	<h1>Honors Committee Agenda</h1>	<p>Monday, September 25, 2023 ZOOM Meeting 2:30-4:00 PM</p>
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Type of Meeting: Regular
Note Taker: Towana Catley
Please Review/Bring: Agenda Packet & Minutes

<p><i>Committee members:</i> Towana Catley, Faculty Co-Chair Dr. Darcy Wiewall, Faculty Co-Chair Dr. Jedidiah Lobos, Dean MSE Administrative Member Rae Agahari, Arts & Humanities Nathasha Hong, Counseling Dietra Jackson, Counseling Elinda Parkinson, Health & Safety Sciences Jacqueline Seekamp, Library Kaitlin Bessinger, Math Sciences Engineering Mike Pesses, Math Sciences Engineering Pavinee Villapando, Math Sciences Engineering Greg Langner, Rhetoric & Literacy Dr. Matthew Jaffe, Social & Behavioral Sciences David L. Adams, Social & Behavioral Sciences</p>	<p>Kevin North, At-Large Dr. Rachel Jennings Tafarella, At-Large Alberto Mendoza Gonzalez Larreynaga, Adjunct Representative Vejea Jennings, Ex-Officio John Vento, Ex-Officio Gem DeJesus, ASO Representative Rita Jarbanda, ASO Representative</p> <p>OPEN, Athletics & Kinesiology OPEN, Career Technical Education</p>
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Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	
II. Open Comments from the Public		
III. Informational Items <ul style="list-style-type: none"> • TAP Honors Syllabi Repository • Honors Committee Members Terms • Honors Convocation Wed. April 24 • HTCC Research Conference UCR April 20 https://www.honorstransfercouncil.org/the-conference-1 • HTCC Virtual Transfer Fair to rsvp is October 9 https://www.honorstransfercouncil.org/ 	Towana & Darcy	
IV. Approval of Minutes <ul style="list-style-type: none"> • Approval of Minutes – August 28, 2023 	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Report <ul style="list-style-type: none"> • n/a 	Towana & Darcy	
VI. Action Item <ul style="list-style-type: none"> • PSYCH 101 Honors Proposal \ Luis Ramirez • Honors Option Contract System Revision Process 	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>

<p>VII. Discussion</p> <ul style="list-style-type: none"> • PSYCH 101 Honors Proposal \ Luis Ramirez • 2023-2024 Committee Goals • 2023-24 Subject Area Awards Memorandum • Honors Option Contract System Revision Process • Honors Student Mixer Fall • Honors space @ Hub • Honors TAP Regalia 	<p><i>All</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<ul style="list-style-type: none"> • Adjournment 		
<p>NEXT MEETING DATE: October 23, 2023</p>		



Honors Committee Agenda

Monday, August 28, 2023

ZOOM Meeting

2:30-4:00 PM

Type of Meeting: *Regular*

Note Taker: Towana Catley

Please Review/Bring: Agenda Packet & Minutes

Committee members: (bolded names reflects attendance)

Towana Catley, Faculty Co-Chair

Dr. Darcy Wiewall, Faculty Co-Chair

Rae Agahari, Arts & Humanities (ends Fall'24)

David L. Adams, Social & Behavioral Sciences

Tamira Palmetto Despain, Counseling &
Ex-Officio

Elinda Parkinson, Health & Safety Sciences

Mike Pesses, Math Sciences Engineering

**Suda Anunta, proxy for Pavinee Villapando, Math,
Sciences & Engineering**

Dr. Matthew Jaffe, Social & Behavioral Sciences

Kevin North, At-Large

Dr. Rachel Jennings Tafarella, At-Large

**Alberto Mendoza Gonzalez Larreynaga, Adjunct
Representative**

**Tom Graves, proxy for Gregory Langner, Language &
Communication Arts proxy for Gregory Langner**

Vejea Jennings, Ex-Officio

John Vento, Ex-Officio

OPEN, Athletics & Kinesiology

OPEN, Library

OPEN, Math Sciences Engineering

OPEN, TAP Representative

OPEN, ASO Representative

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	Call to order 2:37pm Reviewing end terms for all committee members and getting honors website list of terms updated. Greg will ask to continue Rae ends Fall'24 Matthew ends Fall'24 ? Alberto ? David ? Kevin ask to continue
II. Open Comments from the Public		
III. Informational Items <ul style="list-style-type: none"> • Honors Ambassador Orientation • TAP Honors Syllabi Repository 	Towana & Darcy	<u>Ambassadors:</u> Represents AVC Honors at high school events. Purely to promote honors program and share their experience. 19 interests, 7 completed.

