



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING**

AGENDA

**November 6, 2014
3:00 p.m. – 4:30 p.m.
SSV-151**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. October 16, 2014 Senate Meeting Minutes (attachment)
5. REPORTS (5 minutes maximum)
 - a. Honors Program – John Vento
 - b. Faculty Professional Development – Dr. Irit Gat (attachment)
 - c. Academic Policies & Procedures – Linda Harmon
 - d. Legislative Report – Dr. Glenn Haller
6. REPORTS ON ACTION ITEMS AND IMPLEMENTATION
 - a. Regular and Effective Contact Policy
7. ACTION ITEMS
 - a. BS in Airframe Maintenance Technology (attachments)
8. DISCUSSION ITEMS
 - a. Program Review Issues (Health Sciences) – Carol Eastin
 - b. Academic Senate Constitution – Draft (to be provided)
9. INFORMATIONAL ITEMS
10. SENATE ADMINISTRATIVE BUSINESS
 - a. Academic Policies and Procedures Committee Recommendations (attachments)
 - b. Adjunct Senate Representative
 - c. Bylaws Task Force

11. ANNOUNCEMENTS

November 13 - 15, 2014	2014 Fall Plenary Session	Irvine Marriott
January 15 – 16, 2015	CTE Curriculum Academy	Anaheim Marriott Suites, Garden Grove
February 20 – 21, 2015	Accreditation Institute	San Mateo Marriott San Francisco Airport
March 13 – 14, 2015	2015 Academic Academy	Westin South Coast Plaza, Costa Mesa
April 9 – 11, 2015	2015 Spring Plenary Session	Westin, San Francisco Airport
June 11 – 13, 2015	Faculty Leadership Institute	San Jose Marriott
July 9 - 11, 2015	2015 Curriculum Institute	Double Tree, Orange

12. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Ed Beyer, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING

MINUTES

October 16, 2014

3:00 p.m. – 4:30 p.m.

SSV-151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL 3:03

The Academic Senate meeting of October 16, 2014 was called to order at 3:03 p.m. by Dr. Ed Beyer, Senate President.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Dr. Beyer reminded senators of the upcoming Great ShakeOut earthquake drill. He encouraged members to enroll in Rave Mobile Safety, to receive campus alerts. He directed members to contact Mr. Terry Cleveland, Risk Management & Environmental Health Director with any issues.
- Dr. Beyer reported the Senate Constitution Task Force has been working diligently and is close to a draft of the Senate Constitution and a set of by-laws.
- Dr. Beyer reported receiving the new department chair configuration.

3. OPEN COMMENTS FROM THE PUBLIC

- Ms. Elizabeth Sundberg reported frustration with Program Review:
 - ❖ Due to three faculty retiring the department is unable to claim status quo
 - ❖ Last year's data is not on the website – instead different data is published
 - ❖ The Health Science Division is listed as having no adjunct faculty; contrarily they have many adjuncts

Dr. Beyer will invite Ms. Carol Eastin to the November 6, 2014 Senate meeting to address the issues.

- Ms. Karen Lubick asked the Academic Development Task Force members to stay after Senate for a brief meeting.
- Ms. MaryAnne Holcomb addressed members to report issues related to AP&P procedures for changing programs in CurricUNET (see attachment).
- Ms. Jonet Leighton stated her objection to the numbers put forth by President Knudson that determine department chair composition.

4. APPROVAL OF MINUTES

a. October 2, 2014 Senate Minutes (attachment)

A motion was made and seconded to approve minutes of the October 2, 2014 Senate meeting.

A robust discussion took place regarding the inconsistency of minutes across campus.

Motion carried with corrections.

5. REPORTS (5 minutes maximum)
6. REPORTS ON ACTION ITEMS AND IMPLEMENTATION

7. ACTION ITEMS

- a. Regular & Effective Contact Policy – Dr. Nancy Bednar (attachment)
A motion was made and seconded to approve the revised Regular & Effective Contact Policy.

