

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

TO: Jeffrie Ahmad Tom Hutchison LaDonna Trimble
Richard Coffman Lisa Karlstein Les Uhazy
De'Nean Coleman-Carew Scott Lee Denise Walker
Karen Cowell Cynthia Littlefield Darcy Wiewall
Tooraj Gordi Sharon Lowry TBD, ASO non-voting
Lee Grishman Donna Meyer
Linda Harmon Elaine Tsai

Technical Review Committee – Richard Coffman, Scott Lee, and Darcy Wiewall

FROM: Ms. Linda Harmon / Mrs. Sharon Lowry

DATE: October 8, 2012

SUBJECT: Agenda and Materials for Academic Policies and Procedures Committee Meeting
Thursday, October 11, 2012, BE 321 (Computer Lab), 3:00-5:30pm

2012-2013
Academic Policies & Procedures Committee Meeting No. 4
AGENDA

1. CALL TO ORDER AND ROLL CALL

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

3. APPROVAL OF MINUTES

- a. September 27, 2012

4. INFORMATIONAL ITEMS

- a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion
- b. CORs that need to be revised this academic year – List at the end of the agenda
- c. TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
- Highlighted items must be completed and approved by 11/29/12
- d. Program Revisions in CurricUNET – Contact Melissa prior to creating a program copy
- e. CurricUNET Workshops – COR and Program Development Assistance
- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
 - 1. Wednesday, October 17, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)
- f. UC Changes in COR and Textbook Requirements
- Changes our revision cycle to 4 years for UC transferrable courses
 - Discuss, Collect Comments, and Report to AP&P on November 8, 2012
- g. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)
- Discuss, Collect Comments, and Report to AP&P on November 8, 2012
- **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of “P” (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.
 - **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
 - **Writing:** Completion of ENGL 101 with a minimum grade of “C.” NOTE: Completion of ENGL 101 with a “P” (Pass) option does not satisfy this requirement.
- h. Course to meet both the major and general education requirements for local degrees
- Current Policy: 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
 - Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012
- i. Establish Proxy for voting purposes by submitting a memo to AP&P
- j. Units changes to an existing course – page 25 of the handbook

k. CSUGE/IGETC Course Designation

- IGETC
 1. ECON 100 – Area 4
 2. GEOG 101L – Area 5C
 3. PHIL 109 – Area 3
 4. POLS 200 – Area 4
 5. SOC 200 – Area 4
- CSU/GE
 1. ART 150 – Area C1
 2. ECON 100 – Area D2
 3. PHIL 109 – Area C2
 4. POLS 200 – Area D8
 5. SOC 200 – Area D10

5. CONTINUING AP&P 11-12 AGENDA ITEMS

- a. Proficiency Requirements upon Graduation - Reading, Mathematics, and Writing Proficiency levels
- b. Repeatability of courses – Creating families
- c. Content Review and Course Validation Process for Prerequisites
- d. Double counting for local degrees

6. DISCUSSION ITEM

- a. PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs

7. REPORTS (limited to 5 min. each)

- a. Current Course Content Review Process within CurricUNET – Linda Harmon
- b. Current Course Validation Study Process with Research – Aeron Zentner

8. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions

- a. ACCT 201, Financial Accounting
- b. ANTH 130, Field Archaeology in Latin America
- c. ASTR 101L, Astronomy Laboratory
- d. AUTO 198H, Advanced Emissions Diagnostics Training Seminar (BAR “20” hour Update)
- e. CIS 157, Introduction to Linux
- f. CIS 173, Introduction to C++ Programming
- g. FREN 202, Intermediate French 2
- h. FREN 203, Advanced French
- i. INT 101, Principles of Sign Language Interpreting
- j. KIN 110, Advanced Baseball Techniques
- k. KIN 200, Intercollegiate Baseball
- l. NF 110, Sports Nutrition
- m. SPAN 101, Elementary Spanish 1
- n. SPAN 102, Elementary Spanish 2
- o. SPAN 102HL, Elementary Spanish for Heritage Learners II
- p. SPAN 202, Intermediate Spanish 2

9. ACTION ITEM: FIRST READING – Substantial Course Revision

Michael McCully will arrive at 3:45p.m.

- a. MUSC 222, Popular Vocal Performance 3 hours lab weekly, 1 unit
 - Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- b. MUSC 223, Popular Instrumental Perform 3 hours lab weekly, 1 unit
 - Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- c. MUSC 224, Jazz Improvisation Workshop 27 hours lab total, .5 units
 - Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Course not taught in the last 2 years, being renewed to keep in the catalog

Jonet Leighton and Eugenie Trow will arrive at 4:00p.m.

- d. CCA – THA 239, Intercultural and Women's Theatre 4 hours lec/lab weekly, 3 units
 - Program applicable as a General Education course

- Changed class from Lecture to Lecture/Lab increasing the class hours from 3 to 4; units remain the same
- Changed LHE from Lecture rate to Lecture/Lab rate
- Requesting IGETC Area 3A designation

Lisa Karlstein

- e. PHTC 201, Advance Black and White Photography 4 hours weekly, 3 units
- Course not taught in the last 2 years, being renewed to keep in the catalog
 - Repeatability noted for course however, course does not qualify
 - Maximum enrollment reduced from 25 to 24

Jeff Stephens will arrive 4:00p.m.

- f. RCP 103, 103CL, Concepts in Respiratory Care
- Reduction of clinic class maximum from 24 to 6 students
- g. RCP 105, 105CL, Fundamental of Clinical Respiratory Care
- Reduction of clinic class maximum from 24 to 6 students
- h. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care
- Reduction of clinic class maximum from 24 to 6 students
- i. RCP 203, 203CL, Seminar and Practicum in Respiratory Care I
- Reduction of clinic class maximum from 24 to 6 student
- j. RCP 204, 204CL, Seminar and Practicum in Respiratory Care II
- Reduction of clinic class maximum from 24 to 6 student

Ron Chapman will arrive at 4:15p.m.

- k. CCA – SOC 105, The Mexican American in Contemporary Society 3 hours lec weekly, 3 units
- Changed Advisory from Eligibility for ENGL 099 and READ 099 to Completion of SOC 101, and Eligibility for ENGL 101.
- l. SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units
- Changed Advisory from Eligibility for College Level Reading and ENGL 099 to Eligibility for ENGL 101.
- m. Online – SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units
- n. Hybrid – SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units
- o. SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units
- Changed Advisory from Eligibility for ENGL 099 to Completion of SOC 101, and Eligibility for ENGL 099.
- p. Online – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units
- q. Hybrid – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units

Darcy Wiewall

- r. ANTH 103, Introduction to Prehistory 3 hours lec weekly, 3 units

Tina McDermott will arrive at 4:15p.m.

- s. COMM 217, Gender and Communication 3 hours weekly, 3 units
- Changed Advisory from: Completion of ENGL 101. to Completion of ENGL 101, and Eligibility for College Level Reading.

Duane Rumsey will arrive at 4:15p.m.

- t. Online – INT 101, Principles of Sign Language Interpreting 3 hours weekly, 3 units

Angela Shaheen will arrive at 4:15p.m.

- u. Online – SPAN 101, Elementary Spanish 1 5 hours weekly, 5 units
- v. Online – SPAN 102, Elementary Spanish 2 5 hours weekly, 5 units

Rosa Onofre will arrive at 4:15p.m.

- w. Online – SPAN 102HL, Elementary Spanish for Heritage Learners II 5 hours weekly, 5 units

10. ACTION ITEM: New Course Development – First Reading

Barbara Fredette will arrive at 4:30p.m.