		<p><u>TAP Honors Syllabi Repository:</u> Darcy to reach out to those we still need syllabi for to get them to upload</p>
<p>IV. Approval of Minutes</p> <ul style="list-style-type: none"> Approval of Minutes – April 24, 2023 	<i>All</i>	<p><u>Issues Discussed:</u> All honors courses were full and did not face cancelation due to low enrollment.</p> <p><u>Action Taken:</u> Rae moves, Alberto seconds to approve April meeting minutes. All in favor; Tom and Suda abstains.</p> <p><u>Follow Up Items:</u></p>
<p>V. Report</p> <ul style="list-style-type: none"> n/a 	Towana & Darcy	
<p>VI. Action Item</p> <ul style="list-style-type: none"> Honors Student Mixer Fall date Honors Option Contract System Revision Process 	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>VII. Discussion</p> <ul style="list-style-type: none"> Verify Honors Committee Members Term ending 3.0 Honors TAP vs 3.25 GPA College Honors Honors TAP Regalia Honors Student Mixer Fall date 2023-2024 Committee Goals 2023-24 Subject Area Awards (SAA) Memorandum Honors Option Contract System Revision Process Phi Theta Kappa (PTK) Honor Society Honors space @ Hub 	<i>All</i>	<p><u>Issues Discussed:</u> <u>College Honors (3.25) vs Honors TAP (3.0) Scholars:</u> There was confusion from students about the difference between the two. Perhaps <u>Honors TAP Regalia</u> be something to provide to our graduates. Check in with College Honors Graduation Office to see what regalia they get and get something else for our scholars (i.e. pin, medal).</p> <p><u>Honors Mixer:</u> Tentative Date Oct 12, Thursday 12:30-2:30pm for Fall 2023. For Spring 2024 have an evening mixer.</p> <p><u>Committee Goals:</u> Request for committee to review the goals and email Darcy feedback/comments.</p> <p><u>SAA Awards:</u> Reviewed the requirements for SAA. Initiated dialog about the process. Requesting committee members to reflect and bring back comments/ideas at next meeting. Nominations are not guaranteed to receive the SAA. Nominations are verified by</p>

Co-Chairs. Requesting feedback of committee members in the process of SAA to be revisited considering the various issues that occurred in Spring 2023. Asking committee members to bring up SAA with division early and discuss the importance of the SAA, give reason to the process, and faculty attendance to Honors Convocation.

Idea:

Use embedded leads to help vet the SAA nominations! Also to have a shared google doc that counselors see the names nominated by their faculty so there's no double dipping.

PTK Honor Society:

Co-chairs met with President Zellet and CEO of PTK along with former Pres of Cerro Coso College with the discussion of having AVC becoming a member of PTK. Shared discussion from the meeting with the Honors Committee. Seeking feedback from the committee.

Alpha Iota and Alpha Gamma Sigma overall have been struggling with membership across the CA Community Colleges. Discussion from the committee leans on waiting with PTK activity; seeking more information.

Honors TAP @ Hub:

Hub Space 106

Must be used> promote to honors faculty and letting them know about the space (create a calendar)

Honors Option Contract System

Revision Process:

Discussed faculty requirements to offer Honors Option Contract (for old and new). Finalizing the revised requirements as a committee.

Requesting committee members to review on their own and bring feedback, and to report this division meetings.

Action Taken:

Honors Mixer Date>>Elinda motions, Rae

		<p>seconds to approve, all in favor. Tom abstains.</p> <p>Follow Up Items: Towana to follow up with Graduation and Academic Senate.</p> <p>Darcy to check out the potential Hub space 106 for Honors.</p>
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<ul style="list-style-type: none"> • Adjournment 		Adjourned at 3:54pm
<p>NEXT MEETING DATE: September 25, 2023</p>		

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TO: Deans, Directors, Faculty



DATE: February 12, 2023

FROM: Howard Davis, Interim VP Academic Affairs & Dr. Darcy L. Wiewall, Honors Co-Coordinator

SUBJECT: NOMINATIONS FOR 2022-2023 SUBJECT AREA AWARDS

The following are directions for submitting nominations for Subject Area Awards:

1. Nominations for outstanding student academic achievement in subject areas and/or divisions must be made no later than the close of business on **Friday, March 17, 2023.**

Faculty – please forward all nominations to your Dean for approval. Once approved, your

Division Administrative Assistant will submit nominations electronically using this link:
[2022-2023 Subject Area Award Nomination Form](#)

Attached are the Subject Area Award Guidelines developed by the Honors Committee. Questions regarding these guidelines should be directed to Dr. Darcy L. Wiewall, dwiewall@avc.edu Office Extension 6902.

2. Deans must submit the following information:

- Student Name/Nominee
- Student ID# (900)
- Subject Area Award/Major
- Student Address
- Student Email Address
- GPA
- Nominating Instructors
- Courses in Subject Area

****SEE REVERSE SIDE FOR REQUIREMENTS****

Subject Area Award Requirements

The following apply for all Subject Area Award Recipients from all campus divisions.

Each recipient must fulfill the following:

1. Receive at least TWO instructor nominations (one of which must be from the Subject Area discipline).
2. Complete at least THREE courses in the relevant subject area.
3. Maintain a grade average of at least 3.5 in the relevant subject area and an overall grade average of at least 3.0 for all course work.
4. Have attended AVC for at least ONE year.
5. Complete or in the process of completing course work related to one of the following goals: AVC Certificate, AVC Degree and/or Transfer Readiness.
6. Must maintain good standing per AVC student code of conduct.
7. Must be receiving a Subject Area Award for the first time (a student may win only one award during their time at AVC).

Conditions: There should be no more than one recipient for each area; however, if two or more students are very close in the above factors, they may all receive awards. The faculty of each division will work with the dean to determine the subject areas for each department.

Exceptions: There may be areas in which the above requirements are not totally practical. The following may be exceptions to the standard requirements (in such cases consultation between the relevant division and the Honors Committee is required):

- Areas in which there may be only one instructor who can nominate students.
- Disciplines in which the three-course minimum is impossible to achieve. In such cases, at least 9 units worth of credit in the relevant subject area could be seen as satisfactory.
- Areas in which the 3.5 GPA is almost impossible for students to achieve. In such instances, top scoring students should be selected.

NOTE: While the above standards should remain consistent campus-wide, separate divisions may wish to focus on special requirements unique to their departments. Some examples of such requirements might be attendance at seminars, outstanding sportsmanship, or completion of some special project.



