



# AP&P Agenda

Thursday, November 12, 2015  
BE 324  
3:00 – 5:30pm

**Type of Meeting:** *Regular*  
**Note Taker:** *Melissa Jauregui, Academic Affairs Specialist*  
**Please Review/Bring:** The past minutes for accuracy.

- Committee Members:**  
 Jeffrie Ahmad, Faculty Division Rep  
 Luis Echeverria, Faculty Division Rep  
 Ibrahim Ganley, Faculty Division Rep  
 Tooraj Gordi, Faculty Division Rep  
 Lee Grishman, Articulation Officer  
 Lisa Karlstein, Faculty Division Rep  
 Scott Lee, Faculty Division Rep/Librarian/DE Liaison  
 Cynthia Lehman, Faculty Division Rep  
 Cynthia Littlefield, Faculty Division Rep  
 Mark McGovern, Faculty Division Rep  
 Rick Motawakel, Faculty Division Rep  
 Tom O’Neil, Technical Education Dean  
 Tim Sturm, Faculty Division Rep  
 Bonnie Suderman, Co-chair  
 Deborah Sullivan-Ford, Faculty Division Rep  
 Mary Rose Toll, Faculty Division Rep  
 LaDonna Trimble , Student Services Dean  
 Les Uhazy, Academic Dean  
 Darcy Wiewall, Co-chair

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	
II. Approval of Previous Minutes of 10/22/2015	All	<b><u>Issues Discussed:</u></b>  <b><u>Action Taken:</u></b>  <b><u>Follow Up Items:</u></b>
III. Informational Item -Deactivations Impact ENGR 210PS MATH 125 MATH 130 MUS 183	<i>Darcy</i>	<b><u>Issues Discussed:</u></b>  <b><u>Action Taken:</u></b>  <b><u>Follow Up Items:</u></b>
	<i>All</i>	<b><u>Issues Discussed:</u></b>



**ANTELOPE VALLEY COLLEGE**

<p>IV. Action Item – College Board AP Exams</p> <ul style="list-style-type: none"> <li>• Studio Art: 2-Dimensional Design, 3-Dimensional Design, and Drawing – Art Elective Units</li> </ul>		<p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p>V. Action Item – Program Approval</p> <p>-Non-Substantial</p> <p>AA-T in History AS-T in Mathematics</p>		<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p>VI. Action Item – Course Approvals</p> <p>-Non-Substantial</p> <p>ART 116, ART 132, ART 298, ED 140, ENGR 115, ENGR 120, HE 120, KIN 106, MATH 020, MGT 105, OT 101, OT 150, RADT 102, RADT 109, RADT 204, REC 101, REC 102, SOC 110, WELD 260</p> <p>-Substantial</p> <p>ACCT 131, ACCT 201, ART 113, ART 213, BIOL 101, CFE 101, CFE 116, CHEM 101, CHEM 210, CHEM 220, CIS 113, CIS 121, COMM 115, ED 145, ENGR 110, ENGR 125, ENGR 130, ENGR 210, ENGR 220L, KIN 139, MATH 001, MATH 148, MOA 111, OT 102, OT 103, OT 105, OT 113, OT 121, OT 152, OT 201, OT 205, OT 207, RCP 204, RE 101, RE 105, RE 121, RE 131, RE 161, READ 095, READ 097, READ 099, THA 225</p> <p>-New</p> <p>BIOL 101L, ENGR 140, MATH 116</p> <p>-Deactivations</p> <p>ART 223, ART 223L, ART 225, ART 225L, HHA 102, HIST 112</p>	<p align="center"><i>All</i></p>	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p><b>NEXT MEETING DATE: 2/25/2015</b></p>		

