegiate units. (Refer to the financial aid handbook and Antelope Valley College catalog for a list of classes.) Remedial units must be taken in recommended sequence.

**ENGLISH AS A SECOND LANGUAGE (ESL):** Financial aid can be received for ESL coursework. ESL classes should be taken in recommended sequence.

**TRANSFER STUDENTS TO ANTELOPE VALLEY COLLEGE:** Students are encouraged to submit official transcripts from all previous colleges attended to Antelope Valley College's transcript center. Degree applicable units will be posted on the Antelope Valley College transcript and will be included in academic progress calculations.

### **GRADE POINT AVERAGE**

To maintain satisfactory academic progress and remain eligible for financial aid, students must maintain a minimum cumulative grade point average of 2.0.

### **UNIT COMPLETION REQUIREMENT**

Antelope Valley College will review each student's academic progress at the end of fall for coursework attempted during fall, at the end of spring for coursework attempted during spring and at the end of summer for coursework attempted in summer. To maintain satisfactory academic progress, students must maintain a cumulative successful completion rate of 67% of all classes attempted.

### **WARNING**

Students who fail to meet the unit and/or grade point average requirements will be placed on financial aid warning for the next semester.

### **TERMINATION**

1. Students who fail to raise the cumulative GPA to 2.0 at the conclusion of the warning period will be disqualified from financial aid.
2. Students who fail to maintain a cumulative successful completion rate of 67% of all classes attempted during the warning period will be disqualified.
3. Students seeking an AA/AS or transfer who exceed 90 attempted units, or students seeking certificates who exceed 45 units or students seeking a bachelors who exceed 180 units will be terminated from financial aid.
4. Students who have been academically disqualified from Antelope Valley College are terminated from financial aid.

### **REINSTATEMENT**

Students who have been disqualified from financial aid due to GPA and/or unit completion requirements may reinstate eligibility by meeting the requirements. Good academic standing and eligibility for aid will be reinstated in the term after the standards are met.

### **EXCEPTIONS**

Students who have extenuating circumstances may appeal for an exception to the satisfactory academic progress regulations. Appeal petitions must be submitted in writing prior to the semester deadline date. Each petition must be accompanied by a current counselor approved student educational plan and documentation of the extenuating circumstances. Only one appeal will be accepted per term.

Exceptions to the satisfactory academic standards may be granted in certain circumstances on a case-by-case basis. Students who have been dismissed from financial aid may file an appeal if they have experienced any of the following: (A) serious illness of the student; serious injury of the student, (B) death of an immediate family member, or, (C) extenuating circumstances.

The appeal will be reviewed initially by the financial aid director or designee. A student whose appeal is approved will regain financial aid eligibility for the semester for which they are appealing. A student may only be paid for the period in which he or she regains satisfactory progress and not for any prior payment period in which the student did not meet the standards. A student whose appeal is denied must attend a Financial Aid Appeal Workshop and then request in writing a second appeal by the Financial Aid Advisory Committee. All decisions rendered by the Financial Aid Advisory Committee are final and binding.

Students granted an exception will be placed on probation, must meet satisfactory academic progress standards and abide by the conditions determined by the Appeal Committee during the probationary period.

### **GRADE INTERPRETATION**

Students successfully complete a course by receiving a grade of A, B, C, D, or P (passed). A grade of F, NP (no pass), I (incomplete), IP (in progress), or W (withdrawal) does not count as a successfully completed course. IP (in progress) units will be counted during the semester in which a letter grade is earned. Repeated (R) courses will be paid based upon Antelope Valley College policy. (Refer to the catalog for details.)