



“INTEGRATED PLANNING IS A SUSTAINABLE APPROACH TO PLANNING THAT BUILDS RELATIONSHIPS, ALIGNS THE ORGANIZATION, AND EMPHASIZES PREPAREDNESS FOR CHANGE.” (SCUP, 2018)

PURPOSE

The Strategic Planning Committee (SPC) is a participatory governance committee, which provides oversight and monitoring of the various planning documents within the institution in order to accomplish the mission and goals of the district. SPC utilizes the Educational Master Plan, which is the district’s strategic plan, to review the mission, vision, values, and practices of the institution and to monitor and modify the Strategic Goals and the Institutional Learning Outcomes.

STRATEGIC PLANNING COMMITTEE AGENDA	WEDNESDAY, FEBRUARY 18, 2020 SSV – 151 @ 2:30PM – 4:00PM
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Type of Meeting: Regular
Note Taker: Jerene Kelly
Please Review/Bring: Agenda, Minutes and Supporting Documents

COMMITTEE MEMBERS:	
Co-Chair: Meeta Goel (Dean, IERP/Library)	Jim Landreth (Classified)
Co-Chair: Van Rider (AS, President)	Laureano Flores (Dean, Academic Affairs)
Svetlana Deplazes (Director, IR)	Nate Dillon (Faculty Union)
Rodney Schilling (AS, Transfer Faculty)	Suzanne Olson (Classified, Academic Affairs)
Wendy Dumas (CMS)	Jenell Paul (Classified, Student Services)
Doug Jensen (Exec. Director, Facilities)	LaDonna Trimble (Dean, Enrollment Services)
Dean LoNigro (Director, ITS)	James Nasipak (Exec. Director or Designee BUS)
Rashitta Brown-Elize (Director, EOPS)	Veronica Sirotzki (Classified, ITS)
VACANT:	EX-OFFICIOS:
Enrollment Management	Ed Knudson (Superintendent/President)
Classified Union	Jennifer Burchett (VP, Human Resources)
Academic Senate	Les Uhazy (VP, Academic Affairs)
	Erin Vines (VP, Student Services)
	Betsy Sanchez (Exec. Director, Marketing)

ITEMS	PERSON	ISSUES DISCUSSED/ACTION
I. Approval of Minutes: (December 4, 2019)	All	
II. Opening comments from the Co-Chairs	Meeta & Van	
III. Follow-up on Area Planning Needs (handout)	Meeta	
IV. Environmental Scan: First Look	Meeta	
V. SPC Membership	Van	

NEXT MEETING DATE: MARCH 4, 2020



SPC MEETING Dates
(July 3, 2019 – June 3, 2020)

SSV-151 @ 2:30 – 4:00pm
2017– 2018 SPC Meetings (1st Wednesday/Monthly)

July 3, 2019 No Meeting	November 4, 2019 (No Meeting)	March 4, 2020
August 7, 2019 No Meeting	December 4, 2019	April TBD, 2020 (Joint SPC & BC meeting)
September 4, 2019	January 1 (Holiday) No Meeting	May 6, 2020
October 30, 2019 (Joint Meeting SPC & BC)	February 5, 2020 February 18, 2020	June 3, 2020



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STRATEGIC PLANNING COMMITTEE MINUTES (DRAFT)	WEDNESDAY, DECEMBER 4, 2019 SSV – 151 @ 2:30PM – 4:00PM
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Type of Meeting:	Regular
Note Taker:	Jerene Kelly
Please Review/Bring:	Agenda, Minutes and Supporting Documents

