



| Distance Education and Technology Committee Agenda | | Tuesday, September 8, 2020 3:00 p.m. - 4:00 p.m., Zoom Link |
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| Type of Meeting: Regular Please Review/Bring: Agenda Packet | | |
| Perry Jehlicka, Faculty Co-chair Greg Bormann, VPAA Designee VACANT – ADMIN Council - Dean Mike Wilmes, Learning Management Media Specialist (Ex-Officio) Ken Sawicki, ITS Alternative Media Specialist Greg Krynen, ITS Technical Trainer Dr. Alex Parisky, IMC Representative Dr. Scott Lee, AP&P John Toth, Faculty Union Sheri Langaman, Classified Union May Sanicolas, Counseling Jim Bowen, Career Tech Ed Ken Lee, Rhetoric & Literacy Dr. Ariel Tumbaga, Arts & Humanities Dr. Scott Lee, Library Mary Jacobs, Health & Safety Sciences Ken Shahla, Math, Science & Engineering Kimberly Barker, Social & Behavioral Sciences Dr. Rona Brynin, Senator At-Large Dr. Ed Beyer, Senator At-Large VACANT, ASO Representative | | |
| Items | Action | |
| I. Call to Order | | |
| II. Approval of Agenda | | |
| III. Opening Comments from Co-chairs | | |
| IV. Open Comments from the Public | | |
| V. Approval of Minutes | A. March 10, 2020 DETC Minutes (attachment) | |
| VI. Discussion Items | A. Update from Spring COVID - 19 Break – Perry Jehlicka B. POCR – Perry Jehlicka C. AVC Online – Perry Jehlicka D. Faculty Training – Perry Jehlicka E. Flex Training – Perry Jehlicka F. OEI Exchange – Dr. Ed Beyer | |
| VII. Action Items | | |
| VIII. Adjournment | | |
| NEXT MEETING: 9/22/2020 | | |



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| Distance Education and Technology Committee Minutes | Tuesday, September 8, 2020 3:00 p.m. - 4:00 p.m., Zoom Link |
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Perry Jehlicka, Faculty Co-chair
 Greg Bormann, VPAA Designee
 VACANT – ADMIN Council - Dean
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio) - *ABSENT*
 Ken Sawicki, ITS Alternative Media Specialist - *ABSENT*
 Greg Krynen, ITS Technical Trainer
 Dr. Alex Parisky, IMC Representative
 Dr. Scott Lee, AP&P
 John Toth, Faculty Union
 Sheri Langaman, Classified Union
 May Sanicolas, Counseling
 Jim Bowen, Career Tech Ed - *ABSENT*
 Ken Lee, Rhetoric & Literacy
 Dr. Ariel Tumbaga, Arts & Humanities
 Dr. Scott Lee, Library
 Mary Jacobs, Health & Safety Sciences - *ABSENT*
 Ken Shahla, Math, Science & Engineering - *ABSENT*
 Kimberly Barker, Social & Behavioral Sciences
 Dr. Rona Brynin, Senator At-Large
 Dr. Ed Beyer, Senator At-Large
 VACANT, ASO Representative

| Items | Action |
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| I. Call to Order | 3:03 pm |
| II. Approval of Agenda | Approved, unanimous. |
| III. Opening Comments from Co-chairs | Perry – had a very challenging time, haven’t met since March. Appreciate everyone’s work. Hopefully we’ll have a great Fall semester, lots of work to get done. Dean Bormann – given feedback for faculty training, topics brought up not in line with OEI. Very appreciative of all input. Trying to plan at least one more round of training. Getting faculty trained – giving them the pieces they need to be effective, COVID made it possible unfortunately, but we’re where we wanted to be a while ago. |
| IV. Open Comments from the Public | None. |
| V. Approval of Minutes | A. March 10, 2020 DETC Minutes (attachment) – approved, 3 abstentions. |
| VI. Discussion Items | A. Update from Spring COVID - 19 Break – Perry Jehlicka – Got a lot done. Building a training platform for faculty. We were going to have a few people test during summer, but COVID changed plans. Worked through the Summer on it. Now we can review it and make it better. Very important – certification of local POCR group. Got delayed, should be able to get approved by end of this semester. Need to get ball rolling. Also need to work on revamp on AVC online as soon as possible, could be a very useful resource to faculty and students. Very |

quick review of prior DETC discussion items. Dr. Tumbaga – do faculty receive certification for having gone through training for teaching online? Perry – working on it now, going to be a timeframe, Van Rider would like DETC to bring the Senate what the training needs to be, and decide what trainings, if any, outside of AVC will be acceptable? Senate is looking for DETC to decide what’s going on, develop details of what this is going to be like. COVID is unfortunate, but we’ve gotten a lot of things done on campus with DE items.