Several issues were identified from various departments. Dr. Beyer suggested the policy should read **Regular Effective Contact Policy**, should include a definition page, and **Policy** should be separate from **Guidelines**.

Division comments included the following:

- Division I – A policy should be implemented to archive classes for future reference.
- Division II – Suggested a guideline to save classes as a word document and save in a folder. Some faculty had issues with 5b.
- Division III – no comments
- Division IV – meet tomorrow – no discussion no feedback.
- Counseling – no objections

(4) YES votes; (12) NO votes; (3) abstentions.
Motion failed.

Dr. Beyer will work with DETC on language for the policy.

8. DISCUSSION ITEMS

- a. 2014-15 Faculty Recognition Day Sub-Committee – Diane Flores-Kagan, Dr. Susan Lowry, Dr. Irit Gat
Dr. Irit Gat reported the 2014-15 Faculty Recognition Day committee met. She asked senators to solicit constituents for faculty accomplishments. Accomplishments are to be forwarded to Dr. Gat for inclusion in an upcoming newsletter. The committee considered various venues to hold the events. They are considering moving the event to a date earlier in the year, and possibly in the evening.

It was suggested all Scholar in Residence recipients stand together on stage to support the newly-honored recipient when the announcement is made. Various fundraisers were suggested, noting donations should be funneled through Ms. Bridget Razo and the Foundation. It was suggested STEM Club students can help with the event.

9. INFORMATIONAL ITEMS

- a. Philosophy Degree TMC
Dr. Beyer explained the Philosophy Degree TMC was tabled at the October 8, 2014 Senate meeting, without knowledge the item was due to the Board at the October 13, 2014 meeting. He explained the college is under state mandate to get TMCs approved, and approval of the Philosophy Degree TMC was urgent. The Senate Executive discussed the issue. After hearing the explanation, Mr. Ken Shafer approved of moving the item forward. The Senate Executive approved the Philosophy Degree TMC, but not the other AP&P agenda items.

10. SENATE ADMINISTRATIVE BUSINESS

a. Academic Policies and Procedures (AP&P) Recommendations (attachments)

- Course Approvals

A motion was made and seconded to approve the Academic Policies and Procedures recommendations for course approvals.

Motion carried.

Dr. Beyer noted an AP&P representative will be present for future AP&P recommendations for course approvals.

b. Hiring Committees

- Director, EOP&S (Educational Administrator)

Dr. Salvador Suarez

A motion was made and seconded to ratify the appointment of Dr. Salvador Suarez to the Director, EOP&S hiring committee.

Motion carried.

- Counselor (RN Program) (Temporary, 1-yr, Grant-Funded, 11 mos)

Dr. Jessica Eaton

A motion was made and seconded to ratify the appointment of Dr. Jessica Eaton to the Counselor (RN Program) hiring committee.

Members discussed whether someone hired through a grant programs is higher than faculty on tenure track. Dr. Liette Bohler explained the issue is irrelevant as position is temporary. Dr. Beyer noted the collective bargaining issue belongs to the union.

Motion carried.

c. Faculty Professional Development Committee

- Adjunct Representative

Yesenia Cota

A motion was made and seconded to ratify the appointment of Yesenia Cota as Adjunct Representative on the Faculty Professional Development Committee.

Motion carried.

- Faculty Professional Development Committee – Faculty Representative – term ends 6/30/15

Dr. Darcy Wiewall

A motion was made and seconded to ratify the appointment of Dr. Darcy Wiewall as a Faculty Representative to the Faculty Professional Development Committee.

Motion carried.

- Faculty Professional Development Committee – Faculty Representative #2 – term ends 6/30/17

Susan Snyder

A motion was made and seconded to ratify the appointment of Susan Snyder as a Faculty Representative to the Faculty Professional Development Committee.

