



Guided Pathways Coordinating Team Minutes

Tuesday, January 8, 2019
L-201
1:00 pm – 2:00 pm

Type of Meeting: *Guided Pathways*
Note Taker: *Desireé Lee*
Please Review/Bring: *Supporting Documents*

Committee Members:

Duane Rumsey, Committee Co-Chair (VP of Academic Affairs or Designee; Dean of Arts & Humanities)
Van Rider, Committee Co-Chair (Academic Senate (AS) President; Rhetoric & Literacy) - **Absent**
Rosie Heasley, Academic Affairs (Project Supervisor - Academic Affairs)
Edward Knudson, Ex-Officio - Superintendent/President (Interim - Vice President of Academic Affairs;) - **Absent**
Erin Vines, Ex-Officio - VP of Student Services (Vice President of Student Services)
Audrey Moore, AS: Non-Instructional Faculty - **Absent**
Kristine Oliveira, AS: Instructional Faculty - **Absent**
Kathy Osburn, AS: CTE Faculty
Jessica Eaton, AS: Counseling Faculty (Articulation Officer/Faculty - Counseling & Matriculation) - **Absent**
Nate Dillon, AS: Adjunct Faculty (Performing Arts Department Chair - Arts & Humanities)
Michelle Arvizu, ASO: Student - **Absent**
Wade Saari, Classified: Student Services
VACANT, Classified: Academic Affairs
Diana Keelen, CMSA - General
Michelle Hernandez, CMSA - Student Services
Joe Baumann, Institutional Research – Designee of Meeta Goel (Dean of IERP)
Monica Carreon, State Guided Pathways Advisory Committee Representative (Counseling & Matriculation) - **Absent**

Items	Person	Action
I. Approval of Previous Minutes	<i>All</i>	Approval of Minutes Abstained: <ul style="list-style-type: none"> • Kathy Osburn • Nate Dillon • Wade Saari
II. CSUN MBA Presentation Review	<i>Nate Dillon</i>	The CSUN MBA group conducted their presentation on December 6, 2018. The presentation and report can be found on the Guided Pathways website here . Those in attendance were impressed with the results of the presentation. Information was provided by Diana Keelen with reference to the Funding formula, and the deficit due to bond funding spending.

<p>III. Chancellor's Office Research Opportunity</p>	<p><i>Duane Rumsey</i></p>	<p>1. Chancellor's Office Research Opportunity</p> <ol style="list-style-type: none"> a. AVC was selected out of the 12 colleges selected. b. Conducted by Edinsights <ol style="list-style-type: none"> i. Information is cumulative amongst all of the colleges, info is not sent separately nor is this to evaluated the progress of AVC. ii. EdInsights will provide AVC with information specifically about our college directly to us; however, it will not be shared with other colleges nor submitted to the Chancellor's office that way. It goes to the Chancellor as a whole with aggregate data of all of the selected colleges. c. EdInsights will have an on-site visit at AVC on March 11-13th. They're hope is to set up one-on-one meetings as well as small focus groups. The onsite visit is funded by the Chancellor. <ol style="list-style-type: none"> i. Day #1: <ol style="list-style-type: none"> 1. Interviews: Including President, Vice Presidents, and other leaders. ii. Day #2: <ol style="list-style-type: none"> 1. Individual Team and Committee Members iii. Day #3: <ol style="list-style-type: none"> 1. Focus Groups: Including a Student focus group. iv. Volunteer for one-on-one – See the schedule v. Volunteer for focus groups – See the schedule (different people that one-on-one) <ol style="list-style-type: none"> 1. Students in focus groups will be fed and offered a gift card (The office has requested that no more than 10 students in the focus group)
<p>IV. Guided Pathways Summit</p>	<p><i>Duane Rumsey</i></p>	<p>The Guided Pathways Summit will be held in Riverside, CA on March 3-5, 2019. Guided Those that are interested in attending were informed to send their request to the Dean at the end of the meeting.</p>