- B. POCR – Perry Jehlicka – Local POCR group certified will play a huge part in training faculty, getting courses reviewed. This is set up to help people submit their classes to the OEI and get approved. On campus and off. Need to have a couple sub-meetings and discuss further. Some things that were discussed – what is POCR going to do, how is it going to happen, Dean Bormann is working with Administration to get it going too. Lots of work, but well worth it. Breaking it up into smaller groups to go over each section of the rubric. When we learn exactly what we need to do, what the campus is expecting, etc. A few more meetings and we should have this figured out. Dr. Beyer – getting questions from faculty, wanting to teach online, certification, OEI, flex activities? What qualifies them? Have to get your course approved through local POCR group at minimum; we don’t care where you got your training at that point? Perry – yes, one of the things discussed previously. If you are approved through POCR, training isn’t important. Recommendation to faculty senate? Will review lots of courses in a very short period of time. Dr. Beyer – this might remove the need for an AVC certification? Dr. Lee – not along the lines of what we’ve been talking about before. Dr. Beyer – keeping track could be overwhelming? Dr. Lee – if we haven’t preapproved one, and someone does AVC cert, does it matter? Dr. Beyer - You can get trained anywhere, but you have to have a class that our POCR group approves. Must meet our standards. Dr. Lee - Must also be approved by senate. Perry – tell the senate what is a good option. 12 week course from @1 would be good. Will we accept all trainings offered? No, some of them are not enough or don’t touch on items we’d require. Can faculty be reimbursed for training received outside of AVC? Dr. Lee – If it’s been approved, and someone takes the course/training, then they can get reimbursed. Dr. Brynin – 12 week class with @1, very rigorous. OEI wants everyone to have POCR teams so we don’t submit classes that won’t get approved. Perry – designed to help courses get close to OEI standards. If people are submitting courses, have to fill out form and show where each requirement is met in class. Hopefully greatly reduces poorly designed course submissions. Having a well-designed course is very important, what we’re trying to help faculty accomplish. Just a matter of us saying this is how we want to do it. Dr. Brynin – we need to be careful with minimum qualifications so we don’t get large amount of courses that are poorly designed, or won’t qualify. Perry – that’s something that this group would have to design. Dr. Tumbaga – Don’t normally teach online. Lots of colleagues who have taken the free @1 certification, haven’t seen the results. Is it good? Perry – statistically higher success rate when you’ve gone through training. Are the @1 courses working and qualified for OEI standards? Dr. Tumbaga – need training so I’m qualified to observe and evaluate other faculty.

Dr. Brynin – learning more and will use in future courses to change it again and make courses better. Perry – there are a lot of trainings out there, but not all are equal. Would we require everyone to go through POCR and can't teach online otherwise? Dr. Beyer – different training could come into play to prequalify you to go through the POCR review? Could help eliminate submissions that won't get approved. Now that you're trained, you can submit your class to POCR. Have to show body of work as final product. DETC will decide what the body of work should be? Final training for admittance? Legitimate concern. Will we have a standard to compare it too? There's always a body of work that you submit that gets graded.

- C. AVC Online – Perry Jehlicka – got a great format that we've had, several road blocks that keep us from implementing it. Need to see what we can do to really kick start this. Should help faculty and students. Greg Kryen/Alex maybe provide direction? Greg Krynen – will be built into Drupal, faculty personal folders? All can be done remotely to redesign website. Can also edit server anytime. Web master Rich is moving over to marketing, but still web developer. www.avc.edu/user Only test server has been set up so far. Alex – create help desk ticket to get access and permissions for Perry and Dr. Beyer to edit website. Will need to create a separate folder for files. Will look into what to do with personal folders of faculty.
- D. Faculty Training – Perry Jehlicka – Have had different talks about this, what aspects do we want? Open for discussion: Dr. Tumbaga - faculty really like this idea, like the idea of certification. Perry – intention was to reach faculty who didn't normally teach online. How do we know what they learned, if there isn't a final piece of work to look at and review? Type of final exam to show they met all the requirements. What would you like to see to make it better? Alex – need to figure out how to do sessions, include other faculty that have been through training? Have to decide if/when to do it. What day works for everyone? Hard to find one day/time that everyone is free. Do we want to add submittal of complete body of work as a final exam? Alex – for certification, needs several different components. Perry - If you had an OEI approved course, you are good and considered certified. Senate is looking for DETC to submit a list of acceptable trainings outside of AVC. Or should we require people to only get training at AVC so they're not going all over the place? Two fold – training feedback, make it better, also sometime this Fall make recommendation to Senate on which training(s) we prefer. Alex – we have to align with OEI and the exchange. Lots of teachers who don't have the skills to teach as successfully online. Have a lot of folks who aren't OEI ready, and we need to get them through our boot camp. Next step in our process. Perry – will get more information from Van Rider and see what direction he's expecting. We will need to go over this in more detail as a committee.
- E. Flex Training – Perry Jehlicka – anyone interested? All DE flex are Standard 1. Lots of flex things we can do. Based on what campus needs, or based on what faculty have been requesting. Think on that, as a committee would be a great way to help throughout the semester. Dr. Beyer did opening day training. Dr.



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| | <p>Brynin is going through training, maybe give training on course taken later? Rosa Fuller is POC if interested in providing training. Would be very positive. Dr. Lee – specific topics laid out already? Perry – start training on one thing, asked a question that turns it in a different direction. Dr. Beyer – gather a list of highly requested topics? Send out survey? Alex – new features that will be available soon, new quizzes, new tools. Alex and Greg Krynen will be giving training on these as they are activated in Canvas.</p> <p>F. OEI Exchange – Dr. Ed Beyer – It is stalled. On what side – State or School? Perry – I believe it's on the state side. Alex – we've shared everything we needed to. Dr. Beyer – requirement that dept chairs cut back offerings by 10%. Now that a course is OEI approved, but with cuts, class is not going to be offered. Alex will follow up. Look for a survey in the next day or two.</p> |
| VII. Action Items | None. |
| VIII. Adjournment | 4:10 pm |
| NEXT MEETING: 9/22/2020 | |