



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
AGENDA
February 12, 2014
2:00 p.m. – 3:30 p.m.
A140**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CO-CHAIR
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. November 13, 2013 Minutes – attachment
 - b. November 20, 2013 Minutes – attachment
 - c. December 9, 2013 Minutes – attachment
5. INFORMATIONAL ITEMS
 - a. Spring 2014 Welcome Back Day
6. ACTION ITEMS
 - a. Sabbatical Proposals
7. DISCUSSION ITEMS
 - a. Honors – John Vento
 - b. FPD Proposal Ranking Process – attachment
8. OTHER
 - a. Review/Approve Flex Plans
9. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
February 12, 2014
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**

The Faculty Professional Development (FPD) committee meeting of Tuesday, February 12, 2014, was called to order at 2:02 p.m. by Dr. Irit Gat, Co-Chair.

2. **OPENING COMMENTS FROM THE CO-CHAIR**

- Dr. Gat reported meeting with President Knudson regarding Fall 2014 Opening Day, to be held Friday, August 15, 2014. The campus will be closed to the public and all employees will participate. Dr. Gat will meet with President Knudson again to discuss further details.
- Dr. Gat reported she will be attending a Faculty Professional Development Conference at Cal Poly Pomona, March 13-14, 2014. The conference registration fee is \$175, and Dr. Gat invited any FPD member interested in attending to see her.
- Mr. Ed Knudson, Co-Chair, reported receiving an email and significant feedback that faculty are unhappy with the Faculty Professional Development program. Mr. Knudson asked members to look at the program in terms of how many hours, since the AVC program requires double the hours of the Chancellor's guidelines. Dr. Gat reported Dr. Ed Beyer, Senate President is polling divisions to obtain facts and consensus.

Dr. Gat stated the Chancellor's requirement is 5 days; the AVC requirement is 10 days. Mr. Knudson explained the Chancellor is moving to a recommendation of five (5) days, but is not yet a requirement. The current requirement is ten (10) days. He explained the schedule would be easy to change, but will require the Senate and Union to agree on what to do.

Dr. Gat noted College of the Canyons does not require adjunct faculty to participate in Faculty Professional Development. She explained the process if changed will take time, and will need approval by the Chancellor.

Mr. Knudson gave examples of various ways to structure the Faculty Professional Development program. At the request of the committee, he agreed to email scenarios to Nancy Masters, for distribution to members for consideration. It was suggested Dr. Goel create a SurveyMonkey to poll faculty for their opinion. Dr. Gat, Mark Hoffer and Jack Halliday will work together to create the survey. Mr. Knudson explained the changes can be implemented for the 2014-2015 academic year if he has the request to the Chancellor by Spring break 2014.

- Mr. Knudson addressed members regarding Sabbatical Requests, and defined it as an invaluable part of Faculty Development, and enrichment of the college. Although dictated by available monies, Mr. Knudson explained if someone presents a good proposal, it should not matter whether the request is for the semester, or entire year. He asked members to realize the rigor and vitality of the proposals, and consider faculty awarded are representing Antelope Valley College in whatever work they do, and will come back and share with the college once finished. He clarified the Board is open to and supportive of a wide range of good proposals and activity, and are open to as many as can be afforded. He asked that in the future to rank order as a practice, so the Board can understand preferences and recommendations.

3. **OPEN COMMENTS FROM THE PUBLIC**

Approved: February 26, 2014 Faculty Professional Development Committee Meeting

Mr. Ty Mettler stated his appreciation to President Knudson for giving options for Faculty Professional Development, stating the long understanding the program must be run the same way. He stated the changes will be beneficial in many areas.

4. APPROVAL OF MINUTES

- a. November 13, 2013 Minutes – attachment
*A motion was made and seconded to approve the minutes of the November 13, 2013 Faculty Professional Development meeting.
Motion carried with one (1) abstention.*
- b. November 20, 2013 Minutes – attachment
*A motion was made and seconded to approve the minutes of the November 20, 2013 Faculty Professional Development meeting.
Motion carried.*
- c. December 9, 2013 Minutes – attachment
*A motion was made and seconded to approve minutes of 12/9/13.
Motion carried with one (1) correction.*

5. INFORMATIONAL ITEMS

- a. Spring 2014 Welcome Back Day
Dr. Gat reported Spring 2014 Welcome Back Day was a success. She noted Mr. Greg Krynen’s workshop was well-attended with standing room only.

6. ACTION ITEMS

- a. Sabbatical Proposals
Members reviewed two (2) Sabbatical Leave Proposals.
*A motion was made and seconded to approve both Sabbatical Leave Proposals.
Motion carried unanimously.*

7. DISCUSSION ITEMS

- a. Honors – John Vento – absent
- b. FPD Proposal Ranking Process – attachment
Dr. Gat led discussion regarding two (2) Sabbatical Leave Proposals.

8. OTHER

- a. Review/Approve Flex Plans
Members reviewed and approved Faculty Professional Development Plans from adjunct faculty.

9. ADJOURNMENT

The Faculty Professional Development meeting of February 12, 2014 was adjourned at 3:20 p.m. by Dr. Irit Gat, Co-Chair.

MEMBERS PRESENT		
Dr. Irit Gat, Co-Chair	Rosa Fuller	Ty Mettler
Ed Knudson, Co-Chair	Jack Halliday	Melanie Parker
Rae Agahari	Mark Hoffer	Harish Rao
Dr. Liette Bohler	Greg Krynen	LaDonna Trimble
Dr. Magdalena Caproiu	Jackie Lott	Cindy Walter
MEMBERS ABSENT		
Rona Brynin	Dr. Tom O’Neil	Rick Shaw
GUESTS		
Dr. Ed Beyler		

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FPD Proposal Ranking Process

Check all that apply:

<input type="checkbox"/>	Improves student learning and retention through focusing on instructional strategies, techniques, and support services
<input type="checkbox"/>	Encourages development of teaching and assessment methods with new educational technologies
<input type="checkbox"/>	Enhances lifelong learning skills by examining culturally diverse perspectives in the arts, sciences, and humanities
<input type="checkbox"/>	Supports the AVC mission and ILOs, which includes solving problems using oral and written communication, critical thinking, listening skills, and teamwork
<input type="checkbox"/>	Has a workshop/hands on/interactive component
<input type="checkbox"/>	Promotes faculty interaction, collegiality, and professional growth often through interdisciplinary collaboration.

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