



ANTELOPE VALLEY COLLEGE

# Faculty Professional Development Committee Agenda

Wednesday, October 28, 2015  
2:00 p.m. – 3:00 p.m.  
L-201

**Type of Meeting:** Regular  
**Note Taker:** Nancy Masters  
**Please Review/Bring:** agenda packet

Items	Person	Action
I. Opening Comments from the Co-Chair	Kathryn Mitchell	
II. Open Comments from the Public		
III. Approval of Minutes	All	a. October 14, 2015 FPDC Meeting (attachment)
IV. Discussion Items	K Mitchell, B Suderman	a. Develop Recommendation for Number of Flex Hours b. Budget Procedures
V. Action Items	K Mitchell	a. FPDC Goals 2015-16 1) Develop Recommendation for Number of Flex Hours 2) Investigate Opening Day Options 3) Review and realign mission in relation to the revised AVC Institutional Learning Outcomes 4) Create a process for budget requests
b. Adjournment		

### MEETING DATES

- September 9, 2015
- September 23, 2015
- October 14, 2015
- October 28, 2015
- ~~November 11, 2015~~ HOLIDAY
- November 25, 2015
- February 10, 2016
- February 24, 2016
- March 9, 2016
- March 25, 2016
- ~~April 8, 2016~~ SPRING BREAK
- May 13, 2016
- May 27, 2015 (if needed)



# Faculty Professional Development Committee Minutes

Wednesday, October 28, 2015  
2:00 p.m. – 3:00 p.m.  
L-201

The meeting was called to order at 2:07 p.m.

**MEMBERS PRESENT**

- Kathryn Mitchell, Faculty Co-Chair
- Dr. Tom O’Neil, Administrative Member
- Leslie Baker, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. Magdalena Caproiu, Faculty Member
- Jack Halliday, Faculty Member
- Mark Hoffer, Faculty Member
- Darcel Jarrett-Bowles, Faculty Member
- Jackie Lott, Faculty Union Rep
- Ty Mettler, Faculty Member
- Melanie Parker, Faculty Member
- Susan Snyder, Faculty Member
- Dr. Darcy Wiewall, Faculty Member

**MEMBERS ABSENT**

- Dr. Bonnie Suderman, Co-Chair
- LaDonna Trimble, Administrative Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison

*A motion was made and seconded to amend the agenda:*

IV a. - TABLE

- IV c. Amend Guidelines
- d. 2016 Spring Opening Day

*Motion carried unanimously.*

Items	Person	Action
I. Opening Comments from the Co-Chair	K Mitchell	None
II. Open Comments from the Public		Susan Snyder asked if it is necessary for faculty exempt from flex to report activity. Kathy Mitchell was find out and report back.



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<p>III. Approval of Minutes</p>		<p>a. October 14, 2015 FPDC Meeting (attachment) A motion was made and seconded to approve minutes of the October 14, 2015 FPDC meeting. Motion carried with corrections; two (2) abstentions.</p>
<p>IV. Discussion Items</p>	<p>K Mitchell B Suderman  K Mitchell</p>	<p>a. Develop Recommendation for Number of Flex Hours Item tabled. b. Budget Procedures Kathy Mitchell led discussion regarding a draft for a Request for Faculty Professional Development Funding form (see attachment). During 2015-16 requests can be made for pre-approved flex events. Kathy will walk talk to Business Services and finalize form according to suggestions.</p>
<p>V. Action Items</p>	<p>K Mitchell</p>	<p>a. FPDC Goals 2015-16 A motion was made and seconded to approve the 2015-16 FPDC goals. 1) Develop Recommendation for Number of Flex Hours 2) Investigate Opening Day Options Recommendations include: <ul style="list-style-type: none"> <li>• Guest Speaker Kevin Walsh</li> <li>• Dr. Wiewall – Cultivating Curiosity</li> <li>• Student Success</li> <li>• Student Equity</li> <li>• Umoja Conference – getting students united and focusing on success</li> <li>• ITS – Rick Shaw</li> <li>• Teaching Students How to Learn</li> <li>• Health/Nutrition activity</li> </ul> Kathy will put together the event list. 3) Review and realign mission in relation to the revised AVC Institutional Learning Outcomes 4) Create a process for budget requests</p>
<p>a. Adjournment</p>		<p>The FPDC meeting of October 28, 2015 was adjourned at 3:00 p.m. by Kathy Mitchell, Co-Chair.</p>



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