DRAFT
9.24.2023

Honors Option Contract System Review/Revision Fall 2023

Purpose:

1. Invitation to all faculty who currently provide HO to review & resubmit for approval a current HO proposal.
2. Invitation to all faculty who are interested in developing HO to submit a proposal
3. Committee agrees to have a guideline for HO to maintain honors level of work across all HO offered by faculty.
 - a. Creation of HO guidelines?
 - b. Discussion of the expectation of HO work
 - c. What is too little?
 - d. What is too much?
4. Due Date for HO proposal submission?

Faculty Requirements to offer Honors Option Contract System


- An explanation of the structure of Honors Program at our college
- Faculty and student requirements
- FPD Standard II – Honors Option Advisor up to 20 hours year [10 max per semester]
- Approval of Honors Option proposal by Honors Committee
- Completion of a 2-hour training with Honors Directors
- Faculty can receive FPD credit for attending training sessions.
- A refresher course will be required every four years

Existing Honors Option Proposal

- Review current Honors Option Proposal
 - What qualifies as HO work? Not just a Research Paper
 - A series of discussion/meetings (at least 4Xs) with faculty & student
- Submit a new or revised Honors Option Proposal for committee approval.
- Approval of Honors Option Proposal by Committee
- Honors Option Proposals review/revise every four years, or as needed.

Each Semester Option Contract Offered

- Students must submit contract requests to the system by the end of the fourth week of the semester.
- Submit the requirements of the Honors Option into the Contract System for each student each semester.
- Meet with students at least 4 times during the semester.
- End of Semester verify students completed Honors Option by the end of week following the end of semester.

 Approved Honors Faculty for Honors Option Contracts 9.1.2022		
Division	Subject/Course	Instructor
Arts & Humanities	Art (3 units or higher transferable classes)	R. Agahari, C. Mugnolo, & L. Nickel
	Dance (3 units or higher transferable classes)	C. Littlefield & K. Burnett
	Deaf Studies 101	I. Hernandez
	Deaf Studies 105	D. Humphrey
	Film TV 101, 107, & 201	A. Welsch, K. North & A. Pirolini
	Latin	R. Ruckman
	Music (3 units transferable classes)	N. Dillon, E. Fewtrell, G. Heaton-Smith, P. Martindale & D. Newby
	Philosophy 105, 106 & 110	C. Gratton, A. Mendoza & Sherry Zhu
	Photography 125	A. Maher & L. Karstein
	Spanish (5 units transferable classes)	A. Tumbaga, J. Loza, & M. Esquivel
Theater (3 units transferable classes)	C. Corona, J. Leighton & J. MacFie	
Career Tech Ed	Accounting 201 & 205	S. Adams
Health & Safety Sciences	Nutrition (3 units transferable classes)	A. Volk
Math Sciences & Engineering	Astronomy	M. McGovern
	Biology 101, 103, 104, 110, 201 & 202 (3 units or higher transferable classes)	K. Bessinger, B. Fredette, J. Esdin, D. Feickert, Z. Nisani, P Palavecino, M. Rainbow & N. Riley
	Chemistry 110, 120, 210 & 220	A. Schroer, J. Harper & D. Newman
	Computer Information Science (CIS) 111, 113, 123, 161 & 173 (3 units or higher transferable classes)	R. Biritwum
	Earth Science (3 units or higher transferable classes)	A. Burd
	Geology (3 units or higher transferable classes)	A. Burd & M. Pesses
	Geography (3 units or higher transferable classes)	K. Duret & M. Pesses
	Mathematics (Honors options are available for Math courses 115 or higher)	J. Bowers, S. Brown, K. Engelen L. Enriquez, C. Hendrix, M. Martinez-Quijada, P. McLoughlin, M. Tran & P.

		Villapando
	Physics 101, 110, 120 & 211	J. Bowen & M. McGovern
Rhetoric & Literacy	Communication Studies	N. Kaseforth, G. Langner, K. Lee, T. McDermott, & H. Rao
	English (3 units or higher transferable classes)	J. Ahmad, S. Farrukh, T. Garcia, M. Hoffer, K. Heinzman, R. Jennings-Tafarella, V. Jennings, A. Koritsoglou, S. Memmer, E. Martin, H. Martin, R. Nogales, K. Oliveira, B. Palagallo, W. Rider, S. Tafarella, J. Toth, W. Vaughn, & H. Williams
Social & Behavioral Sciences	Anthropology 101, 102, 103, 110, 112	D. Wiewall
	Anthropology 101, 102	S. Cranley
	Administration of Justice 206	C. Pinho
	Business Law 201	D. Adams
	Economics 101 & 102	I. Ganley & M. Kemp
	History	S. Burns, G. Guillen, M. Jaffe, R. Read, J. Robin, D. Roland, M. Espinoza-Schrock, K. Shafer & N. Stepro
	Political Science 200, 202 & 203	D. Carver & F. Hemker
	Political Science 101, 103 & 201	J. Vento
	Psychology (3 units transferable classes)	F. Aviles, D. Lewis, L. Johnson, D. McCabe, R. Thibault & L. Wallace- Leeds
	Sociology (3 units transferable classes)	A. Ambartsumyan, A. Andrada, & C. Giorgi, S. Goldberg



Honors Transfer Alliance Program Course Proposal

Instructions: Use this form to propose an honors section of a course. Honors sections of courses must fulfill all requirements of the Course Outline of Record, but they are distinguished from traditional courses in a number of ways:

- Innovative and active teaching learning method
- Depth and breadth of material
- Emphasis of critical thinking
- Use of technology, supplemental readings, practical applications

The following criteria will help the Honors committee to determine if the course will be distinguished from a non-honors course. **Please be very detailed and specific in your responses.**

Course Number and Title: CRN 71219 PSYCH 101 MW FALL 2023

Check which of the following honors objectives will be best by the proposed course?