# AP&P Agenda Addendum

Thursday, November 12, 2015  
BE 324  
3:00 – 5:30pm

- a. **2015-16 AP&P Deadline – Courses and Programs need to be approved by 11/12/2015 for Fall 2016 inclusion**
  - CORs due 2014-2015 academic year – List at the end of the agenda (Approval NEEDED ASAP)
  - CORs due 2015-2016 academic year – List at the end of the agenda
  - TMC Degrees that may need to be developed and brought to AP&P – List at the end of the agenda
  - DE Course Approval – List at the end of the agenda
  - C-ID Approval needed, COR revised and brought to AP&P – List at the end of the agenda
- b. **AP&P Meeting Schedule:** 2/25/16; 3/10/16; 3/24/16; 4/14/16; 4/28/16; 5/12/16
- c. **Proxy Memo needed**
  - Rick Motawakel
  - Tom O’Neil
  - LaDonna Trimble
- d. **CSUGE/IGETC Course Designation**
  - IGETC
    1. AJ 204 – Area 4J
    2. MATH 128 – Area 2A
    3. PSY 200 – Area 4I
    4. SPAN 110SS – Area 6A and 3B
    5. SPAN 210SS – Area 3B
    6. SPAN 220SS – Area 3B and Area 6A
  - CSU/GE
    1. AJ 204 – Area D10
    2. CFE 211 – Area D7
    3. KIN 100 – Area E
    4. MATH 128 – Area B4
    5. PSY 200 – Area D9
    6. SOC 116 – Area D7
    7. SPAN 220SS – Area C2
    8. THA 115B – Area C1
    9. THA 116B – Area C1
    10. THA 117B – Area C1
    11. THA 118B – Area C1
    12. THA 121B – Area C1
  - CSU Transferable
    1. FTEC 111
    2. FTEC 112
    3. FTEC 113
    4. FTEC 114
    5. FTEC 117
  - UC Transferable
    1. THA 121A
    2. THA 121B
- e. **SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	CCCCO Template	Articulation Agreements	PLO	Recommended Plan of Study	CurricUNET Status
1. Agriculture Animal Sciences	X				Not developing
2. Agriculture Business	X				Not developing
3. Agriculture Plant Sciences	X				In Progress
4. Biology	X				In Progress; awaiting PHYS 110 and PHYS 120 COR revision to drop units
5. Chemistry	X				
6. Child and Adolescent Development	TBD				
7. Computer Science	X				Can develop but units are too high; In Progress; awaiting PHYS 110 and PHYS 120 COR revision to drop units
8. Elementary Teacher Education	X				Cannot develop, no full-time faculty in area
9. Film, Television and Electronic Media	X				Cannot develop, no full-time faculty in area
10. Journalism	X				Cannot develop, no full-time faculty in area
11. Nutrition and Dietetics	X				In Progress
12. Public Health Science	Sept 2015				

f. **C-ID REPORT FOR TMC's**

COURSE	C-ID DESC.	STATUS	EXPIRES	ADT	STATUS
BUS 201	BUS 125	CONDITIONAL	9/21/2016	Business Administration	
CA 103	BUS 140	NOT APPROVED			
CIS 111	COMP 122	CONDITIONAL	5/11/2015		
COMM 215	JOUR 150	CONDITIONAL	6/1/2016		
ERSC 101	GEOL 121	NOT APPROVED			
MATH 115	MATH 110	CONDITIONAL	7/13/2016	Administration of Justice Anthropology Business Administration Economics Kinesiology Mathematics Political Science Psychology Sociology	Submitted
MATH 124	MATH 130	CONDITIONAL	7/3/2016	Economics	
MATH 140	MATH 155	CONDITIONAL	8/10/2016		
MATH 150 And MATH 160	MATH 900S	CONDITIONAL	8/21/2016	Economics Geology Mathematics Physics	
THA 225	THTR 114	NOT APPROVED		Theatre Arts AA-T	

g. **2014-2015 Course by Division that need to be revised and submitted to AP&P**

Div	Course	UC Transferable	Last Offered	Scheduling Restrictions	Status
D1	CA 221	Yes		Cannot schedule 15-16	Submitted – Awaiting Fac
D4	HIST 112	Yes		Cannot schedule 15-16	Submitted – AP&P Agenda

h. **2015-2016 Course by Division that need to be revised and submitted to AP&P**

