

IT COMMITTEE MINUTES (DRAFT)

Thursday, Sept 24, 2020
2pm – 3pm

Zoom: <https://cccconfer.zoom.us/j/232422186>

Type of Meeting: *Regular*

Note Taker: *Jana Crawford*

Please Review: *Agenda and Minutes from September 24th meeting*

In Attendance: *Richard Shaw, Lisa O’Leary, LaDonna Trimble, Bill Carlson, Jim Bowen, Michele Lathrop, Rick Motawakel, Deborah Sanchez, Perry Jehlicka, Casey Scudmore*

Guests:

Committee Members:

Richard Shaw, ITS Executive Director

Lisa O’Leary, Co-Chair

Duane Rumsey, VP Academic Affairs Designee

Mike Wilmes, ITS Systems Administrator

Javier Carcano, ITS Systems Security Administrator

Perry Jehlicka, DETC Co-Chair

Rick Motawakel, Academic Senate

Jim Bowen, Academic Senate

Dr. Casey Scudmore, Faculty Union

Deborah Sanchez, Faculty – Library/Institutional Research

Vacant – Classified – Academic Development

Michele Lathrop – Classified – Student Services

Bilkeyshia Jester – Classified – Business Services

Lisa O’Leary – Classified Union

Bill Carlson – Classified CMS

Vacant – ASO Student

Laureano Flores – Dean – Instructional Services

LaDonna Trimble – Dean – Student Services

	Items	Person	Action
I.	Approval of Previous Minutes from Sept 24, 2020	All	Approved as submitted.
II.	Computer Loan Program	Chair	The Student Computer Loan Program has stopped accepting new applications for the fall semester with the exception of an emergency. Spring 2021 applications are now open. Students must be enrolled in a minimum of six units or two classes to qualify.

		25 hotspots were delivered on Sept 21st that will be distributed to students on the waitlist for fall.
III. list.avc.edu	Chair	<p>Faculty and staff received an email announcing the launch of the new listserv. Membership is optional. You can edit your list memberships at https://lists.avc.edu with your AVCID user ID and Password or by emailing the subject "unsubscribe". Subscription to the lists will be limited to @avc.edu email accounts.</p> <p>Each email group will have a moderator that will authorize new adds to the list.</p> <p>Users will be able to send larger files as well.</p>
IV. Classroom A/V Updates	Chair	<p>Negotiations have been concluded with vendors. The vendor with the lowest bid omitted over \$100,000 of equipment- transceivers that would allow connection to the new cameras and each classroom. Their initial estimate to add the equipment was \$180,000 but through negotiation settled at \$103,000. Work is expected to be complete before the end of the fall semester and available for use in the spring.</p>
V. Staffing	Chair	<p>Vacant Positions in ITS:</p> <p>Director, Technology Operations (posted) Director, Enterprise Applications & Data Protection (next week) Technical Analyst (on hold) Computer Services Tech (2) (interviews scheduled) Database Administrator (reposted)</p>
VI. AP 3720	Chair	<p>Information – future action:</p> <p>Federation has made recommendations on revisions.</p> <ul style="list-style-type: none"> - Addressing account provisioning - Information Security <p>Please review (Google Docs) and provide feedback by email for discussion at next meeting.</p>



FUTURE MEETING DATES:

Fall 2020: 10/8, 10/22, 11/12, 12/10

Spring 2021: 1/14, 1/28, 2/11, 2/28,
3/11, 3/25, 4/8, 4/22

Summer 2021: 5/13, 6/10, 7/8 (if necessary)

Next Meeting: Oct 8, 2020