Motion carried.

d. Academic Ranking

- Vivian Davenport – Adjunct Assistant Professor
*A motion was made and seconded to ratify the Academic Ranking Request of Vivian Davenport – Adjunct Assistant Professor.
 Motion carried with one (1) abstention.*

Dr. Beyer informed the senators, if faculty meet the eligibility requirements to move up in ranking, it is up to that faculty to file the paperwork. He noted someone recently applied for Professor Emeritus, but did not qualify because he/she never applied for academic ranking.

11. ADJOURNMENT

The Academic Senate meeting of October 16, 2014, was adjourned at 3:59 p.m. by Dr. Ed Beyer, Senate President.

MEMBERS PRESENT			
Dr. Ed Beyer	MaryAnne Holcomb	Catherine Overdorf	
Dr. Liette Bohler	Dr. Matthew Jaffe	Terry Rezek	
Diane Flores-Kagan	Susan Knapp	Van Rider	
Rosa Fuller	Jonet Leighton	Elizabeth Sundberg	
Dezdemonia Ginosian	Karen Lubick	Dolores Avendano	
Dr. Glen Haller	Tina McDermott		
Dr. Jessica Harper	Dr. Zia Nisani		
MEMBERS ABSENT			
Jack Halliday		Ken Shafer	
GUESTS/EX-OFFICIO			
Dr. Nancy Bednar	Dr. Irit Gat	Dr. Susan Lowry	Susan Snyder

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Faculty Professional Development Committee Senate Report #2

November 6, 2014

1. *Major Updates*

***** Senators PLEASE remind faculty need to report attendance on -line as events are completed on-line (dashboard left side).**

a. **Revamp standards- down to 3 to simplify and give colleagues more power to choose their plans:**

Standard 1: Faculty Academy (stays same) – 10 hours min. required

Standard 2: combines College Colloquia and committees (above first contractual obligatory one) – 20 hours min.

**Standard 3: Professional projects, conferences, scholarly work – 30 hours
CAN ROLL HOURS DOWN TO EACH Standard**

*****Senators: PLEASE SPREAD THE WORD TO COLLEAGUES AND DIVISIONS – CHANGES WILL TAKE EFFECT NEXT ACADEMIC YEAR 2015-16 (not this year).**

b. **Action item: FPD Code of Conduct to be included in handbook (attached)
Thank you Mark Hoffer.**

c. Plans and contracts to Division Deans to review going smoothly

d. 20132014 survey monkey evaluation: mostly positive results; same comments from

e. Fall Opening Day survey monkey – mostly positive and well-attended – classified enjoyed being a part of day

f. Set 2014-1015 goals – meeting priorities ! (standard simplification & number hours under review)

g. **Reviewing fewer FPD hours from 60 and potential 16-week class changes (ie, more time in classroom).**

h. **Brand for FPD – Greg Krynen and Vicki Mathias**

2. *Select speakers/presentations for the year program*

a. Planning **Spring Opening Day** – guest speaker with new budget and in-house presentations

**** spoke to Rick Shaw about creating videos/webinars from presentations**

b. **Call for presentation proposals for 2015-2016 to go out in November- due February 27, 2015 for Standard 1 or 2 approval.**

c. **Sabbatical call to go out – letter of interest due to Senate office no later Dec 5, 2014. Application due first week in February - Spring semester.**

d. Rick Shaw – Lynda.com approval for all faculty – can be used for Standard 3 – will set up verification of completion for Deans when review contracts.

3. *Create, review, and maintain all records*

- a. Standard 3 documentation maintained in Senate office and sign-in sheets. – going smoothly. Positive feedback presentations.
- b. **Work with Meeta to implement survey for more detailed feedback for accreditation and program information. Includes follow up studies to see how faculty are utilizing presentations to improve professional skills and benefit students.**

4. *Hold bi-monthly committee meetings*

- a. FPD conference mid-March – hope to get Senate to fund fee of \$175 and hotel \$100. Sign up deadline is end February.
- b. Continue to orient new FPD members to guideines, etc to help Deans/Admin Assistants with questions on plans/contract review process.
- c. Monitor Chancellors office of approval of 8 upcoming changes (under new Student Success Initiative) to FPD Program recently signed into law.