- a. BIOL 205, Introduction to Biotechnology 3 lec / 3 lab hours weekly, 4 units
- Prerequisite: Completion of BIOL 101/101L and CHEM 101/101L or higher
 - Advisory: Completion of BIOL 204/204L, and Eligibility for College Level Reading and ENGL 101.

Cynthia Lehman will arrive at 4:30p.m.

- b. HIST 120, African History Since 1900 3 hours weekly, 3 units
- Advisory: Eligibility for ENGL 101

11. ACTION ITEM: New Program Development – First Reading

Glen Haller will arrive at 4:15p.m.

- a. Associate in Arts in Kinesiology for Transfer

12. ACTION ITEM – Course Deactivations

- a. SPAN 120A, Elementary Spanish for Teachers 1

13. INFORMATIONAL ITEM – Course Deactivations

- a. ENGL 062, Basic Writing
- b. ENGL 063, Vocabulary
- c. ENGL 064, Spelling
- d. ENGL 211, Advanced Fiction Writing
- e. ENGL 212, Advanced Poetry Writing
- f. Online – ENGL 212, Advanced Poetry Writing
- g. ENGL 233, Bible as Literature—Old Testament
- h. ENGL 234, Bible as Literature—New Testament
- i. ENGL 244, Studies in Fiction: The Novel
- j. ENGL 248, Studies in Drama: Survey of Modern and Contemporary Drama (from 1879)
- k. ENGL 252, African American Literature, 1746-1930
- l. ENGL 260, Myths and Meanings
- m. ENGL 270, Literature and the Holocaust
- n. ENGL 272, Literature of the American West
- o. ENGL 274, Detective Fiction
- p. SPAN 120B, Elementary Spanish for Teachers 2

14. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

Area of Study	Template Attached	Articulation Agreements	CurricUNET Status
1. Administration of Justice/Criminal Justice	X	X	Submitted – Tech Review
2. Anthropology			Degree is not ready for us to adopt
3. Art History a. Template needs to be revised to exclude courses from List B that require more than 3 units.	X	X	Submitted – Awaiting Dean and Rep
4. Business Administration a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 (per Political Science Template)	X	NEEDED	Submitted
5. Computer Science			
6. Early Childhood Education	NEEDED		Submitted
7. Elementary Teacher Education			
8. English			
9. Geography	NEEDED		Submitted
10. Geology	NEEDED		Submitted – Awaiting Dean and Rep
11. History	NEEDED		Submitted – Awaiting Dean and Rep
12. Journalism			
13. Kinesiology a. Template needs to be revised	X	NEEDED	Submitted – Awaiting Faculty
14. Music	X		Process Started in CurricUNET
15. Physics	X	NA	Submitted – Awaiting Dean and Rep
16. Political Science	X	X	Submitted
17. Psychology	X	NEEDED	Submitted – Awaiting Div Fac
18. Sociology			Submitted – Awaiting Div Fac
19. Studio Arts a. Units may be too high on our courses b. Template needs to be revised	X	NEEDED	Submitted – Awaiting Faculty
20. Theatre Arts a. Units may be too high on our courses	X	NEEDED	Submitted – Awaiting Faculty

Completed AVC AA-T/AS-T Degrees

- 21. Communication Studies
- 22. Mathematics

15. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
Business, Computer Studies and Economic Development			
CA 107, Micro Hardware/Software Support		Cannot schedule 13-14	<i>Submitted – Agenda</i>
CIS 157, Introduction to LINUX		Cannot schedule 13-14	<i>Submitted – Dean</i>
CIS 173, Intro to C++ Programming		Cannot schedule 13-14	<i>Submitted – Dean</i>
RE 101, Real Estate Principles		Cannot schedule 13-14	<i>Submitted</i>
RE 105, Real Estate Practices		Cannot schedule 13-14	<i>Submitted</i>
RE 111, Real Estate Finance		Cannot schedule 13-14	<i>Submitted</i>
RE 121, Legal Aspects of Real Estate		Cannot schedule 13-14	<i>Submitted</i>
RE 131, Real Estate Appraisal		Cannot schedule 13-14	<i>Submitted</i>
RE 141, Escrow Principles		Cannot schedule 13-14	<i>Submitted</i>
RE 161, Property Management		Cannot schedule 13-14	<i>Submitted</i>
Counseling/Student Services			
EOPS 060, Enrichment Class		Cannot schedule 13-14	<i>Submitted – Awaiting Dean</i>
Health Sciences			
NF 110, Sports Nutrition		Cannot schedule 13-14	<i>Submitted – Agenda</i>
Instructional Resources/Extended Services			
LIB 101, Intro to Library Research		Cannot schedule 13-14	<i>Submitted</i>
LIB 105, Libraries and Information		Cannot schedule 13-14	
Language Arts			
CHIN 101, Elementary Chinese I		Cannot schedule 13-14	<i>Submitted</i>
CHIN 102, Elementary Chinese 2		Cannot schedule 13-14	<i>Submitted</i>
COMM 217, Gender and Communication		Cannot schedule 13-14	<i>Submitted – Faculty</i>
DFST 101L, ASL I Skill Building Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGL 062, Basic Writing		Cannot schedule 13-14	<i>Submitted</i>
ENGL 063, Vocabulary		Cannot schedule 13-14	<i>Submitted</i>
ENGL 064, Spelling		Cannot schedule 13-14	<i>Submitted</i>
ENGL 227, Engl Literature 1900-Present		Cannot schedule 13-14	<i>Submitted</i>
ENGL 230, Antiquity to Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 231, Since the Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 233, Bible as Lit-Old Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 234, Bible as Lit-New Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 240, Studies in Poetry		Cannot schedule 13-14	<i>Submitted</i>
ENGL 242, Studies in Fiction Short Story		Cannot schedule 13-14	<i>Submitted</i>
ENGL 244, Studies in Fiction The Novel		Cannot schedule 13-14	<i>Submitted</i>
ENGL 246, Survey of Drama (Beginnings to 1878)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 248, Survey of Modern & Contemporary Drama (from 1879)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 250, Cross-Cultural Lit in America		Cannot schedule 13-14	<i>Submitted</i>
ENGL 252, African American Literature 1746-1930		Cannot schedule 13-14	<i>Submitted</i>
ENGL 253, African American Literature 1930-Pres		Cannot schedule 13-14	<i>Submitted</i>
ENGL 260, Myths and Meanings		Cannot schedule 13-14	<i>Submitted</i>
ENGL 270, Literature and the Holocaust		Cannot schedule 13-14	<i>Submitted</i>
ENGL 274, Detective Fiction		Cannot schedule 13-14	<i>Submitted</i>
ENGL 279, Science Fict & Dystopic Literature		Cannot schedule 13-14	<i>Submitted</i>
FREN 101, Elementary French I		Cannot schedule 13-14	<i>Submitted</i>
FREN 102, Elementary French 2		Cannot schedule 13-14	<i>Submitted</i>
FREN 202, Intermediate French 2		Cannot schedule 13-14	<i>Submitted</i>

