



AP&P Minutes Draft	Thursday, February 22, 2024 3:00 pm – 4:00 pm T600-J
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Type of Meeting: *Regular*

Note Taker: [Debbie Lindsey](#)

Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Scott Lee, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic* Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, CTE Representative*</i> <i>Dr. Wendy Stout, CTE Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Jonathan Compton, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Dr. Ariel Tumbaga, LACA Representative</i> <i>Gabby Poorman, SBS Representative/Tech Review*Proxy: Ken Shafer</i> <i>David Harrison, SBS Representative*</i></p>	<p><i>Cynthia Littlefield, AHUM Representative</i> <i>Lisa Karlstein, AHUM Representative</i> <i>Vacant, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling*</i> <i>Larry Veres, Adjunct Representative</i> <i>Greg Bormann, Administrative Position*</i> <i>Kathryn Mitchell, Administrative Position*</i> <i>LaDonna Trimble, Administrative Position</i> <i>Dr. Cindy Hendrix, Tech Review</i> <i>Alan Fillion, Student Representative*</i> <i>Bobby Bennett, Student Representative*</i></p>
	<i>*Absent</i>

Items	Person	Action
I. Opening comments from the Co-chairs	<i>Scott Lee/Kathy Bakhit</i>	The meeting was called to order at 3:05pm. Scott thanked everyone for being here. He sent a meeting reminder to be sure everyone attends to meet quorum.
II. Minutes 02/08/2024	<i>All</i>	<p>Action: Motion to approve Minutes for 2/08/24 Motion Second Abstentions: Jessica Eaton, Wendy Stout, Heidi Williams, Larry Veres, Cynthia Littlefield, LaDonna Trimble Approved</p>



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<p>III. Informational Item</p> <ul style="list-style-type: none"> – Meeting schedule: 3/14/24, 3/28/24, 4/11/24, 4/25/24 – Memo, ELSEI 24-07 	<p><i>Scott Lee/Kathy Bakhit</i></p>	<p><u>Informational Item</u></p> <p>Next meeting is after spring break, 3/14/24.</p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> – 	<p><i>Scott Lee/Kathy Bakhit</i></p>	<p><u>Discussion</u></p> <p>AB 928 & CALGETC</p> <p>Dr. Eaton passed out handouts. We have been given implementation changes. The degrees will all need to be revised between now and fall. The courses do not have to change, only the degree, which is mandated by law.</p> <p>CSU GE is currently 39 and going to 34 units.</p> <p>Area 1C – the only categorical area that is not being automatically migrated. Everything else on the list is automatically migrated, per AB928.</p> <p>We can still add whatever courses are developed as usual. CSU is going away and will be the heaviest impact. There is an additional memo that will be sent out as well as access to the CALGETC manual.</p> <p>Questions:</p> <p>Wendy Stout: Comm 101 is in all programs. If it's no longer available to use as a GE requirement, what will it be replaced with?</p> <p>Dr. Eaton said that Title 5 changes align with CALGETC for the local degrees. We still have local control over what courses to assign. Math has returned.</p> <p>The bachelor's degree will have its own GE requirements.</p> <p>Dr. Eaton cannot submit COMM classes until December 2024. We will plan the best that we can.</p> <p>Dr. Lee said that all programs will have to have an Ethnic Studies component.</p> <p>Jonathan Compton asked how it will change the placeholders we currently have in eLumen.</p> <p>The GE options in eLumen will all need to be updated. This will have to be done before the workflows can be opened.</p>



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Dr. Eaton said that right now we have 4 GE patterns. There will be new patterns for CALGETC. Counselors will have to keep track of both.

Dr. Lee said that we need to start working on this now. We are currently having issues with eLumen. When new workflows are opened, they will need to reflect the new GE options.

At AVC, we've always had 21 units required for GE. This will be redistributed. The blocks will be slightly different. With CALGETC, we are losing 5 units. AB928 has two components. We are supposed to get an additional 6 units for STEM degrees, which will bring the AD-Ts to 66 units.

LaDonna Trimble said that the timeframe is real. All students in fall 2025 must have this.

Tamira Palmetto said we must have our plans correct for summer, which would be by April 2024.

The last meeting for AP&P is scheduled for 11/14/24. We can possibly have a meeting on 11/21/24. It must go to the Senate and Board for approval.

Dr. Eaton said everything must be approved by 11/21/24, which is the last Thursday in 2024, to make the December Senate meeting.

We are still waiting for issues to be resolved with eLumen before opening up the workflows.

Look at what you have currently and think through what needs to be done. Consider how the new rules affect what you currently have in eLumen and plan accordingly.

Scott will send handouts to everyone. Please feel free to use the use the contact information provided on the handouts. If contacting a counselor, please contact Dr. Eaton, Tamira Palmetto, and Tanya McGinnis regarding revisions/proposals.



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		<p>There are four retirees this year, who will need to be replaced next year and several representatives that have their terms ending. This will be discussed at the next meeting.</p> <p>Be sure to communicate with your departments and let them know that these changes will be happening. Debbie will send out the list of Degrees to the committee.</p> <p>Scott is looking for people who can work over the summer and get FPD credit. He is working out the details and will work with Dr. Bakhit on the timeline for FPD.</p> <p>Wendy Stout and Travis lee are going to be providing training in their division on eLumen, if anyone needs help with their workflows.</p> <p>Dr. Lee said to focus on the course blocks, the RPS, and cover page.</p>
<p>V. Reports – Revision List</p>	<p><i>Scott Lee</i></p>	<p>Revision List Everything up for revision will need to include these GE changes too. This can be shared with faculty. We need to do these in spring if possible.</p>
<p>VI. Catalog –</p>	<p><i>Debbie</i></p>	
<p>VII. Action – Curriculum Review Checklist</p>	<p><i>Scott Lee</i></p>	<p>Action: Motion to approve: Curriculum Review Checklist Motion second Scott said that this list was given out at the last meeting that is a checklist for faculty as well as AP&P. Abstention: Ken Schaffer</p>



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		<p>Motion approved</p> <p>Motion to approve Work Experience Repeatability Motion second Motion approved</p> <p>If they want to add repeatability, send an email to Dr. Lee.</p>
VIII. Closing Comments	<p><i>Scott Lee/Kathy Bakhit</i></p>	<p>Dr. Lee thanked everyone and said that we have a busy year ahead. We have done a lot of stuff, and we know how to get things done.</p> <p>Motion to adjourn at 3:50pm Motion second Motion approved</p>
NEXT MEETING DATE: March 14, 2024		