



ANTELOPE VALLEY COLLEGE

# Faculty Professional Development Committee Agenda

Wednesday, March 22, 2017  
L-201  
2:15 p.m. - 3:45 p.m.

**Type of Meeting:** Regular  
**Note Taker:** Nancy Masters  
**Please Review/Bring:** Agenda packet

**COMMITTEE MEMBERS**

- Kristine Oliveira, Faculty Co-Chair
- Dr. Bonnie Suderman, Co-Chair
- Gary Roggenstein, Administrative Council Member
- Dr. Tom O’Neil, Administrative Council Member
- Leslie Baker, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Jack Halliday, Faculty Member
- Mark Hoffer, Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison
- Jackie Lott, Faculty Union Rep
- Laurie Walker, Faculty Member - ABSENT
- Dr. Jeffery Cooper, Faculty Member - ABSENT
- Susan Snyder, Faculty Member
- Dr. Darcy Wiewall, Faculty Member
- Michelle Hernandez, Confidential Management Union ASO Member - VACANT

**GUESTS:** Dr. Magdalena Caproiu - proxy for Laurie Walker; Dr. Barbara Fredette - proxy for Dr. Jeffery Cooper

Items	Person	Action
I. Opening Comments from the Chairs	Kristine Oliveira Dr. Bonnie Suderman	
II. Open comments from the Public		
III. Approval of Minutes	Kristine Oliveira	a. March 8, 2016 (attachment)
IV. Discussion Items	Kristine Oliveira  Kristine Oliveira	1. Goals <ul style="list-style-type: none"> <li>• Event &amp; Program Evaluation (attachment)</li> <li>• Mentorship Program</li> <li>• Deaf and Hard of Hearing (DHH)</li> <li>• Calendar At-a-Glance (attachment)</li> </ul> 2. FPD Proposals (attachment)



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V. Action Items		<i>None</i>
VI. Information Items	Kristine Oliveira	1. Scholar in Residence and Sabbatical Addresses
<b>NEXT MEETING DATE:</b> April 12, 2017		



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# Faculty Professional Development Committee Minutes

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L-201  
2:15 p.m. - 3:45 p.m.

**Type of Meeting:** Regular  
**Note Taker:** Nancy Masters  
**Please Review/Bring:** Agenda packet

**COMMITTEE MEMBERS**

- Kristine Oliveira, Faculty Co-Chair
- Dr. Bonnie Suderman, Co-Chair
- Gary Roggenstein, Administrative Council Member - ABSENT
- Dr. Tom O’Neil, Administrative Council Member - ABSENT
- Leslie Baker, Faculty Member - ABSENT
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GUESTS: Dr. Magdalena Caproiu - proxy for Laurie Walker; Dr. Barbara Fredette - proxy for Dr. Jeffery Cooper

The Faculty Professional Development Committee meeting of March 22, 2017 was called to order at 2:19 p.m. by Kristine Oliveira, Co-chair.

Items	Person	Action
I. Call to Order	Kristine Oliveira	The Faculty Professional Development Committee meeting of March 22, 2017 was called to order at 2:19 p.m. by Kristine Oliveira, Co-chair.
II. Opening Comments from the Chairs	Kristine Oliveira Dr. Bonnie Suderman	
III. Open comments from the Public		
IV. Approval of Minutes	Kristine Oliveira	a. March 8, 2017 (attachment) <i>A motion was made and seconded to approve minutes of the March 8, 2017 FPDC meeting. Motion carried unanimously.</i>