FREN 203, Advanced French		Cannot schedule 13-14	<i>Submitted</i>
GER 202, Intermediate German 2		Cannot schedule 13-14	<i>Submitted</i>
GER 203, Intermediate German 3		Cannot schedule 13-14	<i>Submitted</i>
INT 101, Prin of Sign Lang Interpreting		Cannot schedule 13-14	<i>Submitted</i>
LATN 201, Intermediate Latin		Cannot schedule 13-14	<i>Submitted</i>
SPAN 102HL, Elementary Spanish for Heritage Learners II		Cannot schedule 13-14	<i>Submitted</i>
Mathematics & Engineering			
DRFT 250, Introduction 3-D Cad Drafting		Cannot schedule 13-14	<i>Submitted</i>
ENGR 110, Engr Orientation & Basic Skills		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220L, Strength of Materials Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220PS, Strength of Materials PSS		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220, Strength of Materials		Cannot schedule 13-14	<i>Submitted</i>
ENGR 230, Circuit Analysis		Cannot schedule 13-14	<i>Submitted</i>
Science			
ASTR 101L, Astronomy Laboratory		Cannot schedule 13-14	<i>Submitted</i>
CHEM 212, Organic Chemistry Support Laboratory		Cannot schedule 13-14	
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
Kinesiology, Athletics and Dance			
KIN 110, Advanced Baseball Techniques		Cannot schedule 13-14	<i>Submitted</i>
KIN 200, Intercollegiate Baseball		Cannot schedule 13-14	<i>Submitted</i>
KIN 230, Intercollegiate Women's Soccer		Cannot schedule 13-14	<i>Submitted</i>
Social and Behavioral Sciences			
ANTH 101, Intro Physical Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 102, Intro Cultural Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 103, Intro to Prehistory		Cannot schedule 13-14	<i>Submitted</i>
ANTH 112, Native North Americans		Cannot schedule 13-14	
ANTH 130, Field Archaeology in Latin America		Cannot schedule 13-14	<i>Submitted</i>
ANTH 140, Intro to Archaeology		Cannot schedule 13-14	<i>Submitted</i>
SOC 105, Mexican Amer Contemp Society		Cannot schedule 13-14	<i>Submitted – Agenda</i>
SOC 111, Issues Concepts in Aging		Cannot schedule 13-14	<i>Submitted</i>
Technical Education			
AUTO 198H, Adv. Emissions Diagnostics Trng Seminar		Cannot schedule 13-14	<i>Submitted – Agenda</i>
AUTO 198, Automotive Seminars		Cannot schedule 13-14	
Visual and Performing Arts			
ART 145L, Design and Color Lab		Cannot schedule 13-14	<i>Submitted</i>
ART 160, Painting/Drawing Techniques		Cannot schedule 13-14	<i>Submitted</i>
ART 219, Intermediate Illustration		Cannot schedule 13-14	<i>Submitted</i>
FTV 101, Introduction to Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 103, Intro to Television		Cannot schedule 13-14	<i>Submitted</i>
FTV 107, History of Film, Pre 1950		Cannot schedule 13-14	<i>Submitted</i>
FTV 108, History of Film, 1950-Present		Cannot schedule 13-14	<i>Submitted</i>
FTV 121, Introduction to Digital Filmmaking		Cannot schedule 13-14	<i>Submitted</i>
FTV 134, Intro to Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 155, Film Festival Analysis		Cannot schedule 13-14	<i>Submitted</i>
FTV 201, Intercultural & Women's Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 203, African-American Cinema		Cannot schedule 13-14	<i>Submitted</i>

FTV 215, Directing for Film & Video		Cannot schedule 13-14	<i>Submitted</i>
FTV 220, Advanced Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 230, Digital Cinematography		Cannot schedule 13-14	<i>Submitted</i>
FTV 242, Writing and Pre-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 244, Production & Post-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 251, Contemporary American Independent Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 261, Religion and Cinema		Cannot schedule 13-14	<i>Submitted</i>
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUS 258, Composition		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 123, Stage Voice Workshop		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 141, Concert Attendance		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 143, Live Sound Reinforcement		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 175, Beginning Rock Band		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 176, Beginning Rock Band Workshop		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 222, Popular Vocal Performance		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 223, Popular Instrumental Performance		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 224, Jazz Improvisation Workshop		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	<i>Submitted</i>
THA 110, Fundamentals of Acting		Cannot schedule 13-14	<i>Submitted</i>
THA 120A, Rehear&Perform: Drama		Cannot schedule 13-14	<i>Submitted</i>
THA 120B, Rehear&Perform: Comedy		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 120C, Rehear&Perform: Musical Theatr		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 130, Improvisation		Cannot schedule 13-14	<i>Submitted</i>
THA 133, Makeup for the Stage		Cannot schedule 13-14	
THA 205, Advanced Acting Workshop		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 215, Acting for the Camera		Cannot schedule 13-14	<i>Submitted</i>
THA 218, Audition Tech for the Actor		Cannot schedule 13-14	<i>Submitted</i>
THA 220, Fundamentals of Directing		Cannot schedule 13-14	<i>Submitted</i>
THA 239, Intercultural & Women's Theatre		Cannot schedule 13-14	<i>Submitted – Agenda</i>

16. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

DATE: September 27, 2012
LOCATION: BE 321 – Computer Room
TIME: 3:06 p.m.

MEMBERS PRESENT			MEMBERS ABSENT
Jeffrie Ahmad	Tom Hutchison	Elaine Tsai	De'Nean Coleman-Carew Donna Meyer
Richard Coffman	Lisa Karlstein	LaDonna Trimble	
Karen Cowell	Scott Lee	Les Uhazy	
Tooraj Gordi	Cynthia Littlefield	Denise Walker	
Lee Grishman	Sharon Lowry	Darcy Wiewall	
Linda Harmon			
GUESTS PRESENT			
David Babb	Tom O'Niel	Gary Roggenstien	
Glen Knowles	Berkeley Price	Rich Sim	
Michael McCully	Jonet Leighton	Ann Volk	
David Newby			

2012-2013
Academic Policies & Procedures Committee Meeting No. 3
MINUTES

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the September 27, 2012 AP&P Committee Meeting to order at 3:06 p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:06 p.m. Motion carried.

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

Mrs. Linda Harmon requested a motion to amend the agenda to add items 12a, table items 7a-b, and delete item 9jjj since this is a new course development, which is already listed on the agenda. A motion was made and seconded to add items 12a, table items 7a-b, and delete item 9jjj since this is a new course development, which is already listed on the agenda. Motion carried.

3. APPROVAL OF MINUTES

a. September 14, 2012

A motion was made and seconded to approve the September 14, 2012 AP&P minutes. Motion carried.

4. INFORMATIONAL ITEMS

a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion

b. CORs that need to be revised this academic year – List at the end of the agenda

The committee was reminded that the deadline for the 13-14 catalog and schedule is 11/29/12 and all the courses listed at the end of this agenda must be approved by that date.

c. TMC Degrees that need to be developed and brought to AP&P – Sharon Lowry

Mrs. Sharon Lowry stated 80% compliance with the Transfer Model Curriculum degrees means that if we have a local degree in the area then we must adopt the TMC degree. She read off each of the degrees that we must adopt, which are those degrees that are highlighted in section 15 of this agenda.

d. Program Revisions in CurricUNET – Contact Melissa prior to creating a program copy

Mrs. Linda Harmon stated that if an existing program is being edited in CurricUNET, please contact Melissa Jauregui prior to creating the program copy so to be sure the information in CurricUNET is accurate.

e. CurricUNET Workshops – COR and Program Development Assistance

- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
 1. Wednesday, October 3, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)
 2. Wednesday, October 17, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)

f. UC Changes in COR and Textbook Requirements

- Changes our revision cycle to 4 years for UC transferrable courses

- **Discuss, Collect Comments, and Report to AP&P on November 8, 2012**

Items 4e-f are informational/reminders to the committee of upcoming events and future committee business.

g. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

- **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of "P" (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.
- **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
- **Writing:** Completion of ENGL 101 with a minimum grade of "C." NOTE: Completion of ENGL 101 with a "P" (Pass) option does not satisfy this requirement.