PRESS RELEASE

September 29, 2014

Contact: Paige Marlatt Dorr

Office: 916.327.5356

Cell: 916.601.8005

Office email: pdorr@cccco.edu

**California Community Colleges to Award Bachelor's Degrees
Under Historic Legislation Signed by Gov. Brown**

SACRAMENTO, Calif. – In an historic first for public higher education in the state, Gov. Jerry Brown signed legislation yesterday that allows California community colleges to award bachelor's degrees in fields not currently served by the California State University (CSU) or University of California (UC).

The legislation, authored by Sen. Marty Block (D-San Diego), directs the California Community Colleges system to establish a pilot baccalaureate degree program in 15 college districts by no later than the 2017-18 academic year.

The state Chancellor's Office, in consultation with UC and CSU, will decide which districts are chosen to host programs, subject to California Community Colleges Board of Governors approval. Districts will be selected according to their ability and interest in establishing rigorous undergrad programs that confer degrees in high demand among regional employers. Achieving a geographical balance of districts to maximize student enrollment will be another factor.

"Thanks to the governor, Legislature, and college educators who supported this bill, like Chancellor Constance Carroll of San Diego, the country's largest system of higher education joins the ranks of community colleges in other states that offer four-year degrees," said California Community Colleges Chancellor Brice W. Harris. "Employers in California seek candidates with advanced credentials and many struggle to fill positions in some of the fields that will be covered under the new program. This law will help us to meet California's workforce needs, does not duplicate CSU or UC degree programs, and gives more Californians access to affordable higher education that can enable them to obtain well-paying jobs."

The new four-year degree programs could be offered in vocational occupations where an Associate of Arts degree had been acceptable in the past for employment but now increasingly require a bachelor's degree to be competitive. These fields and occupations can include dental hygiene, industrial technology, allied health technology, emergency medical technicians, and data management for health care.

Under the new law, community colleges would charge only \$84 more per unit for upper-division baccalaureate coursework than they currently charge for lower-division courses.

The Legislative Analyst's Office will conduct an interim evaluation of the bachelor's degree program in 2018, and a final evaluation by July 2022. The pilot program will end in the 2022-23 academic year, unless extended by the Legislature.

"California community colleges are well placed to educate students who may have been unable to earn a four-year degree due to our low tuition rates and numerous and easily accessible locations throughout the state," Harris added.

The California Master Plan for Higher Education outlines the roles UC, CSU, and the community colleges play in educating the state's population. Under the original plan, enacted in the 1960s, UC awarded doctoral, master's, and bachelor's degrees, CSU awarded bachelor's and master's degrees, and the community colleges offered lower-division coursework and associate degrees or certificates. The plan has been adjusted to meet workforce needs in recent years. For instance, CSU can now award doctoral degrees in education, nursing, and physical therapy.

Nationwide, more than 50 community colleges operate almost 500 baccalaureate programs in 21 states.

Gov. Brown also signed AB 2558 earlier this month. The legislation establishes the Community College Professional Development Program, which aims to increase professional development activities for all community college employees.

The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 112 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor's Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <http://californiacommunitycolleges.cccco.edu/>.

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Digest

Digest means an item that has been through internal review of the Chancellor's Office and the review entities. The item now has form and substance, and is officially "entered into Consultation." The Council reviews the item and provides advice to the Chancellor.

CONSULTATION

Title: CCC Applied Baccalaureate Degree Pilot Program (SB 850)

Date: October 16, 2014

Contact: Pamela D. Walker, Vice Chancellor for Academic Affairs

Background

On September 28, 2014, California Governor Jerry Brown signed SB 850 (Block) authorizing up to 15 California community colleges (CCC) to offer a single Bachelor's degree on a pilot basis. Language in the bill charges the Board of Governors of the California Community Colleges (BOG) to develop a process for selection of those pilot colleges along with other aspects of implementing the initiative. The full text of the legislation is attached to this digest.

