

STRATEGIC PLANNING COMMITTEE AGENDA	WEDNESDAY, MARCH 30, 2016 PA-114 2:30PM – 4:30PM
--	---

TYPE OF MEETING: Regular
NOTE TAKER: Jerene Kelly
PLEASE REVIEW/BRING: Agenda, Minutes and Supporting Documents

Committee Members: Dr. David Adams (Faculty) Dr. Ed Beyer, Co-Chair (AS: President) Dr. Liette Bohler (Faculty Union) Mr. Mark Bryant (VP, Human Res.) Ms. Carolyn Burrell (AS: Library) Ms. Noemi Bustamante (ASO: Student) Ms. Elizabeth Diachun (Executive Director, Marketing) Mr. Michael Dioquino (ITS) Ms. Joshuaree Dumas (ASO: Student) Ms. Wendy Dumas (Business Services)	Mr. Kyle Faber (Classified: ITS) Ms. Kim Fite (Classified Union) Dr. Meeta Goel, Co-Chair (Dean, IERP/Library) Mr. Doug Jensen (Executive Director, Facilities) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Mr. Duane Rumsey (Enrollment Mgmt.) Dr. Bonnie Suderman (VP, Academic Affairs) Ms. LaDonna Trimble (Dean, Student Services) Dr. Les Uhazy (Dean, Math & Science) Dr. Erin Vines (VP, Student Services)
---	---

ITEMS	PERSON(S) RESPONSIBLE	ACTION ITEMS
STANDING ITEMS:		
I. Approval of Minutes: March 2, 2016 (Attached)	All	
II. Opening comments from the Co-Chairs	Dr. Goel & Dr. Beyer	
III. Reports	All Departments	

INFORMATION/DISCUSSION ITEMS		
-------------------------------------	--	--

IV. EMP Goal Development	Dr. Goel & Dr. Beyer	
--------------------------	----------------------	--

NEXT SPC REGULAR MEETING DATE: April 20, 2016
--

SPC MEETINGS SSV-151 @ 2:30 – 4:00PM
(AUGUST 2015 – JULY 2016)
2015 – 2016 SPC MEETINGS (1ST AND 3RD WEDNESDAY PER MONTH)

August 5, 2015	November 4, 2015 Cancelled	February 3, 2016	May 4, 2016
August 26, 2015 Cancelled	November 18, 2015	February 17, 2016	May 18, 2016
September 2, 2015	December 3, 2015	March 2, 2016	June 1, 2016
September 16, 2015 Cancelled	December 16, 2015 Cancelled	March 16, 2016 March 23, 2016 (SPC BC Joint Meeting) March 30, 2016 (Special Meeting)	June 15, 2016
October 7, 2015 Cancelled	January 6, 2016 Cancelled	April 6, 2016 (no meeting-spring break)	July 6, 2016
October 21, 2015 Cancelled	January 20, 2016	April 20, 2016	July 20, 2016

**STRATEGIC PLANNING COMMITTEE
MINUTES**

**Wednesday, March 16, 2016
SSV 151
2:30pm – 4:00pm**

TYPE OF MEETING: Regular
NOTE TAKER: Jerene Kelly
PLEASE REVIEW/BRING: Agenda, Minutes and Supporting Documents

<p><u>Committee Members:</u> Dr. David Adams (Faculty) Dr. Ed Beyer, Co-Chair (AS: President) Dr. Liette Bohler (Faculty Union) Mr. Mark Bryant (VP, Human Res.: Ex-Officio) Ms. Carolyn Burrell (AS: Library) Ms. Noemi Bustamante (ASO: Student) <i>Absent</i> Ms. Elizabeth Diachun (Executive Director, Marketing) Mr. Michael Dioquino (ITS) Ms. Joshuaree Dumas (ASO: Student) <i>Absent</i> Ms. Wendy Dumas (Business Services) <i>Absent</i> Mr. Kyle Faber (Classified: ITS) <i>Absent</i></p>	<p>Ms. Kim Fite (Classified Union) Dr. Meeta Goel, Co-Chair (Dean, IERP/Library) Mr. Doug Jensen (Executive Director, Facilities) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Mr. Duane Rumsey (Enrollment Mgmt.) <i>Absent</i> Dr. Bonnie Suderman (VP, Academic Affairs: Ex-Officio) <i>Absent</i> Ms. LaDonna Trimble (Dean, Student Services) <i>Absent</i> Dr. Les Uhazy (Dean, Math, Science & Engineering) Dr. Erin Vines (VP, Student Services: Ex-Officio) <i>Absent</i></p>
---	---