Mrs. Sharon Lowry indicate the assessment test can not fulfill the requirement of meeting proficiency for mathematics and asked the faculty to remind the committee of the reason for the revision. A small discussion occurred but this item will return to the next agenda for a more thorough discussion.

h. Course to meet both the major and general education requirements for local degrees

- **Current Policy:** 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
- **Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012**

Item 4h is an informational reminder to the committee of future committee business.

i. Units changes to an existing course – page 25 of the handbook

A motion was made and seconded to table item 4i was table due to lack of time. Motion carried.

5. CONTINUING AP&P 11-12 AGENDA ITEMS

- Proficiency Requirements upon Graduation - Reading, Mathematics, and Writing Proficiency levels
- Repeatability of courses – Creating families
- Content Review and Course Validation Process for Prerequisites
- Double counting for local degrees

6. DISCUSSION ITEM

a. PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs

Mr. Freddy Aviles indicated all courses are must have Student Learning Outcomes (SLO) on file prior to course approval. In keeping with this process, all programs must have Program Learning Outcomes (PLO) on file prior to program approval. In order to receive SLO Committee approval this semester the PLO must be submitted two weeks prior to the last SLO Committee meeting which is November 27, 2012. By submitting the PLO in advance, he can review the document and ensure it is in line with current requirements prior to the SLO Committee review. He also indicated that the SLO Committee website has the forms posted and sample approved PLO documents to aide in the development of PLOs. He requested that the document be emailed for his review to faviles@avc.edu. Mrs. Sharon Lowry stated all current degrees need to have approved PLOs on file before the end of the last academic year, however, only 40 percent were completed.

7. REPORTS (limited to 5 min. each)

- Current Course Content Review Process within CurricUNET – Linda Harmon (include process in CurricUNET)**
- Current Course Validation Study Process with Research – Aaron Voelcker and/or Aeron Zentner**

A motion as made and seconded to table items 7a-b due to lack of time. Motion carried.

8. ACTION ITEM

- AP 5075: Course Adds and Drops**
- AP 4260: Prerequisites, Co-requisites, Advisories, and Limitation on Enrollment**
- AP 5031: Instructional Materials Fees**

A motion was made and seconded to approve items 8a-c since a majority approval was noted at the last meeting. Motion carried.

9. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions

- AJ 104, Introduction to Corrections**
- AUTO 125, Automotive Chassis**
- AUTO 126, Automotive Brakes**

- d. AUTO 127, Automotive Suspension, Steering, and Alignment
- e. AUTO 128, Automotive Power Trains
- f. AUTO 130, Basic Automatic Transmissions and Transaxles
- g. AUTO 150, Automotive Electrical Systems
- h. AUTO 151, Automotive Chassis and Body Electrical Systems
- i. AUTO 152, Automotive Ignition Systems
- j. AUTO 153, Automotive Starting and Charging Systems
- k. AUTO 175, Automotive Fuel, Emissions Systems, and California Clean Air Car Course
- l. AUTO 176, Automotive Carburetor Fuel Systems
- m. AUTO 177, Electronic Fuel Injection
- n. AUTO 231, Automatic Transmissions (General Motors)
- o. AUTO 232, Automatic Transmissions (Ford and Chrysler)
- p. AUTO 277, Electronic Engine Controls-General Motors Systems
- q. AUTO 278, Electronic Engine Controls-Ford/Chrysler Systems
- r. CCA – BIOL 102, 102L, Human Biology
- s. CCA – BIOL 104, Environmental Biology
- t. CFE 150, Parenting: Infancy
- u. CFE 151, Parenting: The Preschool Child
- v. CFE 152, Parenting: The Elementary and Preadolescent Child
- w. CFE 155, Single Parenting
- x. CFE 156, Stepparenting and Blended Family
- y. CFE 157, Parenting the Exceptional Child
- z. DFST 204, Structure of American Sign Language
- aa. DFST 205, Numbers, Fingerspelling and Classifiers
- bb. DFST 206, Creative Signing
- cc. ELTE 140, Microprocessor Systems I
- dd. ELTE 220, Microprocessor Systems II
- ee. ENGL 061, Grammar and Mechanics
- ff. CCA – ERSC 101, Introduction to Earth Science
- gg. CCA – FREN 201, Intermediate French 1
- hh. FTEC 215, Rescue Practices
- ii. FTEC 222, Wildland Fire Control
- jj. CCA – KIN 120, Advanced Football Techniques
- kk. CCA – KIN 175, Advanced Weight Training for Athletes
- ll. KIN 191, First Aid and Emergency Care
- mm. KIN 220, Intercollegiate Football
- nn. CCA – LATN 101, Elementary Latin 1
- oo. CCA – LATN 102, Elementary Latin 2
- pp. CCA – MUS 132, Keyboard Skills II
- qq. CCA – MUS 251B, Advanced Music Theory
- rr. CCA – MUS 253A, Intermediate Musicianship
- ss. CCA – MUS 253B, Advanced Musicianship
- tt. MUS 255A, Beginning Keyboard Harmony
- uu. MUS 255B, Advanced Keyboard Harmony
- vv. CCA – MUSC 102, History of Jazz
- ww. CCA – MUSC 103, History of Rock 'n Roll
- xx. MUSC 104, The Music Industry
- yy. CCA – MUSC 107, History of Women in Rock Music
- zz. MUSC 112, Commercial Music Theory
- aaa. MUSC 113, Popular Song Writing
- bbb. MUSC 133, Studio Music Production I
- ccc. MUSC 133L, Studio Music Production Lab I
- ddd. MUSC 134, Studio Music Production II
- eee. MUSC 134L, Studio Music Production II Lab
- fff. MUSC 233, Studio Mus Production III
- ggg. MUSC 233L, Studio Mus Production III Lab
- hhh. MUSC 234, Studio Music Production IV
- iii. MUSC 234L, Studio Music Production IV Lab

Mrs. Linda Harmon requested a motion to approve items 7a-jj Consent Items for Non-Substantial course revisions. A motion was made and seconded to approve items 7a-jj. Motion carried. A second motion was made and seconded to approve the course content for items 7j-r, 7w-aa, and 7cc-jj. Motion carried.

10. ACTION ITEM: FIRST READING – Substantial Course Revision

Berkeley Price will arrive at 3:30p.m.

a. MUS 121, Voice Class

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 121, Voice Class. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Mrs. Linda Harmon stated that a comment was noted in CurricUNET requesting whether the loss of GE applicability would be harmful to students. Dr. David Newby stated that students usually only attend the class if they are in the program and very few students take the course and apply it to the general education requirement. Motion carried with the change to the grading method.