Div	Course	UC Transferable	Last Offered	Scheduling Restrictions	Status
D1	ACCT 131			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	ENGR 115			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	MGT 105			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	MGT 115			Cannot schedule 16-17	Submitted – Tech Rev
D1	MGT 212			Cannot schedule 16-17	Submitted – Tech Rev
D1	MOA 111			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 103			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 121			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 150			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 152			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 205			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	OT 207			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	RADT 102			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	RADT 109			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	RADT 204			Cannot schedule 16-17	Submitted – AP&P Agenda
D1	WELD 240			Cannot schedule 16-17	Submitted – Awaiting Fac
D1	WELD 260			Cannot schedule 16-17	Submitted – AP&P Agenda
D2	MATH 020			Cannot schedule 16-17	Submitted – AP&P Agenda
D4	ED 140			Cannot schedule 16-17	Submitted – AP&P Agenda
D4	ED 145			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 113	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda

D5	ART 116			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 132	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 213	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 223	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 223L	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 225	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 225L	Yes		Cannot schedule 16-17	Submitted – AP&P Agenda
D5	ART 298			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	DM 105			Cannot schedule 16-17	Submitted – Awaiting Fac
D5	HE 120			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	KIN 106			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	KIN 139			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	REC 101			Cannot schedule 16-17	Submitted – AP&P Agenda
D5	REC 102			Cannot schedule 16-17	Submitted – AP&P Agenda

**i. Distance Education courses that need to be revised and submitted to AP&P**

Div	Course
Coun	HD 100 - Sub
Coun	HD 101 - Sub
Coun	HD 103 - Sub
Coun	HD 105 - Sub
D1	ACCT 121 - Sub
D1	BUS 101
D1	BUS 113
D1	BUS 212
D1	CA 103 - Sub
D1	CA 121
D1	CA 171
D1	CA 221
D1	CIS 101
D1	CIS 145
D1	MOA 101
D1	NF 100
D1	OT 102
D2	ASTR 101 - Sub

D2	BIOL 101 - Sub
D2	BIOL 202 - Sub
D2	MATH 065 - Sub
D2	MATH 070 - Sub
D2	MATH 102 - Sub
D2	MATH 115 - Sub
D3	ENGL 101
D3	ENGL 102
D3	ENGL 103
D3	ESL 058 - Sub
D3	GER 201 - Sub
D3	GER 202 - Sub
D3	INT 101 - Sub
D3	READ 099 - Sub
D3	SPAN 101
D3	SPAN 110SS- Sub
D4	AJ 102
D4	CFE 102
D4	CFE 120

D4	ECON 100 - Sub
D4	ECON 101 - Sub
D4	ECON 102 - Sub
D4	HIST 107 - Sub
D4	HIST 108 - Sub
D4	PHIL 110 - Sub
D4	POLS 101 - Sub
D4	PSY 101 - Sub
D4	SOC 101 - Sub
D5	FTV 101
D5	HE 101 - Sub
D5	MUS 101
D5	MUS 105
Library	LIB 107 - Sub
Library	LIB 110 - Sub

**j. Course Deactivations Impact on Other Programs/Courses**

- **ENGR 210PS**
  - i. **Program Required Core:**
    - Engineering – AS – Submitted in CurricUNET change noted
- **HIST 112**
  - i. **Program Required Core:**
    - History AA-T – Submitted AP&P agenda
- **MATH 125**
  - i. **Course Requisite:**
    - ACCT 201 - Advisory – Submitted AP&P agenda
  - ii. **Program Required Core:**
    - Business Computer Information Science – Certificate – Submitted in CurricUNET
    - Business Computer Information Science – AS
    - Management - Certificate - Submitted in CurricUNET but revising faculty member has since retired and edits have been requested