COMMITTEE MEMBERS:	
Co-Chair: Meeta Goel (Dean, IERP/Library)	Jim Landreth (Classified)
Co-Chair: Van Rider (AS, President)	Laureano Flores (Dean, Academic Affairs) Absent
Svetlana Deplazes (Director, IR)	Nate Dillon (Faculty Union)
Rodney Schilling (AS, Transfer Faculty)	Suzanne Olson (Classified, Academic Affairs)
Wendy Dumas (CMS) Absent	Jenell Paul (Classified, Student Services)
Doug Jensen (Exec. Director, Facilities)	LaDonna Trimble (Dean, Enrollment Services)
Dean LoNigro (Director, ITS)	James Nasipak (Exec. Director or Designee BUS)
Rashitta Brown-Elize (Director, EOPS) Absent	Veronica Sirotzki (Classified, ITS) Absent
VACANT:	EX-OFFICIOS:
Enrollment Management	Ed Knudson (Superintendent/President)
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ITEMS	PERSON	ISSUES DISCUSSED/ACTION
I. Approval of Minutes: (September 4, 2019)	All	Minutes were approved as presented.
II. Opening comments from the Co-Chairs	Meeta & Van	No Comments
III. Follow-up from Planning Retreat Survey (handout)		<p>The committee reviewed, discussed, shared ideas, and gave suggestions regarding the responses to the “Planning@AVC Poll” from the follow-up Planning Retreat Survey. The seven survey questions asked:</p> <ol style="list-style-type: none"> 1. What is your role at AVC? 2. What is your college area? 3. What is your level of involvement with college-wide planning? 4. Please explain why you responded as you did to the previous question. 5. What is your level of involvement with planning for your area? 6. Please explain why you responded as you did to the previous question. 7. At the “All College Planning Retreat” earlier this fall, areas were asked to tie their planned activities to college-wide goals and priorities. If your area would like some help with this, what types of planning-related support would be most beneficial to you and your area?

		<p>Based on survey results, Meeta discussed how to increase campus-wide involvement in planning with those who are interested and whose input would be valuable.</p> <p>Meeta distributed the Program Review Schedule of Comprehensive Reports and based on the areas whose reports are due and who expressed that help is needed, SPC will offer committee members' support in the area's goal-prioritization and planning efforts.</p> <p>Action: By February, committee members will contact the departments to find out what they need for help with planning and report on progress at the February SPC meeting.</p> <table border="1" data-bbox="873 772 1528 1188"> <thead> <tr> <th>Department</th> <th>Committee Member</th> </tr> </thead> <tbody> <tr> <td>EOPS</td> <td>Jenell Paul</td> </tr> <tr> <td>Math, Science & Engr</td> <td>Suzanne Olson</td> </tr> <tr> <td>Palmdale Ctr & Ext Serv</td> <td>James Nasipak</td> </tr> <tr> <td>Counseling Arts & Humanities</td> <td>Nate Dillon</td> </tr> <tr> <td>Office for Students w/Disabilities</td> <td>Van Rider</td> </tr> <tr> <td>Career Technical Ed Social & Behavioral Sci</td> <td>La Donna Trimble</td> </tr> <tr> <td>Rhetoric and Literacy</td> <td>Dean LoNigro</td> </tr> <tr> <td>Enrollment Services</td> <td>Meeta Goel</td> </tr> </tbody> </table>	Department	Committee Member	EOPS	Jenell Paul	Math, Science & Engr	Suzanne Olson	Palmdale Ctr & Ext Serv	James Nasipak	Counseling Arts & Humanities	Nate Dillon	Office for Students w/Disabilities	Van Rider	Career Technical Ed Social & Behavioral Sci	La Donna Trimble	Rhetoric and Literacy	Dean LoNigro	Enrollment Services	Meeta Goel
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IV. Follow-up on the Mission Review (handout)	Meeta	<p>Meeta discussed AVC Mission Review and shared comments from SPC/BC and Leadership Academy members.</p> <p>Action: She tabled further discussion because the Leadership Academy team is taking the mission on as their project.</p>																		
V. SPC Membership (handout)	Van	<p>Van discussed recommended changes to SPC membership and faculty roles. He suggested moving to divisional representation and how it may improve communication, engagement, and cross-campus organizational/departamental collaboration. He also stated that divisional representation also allows for the committee and divisions to fill seats in a more timely manner.</p> <p>Action: Bring back in February then take the revised SPC membership to CCC.</p>																		

NEXT MEETING DATE: FEBRUARY 5, 2020



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