Dr. David Newby stated that the music courses as a whole were changed as a result of the repeatability issue and requested that the courses be read as a group instead of separately. Mrs. Sharon Lowry stated that if the course has not been taught in the last two years, the committee should review those individually along with any course that is reducing or increasing their class maximum. Dr. Lee Grishman asked how the changes in unit values aligned with the Transfer Model Curriculum. Dr. Price stated that the units do align with the Transfer Model Curriculum Music degree. Mrs. Sharon Lowry indicated the Chancellor's Office has sent a communication referencing that in the PCAH it is noted that colleges need to be sure that resources are available and demand for the course is present enough so to offer the course a minimum of once every two years. If the demand is not present or resources are not available then the course should not be approved and should not appear in the catalog. Mrs. Sharon Lowry continued to state that the information appears on page 22 of the PCAH, Program and Course Approval Handbook, and read the language to the committee.

b. MUS 126, Classical Guitar

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 126, Classical Guitar. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

c. MUS 142, Musical Theatre Workshop

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 142, Musical Theatre Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

d. MUS 160, Symphonic Band

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Potential loss of General Education transferability if unit value is less than 2
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 75 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 160, Symphonic Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered so to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 75 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

e. MUS 165, Instrumental Ensemble – Guitar

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 165, Instrumental Ensemble – Guitar. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

f. **MUS 166, Beginning Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 166, Beginning Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

g. **MUS 167, Intermediate Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 90 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 167, Intermediate Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered so to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 90 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

h. **MUS 170, Beginning Flute Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 170, Beginning Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

i. **MUS 171, Intermediate Flute Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 171, Intermediate Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

j. **MUS 181, Master Chorale** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 120 to 70 students

A motion was made and seconded to approve the course revisions made to MUS 181, Master Chorale. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered so to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 120 and actually a 70 student maximum provides for a decent size class. Motion carried with the change to the grading method.

k. **MUS 183, Master Chorale Sectional** **1.5 hours lab weekly, .5 unit**

- Changed grading method to include pass/no pass option

A motion was made and seconded to approve the course revisions made to MUS 183, Master Chorale Sectional. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

1. **MUS 185, Concert Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 185, Concert Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

m. **MUS 191, Treble Choir-Children's Music** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to MUS 171, Intermediate Flute Choir. Dr. David Newby was present to discuss the revisions. Mrs. Sharon Lowry stated that this course should have been removed from the catalog when the content was shifted to Corporate and Community Education. Dr. Newby stated that given the current circumstances of the Corporate and Community Education program, he felt there is a high possibility the course could return to the regular program. He requested that the course remain in the catalog so to allow him time to research methods for offering the course in the future through the regular course schedule. Mrs. Lowry stated that the material is that of a community class and is not college level especially since the intention is to have children enroll in the class. After a brief discussion, the AP&P committee agreed to allow Dr. Newby until November 29, 2012 to complete his research and submit necessary edits for approval by said date. Motion failed.

n. **CCA – MUS 201, History of Music in Western Civilization I** **3 hours lec weekly, 3 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

o. **CCA – MUS 202, History of Music in Western Civilization II** **3 hours lec weekly, 3 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

p. **MUS 258, Composition** **3 hours lec/lab weekly, 2 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to m-p. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.

q. **MUS 260, Concert Band** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 75 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 260, Concert Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered so to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 75 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

r. **MUS 266, Advanced Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 90 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 266, Advanced Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered so to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 90 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

- s. **MUS 270, Advanced Flute Choir** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUS 270, Advanced Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.
- t. **MUS 291, Applied Music** **1.5 hours lab weekly, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Changed grading method to include pass/no pass option
 - Increase of class maximum from 5 to 25 students
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUS 291, Applied Music. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- u. **MUS 292, Applied Music Performance** **1.5 hours lab weekly, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Changed grading method to include pass/no pass option
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUS 292, Applied Music Performance. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- v. **MUSC 122, Stage Voice** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 122, Stage Voice. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- w. **MUSC 123, Stage Voice Workshop** **27 hours lab total, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 123, Stage Voice Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.
- x. **MUSC 124, Jazz Improvisation** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 124, Jazz Improvisation. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.
- y. **MUSC 173, Beginning Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 173, Beginning Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

- z. **MUSC 273, Intermediate Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 273, Intermediate Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

- aa. **MUSC 274, Advanced Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 274, Advanced Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

David Newby will arrive at 3:30p.m.

- bb. **CCA – MUS 153, Beginning Musicianship** **3 hours lec/lab weekly, 2 units**
- Adding Prerequisite: Completion of MUS 111 or the equivalent.
- A motion was made and seconded to approve the course revisions made to MUS 153, Beginning Musicianship. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried. A second motion was made and seconded to approve the course content for MUS 153, Beginning Musicianship. Motion carried.

Michael McCully will arrive at 3:30p.m.

- cc. **MUSC 141, Concert Attendance** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 143, Live Sound Reinforcement. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Mrs. Sharon Lowry stated alternative assignments must be given since we can not require students to attend outside events. Mr. McCully asked if the restriction of requiring students to attend events is written anywhere for his review. Mrs. Lowry stated that California is very clear on this issue since it puts those students at a disadvantage if unable to attend an event due to money or transportation. She also indicated that the content is a little weak and may need more revision. Motion failed.

- dd. **MUSC 143, Live Sound Reinforcement** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 143, Live Sound Reinforcement. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Motion carried with revision to the hours.

- ee. **MUSC 175, Beginning Rock Band** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 175, Beginning Rock Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Motion carried with revision to the hours.

- ff. **MUSC 176, Beg Rock Band Workshop** **27 hours lab total, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- A motion was made and seconded to approve the course revisions made to MUSC 176, Beg Rock Band Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.

Richard Coffman

gg. CCA – GEOL 102, Historical Geology

3 hours lec weekly, 3 unit

- Change to Advisory:
Eligibility for College Level Reading, ENGL 099 and MATH 070
Replaced with:
Completion of or concurrent enrollment in GEOL 101, and Eligibility for College Level Reading, ENGL 101 and MATH 102.
- Proficiency links still need to be completed for Writing and Mathematics.

A motion was made and seconded to approve the course revisions made to GEOL 102, Historical Geology. Dr. Richard Coffman was present to discuss the course revisions. After a brief moment, it was noted that the Proficiency links need to be completed in order to establish the higher level advisory. Motion carried pending the completion of the proficiency links. A second motion was made and seconded to approve the course content for GEOL 102, Historical Geology. Motion carried.

Jonet Leighton and Eugenie Trow will arrive at 3:30p.m.

hh. THA 125, Intermediate Acting Workshop

4 hours lec/lab weekly, 3 units

- Removed repeatability

A motion was made and seconded to approve the course revisions made to THA 125, Intermediate Acting Workshop. Ms. Jonet Leighton was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried.

ii. CCA – THA 130, Improvisation

4 hours lec/lab weekly, 3 units

- Removed repeatability
- Requesting AVC/GE Area C and IGETC Area 3A designation

jj. THA 215, Acting for the Camera

4 hours lec/lab weekly, 3 units

- Removed repeatability
- UC designation was added to the course description however the course transferability still states CSU only and the General Education areas were not updated.

kk. THA 218, Audition Techniques for the Actor

4 hours lec/lab weekly, 3 units

- Removed repeatability
- UC designation was added to the course description however the course transferability still states CSU only and the General Education areas were not updated.

ll. THA 220, Fundamentals of Directing

4 hours lec/lab weekly, 3 units

- Removed repeatability

mm. CCA – THA 239, Intercultural and Women's Theatre

4 hours lec/lab weekly, 3 units

- Changed class from Lecture to Lecture/Lab increasing the class hours from 3 to 4; units remain the same
- Changed LHE from Lecture rate to Lecture/Lab rate
- Requesting IGETC Area 3A designation

A motion was made and seconded to approve the course revisions made to ii-mm. Jonet Leighton was present to discuss the course revisions made to ii-mm. After a brief discussion, Dr. Grishman stated that THA 130, THA 215 and THA 218 do not qualify for UC designation. Mrs. Sharon Lowry asked whether all the courses are aligned with the Transfer Model Curriculum degree in Theater. Mrs. Melissa Jauregui brought up the TMC degree that the Theater faculty have been working on in CurricUNET for the committee to review. Since items ii-mm are not listed on the TMC degree and are not part of a local degree, Mrs. Lowry requested that we not approve them until they are part of a degree. Motion failed.

David Babb will arrive 3:55

nn. CCA – ART 145, 2-D Design Basics

6 hours lec/lab weekly, 3 units

- Title change from Design and Color Basics
- Removed Corequisite of ART 145L

A motion was made and seconded to approve the course revisions made to ART 145, 2-D Design Basics. Mr. David Babb was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for ART 145, 2-D Design Basics. Motion carried.

