



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
March 9, 2011
2:00 p.m. – A140

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. December 8, 2010 (attachment)
 - b. February 23, 2011 (attachment)
- 5. ACTION ITEMS**
 - a. 4C/SD Conference Registration (\$50.00 pp)
 - b. Proposal Ranking (attachment)
- 6. DISCUSSION ITEMS**
 - a. Spring 2011 WBD Evaluation Results (attachment)
 - b. Sabbatical Letter of Intent Request
- 7. OTHER**
 - Review / Approve Plans/Contracts
- 8. ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT
COMMITTEE MINUTES**

**March 9, 2011
2:00 p.m. – A140**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

Kathryn Mitchell, Faculty Professional Development Chair, called the meeting to order at 2:04 p.m.

2. OPENING COMMENTS FROM THE CHAIR

None

3. OPEN COMMENTS FROM THE PUBLIC

None

4. APPROVAL OF MINUTES

a. December 8, 2010 (attachment)

A motion was made and seconded to approve the December 8, 2010 FPD meeting minutes. Motion carried.

b. February 23, 2011 (attachment)

A motion was made and seconded to approve the February 23, 2011 FPD meeting minutes. Motion carried with two abstentions.

5. ACTION ITEMS

a. 4C/SD Conference Registration (\$50.00 pp)

A motion was made and seconded to approve the registration costs for Ms. Kathryn Mitchell and Ms. Gloria Kastner to attend the scheduled 4C/SD. Motion carried.

b. Proposal Ranking (attachment)

A motion was made a seconded to approve the proposal ranking drafts #1 and #2. Ms. Mitchell indicated she took all the feedback provided by committee members at the February 23, 2011 FPD meeting and created two drafts of proposal ranking rubrics. The two drafts created include both specific program guideline language, as well as Chancellor's Office language. Draft #2 specifically speaks to the language included in AVC's Faculty Professional Development Guideline language. Committee members briefly reviewed each draft and engaged in discussion. Ms. Rosa Fuller indicated the language specifically speaking to interdisciplinary interaction is not included in draft #2 and feels that the proposed ranking drafts are bias against College Colloquia events. She reported that she is well aware the Chancellor's Office is moving away from these types of activities but does not want to see them completely eliminated from the program. Ms. Mitchell reported the Chancellor's Office is indeed moving away from College Colloquia type activities and the language in bullet #3 and #6 speak specifically to interdisciplinary interaction without using the exact term. In addition, Ms. Mitchell reminded committee members that the submitted proposals must undergo a ranking process and then members can engage in discussions as to how to organize the ranking and where the ranking cut off should be set. It is at this time that committee members will review all proposals falling below the cut off line to advocate these specific proposed Faculty Academy or College Colloquia events which may have been inaccurately ranked. The ranking process must not become a personal project but should remain objective based on the agreed to and established criteria. Committee members should maintain objectivity based on the established criteria. Mr. Ty Mettler offered his gratitude to Ms. Mitchell for taking the time to draft up two ranking process proposals which must have been a difficult task. Committee members reviewed both ranking drafts thoroughly and were in consensus that draft #2 was more objective in speaking to the specific requirements of submitted proposals. When reviewing draft #2, three of the specified ranking spoke to Faculty Academy and three spoke to College Colloquia. Committee members agreed that many of the proposals would meet the criteria established in these

categories and submitted proposals should be awarded a point for each criteria it meets. An average of all the submitted rankings would be calculated for committee members to review and discuss.

A motion was made and seconded to approve Proposal Ranking Draft #1. Motion failed. (1 – Yes; 14 – Against)

A motion was made and seconded to approve Proposal Ranking Draft #2. Motion carried unanimously.