- Management - AS - Submitted in CurricUNET but revising faculty member has since retired and edits have been requested
- Real Estate Salesperson – Certificate
- Real Estate Broker – Certificate
- Real Estate – AS
- LAS – Math and Science – Option I – AA
- iii. **Program Restricted Elective:**
  - Business Computer Information Science – Certificate
  - Business Computer Information Science – AS
  - Office Specialist – Certificate
  - Office Specialist – AS
  - Administrative Assistant – Certificate
  - Administrative Assistant – AS
- **MATH 130**
  - i. **Course Requisite:**
    - ACCT 201 - Advisory - Submitted in CurricUNET Change noted
    - CIS 113 – Advisory - Submitted AP&P agenda
    - CIS 121 – Advisory - Submitted AP&P agenda
    - CIS 161 – Advisory
    - CIS 173 – Advisory
    - CIS 175 – Advisory
    - MATH 148 – Prerequisite - Submitted AP&P agenda
  - ii. **Program Required Core:**
    - Computer Software Developer – Certificate
    - Computer Software Developer – AS
    - Engineering Technology – Certificate
    - Engineering Technology – AS
    - LAS – Math and Science – Option I – AA
  - iii. **Program Restricted Elective:**
    - Computer Software Developer – Certificate
    - Computer Software Developer – AS
- **MUS 183**
  - i. **Program Required Core:**
    - Music, AA



ANTELOPE VALLEY COLLEGE

<h1>AP&amp;P Minutes</h1>	<p><b>Thursday, October 22, 2015</b>  <b>BE 321</b>  <b>3:00 – 5:30pm</b></p>
---------------------------	---

**Type of Meeting:** *Regular*  
**Note Taker:** *Melissa Jauregui, Academic Affairs Specialist*  
**Please Review/Bring:** The past minutes for accuracy.

<p><b><u>Committee Members:</u></b>          Jeffrie Ahmad, Faculty Division Rep, present          Luis Echeverria, Faculty Division Rep, present          Ibrahim Ganley, Faculty Division Rep, present          Tooraj Gordi, Faculty Division Rep, present          Lee Grishman, Articulation Officer, present          Lisa Karlstein, Faculty Division Rep, present          Scott Lee, Faculty Division Rep/Librarian/DE Liaison, present          Cynthia Lehman, Faculty Division Rep, present          Cynthia Littlefield, Faculty Division Rep, present          Mark McGovern, Faculty Division Rep, present          Rick Motawakel, Faculty Division Rep, absent          Tom O’Neil, Technical Education Dean, absent          Tim Sturm, Faculty Division Rep, absent (proxy Maria Clinton)          Bonnie Suderman, Co-chair, absent          Deborah Sullivan-Ford, Faculty Division Rep, present          Mary Rose Toll, Faculty Division Rep, present          LaDonna Trimble , Student Services Dean, absent          Les Uhazy, Academic Dean, present          Darcy Wiewall, Co-chair, present</p>	<p><b><u>Guests:</u></b>          Kathy Bingham          Magdalena Caproiu          Irit Gat          Kyle Jacobsen          Bassam Salemech          Kenneth Underwood</p>
--	---

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	Dr. Darcy Wiewall called the meeting to order at 3:05pm.
II. Approval of Previous Minutes of 10/8/2015	All	<p><b><u>Issues Discussed:</u></b>            Dr. Darcy Wiewall requested a motion to approve the 10/8/2015 meeting minutes.</p> <p><b><u>Action Taken:</u></b>            A motion was made and seconded to approved the minutes as presented. All members present approved the minutes with one abstention, Luis Echeverria.</p> <p><b><u>Follow Up Items:</u></b>            None.</p>
III. Informational Item -Deactivations Impact ENGR 210PS HIST 112	<i>Darcy</i>	<p><b><u>Issues Discussed:</u></b>            Dr. Darcy Wiewall reminded the committee of the importance of having faculty who are deactivating courses to notify those disciplines that call to the course either as a requisite on another</p>