Jeff Stephens will arrive 4:00p.m.

oo. RCP 103, 103CL, Concepts in Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students

pp. RCP 105, 105CL, Fundamental of Clinical Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students

qq. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students
- rr. **RCP 203, 203CL, Seminar and Practicum in Respiratory Care I**
- Reduction of clinic class maximum from 24 to 6 student
- ss. **RCP 204, 204CL, Seminar and Practicum in Respiratory Care II**
- Reduction of clinic class maximum from 24 to 6 student

A motion was made and second to table items oo-ss due to the absence of the instructor. Motion carried.

Ron Chapman will arrive at 4:15p.m.

- tt. **CCA – SOC 105, The Mexican American in Contemporary Society 3 hours lec weekly, 3 unit**

- Add Prerequisite: Completion of SOC 101

A motion was made and seconded to approve the course revisions made to SOC 105, The Mexican American in Contemporary Society. Mr. Ron Chapman was present to discuss the course revisions and asked that the prerequisite be changed to advisory. After a brief moment, it was noted that no additional edits were necessary. Motion carried pending the change to the requisites. A second motion was made and seconded to approve the course content for SOC 105, The Mexican American in Contemporary Society. Motion carried.

- uu. **CCA – SOC 110, Ethnic Relations 3 hours lec weekly, 3 unit**

A motion was made and seconded to approve the course revisions made to SOC 110, Ethnic Relations. Mr. Ron Chapman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for SOC 110, Ethnic Relations. Motion carried.

- vv. **CCA – SOC 115, Marriage and Family Life 3 hours lec weekly, 3 unit**

- Add Prerequisite: Completion of SOC 101

A motion was made and seconded to approve the course revisions made to SOC 115, Marriage and Family Life. Mr. Ron Chapman was present to discuss the course revisions and asked that the prerequisite be changed to advisory. After a brief moment, it was noted that no additional edits were necessary. Motion carried pending the change to the requisites. A second motion was made and seconded to approve the course content for SOC 115, Marriage and Family Life. Motion carried.

- ww. **CCA – SOC 120, Drugs, Society and Human Behavior 3 hours lec weekly, 3 unit**

- Change to Advisory:
Eligibility for ENGL 099, and Completion of SOC 112
Replaced with:
Eligibility for ENGL 101.

A motion was made and seconded to approve the course revisions made to SOC 120, Drugs, Society and Human Behavior. Mr. Ron Chapman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for SOC 120, Drugs, Society and Human Behavior. Motion carried.

Freddy Aviles will arrive at 4:15p.m.

- xx. **SOC 200, Research Methods for the Social Sciences 3 hours lec weekly, 3 unit**

- Change title from Research Methods for the Social Science

A motion was made and seconded to approve the course revisions made to ART 145, 2-D Design Basics. Mr. Freddy Aviles was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried.

11. ACTION ITEM: New Course Development – First Reading

Michael Pesses will arrive at 4:15p.m.

- a. **CCA – GEOL 102L, Historical Geology Laboratory 3 hours lab weekly, 1 unit**

A motion was made and seconded to approve the course revisions made to GEOL 102L, Historical Geology Laboratory. Mr. Richard Coffman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for GEOL 102L, Historical Geology Laboratory. Motion carried.

Ann Volk will arrive at 4:10p.m.

- b. **CCA – NF 103, Principles of Food Preparation 5 hours lec/lab weekly, 3 unit**

A motion was made and seconded to approve the course revisions made to NF 103, Principles of Food Preparation. Ms. Ann Volk was present to discuss the course revisions. After a brief review of the comments in CurricUNET, it was requested that the prerequisites be changed to advisories. Motion carried pending the change to the requisites. It was also requested that this course articulate with its counterpart at CSU, Northridge.

A second motion was made and seconded to approve the course content for NF 103, Principles of Food Preparation. Motion carried.

12. ACTION ITEM: New Course Development – First Reading

David Babb will arrive at 3:55p.m.

a. Associate in Arts in Studio Arts for Transfer

A motion was made and seconded to approve the new degree development Associate in Arts in Studio Arts for Transfer. Mr. David Babb and Mr. Glen Knowles were present to discuss the new program, which was developed in alignment with the state required Transfer Model Curriculum. After a brief moment, it was noted that no edits were necessary. Motion carried.

13. ACTION ITEM – Course Deactivations

- a. **MUS 161, Instrumental Ensemble - Woodwinds**
- b. **MUS 162, Beginning Clarinet Choir**
- c. **MUS 163, Instrumental Ensemble - Brass**
- d. **MUS 164, String Ensemble**
- e. **MUS 168, Intermediate Clarinet Choir**
- f. **MUS 186, Gospel Choir**
- g. **MUS 189, Keyboard Ensemble**
- h. **MUS 262, Advanced Clarinet Choir**
- i. **MUS 268, Musical Theatre Orchestra**
- j. **PE 187, Yell and Song Leading**
- k. **PE 188, Pep Squad Leadership**
- l. **PE 189, Cheer Conditioning**

A motion was made and seconded to approve items 13a-l. Motion carried.

14. INFORMATIONAL ITEM – Course Deactivations

a. SPAN 120A, Elementary Spanish for Teachers 1

Mrs. Linda Harmon stated that this is an informational item and will return to the agenda at the next meeting for approval.

15. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

Area of Study	Template Attached	Articulation Agreements	CurricUNET Status
1. Administration of Justice/Criminal Justice	X	X	Submitted – Tech Review
2. Anthropology			Degree is not ready for us to adopt
3. Art History a. Template needs to be revised to exclude courses from List B that require more than 3 units.	X	X	Submitted – Awaiting Dean and Rep
4. Business Administration a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 (per Political Science Template)	X	NEEDED	Submitted
5. Computer Science			
6. Early Childhood Education	NEEDED		Submitted
7. Elementary Teacher Education			
8. English			
9. Geography	NEEDED		Submitted
10. Geology	NEEDED		Submitted – Awaiting Dean and Rep
11. History	NEEDED		Submitted – Awaiting Dean and Rep
12. Journalism			
13. Kinesiology a. Template needs to be revised	X	NEEDED	Submitted – Awaiting Faculty
14. Music	X		Process Started in CurricUNET
15. Physics	X	NA	Submitted – Awaiting Dean and Rep
16. Political Science	X	X	Submitted
17. Psychology	X	NEEDED	Submitted – Awaiting Div Fac
18. Sociology			Submitted – Awaiting Div Fac

19. Studio Arts a. Units may be too high on our courses b. Template needs to be revised	X	NEEDED	Submitted – Awaiting Faculty
20. Theatre Arts a. Units may be too high on our courses	X	NEEDED	Submitted – Awaiting Faculty