ITEMS	PERSON(S) RESPONSIBLE	INFORMATION, DISCUSSION OR ACTION
-------	--------------------------	-----------------------------------

STANDING ITEMS:

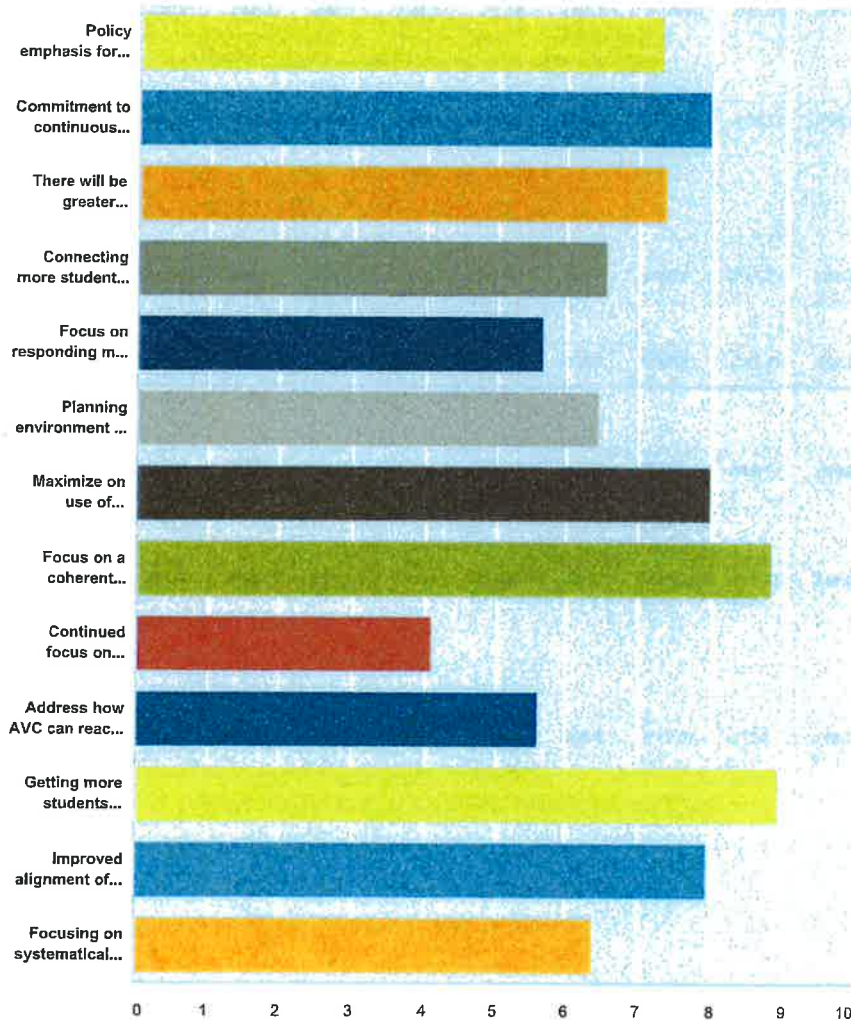
<p>I. Approval of Minutes: March 2, 2016</p>	<p>All</p>	<p>A motion was made to amend the following sentence under "Opening Comments" to the March 2, 2016 minutes: "The President will be attending the March 16th meeting." The March 2nd Minutes were approved as corrected with 1 abstention with no further discussion.</p>
--	------------	--