6. DISCUSSION ITEMS

a. Spring 2011 WBD Evaluation Results (attachment)

Ms. Mitchell briefly reviewed the Spring 2011 Welcome Back Day Evaluation Results and comments. Overall the event was a success and several faculty expressed positive comments about the day. The overall evaluation was ranked *Good* and the majority of the sessions received a rating of *Good* or *Fair* in quality and value. As with all evaluations there are a few negative comments, although these are to be expected. Ms. Mitchell indicated the committee should anticipate having to coordinate additional spring Welcome Back Days in future years to come as the faculty response was very positive.

b. Sabbatical Letter of Intent Request

Ms. Mitchell indicated only one letter of intent was received and the applicant must submit a proposal application by the March 14, 2011 deadline date to be considered a candidate for a sabbatical. The committee will have to coordinate a meeting with Ms. Sharon A. Lowry, Vice President of Academic Affairs, for the review, discussion and approval process. It looks like the first or second meeting in April is the target meeting date to finalize the sabbatical approval process. Committee members were encouraged to ensure their attendance at the April meeting dates.

7. OTHER

- Ms. Jennifer Gross reported given the recent events that occurred at the Online Open House where course data was deleted and tampered with she has conceived of a means to resolve this issue for future Online Open House events. All faculty wishing to showcase their online course shells would be provided with an online student ID for this event purpose only. Faculty participants will showcase their courses from the student’s perspective where none of the editing controls will be available for faculty to inadvertently delete or tamper with course content. Establishing a mock student ID through ITS would eliminate the possibility of any future course tampering. Ms. Mitchell requested for Ms. Gross to convey her idea to Dr. Ed Beyer and work with the DEC and ITS to ensure the assignment of student IDs are performed at future Online Open House events.
- Ms. Gloria Kastner reported she would make every effort to distribute the ranking sheets to committee members by Monday, March 14, 2011 to allow members a full five days to complete the ranking of submitted proposals. All ranking totals should be submitted no later than Friday, March 18, 2011 if possible for compilation. Committee members were reminded of the importance to use the comment field to identify any questions or concerns regarding submitted proposals or suggested classification.
- Review/Approve Plans/Contracts

8. ADJOURNMENT

A motion was made and seconded to adjourn the March 9, 2011 Faculty Professional Development (Flex) Committee meeting at 2:51 p.m. Motion carried.

MEMBERS PRESENT			ABSENT MEMBERS
Rona Brynin	Jack Halliday	Linda Noteboom	Rae Agahari
Magdalena Caproiu	Mark Hoffer	Dr. Tom O’Neil	Tatiana Konovalav
Richard Coffman	Cindy Lehman	Casey Scudmore	Scott Tuss
Rosa Fuller	Ty Mettler	Erin Stein	Sharon Lowry
Jennifer Gross	Kathryn Mitchell	Santi Tafarella	<i>Vacant Confidential Mngmt. Union Rep.</i>

FPD Proposal Ranking Process

Check all that apply:

<input type="checkbox"/>	Improves student learning and retention through focusing on instructional strategies, techniques, and support services
<input type="checkbox"/>	Encourages development of teaching and assessment methods with new educational technologies
<input type="checkbox"/>	Enhances lifelong learning skills by examining culturally diverse perspectives in the arts, sciences, and humanities
<input type="checkbox"/>	Supports the AVC mission and ILOs, which includes solving problems using oral and written communication, critical thinking, listening skills, and teamwork
<input type="checkbox"/>	Has a workshop/hands on component
<input type="checkbox"/>	Promotes faculty interaction, collegiality, and professional growth

_____ Total

Faculty Professional Development Evaluation Spring 2011 Welcome Back Day Results

General Session: 4 (Good)

Session #1:

**Online Teaching Open House
Archeological..**

Overall Quality: 4 (Good)

Overall Value: 4 (Good)

Overall Quality: 3 (Fair)

Overall Value: 3 (Fair)

Session #2:

**Race and Gender
Got Data?**

Overall Quality: 4 (Good)

Overall Value: 3 (Fair)

Overall Quality: 4 (Good)

Overall Value: 4 (Good)

Session #3:

FPD Roundtable

Overall Quality: 4 (Good)

Overall Value: 4 (Good)

Overall Evaluation of Spring WBD: 4 (Good)

Additional Comments:

I find the cafeteria a better place for the General Session.