- Course will provide content about the history or background of the field being studied.
- Course will show an awareness of some of the field's major theories or current trends.
- Course will require students to perform a case study, field experience, or other application.
- Course utilizes research methods including proper documentation for the discipline.
- Course will help students to demonstrate critical thinking and/or meta-cognitive abilities.

- 1. Please provide an overview of your proposed course. Be sure to show how it differs from the traditional course. Please provide a copy of the syllabus for the traditional course (included it at the end of this document).**

Traditional Overview:

This survey course's purpose is to develop an understanding of facts, theories, and principles underlying human behavior. This course emphasizes the topics of sensation, perception, motivation, thinking, learning, intelligence, personality, and social interaction. Students will develop critical thinking so they may read and write in a scientific manner.

Proposed Additional Course Overview (Honor's Option):

The student will expand critical thinking skills beyond the basic psychology course through the lens of Diversity, Equity, and Inclusivity. Increasing knowledge beyond academics, such as Emotional Intelligence (EQ), theories in practice, and what makes individuals successful, in academics, interpersonal, and in their chosen profession? The difference is that Honor student can interview, successful professionals in their field of studies in the community, and write an APA formatted (3-5pages) paper that is back by research journals, articles, and current textbooks. This on top of what is required from the Course Syllabus for CRN 71219 Psych 101 Class See Attached course syllabus.

- 2. Explain how the course will be flexible in format and teaching methodologies. Describe how the course will strive for a greater degree of student participation and involvement.**

The student can also provide a PowerPoint Presentation after writing and submitting the paper to their class peers, explaining the journey and outcome of gathering information from successful professionals in the field utilizing their EQ (Emotional Intelligence), and other Psychological applications.



3. **What activities, assignments, or readings will provide greater depth and breadth of subject matter? Describe writing assignments and discuss how the course will foster critical thinking?**
TED videos, Journal Articles, interviewing professionals in their field of Studies, and going on tour to local Community Social and Behavioral Agencies in Antelope Valley inquiring about the services provided to the community through mental health and Social services. In addition, a trip to the Museum of Tolerance, whereas, Prejudice and Discrimination education are highlighted and history such as the Holocaust, and the civil rights movement are topics of discussion that promotes critical thinking skills.
4. **What supplemental readings will be assigned and how will independent reading be determined and assessed? Explain research opportunities, documentation style, and/or how primary/secondary sources will be utilized.**
The student can be assigned to read research articles and provide a short APA format bibliography, from their own understanding application in real life.
5. **What ideas do you have for field trips, guest speakers, and opportunities to attend related cultural and social events, if applicable?**
This instructor will have the option on bringing professionals from the field Psychology and Sociology that works with human population, and any fieldtrip to any relatable current events, such as homelessness, and the impact of Psychology and lack of mental health awareness.
6. **The course fulfills which of the following (check all that apply):**
 General education requirement
 Major requirement
 Elective only

Antelope Valley College
Social and Behavioral Sciences Department

Class Syllabus
Psychology 101: General Psychology
Fall: 2023 Semester
Section: 04
CRN 71219 (Lecture Hall-LH 102) Face to Face Instruction (F2F)

Professor: Dr. Luis D. L. Ramirez II

Class Time: 8:00-9:20am Mondays and Wednesdays

Class Location: Lecture Hall-LH 102 (For Enrolled Face to Face Students) **“This Face-to-Face (F2F) class delivery depends on LA County Department of Health permissions. If restrictions do not allow in-person meetings, this class may be delivered by Zoom online (synchronous online) on the days and at times listed in the schedule. Students will be notified via email if changes are required. If you need any technology to attend this course online (Chromebook, laptop, hot spot, earbuds), the college will lend this equipment during the period of online instruction.**

Additionally, the college will have areas on campus where students may access the course during the period of isolation.” -Vice President of Academic Affairs

PLEASE DO NOT RECORD THE CLASS SESSIONS, UNLESS YOU HAVE A SPECIAL DIRECTIVE OR ACCOMMODATION FROM THE INSTRUCTOR.

Instructor will record the class sessions, “if the instructor elected to go to ZOOM Format (You will be notified ahead of time).”

E-mail: LuisDL.Ramirez@avc.edu

Phone: None at this time

Office Hours: (Canvas TechConnect Zoom)

09-01-23 @10am-10:30am

09-15-23 @10am-10:30am

09-29-23 @10am-10:30am

10-13-23 @10am-10:30am

11-03-23 @10am-10:30am

11-17-23 @10am-10:30am

Required: Textbook: **PSYCHOLOGY IN YOUR LIFE (2ND EDITION)**

By Sara Grison, Todd F. Heatherton, and Michael S. Gazzaniga
ISBN-13:978-0393265156 ISBN-10:0393265153

Important Assignments and Dates:

