Information Technology Committee	**April 15, 2010** **2:00 PM** **BE 248**

Facilitators:	Connie Moise

Attendees:	Connie Moise, Woody Burns, Ken Sawicki, Mike Wilmes, Javier Carcano, Rodney Schilling, Greg Krynen

Agenda

Welcome/Announcements	Connie Moise	
Windows 7 Deployment Plans	Woody Burns	
Telephone Policy/Procedure	Ann Hinesley, Woody Burns	
E-mail Archiving / Retention - Team Report	Mike Wilmes - tabled	
Computer Use and Electronic Mail Guidelines Update Proposal	Connie Moise	Dos and Don'ts Handbook
ITS Area Projects and Priorities	Connie Moise	Board Presentation
Computer Security Procedures/Policy	Javier Carcano	Password Expiration for Major Systems
Open Forum	All	
Future Topics	All	New technologies

Additional Information

No quorum, so discussed agenda topics. Connie will make e-mail request for review of Quick Guide/Handbook and revised Guidelines document.