Great opportunity to get more Flex credit. Even though I don't currently teach online, I enjoyed the opportunity to see what other faculty are doing online. I found the SLO training to be helpful in thinking about what I am supposed to do with my data. I thought the afternoon session was very informational and thought it did a good job of explaining why the FPD program is setup the way it is.

For me I enjoyed the roundtable Q&A. It was informative, but as for the other two session I made the wrong choice in selection.

Please stress the importance of being on time. It was difficult to hear the speakers in the general session because of all the late comers and the noise they were making as they came in. Additionally, some of them walked in front of the speakers. This behavior is unprofessional.

I'd like to see it offered every Spring!

I think this should be the "model WBD for the future. It was particularly a better use of time to have a shorter General Session. We DON'T need the fall version, which is way too long.

There were lots of folks sleeping in the Archeological session. There were too many side stories in the FPD session and no specifics.

The Archeological session was boring; the Race/Gender session was wonderful; the FPD roundtable was very interesting. It was nice to get back into work-mode...before the caos begins. And yes, it has begun (Yikes!)

I should have left at lunch time. Session #3 as a waste of time. You should not waste our time telling us how to fill out a form. We are supposedly educated adults!

The Spring Welcome Back day was informative and interesting. The presentations I attended were excellent. Thank you all so much for coordinating this event.

No more Flex.

Loved the speakers at #3! It was informative and fun. Got Data did answer a lot of questions about the whole SLO environment. Thank you for all you do! Savingus Billions of dollars.

The sessions provided were not very interesting. The word about the room change did not make it to everyone and so many people had to come late to the general session.

I liked the open forum approach to the online teaching. It allowed each of us to get our individual questions answered and explore our particular subject area concerns.

Great program with good workshops. Nice to have coffee and a donut as well!

I had a great time at the Welcome Back Day. I loved the online teaching activity.

As an adjunct faculty member, I would like a session offered specifically for adjuncts. There are a lot of things about the college that I do not know.

It is valuable to have a welcome back day--gets everyone back on track, thinking ahead a little bit, catching up with colleagues. I appreciate the updates from the President and VP's. Keeps us all "in the loop." The programs however, were only moderately helpful in terms of professional development. The online teaching one had potential, but it was a difficult forum--each class has specific needs, so visiting the different "classes" was only somewhat helpful (interesting though!). I know a little more about what cool technologies might be available to use and which teachers use it, but I still don't have any idea of how to use it and therefore probably won't. The SLO forum and FPD presentations were very well organized and informative. Things we needed to know, but not things that have lasting impact on my professional development. Loved the idea of Alpha Iota breakfast fundraiser.

Enjoyed the concept and spirit of the day, though some presentations were a tad dry...

Snacks or drinks would be nice, even if we pitch in and donate for it. The cafeteria could be open for lunch, even if we have to pay for it.

Was able to attend Session 3 only. Presentation was well-paced and enjoyable, and the information shared was definitely valuable for present and future reference. I heard several appreciative comments from colleagues regarding the timelines and applicability of the program content. Chalk up another successful event for the FPD Committee and support team!

None!

If you want to offer diversity - offer simultaneously - The Peru & Globalization had a lot of diverse perspectives, but if people wanted to opt out, they could and did just go to a session that was neutral or diversity.

I think we should keep doing Spring WBD; it's a great way to gain 6 hours standard #1 credit in one day. It was more relaxed than Fall WBD because we did not have to stay as long (i.e. we finished at 3 p.m.) and it seemed less daunting and stressful. I like the workshop style of the online teaching open house much better than the usual presentation format. In the Learning Center, people just sit in front or crowd around the online class they wanted to see and do some limited exploration. And when they want to ask questions, they could approach the relevant instructor to ask them questions. It was low key but I got a lot out of it.

Perhaps additional information for new adjunct instructors may be helpful during these sessions.

Thanks to the Organizers!

Both Sessions 1 and 2 were good. The "Got Data" session was very well organized and fun! I learned more about SLOs in this type of a workshop. Enjoyed the Day!