SIGNED COURSE SYLLABUS DUE (MONDAY/WEEK3) AUGUST 28, 2023

APA STYLE TUTORIAL DUE! (WEDNESDAY/WEEK 3): AUGUST 30, 2023

NO CLASS LABOR DAY (MONDAY/WEEK 4): SEPTEMBER 04, 2023

EXAM 1 (MONDAY/WEEK 6): SEPTEMBER 18, 2023

APA RESEARCH PAPER DUE! (WEDNESDAY/ WEEK 8): OCTOBER 4, 2023

NO CLASS INDIGENOUS PEOPLES’ DAY (MONDAY/WEEK 9) OCT. 9, 2023

MID-TERM EXAM 2 (MONDAY/WEEK 11): OCTOBER 23, 2023

CLASS PRESENTATIONS DUE (MONDAY/ WEEK 13): NOVEMBER 6, 2023

**FINAL EXAM 3 (WEDNESDAY/WEEK 16): NOVEMBER 29, 2023
(SUBJECT TO CHANGE, BE IN CLASS!) ASSIGNMENTS ARE ALL DUE AT
“8AM” ON THEIR RESPECTIVE DATES. LATE ASSIGNMENTS WILL NOT
BE ACCEPTED.**

Course Description:

This survey course’s purpose is to develop an understanding of facts, theories, and principles underlying human behavior. This course emphasizes the topics of sensation, perception, motivation, thinking, learning, intelligence, personality, and social interaction. Students will develop critical thinking so they may read and write in a scientific manner.

Course Advisory: Eligibility for College Level Reading and English 101

Course Objectives

1. Explain the historical context of the field of psychology.
2. Identify, describe, and compare different research methodologies used in the scientific study of psychology.
3. Recognize, inspect, question and evaluate various theories and concepts that presently influence the field of psychology.
4. Examine and analyze various topics and concepts in psychology.
5. Assemble and critically analyze recent information on topics in General psychology through the use of current literature and scientific journals.
6. Assess the complexity and diversity of behavior including the impact of culture on human behavior
7. Inspect and describe the interaction of nature (genes) and nurture (culture) on human behavior.
8. Recognize and appraise scientific journals in the field of psychology.
9. Identify and demonstrate APA writing style.

Student Learning Outcomes

SLO #1: Students will be able to recognize scientific journals in the field of Psychology, critically evaluate their content and synthesize the information into APA format. (objectives 5, 8, 9) (paper)

SLO #2: Evaluate the major theoretical perspectives in the field of psychology, their historical contributions, and describe the research methodology associated with each. (Objectives 1, 2, 3, 4)

SLO #3: Students will be able to assess the complexity, diversity, and impact of nature and nurture on human behavior . (objectives 6, 7) (multiple choice)

Non-discrimination Policy:

"Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities or events."

The Americans with Disabilities Act

Reasonable Accommodation. If you have a legally protected disability under the Americans with Disabilities Act (ADA) or California discrimination law, and you believe you need reasonable accommodation to participate fully in this class, please make an appointment to see me after class to discuss your needs.

ACCOMMODATION:

This college is committed to providing all students with equal access to learning opportunities. The [Office for Students with Disabilities \(OSD\)](#) is the official campus office that works to arrange for reasonable accommodations for students with an identified physical, psychological, or cognitive disability (learning, ADD/ADHD, visual, hearing, medical condition, etc.) Students are encouraged to contact the OSD office at 661-722- 6360 to apply for services or fill out the application on their website. If you do not wish to register with OSD, you may contact the ADA Coordinator in Human Resources to arrange for a confidential meeting to discuss services and accommodations. Contact should be initiated as soon as possible to allow adequate time for accommodations to be arranged.

SAFE LEARNING ENVIRONMENT

My priority as your instructor is to ensure a safe, respectful educational environment where all students learn and thrive. The District does not tolerate any form of discrimination or harassment based on protected characteristics (e.g., race, disability, ethnicity, sex, gender identity, sexual orientation, religion, pregnancy, etc.) or sexual misconduct (e.g. stalking, sexual assault, domestic violence, etc.) or related retaliation. If you need academic accommodations due to protected class discrimination, harassment, or related retaliation, you may:

Contact Dr. Lauren Elan Helsper (Vice President, Human Resources - lauren.elanhelsper@avc.edu) or Idania Reyes (Vice President, Student Services - idania.reyes@avc.edu) as they are the District's Title IX Coordinators.

If you would like to speak with a confidential counselor about sexual misconduct, please contact TimelyCARE at: <https://timely.md/schools/index.html?school=AVC&>

If you are pregnant, have recently experienced childbirth, and/or have medical needs related to childbirth, please contact Dr. Lauren Elan Helsper (Vice President, Human Resources - lauren.elanhelsper@avc.edu) or Idania Reyes (Vice President, Student Services - idania.reyes@avc.edu) for assistance.

Finally, if you need reasonable accommodations for religious observance, please submit a request to me by email as far in advance as possible.

AVC Academic Honesty Policy

Academic Violations

- a) Violation of the Academic Honesty Policy: Dishonesty, including but not limited to, cheating or plagiarism. Plagiarism – from the Latin work for “kidnap” – involves using another’s work without giving proper credit, whether done accidentally or on purpose. This includes not only words and ideas, but also graphs, artwork, music, maps, statistics, diagrams, scientific data, software, films, videos, and the like. Plagiarism is plagiarism whether the material is from published or unpublished sources. It does not matter whether ideas are stolen, bought, downloaded from the Internet, or written for the student by someone else – it is still plagiarism. Even if only bits and pieces of other sources are used, or outside sources reworded, they must still be cited. To avoid problems, students should cite any source(s) and check with the instructor before submitting an assignment or project. Students are always responsible for any plagiarism in their work.
- b) An instructor who determines that a student has cheated or plagiarized has the right to give an “F” grade for the assignment or examination.

