



**ANTELOPE VALLEY COLLEGE  
OUTCOMES COMMITTEE MEETING  
February 23, 2015  
3:00 p.m. – 4:30 p.m.  
BE 323**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Luis Enriquez	Melissa Jauregui	Joe Owens
Stacey Adams	Dr. Irit Gat	Jamie Jones, proxy	Melanie Parker
Angela Davis	Dr. Meeta Goel	Dr. Scott Lee	Brenda Solis
Dr. Jessica Eaton	Glenn Haller	Dr. Tom O’Neil	Wendy Stout
			LaDonna Trimble
MEMBERS ABSENT	GUESTS PRESENT/EX-OFFICIO MEMBERS		
Kimberly Covell	Dr. Rachel Jennings		
Dr. Svetlana Deplazes			

1.     **CALL TO ORDER AND ROLL CALL**  
A motion was made and seconded to call the February 23, 2014 Outcomes Committee Meeting to order at 3:04 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:04p.m. Motion carried.
  
2.     **OPENING COMMENTS FROM THE OUTCOMES COMMITTEE COCHAIR**  
Dr. Fredy Aviles, Outcomes Committee Cochair, notified the committee of the remaining meeting dates for this academic year, which are noted in the informational section of this agenda. He also encouraged members of the committee to consider stepping forward to fill the cochair role. That person will conduct the last three meetings of the semester in preparation of taking over the committee in the fall.  
  
Dr. Fredy Aviles also invited the new members present to introduce themselves. Mr. Joe Owens informed the committee that he had been elected by Division 1 to fill the third committee position in place of Dr. Maria Clinton.
  
3.     **OPEN COMMENTS FROM THE PUBLIC**  
No comments from the public were made.
  
4.     **APPROVAL OF MINUTES**
  - a.    **November 24, 2014**  
A motion was made and seconded to approve the minutes from the November 24, 2014 Outcomes Committee meeting. Motion carried.
  
5.     **REPORTS**
  - a.    **Budget Committee Representative**  
Dr. Fredy Aviles indicated that the Strategic Planning and Budget Council has been split into two committees and the College Coordinating Council has established a membership list for the new Budget Committee that includes one representative from the Outcomes Committee. He mentioned that a forwarded email from Dr. Edward Beyer, Academic Senate President, was sent by Melissa Jauregui to all members for their consideration. A question was asked regarding the date, time and frequency of meetings for the new Budget Committee. Dr. Aviles thought the committee met on Wednesdays but clarification will be sought and sent to the committee members for full consideration. The initial meeting of the new membership will be March 25, 2015 and the membership list should be complete by March 11<sup>th</sup> in preparation for the first meeting.

*A motion was made and seconded to amend the agenda to include in item 6b the PLOs for Biology AS and to exclude AGRI 240 from item 6a as it was previously approved. Motion carried.*

6. **CONSENT AGENDA ITEMS**

a. **Revised SLOs: AGRI 240, KIN 225**

A motion was made and seconded to approve item 6a with the exclusion of AGRI 240. Motion carried.

b. **PLOs: ACRV program: Refrigeration, and ACRV program: Air Conditioning; Biology AS**

A motion was made and seconded to approve item 6b with the inclusion of Biology AS as approved earlier. Motion carried.

7. **ACTION ITEMS**

a. **New SLOs:**

- 1) **KIN 108A**
- 2) **KIN 108B**
- 3) **KIN 108C**
- 4) **KIN 108D**

A motion was made and seconded to approve action item 7a, New SLOs KIN 108A-D. After a brief moment, a request was made to include the language “in the field of yoga” in outcomes 1 and 2 of KIN 108D along with any place where this language is not already listed. Motion carried as revised.

b. **Revised PLOs:**

- 1) **Small Business Management, AS**
- 2) **Small Business Management, Certificate of Achievement**

A motion was made and seconded to approve action item 7b, Revised PLOs for Small Business Management. After a brief moment, it was noted that no edits were needed. Motion carried.

c. **Mission:**

- 1) **Outcomes Committee mission (attachment)**
- 2) **Outcomes Committee goals 2014-2015 (attachment)**

A motion was made and seconded to approved item 7c, Outcomes Committee mission and goals. After a thorough review of the mission statement and associated goals the committee agreed following much discussion to remove the sub-goals noted under goal number three. It was determined that these sub-goals should be used as guiding points when collecting data that support the achievement of the primary goals. The sub-goals noted below will likely be included in the committee handbook, which is currently in development:

Sub Goals:

- a. Facilitate use of Weave Online.
- b. Assist with quality assurance in creating outcomes and action plans.
- c. Provide examples of effective pedagogical strategies and resources.
- d. Increase the availability of assessment related tools and documents on the AVC website.
- e. Provide quality data for program reviews.