ANTELOPE VALLEY COLLEGE

<p>MATH 125  MATH 130  MUS 183  -Deactivations  ART 223, ART 223L, ART 225  ART 225L, HHA 102</p>		<p>course or program core/elective. Many courses moving through CurricUNET as deactivations impact other courses and programs as noted on the informational addendum on the last page. Members were asked to review the list and work with faculty in their area to submit the programs/courses to remove the notation of the soon to be deactivated course.</p> <p>The courses noted to the left under Deactivations will appear on the next agenda for formal approval.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>IV. Discussion Item – Methods of Evaluation (ex. PSCI 302)</p>	<p><i>All</i></p>	<p><b><u>Issues Discussed:</u></b>  Dr. Darcy Wiewall requested the committee members to review the COR for PSCI 302, just as an example. The methods of evaluation are very simple with the form of evaluation noted only without complete sentences. Alternatively, all AFMT new course developments have explanatory language noted for methods of evaluation. She asked the committee if they consider whether PSCI 302 have properly written methods of evaluation. After a brief review of both CORs, the committee as a whole agreed that PSCI 302 are properly written since they are directly linked to the objectives for the course. No longer should faculty be required to fully articulate the purpose of each evaluation since objectives are written to the content are linked to the methods of evaluation. It was also noted that the COR document can be cleaned up, noting all items in parenthesis in the question fields within CurricUNET and removing the extra language from the final COR document.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>V. Action Item – College Board AP Exams</p> <ul style="list-style-type: none"> <li>• Studio Art: 2-Dimensional Design, 3-Dimensional Design, and Drawing – ART 145 / 150 / 110</li> </ul>	<p><i>All</i></p>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to table this item. All members present approved the motion to table this item.</p>





ANTELOPE VALLEY COLLEGE

		<p><b><u>Follow Up Items:</u></b> None.</p>
<p>VI. Action Item – Program Approvals -New Development Yoga Instructor, Cert 12-18 units Airframe Manufacturing Technology, BS</p>	<p><i>All</i></p>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the programs noted on the agenda. After a thorough review of each program individually, the committee noted that no edits were needed. Motion carried unanimously by all members present.</p> <p><b><u>Follow Up Items:</u></b> Ms. Kathy Bingham will provide documentation of local employment statistics in yoga by Friday October 31, 2015.</p>
<p>VII. Action Item – Course Approvals -Non-Substantial AGRI 102, AGRI 112, AGRI 130 AGRI 132, AGRI 153, AGRI 155 AGRI 210, AGRI 212, AGRI 220 AGRI 250, COMM 214, DM 110 DM 112, DRFT 125, DRFT 230 KIN 107, KIN 156, KIN 161 KIN 162, KIN 237, MKTG 121 -Substantial ACCT 131, ACCT 201, ENGR 125 MATH 021, MATH 115 -New Development AFMT 310, AFMT 320, AFMT 330 AFMT 340, AFMT 341, AFMT 342 AFMT 345, AFMT 346, AFMT 350 AFMT 351, BIOL 304, ENGL 315 PSCI 302, PSY 301</p>	<p><i>All</i></p>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve all courses noted under Non-Substantial. All members present approved the motion.</p> <p>A motion was made and seconded to approve MATH 021 and MATH 115. After a review of each course, no edits were requested. All members present approved the motion.</p> <p>A motion was made and seconded to approve all courses noted under New Development. After a thorough review of all courses, a few adjustments were made to AFMT 310, AFMT 320, AFMT 330, AFMT 340, AFMT 341, AFMT 342, AFMT 345, AFMT 346, AFMT 350, AFMT 351, BIOL 304, ENGL 315, PSCI 302, and PSY 301. All members present approved the motion.</p> <p><b><u>Follow Up Items:</u></b> ACCT 131, ACCT 201 and ENGR 125 will return to the next agenda for a full review and time ran out at this meeting.</p>
<p><b>NEXT MEETING DATE: 11/12/2015</b></p>		<p>Dr. Darcy Wiewall thanked all members for staying through the meeting, which ended at 5:50pm.</p>