Warning! No make-up exams will be given unless you missed the exam due to a valid emergency (death in the family, serious illness, etc.). Note that a doctor appointment is not a valid reason to miss an exam unless you are seriously ill. I expect that you will schedule non-urgent doctor visits on days and times that do not coincide with exams. If you miss an exam due to a valid emergency, you can take a make-up exam. All make-up exams are strictly short answer/essay and do not include multiple choice questions. If you need to make up an exam you must do so within a week of when you return to class and be well prepared. Make-up exams can be taken during office hours but must be arranged with me first. It is your responsibility to inform me about this! There is no make-up exam for the final and it must therefore be taken as scheduled.

In the event of temporary closure of the college: Due to fear over an outbreak or other emergency, the college campus may be temporarily closed. If such an event should arise, all work for the class will be completed and submitted online and must therefore still be completed as scheduled.

Absences:

Three (3) absences for the whole semester is automatic drop from the course. You have the option to drop yourself from the system, or your instructor will do it for you. So, if you know you have two absences already, be mindful.

Tardiness/Lateness and leaving early:

If you're late or leaving early, it will count as an automatic absence from the class.

General College Violations:

Use of personal portable sound amplification equipment and other electronic devices (radios, cell telephones, pagers, and tape players, etc.) in a manner that disturbs the privacy of other individuals and/or the programs of the college.

CLASSROOM DECORUM:

Please be respectful in class. In regards to sensitive discussions in the class, have an open mind and don't lose your cool. We are in an academic setting; different perspectives, ideas, and creativities are always welcome. ALWAYS FOLLOW THE FACILITATION OF THE INSTRUCTOR! And if you're offended or feel uncomfortable with certain sensitive topics during class or because of the lecture, have an open mind and heart. Speak to me after class if you need some clarifications or explanations. Great things can be resolved through great communication. This class will talk about subjects such as SEX, RELIGION, CONTROVERSIAL CURRENT EVENTS, AND OTHER LIFE EXPERIENCES, IN WHICH PSYCHOLOGY EVIDENTLY ARE PART

OF OUR DAILY LIVES. Please be patient and communicate with me, so I can help and guide you. Through great communication you will build your critical thinking skills and Emotional Intelligence (EQ).

Behavior Violations:

Failure to comply with directions of college officials acting in the performance of their duties, open and persistent defiance of the authority of college personnel, or persistent, serious misconduct where other means of correction have failed to bring about proper conduct.”

Grading:

- 100 points (Exam 1)
- 100 points (Mid-term Exam 2)
- 100 points (Final Exam 3)
- 100 points (APA format research paper)
- 20 points (Signed Syllabus)
- 100 points (Student presentations)
- 50 Points (APA Tutorial)
- 30 Points (3 Pop quizzes 10 points each)

600 Total Possible Points

*You can earn 20 Total Extra Credit points with SLO 2 and 3 Tests! (10 points Each)
Additional Extra Credit for Perfect Attendance 30 points!*

GRADING SCALE:

- A = 100% to 90%
- B = <90% to 80%
- C = <80% to 70%
- D = <70% to 60%
- F = <60% to 0%

Here is the sample on determining your total course semester grade:

If you collected 500 (Total points Gain from the class), divide it by the total Possible points 550 Equals to 0.90, times it by 100 equals; and it equals to 90% then look at the GRADING SCALE ABOVE 90 percent falls in the “A” range.

YOUR ACTUAL GRADE IN THE CLASS! COLLECT THE TOTAL POINTS FROM CANVAS; APPLY THE FORMULA ABOVE TO GET YOUR ACCURATE LETTER GRADE FOR THE CLASS.

PLEASE READ: All students are responsible for maintaining access to their AVC email and the course Canvas page. The instructor is not required to make accommodations for late assignments for students that do not keep their AVC email and Canvas accounts current, or encounter problems uploading their work to Canvas. **If you are unable to log into Canvas, please call ext. 6535.** Assignments are issued several weeks in advance of the due date. Any student that attempts to upload or email their assignment at the last minute does so at their own risk.

Information Technology Services - Students will find myAVC support at (661) 722.6605. You must have your 900 Student ID Number to get support through this line. help@avc.edu. Monday - Thursday 7:30 a.m. - 8:00 p.m. and Fridays from 7:30 a.m. - 11:30 a.m. <https://www.avc.edu/administration/its>

APA Style Tutorial

This tutorial is aimed at helping you learn about APA style. Go to your AVC Canvas, enter your username and password, click on My Courses, click on **General Psychology**. Afterwards, go to the announcement page. **Please COPY and PASTE the Highlighted Link on your Browser:**

APA Tutorial link: <https://libguides.baystate.edu/c.php?g=1023948&p=7439078>

Make sure you complete the Quiz and submit a snap shot of the score (must score at least 10 points to get credit) to my email: LuisDL.Ramirez@avc.edu Write on the Email Subject line: Days you attend classes Example: Mondays Wednesdays Class. Must be completed by the due date Worth credit of 50 points total. You will not receive credit for tutorials completed after this date **DUE AUGUST 30, 2023 WEDNESDAY @8AM!**

Exams

Three exams will cover the assigned readings and classroom lectures. It could be an essay or multiple choice exams (maybe both). The students can earn a maximum of 100 points each on the three exams, totaling to 300 points. **Exam 1: SEPTEMBER 18, 2023! Mid-Term Exam 2: OCTOBER 23, 2023! Final Exam 3: NOVEMBER 29, 2023! @ 8AM! (SUBJECT TO CHANGE, BE IN CLASS!)**

EMAILS: Instructor will only respond to your AVC email, please use them. This is an order from the AVC authorities.