It was also noted that a thorough review of our current action plan process needs to be done to ensure these goals are attainable. Motion carried as revised.

8. **DISCUSSION ITEMS**

a. **PLOs and Accreditation (Tina McDermott)**

Ms. Tina McDermott was present to discuss this topic and indicated that through the written self study report a red flag has been identified, which requires the Outcomes Committees attention. It was noted that program learning outcomes assessments are problematic as many are missing data in Weave. As a result, she shared a recently approved method for showing support of meeting the PLOs by way of SLO data. She began with a PowerPoint presentation, which reviewed accreditation issues that could lead to warnings that directly related to the Outcomes Committee. She indicated that perhaps many faculty believe that to show PLO success, an exit examination should be completed by each student. While this may have been the past approach to collection of PLO data, currently the recommended process is much simpler. For example, if faculty have identified by way of course PLO mapping that 3 of the required courses are taught to a particular PLO, then the aggregated assessment data for those individual courses could be further aggregated to show support for the PLO by way of a simple mathematical equation as noted in the presentation. The example reviewed identified ENGL 101, ENGL 102 and ENGL 103 as meeting PLO 1 of a program. Students who successfully completed those noted courses were tabulated as the numerator and the denominator is the number of all students who attempted the course, such that 1000/1500, 300/450, and 100/150. The numerators are added

together and the denominators are added together, such that 1400/2100 or 67% of students successfully met the requirements of PLO 1. Ms. Tina McDermott indicated that this method is approved by ACCJC and ASCCC. Unfortunately, this requires the committees immediate attention as the complete work will need to be in Weave for all programs by next summer when the complete report is due to ACCJC. Many recommendations were made to support the completion of this project and included, data days, presentations by Outcomes Committee representatives at division meetings, chair meeting presentations, and OO presentations. Dr. Suderman suggested that the first course of action would be to review Weave to identify those programs that are missing data. Mrs. Stacey Adams replied that she had attempted to run a report against Weave to find that data specifically for her area but retrieving data from Weave has always been problematic. The committee agreed that all members would be responsible for delivering this message to their areas and requested the presentation from Ms. McDermott be sent out to facilitate this effort.

**b. ILO, PLO, SLO Mapping (Irit gat)**

Dr. Irit Gat indicated that better ILO, PLO, SLO mapping is needed to be sure we can achieve the requirements of accreditation. Melissa Jauregui reviewed the current process within CurricUNET that requires faculty to select the most appropriate ILO when creating an SLO. The system also requires faculty to select the appropriate PLO the course speaks to if required for a degree or certificate. Unfortunately, this process is not completely up and running as most PLOs are not entered into CurricUNET. It was also noted that once the PLOs are entered in CurricUNET the faculty will be able to map their SLOs to the PLOs. It was also noted that PLOs are mapped to ILOs and the system will not allow the reviser to complete the PLO revision or creation unless an ILO is selected. The committee requested a timeline as to when the PLOs will be fully entered and implemented such that course PLO mapping can be entered as well. Melissa Jauregui indicated that she is currently working on a time consuming project but would evaluate her work and bring an update to the committee at a future meeting.

**c. ILO Taskforce Recommendations (Glenn Haller)**

**b. Outcomes Committee Handbook**

A Motion was made and seconded to table items 8c-d due to lack of time. Motion carried.

9. **ADMINISTRATIVE BUSINESS**

a. SLO-Related Events –

- 1) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151

10. **INFORMATIONAL**

a. 14-15 Academic Year Outcomes Representative Proxy

- b. SLO Meeting dates remaining for Spring 2015: 3/9/15, 3/23/15, 4/13/15, 4/27/15, 5/11/15

11. **ADJOURNMENT**

A motion was made and seconded to adjourn the February 23, 2015 Outcomes Committee meeting at 4:30p.m. Motion carried.

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