Proposal

The Chancellor will recommend to the BOG at their November meeting a process for identification and selection of the 15 pilot colleges, including a timeline and a Request for Proposals (RFP) to be communicated to all California community colleges. To inform the policy development of the CCC applied baccalaureate initiative, the Chancellor's Office brings to Consultation Council a draft RFP outline and a proposed implementation timeline intended for presentation to the BOG. We seek the input and perspective of the Council on the two draft documents, attached to this digest, as well as on the overall implementation of this important initiative.

California Community Colleges Bachelor's Degree



Pilot Program Request for Proposals DRAFT 10-8-2014

Background: On September 28, 2014 California Governor Jerry Brown signed SB 850 (Block) authorizing each of fifteen of California's community colleges to offer a single Bachelor's degree. Language in the bill charged the Board of Governors of the California Community Colleges (BOG) to develop a process for selection of those pilot programs. The Chancellor will recommend to the Board of Governors at their November meeting a process for identification and selection of the pilot programs that will include a timeline and a Request for Proposals (RFP) communicated to all California community colleges.

The RFP to be recommended to the BOG will include at least the following:

1. Name of College/District. (Only one proposal may be submitted from a multi-college district.)
2. Institutional demographics including size and enrollment characteristics.
3. Current accreditation status of the proposing college.
4. Name and description of proposed Bachelor's degree.
5. Evidence of workforce demand for the proposed program.
6. Evidence of local interest, community support, and employer demand for the proposed program.
7. Eight year enrollment projections for the proposed program.
8. Evidence of lack of program duplication with the University of California or the California State University.
9. Detailed curriculum of coursework leading to the proposed degree.
10. Evidence of administrative, faculty, and student services capacity to offer the program and/or plans for securing that capacity.
11. Evidence of funding sources allocated to provide operational costs.

12. Evidence of adequate facilities and instructional equipment for the program and/or plans for securing those facilities and equipment.
13. Timeline for program planning, program/institutional accreditation, course offerings and expected date of first degree to be granted.
14. Evidence of institutional support demonstrated by signoff of the college president, district chancellor (if applicable), Board of Trustees, and Chair of the Faculty Senate.

DRAFT

35th Street West

M

A

OFF-CAMPUS SITES:
 FOX Fox Field
 HOSP Various hospital clinic sites
 OFFSITE Various off-site locations
 PALMDL Palmdale Center 1529 E. Palmdale Blvd. 3rd floor
 SDBOWL Sands Bowl



ANTELOPE VALLEY COLLEGE
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LEGEND

- A** Administration Building
- APL** Applied Arts, Allied Health, & Offices
- BBS** Baseball Stadium
- BE** Business Education, IMC, & Offices
- CDC** Child Development Center
- CSUB** CSU Bakersfield—Antelope Valley
- FA1** Fine Arts [Art & Gallery]
- FA2** Fine Arts [Black Box]
- FA3** Fine Arts [Music & Offices]
- FA4** Fine Arts
- FS** Facilities Services
- GH1-4** Greenhouses
- GYM** Gymnasium [PE & Offices]
- HS** Health & Sciences
- HS001** Health & Sciences Greenhouse
- L** Library
- LC** Learning Center
- LH** Lecture Halls
- LS1** Liberal Studies & Offices
- LS2** Liberal Studies
- ME** Math/Engineering
- MS1-2** Marauder Stadium
- MS3** Stadium Ticket Booth
- MS4** Stadium Concessions/Restrooms
- NCP** North Central Plant
- OF1** Offices: Math/Science
- OF2** Offices: PE
- OF3** Offices: Language Arts & Social Science
- PA** Performing Arts Theatre Building
- RW** Receiving/Warehouse
- SA** SOAR High School Administration
- S1-9** SOAR High School
- SBS** Softball Stadium
- SCP** South Central Plant
- SCT** Student Center [Bookstore, Cafeteria, Security, Lost & Found]
- SS1** SOAR HS Restrooms
- SS1** Electrical Substation
- SSV** Student Services & Information
- T100** Assessment/Office for Students with Disabilities
- T501** Faculty Offices
- T502** Nursing Science
- T503-4** Sheriff's Academy
- T800** Construction Office
- T850** Field House—Home
- T851** Field House—Visitors
- TE1** Technical Ed.—Electronics
- TE2** Tech.Ed.—Welding/Fire Technology
- TE3** Tech.Ed.—Agriculture Lab
- TE4** Equipment Building
- TE6** Technical Ed.—Automotive
- TE7** Technical Ed.—Technology
- TE8** Technical Ed.—Auto Body