APA (American Psychological Association) Format Research Paper

Using your readings as a resource or notes from class, choose a topic that interests you within the field of Psychology (**Please make sure it is not a general topic, but must be specific and unique**). Your paper must be double spaced type with page numbers use APA format. **E-mail them to me at LuisDL.Ramirez@avc.edu, in a Microsoft Word Document (MS) So I can see the 12 font, Times New Roman, and 1 inch on each sides of the literature.** Your paper must be minimum **7-12 pages long**. Three to six resources must be cited in your paper. Your resources can be books, journal articles, etc. You can email me your rough draft, if you want any feedback. Inform me about your topic. **Due on OCTOBER 04, 2023 WEDNESDAY @ 8AM!**

The research paper will be worth 100 points and should include:

- 1) **Title page:** Title, running header, author, institution, and date. **(10 pts.)**
- 2) **Abstract:** Summarize the literature in 120 words or less. You should write this section last because it is a summary of the rest of the paper **(10 pts.)**
- 3) **Introduction (15 points):**
 - A) Introduce the topic of your paper: describe the major concepts (ex. What is aggressive behavior, depression etc.) and mention some general knowledge supported by research.
 - B) Propose a thesis (i.e. Viewing violent media causes aggressive behavior) and state how you will attempt to validate it (i.e. I will attempt to validate this claim by summarizing research related to violent TV and violent video games).
- 4) **Literature Review:** Summarize research related to your topic: What have others written about the topic in scientific journals, books, websites, etc.? You should attempt to validate your thesis with the research you summarize. This is the major portion of your paper and should contain several paragraphs totaling about 3-5 pages. **(35 points)**
- 5) **Conclusion:** (A) Restate your thesis, and (B) briefly summarize why it is supported (mention the main points) **(10 pts).**

- 6) **References:** list all sources used for the research paper in APA format. (20 pts)

Class Presentations

You are required to choose a topic within the field of Psychology and give a persuasive or informative speech to your classmates. You must use PowerPoint and other visuals, but you are not allowed to read your speech word for word. Choose a topic that motivate and inspire you during the course of this semester. Present something that will benefit the class or mainstream society. **This is 100 points, ALL Due on NOVEMBER 6, 2023 @ 8AM! (SUBJECT TO CHANGE) Duration: 15 mins. E-mail the PowerPoint slides of your presentations to Lramirez16@avc.edu.**

Tentative Class Schedule/Activities (May vary! Come to class!)

Week 1 Aug. 14 and 16: Introduction, Syllabus
Ch. 1 Introducing the World of Psychology

Week 2 Aug. 21 and 23: Ch. 2 The Role of Biology in Psychology

Week 3 Aug. 28 and Aug. 30: Ch. 3 Consciousness
Signed Course Syllabus Due August 28, 2023, MONDAY @ 8AM!
APA Tutorial Due August 30, 2023, WEDNESDAY @ 8AM!

WEEK 4: No Class LABOR Day! SEPTEMBER 04, 2023 MONDAY!

Week 4 Sep. 6: Ch. 4 Development Across the Life Span

Week 5 Sep. 11 and 13: Ch. 5 Sensation and Perception

Week 6: Sep. 18 Exam 1(Chapters: 1-5) MONDAY!

Week 6: Sep. 20: Ch. 6 Learning Wednesday

Week 7 Sept. 25 and Sep. 27: Ch. 7 Memory

Week 8 Oct. 2 and 4: Ch. 8 Thinking and Intelligence
APA RESEARCH PAPER DUE! WEDNESDAY OCTOBER 4 @ 8AM!

Week 9 Oct. 9: No Class: Indigenous Peoples' Day October 09, 2023 MONDAY

Week 9 Oct. 11: Ch. 9 Motivation and Emotion (Wednesday)
Ch. 10 Sex, Gender, and Sexuality (Wednesday)

Week 10 Oct. 16 and 18: Ch. 11 Health and Well-Being

Week 11 Oct. 23: Mid-Term Exam 2 (Chapters 6-11) MONDAY @ 8AM!

Week 11 Oct. 25: Ch. 12 Social Psychology and Ch. 13 Self and Personality

Week 12 Oct. 30: Ch. 14 Psychological Disorders
Week 12 Nov. 1: Ch. 15 Psychological Treatment

Week 13 NOVEMBER 6 (ALL ARE DUE) and 8: PRESENTATIONS @ 8AM!

Week 14 NOVEMBER 13 and 15: PRESENTATIONS!

Week 15 NOVEMBER 20 and 22: PRESENTATIONS!

Week 16: NOVEMBER 27: PRESENTATIONS!

Week 16: NOVEMBER 29 Final Exam 3! (Chapters 12-15) HAPPY HOLIDAYS!

*I read and understand including agree the above
rules/guidelines and expectations from the syllabus set
forth in this class:*

Psychology 101: General Psychology

FALL: 2023 Semester

Section: 04

CRN 71219

Professor: Dr. Luis D. L. Ramirez II

Class Time: 8:00-9:20am Mondays and Wednesdays

Class Location: LECTURE HALL-102 (FACE to FACE)

Print Student Name

Signature and Date

Note: After *Signed* and *Dated*, please email to LuisDL.Ramirez@avc.edu to get credit of 20 points by August 28, 2023 @ 8AM.



