



**ANTELOPE VALLEY COLLEGE  
DISTANCE EDUCATION AND TECHNOLOGY COMMITTEE  
AGENDA  
October 28, 2014  
3:30 p.m. to 4:30 p.m.  
BE-245**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CHAIRS
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
  - a. Minutes – October 14, 2014 DETC Meeting (to be provided)
5. DISCUSSION ITEMS
  - a. Regular Effective Contact Policy
6. ACTION ITEMS
7. ANNOUNCEMENTS
8. ADJOURNMENT

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE  
DISTANCE EDUCATION AND TECHNOLOGY COMMITTEE**

**Minutes  
October 28, 2014  
3:30 p.m. to 4:30 p.m.  
BE-245**

To conform to the open meeting act, the public may attend open sessions

**1. CALL TO ORDER AND ROLL CALL**

The Distance Education and Technology Committee meeting of October 28, 2014, was called to order at 3:30 p.m. by Dr. Nancy Bednar and Dr. Charlotte Forte-Parnell, Co-chairs.

**2. OPENING COMMENTS FROM THE CHAIRS**

- Dr. Charlotte Forte-Parnell recapped a meeting she attended with Bonnie Peters, regarding the Online Education Initiative (OEI). Five classes will be tested, taught and evaluated. Antelope Valley College (AVC) will receive the benefits of design and accessibility. Currently the Poli Sci 101, English 101, Child Development, possibility Math and one other course are being considered for the pilot. Faculty will submit the questionnaire to Ms. Peters who will submit those in the pilot. Dr. Parnell stated faculty need assistance in how to best complete the questionnaire.

A module will be available to those teaching the courses, and will be made available to AVC student to assess the online course. Members identified a concern for authentication of our students signing in. AVC will have program designers available – seasoned faculty to help with building the classes and ensure their accessibility to all.

- Dr. Parnell suggested the committee work on the 2014-15 DETC goals.

**3. OPEN COMMENTS FROM THE PUBLIC**

- Dr. Tom O’Neil mentioned the blended course concept, in consideration of 100 new courses in Math and English starting in Fall 2015. The first class is held on campus, with the remainder online.

**4. APPROVAL OF MINUTES**

- a. Minutes – September 23, 2014 DETC Meeting (to be provided)

*A motion was made and seconded to approve minutes of the September 23, 2014 DETC meeting.*

*Motion carried with four (4) abstentions.*

- b. Minutes – October 14, 2014 DETC Meeting

*A motion was made and seconded to approve minutes of the October 14, 2014 DETC meeting.*

*Motion carried with corrections and two (2) abstentions.*

5. DISCUSSION ITEMS

a. Regular Effective Contact Policy

Dr. Bednar distributed the revised Regular Effective Contact Policy, a new version created by Dr. Ed Beyer, Senate President. Dr. Bednar will take the old policy and Dr. Ed Beyer's revision and seek direction from Dr. Suderman.

6. ACTION ITEMS

7. ANNOUNCEMENTS

8. ADJOURNMENT

<b>MEMBERS PRESENT</b>			
Dr. Nancy Bednar	Dr. Tom O'Neil	Jayme Star	
Dr. Charlotte Forte-Parnell	Ken Sawicki		
Diane Flores-Kagan	Angela Shaheen	John Toth	
Ron Mummaw	Rick Shaw	Tristan Schnidermeit	
<b>MEMBERS ABSENT</b>			
Greg Krynen	Scott Lee	Candice Martin	Scott Tuss
<b>GUESTS/EX-OFFICIO</b>			
Mike Wilmes			

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