30th Street West

Avenue K

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

To: Academic Senate
From: Linda Harmon, AP&P Cochair
Date: October 29, 2014
Subject: Academic Policies and Procedures Committee Recommendations for Academic Senate Approval

The following courses were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee:

Course Revisions Approved on October 9, 2014:

1. GER 201, Intermediate German 1
Changed title, number, and advisory
2. Online: GER 201, Intermediate German 1

Course Revisions Approved on October 23, 2014:

1. ACCT 115, Payroll Bookkeeping
2. ACCT 121, Computerized Accounting
 - Changed title
3. Hybrid: ACCT 121, Computerized Accounting
4. BIOL 110, General Molecular Cell Biology
 - Changed prerequisite (missing content review and irregular advisory noted)
5. BUS 121, Fundamentals of Investment and Personal Finance
6. CA 103, Introduction to Microcomputers
7. Online: CA 103, Introduction to Microcomputers
8. CA 151, Microcomputer Operating Systems
9. CHEM 102, Introductory Chemistry (Organic & Biochemistry)
10. CHIN 101, Elementary Chinese I
11. COMM 103, Process of Communication
12. COMM 107, Introduction to Interpersonal Communication
13. COMM 116, Forensics
14. COMM 215, Public Relations Communication
15. CT 100, Introduction to Fashion
16. DFST 101L, American Sign Language (ASL I) Skill Building Lab
17. DFST 201L, American Sign Language (ASL III/IV) Skill Building Lab
 - Changed corequisite and advisory (inconsistent advisory and content review missing)
18. DFST 204, Structure of American Sign Language
19. DFST 205, Numbers, Fingerspelling and Classifiers
20. ENGL 090, Grammar and Mechanics
 - Changed maximum enrollment from 30 to 25
21. ENGL 095, Composition Skills
22. ENGL 097, Composition Portfolio A
23. ENGL 099, Composition Portfolio B
24. ENGL 112, Creative Writing: Poetry
25. Online: ENGL 112, Creative Writing: Poetry
26. ENGL 265, Literature and Film
27. GEOG 205, Introduction to Geographic Information Systems
28. GER 202, Intermediate German 2
 - Changed maximum enrollment from 35 to 25, units from 3 to 4 and hours from 3 to 4
29. Online: GER 202, Intermediate German 2
30. HIST 113, Women in American History