List Committee Goals for the 2023-2024 Academic Year

- I. Maintain active membership in the AVC Honors Program (400 – 500 students).
- II. Review, revise, and implement the new Honors Option Contract system including faculty training.
- III. Increase Honor Option enrollment to pre-pandemic numbers (ca. 225 per semester; 2022-2023 declined n= 113; 2021-2022 n=131).
- IV. Continuing to focus on student recruitment through the maintenance of all student email access, recruiting in Honors classes, participation in outreach community events, and social media.
- V. Maintenance of student TAP involvement via development of an honors student cohort through social events such as the Honors Program Mixers and Mid-Year Honors Student Check event.
- VI. Implement the Honors Ambassadors Program
- VII. Encourage Faculty and Student participation & attendance at the UCR Research Conference 2024
- VIII. Increase course and option offerings in STEM and non-101 GE level courses.
- IX. Develop the Honors TAP Option Proposal Repository
- X. Hold the AVC Honors Convocation on weeknight to encourage student & family participation in-person to celebrate Honors students, Subject Area Award winners, and successful program completion.



DATE: February 12, 2023

TO: Deans, Directors, Faculty

FROM: Howard Davis, Interim VP Academic Affairs & Dr. Darcy L. Wiewall, Honors Co-Coordinator

SUBJECT: NOMINATIONS FOR 2022-2023 SUBJECT AREA AWARDS

The following are directions for submitting nominations for Subject Area Awards:

1. Nominations for outstanding student academic achievement in subject areas and/or divisions must be made no later than the close of business on **Friday, March 17, 2023.**

Faculty – please forward all nominations to your Dean for approval. Once approved, your Division Administrative Assistant will submit nominations electronically using this link:

[2022-2023 Subject Area Award Nomination Form](#)

Attached are the Subject Area Award Guidelines developed by the Honors Committee. Questions regarding these guidelines should be directed to Dr. Darcy L. Wiewall, dwiewall@avc.edu Office Extension 6902.

2. Deans must submit the following information:

- Student Name/Nominee
- Student ID# (900)
- Subject Area Award/Major
- Student Address
- Student Email Address
- GPA
- Nominating Instructors
- Courses in Subject Area

****SEE REVERSE SIDE FOR REQUIREMENTS****

Subject Area Award Requirements

The following apply for all Subject Area Award Recipients from all campus divisions.

Each recipient must fulfill the following:

1. Receive at least TWO instructor nominations (one of which must be from the Subject Area discipline).
2. Complete at least THREE courses in the relevant subject area.
3. Maintain a grade average of at least 3.5 in the relevant subject area and an overall grade average of at least 3.0 for all course work.
4. Have attended AVC for at least ONE year.
5. Complete or in the process of completing course work related to one of the following goals: AVC Certificate, AVC Degree and/or Transfer Readiness.
6. Must maintain good standing per AVC student code of conduct.
7. Must be receiving a Subject Area Award for the first time (a student may win only one award during their time at AVC).

Conditions: There should be no more than one recipient for each area; however, if two or more students are very close in the above factors, they may all receive awards. The faculty of each division will work with the dean to determine the subject areas for each department.

Exceptions: There may be areas in which the above requirements are not totally practical. The following may be exceptions to the standard requirements (in such cases consultation between the relevant division and the Honors Committee is required):

- Areas in which there may be only one instructor who can nominate students.
- Disciplines in which the three-course minimum is impossible to achieve. In such cases, at least 9 units worth of credit in the relevant subject area could be seen as satisfactory.
- Areas in which the 3.5 GPA is almost impossible for students to achieve. In such instances, top-scoring students should be selected.

NOTE: While the above standards should remain consistent campus-wide, separate divisions may wish to focus on special requirements unique to their departments. Some examples of such requirements might be attendance at seminars, outstanding sportsmanship, or completion of some special project.



Honors Option Contract System Review/Revision Fall 2023

Purpose:

1. Invitation to all faculty who currently provide HO to review & resubmit for approval a current HO proposal.
 2. Invitation to all faculty who are interested in developing HO to submit a proposal
 3. Committee agrees to have a guideline for HO to maintain honors level of work across all HO offered by faculty.
 - a. Creation of HO guidelines?
 - b. Discussion of the expectation of HO work
 - c. What is too little?
 - d. What is too much?
 4. Due Date for HO proposal submission?
-

Faculty Requirements to offer Honors Option Contract System

- An explanation of the structure of Honors Program at our college
- Faculty and student requirements
- FPD Standard II – Honors Option Advisor up to 20 hours year [10 max per semester]
- Approval of Honors Option proposal by Honors Committee
- Completion of a 2-hour training with Honors Directors
- Faculty can receive FPD credit for attending training sessions.
- A refresher course will be required every four years

Existing Honors Option Proposal

- Review current Honors Option Proposal
 - What qualifies as HO work? Not just a Research Paper
 - A series of discussion/meetings (at least 4Xs) with faculty & student
- Submit a new or revised Honors Option Proposal for committee approval.
- Approval of Honors Option Proposal by Committee
- Honors Option Proposals review/revise every four years, or as needed.

Each Semester Option Contract Offered

- Students must submit contract requests to the system by the end of the fourth week of the semester.
- Submit the requirements of the Honors Option into the Contract System for each student each semester.
- Meet with students at least 4 times during the semester.
- End of Semester verify students completed Honors Option by the end of week following the end of semester.