<p>II. Opening comments from the Mr. Knudson and Co-Chairs</p>	<p>Dr. Goel & Dr. Beyer</p>	<p>A motion was made to add "Mr. Edward Knudsen" to the March 16th agenda under "Opening Comments". All approved.</p> <p><u>Issues Discussed:</u> Mr. Knudson addressed the purpose of restructuring SPC & BC, and the reason being is that planning drives the budget so that we look ahead 3-years. Although the conversations are about the 2016-17 budget, we are planning for the 2017-18 budget. He also reinforced that this timeline should shape the Program Review and tie to the college-wide plan. Mr. Knudson noted that the work SPC is doing for the college is extremely important and he appreciate everyone's efforts.</p> <p>Mr. Knudson went on to explain the process on how the Educational Master Plan (EMP) drives the Facility Master Plan (FMP). He asked for more participation from the SPC members to help develop these plans. He said that if people are feeling too overwhelmed with participating on several committees, he suggested that maybe they should dedicate their time to one committee. He explained that by having a 10-year Master Plan, with a rolling 3-year strategic plan, and a Facility Master Plan that reflects the 10-year plan, the work will make more sense, and it will be easier to stay on track for a longer period of time. Mr. Knudson reiterated that he would be more than happy to attend the SPC meetings on a regular basis or anytime there's a need. He asked everyone to tell one committee member, who didn't attend this meeting, about the discussion he had with the group.</p> <p>No comments from the co-chairs.</p>
--	-------------------------------------	---

III. Reports	All	There were no reports.
INFORMATION AND DISCUSSION ITEMS		
IV. WSCH Projections	Dr. Trapp & C.M. Brahmbhatt	<u>Information Item:</u> Dr. Trapp & Mr. Brahmbhatt gave a presentation on projections of future growth methodology and the possibility of attracting people to AVC. The presentation will be posted on the AVC website.
V. FMP Presentation	Mr. Doug Jensen & Ms. Deborah Shepley	<u>Information Item:</u> Ms. Shepley gave an update presentation on the Faculty Master Plan (FMP). The information subject items that were presented are: Projected timeline, District Service Area, Regional Contacts & Context, campus development history, architectural analysis, campus engagement (fall retreat, faculty focus group, community focus group, sustainability, and workshops). Dates of future meetings are: Facilities Subgroup on March 17 th , Board Workshop on EMP & FMP on April 11 th , Faculty Subgroup on April 14 th , and Campus Forum in May 2016.
VI. EMP Goal Development	Dr. Goel & Dr. Beyer	<u>Discussion Item:</u> Dr. Goel discussed with the group the prioritization of the 13 planning assumptions for the development of AVC's new long-term EMP goals. The focused was narrowed down to the top 6 planning assumptions, which are: <ul style="list-style-type: none"> - Commitment to continuous quality improvement...(Meeta) - There will be greater facilities...(Doug) - Maximize on use of technology...(Mike) - Focus on a coherent curriculum experience...(Ed) - Getting more students college ready and more....(David) - Improved alignment of instructional programs...(Les) <u>Action Item:</u> Six team leaders were chosen to organize goal development teams to create a skeleton plan for their assigned planning assumption. The groups will meet at the next SPC <i>special</i> meeting on March 30, 2016.
NEXT SPC SPECIAL MEETING DATE: March 30, 2016 NEXT SPC REGULAR MEETING DATE: April 20, 2016		

Q1 Please provide input for the college's Educational Master Plan (EMP) by ranking the following planning assumptions from 1 to 13 with respect to their importance for furthering the college Mission and Vision e.g. 1= Most Critical to Mission achievement to 13= Not As Critical to Mission achievement at this time. Please refer, as needed, to the environmental scans and the details of these planning assumptions provided by AVC's EMP consultants at Cambridge West Partnership (available at: Planning Documents, along with AVC's revised Vision, Mission & Values).

