



**ANTELOPE VALLEY COLLEGE
HONORS COMMITTEE MEETING
October 28, 2013
2:00 p.m -- 3:00p.m. Room A141**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

- a. Members present: Paul Ahad, Russell Bierle, Barbara Fredette, Susan Knapp, Angela Koritsoglou, Irene Montalban, Michael Pesses, and John Vento
- b. Members absent: Tom O'Neil and Igor Marder
- c. Guests Matthew Jaffe, and Leidy Villarreal

2. OPENING COMMENTS FROM THE HONORS COMMITTEE CHAIR

3. OPEN COMMENTS FROM THE PUBLIC

- a. None

4. APPROVAL OF MINUTES

- a. Motion to approve the October 28, 2013 meeting minutes with the following changes to item 7b (class size): a) clarify the language about the discussion of a stacked model and b) indicate that Sharon Lowry agreed to the condition that the classes will run with a minimum of 15. Please see revised minutes.
- b. Motion passed.

5. OLD BUSINESS:

- a. None

7. DISCUSSION

a. Committee Goals

- 1. Create an Honors logo. (completed)
- 2. Revise the Honors application. (completed)
- 3. Change the Honors policy from requiring Honors students to enroll in one Honors course or Honors option per academic year to requiring Honors students to enroll in one Honors class or Honors option per semester. (completed)
- 4. Increase the number of students finishing the Honors program from 30 to 40.
- 5. Secure the opportunity for faculty teaching Honors options to claim Professional Development credit (standard 3).
- 6. Obtain additional LHE for Honors coordinator during intersession.
- 7. Increase the number of faculty willing to teach Honors options by four.

b. Attendance Guidelines

- i. John explained that some committees have attendance guidelines. For example, if a committee member misses two or more meetings, they would be required to submit their resignation. Other committees have a proxy for each committee member. Barbara volunteered to draft a policy for the Honors committee to circulate to the committee members over email for review.

c. Email Recruitment Campaign

- i. John has been sending out all faculty emails to ask faculty to recruit students to the Honors program. Since these emails often come from John, he asked for other committee members to send similar recruitment emails to encourage faculty to read the emails and recruit potential Honors students. Angela, Barbara, and Mike volunteered to send out emails in November. We will continue this campaign in the Spring.
- d. Faculty Professional Development and Honors Options
 - i. John met with Maria Clinton concerning faculty earning Faculty Professional Development credit for Honors Options, and this item will be on the Professional Development Committee agenda in two weeks. Mira Costa and San Diego offer credit for Honors Options (standard 3).
- e. Honors Counseling
 - i. Many students are coming in for Honors counseling. Some do not have Educational Plans. It is important that Honors students come in for Honors counseling so that they do not need to be at AVC longer than they anticipated. There should be a counselor available to counsel Honors students during intersession.
- f. Spring Event
 - i. The Honors Convocation will be in the theater this year. John would like a group photo of Subject Area Award winners and the nominating faculty. We should work to keep students and faculty at the event long enough to participate in the photo opportunity.
- g. Spring Classes
 - i. The committee reviewed the Spring Class 2014 List.
- h. Fall Chem 100
 - i. CHEM 110 will have its own CRN for Honors students allowing Honors students to enroll in the Honors only section of the assembly and lab.

6. ACTION ITEMS

- a. Committee Goals
 - i. Motion to approve, motion seconded
 - ii. Approved unanimously
- b. Spring Classes 2014
 - i. Motion to approve, motion seconded
 - ii. Approved unanimously

8. OTHER BUSINESS

- a. None

9. ADJOURNMENT

- a. Meeting adjourned at 3:08pm

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