Completed AVC AA-T/AS-T Degrees

- 21. Communication Studies
- 22. Mathematics

16. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
Business, Computer Studies and Economic Development			
CA 107, Micro Hardware/Software Support		Cannot schedule 13-14	Submitted – Dean
CIS 157, Introduction to LINUX		Cannot schedule 13-14	Submitted – Dean
CIS 173, Intro to C++ Programming		Cannot schedule 13-14	Submitted – Dean
RE 101, Real Estate Principles		Cannot schedule 13-14	Submitted
RE 105, Real Estate Practices		Cannot schedule 13-14	Submitted
RE 111, Real Estate Finance		Cannot schedule 13-14	Submitted
RE 121, Legal Aspects of Real Estate		Cannot schedule 13-14	Submitted
RE 131, Real Estate Appraisal		Cannot schedule 13-14	Submitted
RE 141, Escrow Principles		Cannot schedule 13-14	Submitted
RE 161, Property Management		Cannot schedule 13-14	Submitted
Counseling/Student Services			
EOPS 060, Enrichment Class		Cannot schedule 13-14	Submitted – Awaiting Dean
Health Sciences			
CFE 150, Parenting: Infancy		Cannot schedule 13-14	Submitted – Agenda
CFE 151, Parenting: Preschool Child		Cannot schedule 13-14	Submitted – Dean & AP&P Rep
CFE 152, Parenting: Elem Preadolescent		Cannot schedule 13-14	Submitted – Agenda
CFE 155, Single Parenting		Cannot schedule 13-14	Submitted – Agenda
CFE 156, Step-parenting Blended Family		Cannot schedule 13-14	Submitted – Agenda
CFE 157, Parenting Exceptional Child		Cannot schedule 13-14	Submitted – Agenda
NF 110, Sports Nutrition		Cannot schedule 13-14	Submitted – Dean & AP&P Rep
Instructional Resources/Extended Services			
LIB 101, Intro to Library Research		Cannot schedule 13-14	Submitted
LIB 105, Libraries and Information		Cannot schedule 13-14	
Language Arts			
CHIN 101, Elementary Chinese I		Cannot schedule 13-14	Submitted
CHIN 102, Elementary Chinese 2		Cannot schedule 13-14	Submitted
COMM 217, Gender and Communication		Cannot schedule 13-14	Submitted – Faculty
DFST 101L, ASL I Skill Building Lab		Cannot schedule 13-14	Submitted
DFST 204, Struct of American Sign Lang		Cannot schedule 13-14	Submitted
DFST 205, Numbers, Fingerspelling, Classifiers		Cannot schedule 13-14	Submitted
DFST 206, Creative Signing		Cannot schedule 13-14	Submitted
ENGL 061, Grammar and Mechanics		Cannot schedule 13-14	Submitted
ENGL 062, Basic Writing		Cannot schedule 13-14	
ENGL 063, Vocabulary		Cannot schedule 13-14	
ENGL 064, Spelling		Cannot schedule 13-14	
ENGL 227, Engl Literature 1900-Present		Cannot schedule 13-14	
ENGL 230, Antiquity to Renaissance		Cannot schedule 13-14	
ENGL 231, Since the Renaissance		Cannot schedule 13-14	
ENGL 233, Bible as Lit-Old Testament		Cannot schedule 13-14	
ENGL 234, Bible as Lit-New Testament		Cannot schedule 13-14	
ENGL 240, Studies in Poetry		Cannot schedule 13-14	Submitted
ENGL 242, Studies in Fiction Short Story		Cannot schedule 13-14	

ENGL 244, Studies in Fiction The Novel		Cannot schedule 13-14	
ENGL 246, Survey of Drama (Beginnings to 1878)		Cannot schedule 13-14	
ENGL 248, Survey of Modern & Contemporary Drama (from 1879)		Cannot schedule 13-14	
ENGL 250, Cross-Cultural Lit in America		Cannot schedule 13-14	
ENGL 252, African American Literature 1746-1930		Cannot schedule 13-14	
ENGL 253, African American Literature 1930-Pres		Cannot schedule 13-14	<i>Submitted</i>
ENGL 260, Myths and Meanings		Cannot schedule 13-14	
ENGL 270, Literature and the Holocaust		Cannot schedule 13-14	
ENGL 274, Detective Fiction		Cannot schedule 13-14	
ENGL 279, Science Fict & Dystopic Literature		Cannot schedule 13-14	
FREN 101, Elementary French I		Cannot schedule 13-14	Submitted
FREN 102, Elementary French 2		Cannot schedule 13-14	
FREN 201, Intermediate French 1		Cannot schedule 13-14	Submitted
FREN 202, Intermediate French 2		Cannot schedule 13-14	<i>Submitted</i>
FREN 203, Advanced French		Cannot schedule 13-14	<i>Submitted</i>
GER 202, Intermediate German 2		Cannot schedule 13-14	
GER 203, Intermediate German 3		Cannot schedule 13-14	
INT 101, Prin of Sign Lang Interpreting		Cannot schedule 13-14	<i>Submitted</i>
LATN 101, Elementary Latin 1		Cannot schedule 13-14	Submitted
LATN 102, Elementary Latin 2		Cannot schedule 13-14	Submitted
LATN 201, Intermediate Latin		Cannot schedule 13-14	<i>Submitted</i>
SPAN 102HL, Elementary Spanish for Heritage Learners II		Cannot schedule 13-14	Submitted
Mathematics & Engineering			
DRFT 250, Introduction 3-D Cad Drafting		Cannot schedule 13-14	
ENGR 110, Engr Orientation & Basic Skills		Cannot schedule 13-14	
ENGR 220L, Strength of Materials Lab		Cannot schedule 13-14	
ENGR 220PS, Strength of Materials PSS		Cannot schedule 13-14	
ENGR 220, Strength of Materials		Cannot schedule 13-14	
ENGR 230, Circuit Analysis		Cannot schedule 13-14	
Science			
ASTR 101L, Astronomy Laboratory		Cannot schedule 13-14	<i>Submitted</i>
BIOL 102, Human Biology		Cannot schedule 13-14	Submitted – <i>Agenda</i>
CHEM 212, Organic Chemistry Support Laboratory		Cannot schedule 13-14	
ERSC 101 Introduction to Earth Sciences		Cannot schedule 13-14	<i>Submitted</i>
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	Submitted– <i>Awaiting Faculty</i>
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	Submitted– <i>Awaiting Faculty</i>
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	Submitted– <i>Awaiting Faculty</i>
GEOL 102, Historical Geology		Cannot schedule 13-14	Submitted – <i>Agenda</i>
Kinesiology, Athletics and Dance			
KIN 110, Advanced Baseball Techniques		Cannot schedule 13-14	
KIN 120, Advanced Football Techniques		Cannot schedule 13-14	Submitted – <i>Agenda</i>
KIN 175, Adv Weight Training for Ath		Cannot schedule 13-14	Submitted – <i>Agenda</i>
KIN 187, Yell/Song Leading, Sum or Fall		Cannot schedule 13-14	Course Deactivation
KIN 188, Pep Squad Leadership		Cannot schedule 13-14	Course Deactivation
KIN 189, Cheer Conditioning		Cannot schedule 13-14	Course Deactivation
KIN 191, First Aid&Emergency Care		Cannot schedule 13-14	Submitted – <i>Agenda</i>
KIN 200, Intercollegiate Baseball		Cannot schedule 13-14	

