

IT COMMITTEE Minutes

Thursday, February 25, 2021

2pm – 3pm

Zoom:

<https://avc.zoom.us/j/97174449736?pwd=eEwWZGFpazdHYVZQQ1Z0UG4vQ1VkUT09>

Type of Meeting: *Regular*

Note Taker: *Michele Schottelkorb*

In Attendance: *Richard Shaw, Lisa O’Leary, Duane Rumsey, Mike Wilmes, Javier Carcano, Rick Motawakel, Jimmie Bowen, Dr. Casey Scudmore, Deborah Sanchez, Michele Lathrop, Bilkeyshia Jester, Bill Carlson, Laureano Flores, LaDonna Trimble*

Committee Members:

Richard Shaw, ITS Executive Director

Lisa O’Leary, Co-Chair

Duane Rumsey, VP Academic Affairs Designee

Mike Wilmes, ITS Systems Administrator

Javier Carcano, ITS Systems Security Administrator

Perry Jehlicka, DETC Co-Chair

Rick Motawakel, Academic Senate

Jimmie Bowen, Academic Senate

Dr. Casey Scudmore, Faculty Union

Deborah Sanchez, Faculty – Library/Institutional Research

Vacant – Classified – Academic Development

Michele Lathrop – Classified – Student Services

Bilkeyshia Jester – Classified – Business Services

Lisa O’Leary – Classified Union

Bill Carlson – Classified CMS

Rianne Palecpec – ASO Student

Laureano Flores – Dean – Instructional Services

LaDonna Trimble – Dean – Student Services

Items	Person	Action
I. Opening Comments / Introductions	Chair	Meeting started at 2:01pm.
II. Approval of Previous Minutes for January 28, 2021	All	Approved as submitted.
III. Staffing Update	Chair	Dir. Enterprise Apps & Data Protection – Daniel Conner accepted position. Start date 3/1/2021. --Scott Tuss accepted an Interim position as Project Manager for one year, formal recruitment will be Jan 2022. Start date 3/1/2021. Admin Assistant – interviews 3/9
IV. Projects Update a. EduNav	Rick	EduNav-anticipated roll out to students, Fall 2021. Will have an actual landing page, integrating our

<ul style="list-style-type: none"> b. my.AVC c. Exchange/O365 d. Classroom A/V e. Web Redesign RFP 	<p>Rick Mike D Bill Rick</p>	<p>registration into active view (no more copy/paste of CRN), and managing of add codes. my.AVC-in the process of implementing a new portal, Ellucian is deprecating current portal; this vendor we are looking at will market the app, and put in the Google Play and Apple stores; will be able to search “avc” and find our app. All tabs will show in app, integration is working with Canvas and Google already, working on Office 365. Vendor is very accommodating; launch date mid to late April. Dual platforms in Summer, new platform in early Fall. Exchange/O365-test driving it; moving IT group to help understand process, then will be taking volunteer depts, to include hopefully some admin assistants. Goal is to start moving during Spring break to implement by Summer. In talks about changing to first.last for employee’s email. Driving point on this is to avoid mis-addressing emails. Classroom A/V-UH is progressing well, work to be done by next week. Next will be TE7, Fox Field, Palmdale, MH, and APL. Web Redesign RFP-Completed and on March Board. Detailed standard process using focus groups. Looking at how existing content fits new paradigm. Pages not touched in 60 days will alert, which will help to eliminate stale content.</p>
<p>V. Other issues / Open Forum</p>	<p>All</p>	<p>Retention-what is policy to do effectively; this will be a future discussion. Adjourn 2:35pm.</p>
<p>FUTURE MEETING DATES: Spring 2021: 3/25, 4/8, 4/22 Summer 2021: 5/13, 6/10, 7/8 (if necessary)</p>		<p>Next Meeting: March 11, 2021</p>