Answered: 86 Skipped: 0



	1	2	3	4	5	6	7	8	9	10	11	12	13	Total	Score
Policy emphasis for colleges-producing more degrees/certificates/transfers, more achievement for underrepresented, while containing costs.	17.86% 10	3.57% 2	3.57% 2	5.36% 3	8.93% 5	10.71% 6	5.36% 3	5.36% 3	10.71% 6	8.93% 5	5.36% 3	7.14% 4	7.14% 4	56	7.30

Prioritization of Planning Assumptions for the Development of AVC's New Long-Term EMP Goals

Commitment to continuous quality improvement that supports accountability for student achievement and learning outcomes results that will always be demanded of the College.	21.43% 12	8.93% 5	3.57% 2	8.93% 5	5.36% 3	7.14% 4	8.93% 5	3.57% 2	7.14% 4	3.57% 2	7.14% 4	7.14% 4	7.14% 4	56	7.96
There will be greater facilities needs than money to address them and AVC will have to use what it has more efficiently.	10.71% 6	5.36% 3	8.93% 5	8.93% 5	8.93% 5	3.57% 2	12.50% 7	7.14% 4	10.71% 6	5.36% 3	3.57% 2	5.36% 3	8.93% 5	56	7.36
Connecting more students to the SB 1440 transfer pathways.	3.57% 2	1.79% 1	7.14% 4	8.93% 5	7.14% 4	10.71% 6	7.14% 4	16.07% 9	7.14% 4	10.71% 6	8.93% 5	7.14% 4	3.57% 2	56	6.55
Focus on responding more effectively to CTE public policy and funding.	3.57% 2	1.79% 1	1.79% 1	5.36% 3	7.14% 4	7.14% 4	10.71% 6	10.71% 6	8.93% 5	14.29% 8	12.50% 7	8.93% 5	7.14% 4	56	5.66
Planning environment is fluid-AVC will need to focus on being more nimble and collaborative.	3.57% 2	5.36% 3	8.93% 5	5.36% 3	5.36% 3	7.14% 4	10.71% 6	8.93% 5	12.50% 7	7.14% 4	10.71% 6	12.50% 7	1.79% 1	56	6.46
Maximize on use of technology in instruction, learning, student support, and other college operations.	5.36% 3	10.71% 6	10.71% 6	10.71% 6	16.07% 9	7.14% 4	5.36% 3	7.14% 4	7.14% 4	7.14% 4	5.36% 3	5.36% 3	1.79% 1	56	7.98
Focus on a coherent curriculum experience that fosters transferable intellectual skills which are the "brass ring" of post-secondary education.	8.93% 5	19.64% 11	14.29% 8	12.50% 7	3.57% 2	8.93% 5	7.14% 4	5.36% 3	1.79% 1	8.93% 5	1.79% 1	5.36% 3	1.79% 1	56	8.82
Continued focus on marketing to attract prospective students.	0.00% 0	1.79% 1	3.57% 2	1.79% 1	5.36% 3	7.14% 4	7.14% 4	3.57% 2	7.14% 4	7.14% 4	12.50% 7	8.93% 5	33.93% 19	56	4.09
Address how AVC can reach and help the marginalized in its service area to a greater degree.	1.79% 1	3.57% 2	3.57% 2	10.71% 6	3.57% 2	8.93% 5	7.14% 4	10.71% 6	7.14% 4	3.57% 2	14.29% 8	10.71% 6	14.29% 8	56	5.59
Getting more students college ready and more effectively placing and advancing those who are not.	14.29% 8	16.07% 9	12.50% 7	7.14% 4	7.14% 4	7.14% 4	7.14% 4	8.93% 5	8.93% 5	3.57% 2	5.36% 3	1.79% 1	0.00% 0	56	8.91
Improved alignment of instructional programs to the labor market skills needs and job openings-will require ongoing attention and adjustments.	5.36% 3	17.86% 10	8.93% 5	10.71% 6	10.71% 6	5.36% 3	5.36% 3	7.14% 4	1.79% 1	12.50% 7	1.79% 1	7.14% 4	5.36% 3	56	7.93
Focusing on systematically making sense of data to inform actions is a culture that should be fostered and sustained at the College.	3.57% 2	3.57% 2	12.50% 7	3.57% 2	10.71% 6	8.93% 5	5.36% 3	5.36% 3	8.93% 5	7.14% 4	10.71% 6	12.50% 7	7.14% 4	56	6.38