KIN 220, Intercollegiate Football		Cannot schedule 13-14	Submitted – Agenda
KIN 230, Intercollegiate Women's Soccer		Cannot schedule 13-14	Submitted
Social and Behavioral Sciences			
ANTH 101, Intro Physical Anthropology		Cannot schedule 13-14	
ANTH 102, Intro Cultural Anthropology		Cannot schedule 13-14	
ANTH 103, Intro to Prehistory		Cannot schedule 13-14	Submitted
ANTH 112, Native North Americans		Cannot schedule 13-14	
ANTH 130, Field Archaeology in Latin America		Cannot schedule 13-14	Submitted
ANTH 140, Intro to Archaeology		Cannot schedule 13-14	
SOC 105, Mexican Amer Contemp Society		Cannot schedule 13-14	Submitted – Agenda
SOC 111, Issues Concepts in Aging		Cannot schedule 13-14	Submitted
SOC 115, Marriage and Family Life		Cannot schedule 13-14	Submitted – Awaiting Discipline/Div Fac, AP&P Rep & Dean
SOC 120, Drugs Society Human Behavior		Cannot schedule 13-14	Submitted – Awaiting Discipline/Div Fac & AP&P Rep
Technical Education			
AUTO 125, Automotive Chassis		Cannot schedule 13-14	Submitted – Agenda
AUTO 126, Automotive Brakes		Cannot schedule 13-14	Submitted – Agenda
AUTO 127, Auto Suspension, Steering, Align		Cannot schedule 13-14	Submitted – Agenda
AUTO 128, Automotive Power Trains		Cannot schedule 13-14	Submitted – Agenda
AUTO 130, Basic Auto Trans/Transaxles		Cannot schedule 13-14	Submitted – Agenda
AUTO 150, Auto Electrical Systems		Cannot schedule 13-14	Submitted – Agenda
AUTO 151, Auto Chassis/Body Elect System		Cannot schedule 13-14	Submitted – Agenda
AUTO 152, Automotive Ignition Systems		Cannot schedule 13-14	Submitted – Agenda
AUTO 153, Auto Starting/Charging Systems		Cannot schedule 13-14	Submitted – Agenda
AUTO 175, Auto Fuel, Emissions, CA Cln Air		Cannot schedule 13-14	Submitted – Agenda
AUTO 176, Auto Carburetor Fuel Systems		Cannot schedule 13-14	Submitted – Agenda
AUTO 177, Electronic Fuel Injection		Cannot schedule 13-14	Submitted – Agenda
AUTO 198H, Adv. Emissions Diagnostics Trng Seminar		Cannot schedule 13-14	Submitted – Awaiting Faculty
AUTO 198, Automotive Seminars		Cannot schedule 13-14	
AUTO 231, General Motors Auto Trans		Cannot schedule 13-14	Submitted – Agenda
AUTO 232, Ford/Chrysler Auto Trans		Cannot schedule 13-14	Submitted – Agenda
AUTO 277, Elect Eng Controls-GM Systems		Cannot schedule 13-14	Submitted – Agenda
AUTO 278, Elect Eng Controls-Ford/Chrys		Cannot schedule 13-14	Submitted – Agenda
FTEC 215, Rescue Practices		Cannot schedule 13-14	Submitted – Agenda
FTEC 222, Wildland Fire Control		Cannot schedule 13-14	Submitted – Agenda
Visual and Performing Arts			
ART 145L, Design and Color Lab		Cannot schedule 13-14	
ART 145, Design and Color		Cannot schedule 13-14	Submitted
ART 160, Painting/Drawing Techniques		Cannot schedule 13-14	
ART 219, Intermediate Illustration		Cannot schedule 13-14	
FTV 101, Introduction to Film		Cannot schedule 13-14	Submitted
FTV 103, Intro to Television		Cannot schedule 13-14	Submitted
FTV 107, History of Film, Pre 1950		Cannot schedule 13-14	Submitted
FTV 108, History of Film, 1950-Present		Cannot schedule 13-14	Submitted
FTV 121, Introduction to Digital Filmmaking		Cannot schedule 13-14	Submitted
FTV 134, Intro to Screenwriting		Cannot schedule 13-14	Submitted
FTV 155, Film Festival Analysis		Cannot schedule 13-14	Submitted
FTV 201, Intercultural & Women's Film		Cannot schedule 13-14	Submitted
FTV 203, African-American Cinema		Cannot schedule 13-14	Submitted
FTV 215, Directing for Film & Video		Cannot schedule 13-14	Submitted
FTV 220, Advanced Screenwriting		Cannot schedule 13-14	Submitted

FTV 230, Digital Cinematography		Cannot schedule 13-14	<i>Submitted</i>
FTV 242, Writing and Pre-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 244, Production & Post-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 251, Contemporary American Independent Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 261, Religion and Cinema		Cannot schedule 13-14	<i>Submitted</i>
MUS 121, Voice Class		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 132, Keyboard Skills II		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 142, Musical Theatre Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 153, Beginning Musicianship		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 164, String Ensemble		Cannot schedule 13-14	Course Deactivation Submitted – <i>Agenda</i>
MUS 165, Instrumental Ensemble - Guitar		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 166, Beginning Orchestra		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 167, Intermediate Orchestra		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 181, Master Chorale		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 183, Master Chorale Sectional		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 185, Concert Choir		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 186, Gospel Choir		Cannot schedule 13-14	Course Deactivation Submitted – <i>Agenda</i>
MUS 189, Keyboard Ensemble		Cannot schedule 13-14	Course Deactivation Submitted – <i>Agenda</i>
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 253A, Intermediate Musicianship		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 253B, Advanced Musicianship		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 258, Composition		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 266, Advanced Orchestra		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUS 268, Musical Theatre Orchestra		Cannot schedule 13-14	Course Deactivation Submitted – <i>Agenda</i>
MUSC 102, History of Jazz		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 103, History of Rock 'n Roll		Cannot schedule 13-14	<i>Submitted</i>
MUSC 104, The Music Industry		Cannot schedule 13-14	<i>Submitted</i>
MUSC 107, History of Women in Rock Music		Cannot schedule 13-14	<i>Submitted</i>
MUSC 112, Commercial Music Theory		Cannot schedule 13-14	<i>Submitted</i>
MUSC 113, Writing Music for Songs		Cannot schedule 13-14	<i>Submitted</i>
MUSC 122, Stage Voice		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 123, Stage Voice Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 124, Jazz Improvisation		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 133L, Studio Music Production I Lab		Cannot schedule 13-14	<i>Submitted</i>
MUSC 133, Studio Music Production I		Cannot schedule 13-14	<i>Submitted</i>
MUSC 134L, Studio Music Production II Lab		Cannot schedule 13-14	<i>Submitted</i>
MUSC 134, Studio Music Production II		Cannot schedule 13-14	<i>Submitted</i>
MUSC 141, Concert Attendance		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 143, Live Sound Reinforcement		Cannot schedule 13-14	Submitted – <i>Awaiting Faculty</i>
MUSC 173, Beginning Jazz Ensemble		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 175, Beginning Rock Band		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 176, Beginning Rock Band Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 222, Popular Vocal Performance		Cannot schedule 13-14	Submitted – <i>Awaiting Faculty</i>
MUSC 223, Popular Instrumental Performance		Cannot schedule 13-14	Submitted – <i>Awaiting Faculty</i>
MUSC 224, Jazz Improvisation Workshop		Cannot schedule 13-14	Submitted – <i>Awaiting Faculty</i>
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	
MUSC 233L, Studio Music Production III Lab		Cannot schedule 13-14	<i>Submitted</i>

MUSC 233, Studio Music Production III		Cannot schedule 13-14	<i>Submitted</i>
MUSC 234L, Studio Music Production IV Lab		Cannot schedule 13-14	<i>Submitted</i>
MUSC 234, Studio Music Production IV		Cannot schedule 13-14	<i>Submitted</i>
MUSC 273, Intermediate Jazz Ensemble		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 274, Advanced Jazz Ensemble		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 110, Fundamentals of Acting		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 120A, Rehear&Perform: Drama		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 120B, Rehear&Perform: Comedy		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 120C, Rehear&Perform: Musical Theatr		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 125, Intermediate Acting Workshop		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 130, Improvisation		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 133, Makeup for the Stage		Cannot schedule 13-14	
THA 205, Advanced Acting Workshop		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 215, Acting for the Camera		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 218, Audition Tech for the Actor		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 220, Fundamentals of Directing		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 239, Intercultural & Women's Theatre		Cannot schedule 13-14	<i>Submitted – Agenda</i>

17. ADJOURNMENT

A motion was made and seconded to adjourn the 9/13/12 AP&P Committee meeting at 5:25 p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress within the approval process for each course and program in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.