*Approved: April 12, 2017 Faculty Professional Development Committee Meeting*



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<p>V. Discussion Items</p>	<p>Kristine Oliveira</p>	<p>1. Goals</p> <ul style="list-style-type: none"><li>• Event &amp; Program Evaluation (attachment) Members agreed feedback from presenters is necessary, but were divided as to whether the assessment should be separate from the general survey for the entire campus. IT staff was unable to confirm whether a presenter's assessment could be embedded within the online flex contract report. It was noted some presenters are not faculty. Suggestions included:<ul style="list-style-type: none"><li>• An assessment for attendees with a QR code for an immediate response; a second assessment for presenters with a separate QR code.</li><li>• Include the 2nd assessment when presenters submit proposals.</li></ul></li></ul> <p>Kristine agreed to move forward with the outcomes assessment if the program needs assessment is conducted, adding the cultural component.</p> <p>Dr. Suderman explained the overall emphasis should include what FPDC can control, noting it is unfair to dump technical issues on facilities and IT. Kristine tabled the discussion, asking members to meet with her to share ideas. Kristine is not separating the presenter evaluation at this time. The needs assessment will determine what faculty need and how it will help the FPD program.</p> <p>Kristine will talk with Jackie, Mark, Darcy and Bonnie regarding the needs assessment.</p> <p>Nancy will include the surveys from the previous meeting in the April 12, 2017 FPDC agenda packet.</p> <ul style="list-style-type: none"><li>• Mentorship Program Kristine distributed handouts. She will have something prepared for the April 12 meeting which will model after the Cerritos and College of the Canyons mentorship programs. Dr. Jeffery Cooper, Mark and Kristine are working on the project. The goal is to launch in fall 2017. Members agreed the requirements and</li></ul>
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		<p>parameters should be clearly defined. Mentors will collaborate at specific points; a culminating project that can be shared at the end of the program is to be determined.</p> <ul style="list-style-type: none"> <li>• Deaf and Hard of Hearing (DHH) Darcy, Zia and Kristine will meet this week. Kristine spoke with several people to ensure accessibility for DHH. She will receive resources from Tamira and will keep Bonnie in the loop. Dr. Suderman reported President Knudson gave her the task to form a leadership team to set standards for the closed captioned presentations on Opening Day. The team includes administrators, Daniel Humphreys and others from his discipline, Dr. Luis Lucero, Performing Arts Theatre staff, Rick Shaw, the Union President and the Academic Senate President who will meet tomorrow, March 23. Bonnie will report out to the FPDC. Kristine expressed her appreciation to President Knudson.</li> <li>• Calendar At-a-Glance (attachment) Kristine noted additional information for the calendar: <ul style="list-style-type: none"> <li>❖ Staff Development: 11:00 a.m. on 2nd &amp; 4th Thursdays - A119.</li> <li>❖ Student Success: 1:30 p.m. on 1st &amp; 3rd Wednesdays - SSV151.</li> <li>❖ Student Equity: opposite weeks of Basic Skills.</li> </ul> </li> </ul> <p>2. FPD Proposals (attachment) <i>A motion was made and seconded to add the 2017-18 FPD proposals as an Action item. Motion carried unanimously.</i></p>
VI. Action Items	Kristine Oliveira	<p>1. 2017-18 FPDC Proposals <i>A motion was made and seconded to discuss the proposals. Motion carried unanimously.</i> Greg will remind faculty to download grades. Members reviewed proposals recommending the following changes: #23 Homeless Theories &amp; Solutions: Kristine concerned with budget and will send an email regarding funding. Possible funding sources: Foundation, ASO grant, Student Equity. #46 How to Teach Grammar – duplicates but</p>



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		<p>are two separate events. Kristine will differentiate A from B.</p> <p>#60 Part II and 62 Part I Teaching Strategies for Student Success – parts need to be distinguished.</p> <p>#53 Mental Health First Aide Training – suggest possible funding: foundation, 3SP or Student Equity. Michelle noted usually put on and paid for by Student Health.</p> <p>#65 – 70 – Neil Weisenberger needs to updates language for each event.</p> <p>#12 – History as Artwork was revised.</p> <p>#18 How has it evolved of your 50 Years of Creating 50 Years of Artwork (Rich Sim) Looking for evolution of pedagogy.</p> <p>#19 Celebration of... (Rich Sim): Sign up for parts A &amp; B - needs clarification and connection.</p> <p>#10 –Rich Sim - needs same title for Part A &amp; Part B.</p> <p><i>A motion was made and seconded to approve the proposals with the recommended edits. Motion carried unanimously.</i></p>
VII. Information Items	Kristine Oliveira	<p>1. Scholar in Residence and Sabbatical Addresses Kristine would like to create an annual <b>Professional Milestones Address</b> for the Scholar in Residence and Sabbatical addresses - 1 hour for each speaker. The event will be scheduled for the Friday before Faculty Recognition Day - May 5, 2017.</p>
<b>NEXT MEETING DATE:</b> April 12, 2017	Kristine Oliveira	<p>The Faculty Professional Development Committee meeting of March 22, 2017 was adjourned at 3:32 p.m. by Kristine Oliveira, Co-chair.</p>

FPDC Program Evaluation Revision Suggestions from Kristine

Did you present an FPD Event this year? (selected bullet opens follow-up questions)

- Yes
  - Please describe any room or technology problems that negatively impacted the success of your presentation(s), and identify the specific room(s):  
\_\_\_\_\_
  - How might the FPD Committee or the college better help to support the presentations in the future? \_\_\_\_\_
- No
  - How might the FPD Committee or the college more effectively support faculty to become presenters in the future? \_\_\_\_\_

Please rate the overall quality of the rooms, hardware, and software (lighting, room configuration, projector, speakers, computing station, Internet speed, computer software, etc) used in support of the FPD presentations:

- 5 – 1 NA
- (optional) How might the FPD Committee or the college improve the quality of the rooms and technology used for FPD program in the future? \_\_\_\_\_