		<p>Those that requested to attend were as follows:</p> <ol style="list-style-type: none"> 1. Dean Duane Rumsey 2. Van 3. Rosie Heasley 4. Audrey Moore 5. Kristine Oliveira 6. Kathy Osburn 7. Jessica Eaton 8. Nate Dillon 9. Joe Baumann 10. Monica Carreon
<p>V. Guided Pathways Action Plan - Update</p>	<p><i>Duane Rumsey</i></p>	<p>The initial group worked on completion of the NOVA Report document for the areas that we thought we'd have them completed.</p> <p>The key elements that were...</p> <ol style="list-style-type: none"> 1) Cross-Functional Inquiry <ol style="list-style-type: none"> a) Goal: to work on the development of input gathering instruments that captures the information from constituent groups. b) This was completed by the CSUN MBA group. 2) Shared Metrics <ol style="list-style-type: none"> a) Goal: To analyze KPI's to align Guided Pathways metrics with Equity, SSSP, Basic Skills, and other data collected. 3) Integrated Planning: <ol style="list-style-type: none"> a) Identify key stakeholders and begin early stage discussions. 4) Inclusive Decision-Making Structures <ol style="list-style-type: none"> a) The creation of the formal Guide Pathways Committee 5) Improved Basic Skills <ol style="list-style-type: none"> a) Use High School performance placement and co-requisite remediation for academic support and/or shortening the developmental sequences. 6) Proactive and Integrated Student Supports <ol style="list-style-type: none"> a) Incorporate and enhance available student services programs and engage students in Guided Pathways. b) Strengthen Counseling support including embedding Counselors in the Divisions. <ol style="list-style-type: none"> i) The embedded counselor program was piloted last semester, and has been very successful.

		<p>Dean Rumsey “assigned homework” for the next meeting and requested that the committee complete the following for the next meeting.</p> <ul style="list-style-type: none"> A. HOMEWORK: Start looking at the document on the website and thinking about next year – priorities include Meta Major development! B. HOMEWORK: Dean Rumsey can provide this update to you via email. He would ask for you to present it to your relevant committees and in your department meetings. Let him know when you do, so that he can note the constituent groups that have been informed.
<p>VI. Sub-Committee Updates</p>	<p><i>All</i></p>	<p>An email was sent to the group on December 6th with “homework” for the committee members to complete. The following are the updates that each group provided for the requested/assigned sub-committee.</p> <ul style="list-style-type: none"> 1. The Academic Pathways workgroup: Audrey, Jessica, and Rosie <ul style="list-style-type: none"> a. The group met once in addition to adding Monica Carreon, whom is the State Guided Pathways Advisory Committee Representative. b. Our new Classified member, Wade Saari, requested to be added to this group. 2. Communication & Outreach workgroup: Kristine, Michelle A., and Michelle H. <ul style="list-style-type: none"> a. N/A 3. MetaMajors workgroup: Joe Baumann <ul style="list-style-type: none"> a. Six members confirmed: Joe Baumann (IERP), Laureano Flores (CTE), Erin Traynor (C&M), Darcy Wiewall (SBS), Jonet Leighton (A&H), and Kathryn Mitchell (R&L). b. Awaiting two more members in the following areas: HSS and MSE. 4. Student Support workgroup: Michelle A. and Michelle H. <ul style="list-style-type: none"> a. The group has not met yet. 5. Technology workgroup: Diana, Joe and Nate <ul style="list-style-type: none"> a. The group has not met yet. b. Requested Dean LoNigro to join the technology workgroup.

		<p>Since we are still in very early stages of the workgroups, and the second meeting of the month is established for the workgroups to provide updates, do we need to have the meeting on January 22nd?</p> <ul style="list-style-type: none"> The group agreed to cancel the next meeting and resume on the second week of February.
VII. Open Discussion	<i>All</i>	<p>Welcome New Classified Member – Wade Saari</p> <ul style="list-style-type: none"> Wade is the Classified representative for Student Services. He will work on joining the committees that he is interested in.
VIII. Adjourn		Meeting was adjourned at 1:47 pm.
NEXT MEETING DATE: Tuesday, February 8, 2019	All	Meetings will be held the 2 nd and 4 th Tuesday from 1:00 pm – 2:00 pm in room L-201.