31. KIN 101, Adaptive Physical Education
32. KIN 115, Advanced Basketball Techniques
33. KIN 128, Beginning Golf
34. KIN 193, Officiating - Fall Sports
35. KIN 194, Officiating - Spring Sports
36. KIN 195, Sports Appreciation
37. LAC 020, Managing Writing Anxiety
38. MATH 230, Introduction to Ordinary Differential Equations
39. MGT 101, Management Principles
40. Online: MGT 101, Management Principles
41. MOA 101, Beginning Medical Terminology
42. Hybrid: MOA 101, Beginning Medical Terminology
43. Online: MOA 101, Beginning Medical Terminology
44. MKTG 112, Introduction to Advertising
45. READ 095, Reading Skills
46. READ 099, Critical Reading
47. Hybrid: READ 099, Critical Reading
48. SPAN 110 SS, Spanish for Heritage Speakers I
 - Changed title, number, and advisory
49. Online: SPAN 110 SS, Spanish for Heritage Speakers I
50. Hybrid: SPAN 110 SS, Spanish for Heritage Speakers I
51. SPAN 210 SS, Spanish for Heritage Speakers II
 - Changed title, number, and advisory
52. Online: SPAN 210 SS, Spanish for Heritage Speakers II
53. Hybrid: SPAN 210 SS, Spanish for Heritage Speakers II
54. SPAN 203, Introduction to Hispanic Literature
55. THA 115A, Rehearsal and Performance: Drama
 - Changed course number and units
56. THA 115B, Rehearsal and Performance: Drama
 - Changed course number and units
57. THA 116A, Rehearsal and Performance: Comedy
 - Changed course number and units
58. THA 116B, Rehearsal and Performance: Comedy
 - Changed course number and units
59. THA 117A, Rehearsal and Performance: Musical Theatre
 - Changed course number and units
60. THA 117B, Rehearsal and Performance: Musical Theatre
 - Changed course number and units
61. THA 118A, Rehearsal and Performance: Children's Theatre
 - Changed course number and units
62. THA 118B, Rehearsal and Performance: Touring Children's Theatre
 - Changed course number and units
63. THA 121A, Theatre Production
 - Changed course number and units
64. THA 121B, Theatre Production
 - Changed course number and units

Course Deactivations Approved on October 23, 2014:

1. HIST 109, Survey of U.S. History, 1607-Present

The following programs were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee:

New Program Developments Approved on October 23, 2014:

1. Associate in Arts in Spanish for Transfer
2. Associate in Arts in Economics for Transfer



ANTELOPE VALLEY COLLEGE
Academic Policies and Procedures
Program Narrative

Proposed Program Title: Associate in Arts in Economics for Transfer (AA-T)

Type of Program: AA-T Degree (transfer)

Proposed Start Date: 08/15/2015

Goal of Program: Transfer

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives:

The goal of the Associate in Arts in Economics for Transfer degree (AA-T in Economics) is to provide students with foundational knowledge of the study of Economics, to enhance their understanding of the American economic system using techniques for the analysis of contemporary economic problems, to sharpen their critical thinking skills, and to prepare them to seamlessly transfer in advanced standing to a California State University as an economics major.

2. Program (Catalog) Description:

The Associate in Arts in Economics for Transfer (AA-T in Economics) degree program has been developed to provide the student with a fundamental understanding of the field of Economics, which emphasizes economic analysis, institutions and policies in American, regional, and urban settings. Economics is concerned with the study of how people and societies produce various commodities and distribute them for consumption, now or in the future, among various persons and groups in society.

The Associate in Arts in Economics for Transfer (AA-T in Economics) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses but do not exclude admittance to other colleges or universities.

To earn an Associate in Arts in Economics for Transfer (AA-T in Economics) degree a student must complete the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

3. Program Requirements:

Required Courses

ECON 101, Principles of Macroeconomics (3)

ECON 102, Principles of Microeconomics (3)

MATH 115, Statistics (4)

MATH 148, Calculus for Business & Economics (4)

Required Electives Group A

Select 3-10 units from the following:

MATH 124, Finite Math (4)

MATH 150, Calculus and Analytic Geometry (5) and

MATH 160, Calculus and Analytic Geometry (5)

ACCT 201, Financial Accounting (4)

ACCT 205, Managerial Accounting (4)

CA 221, Computer Concepts and Applications in Business (4) or

CIS 101, Introduction to Computer Information Science (3)

BUS 113, Business Communications (3)

BUS 201, Business Law (3)

Required Electives Group B

Select 3 units from the following or any course from List B not already used:

ECON 100, Survey of Economics (3)

ECON 110, Economics of the Underclass (3)

MATH 250, Calculus and Analytic Geometry (5)

MATH 220, Linear Algebra (4)

Transfer Model Curriculum (TMC) Template for Economics

Template # 1018
Original: 02/01/14

CCC Major or Area of Emphasis: Economics

TOP Code: 220400

CSU Major(s): Economics

Total Units: 18 (all units are semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. At a minimum, where there is an indicated **C-ID Descriptor** in the **REQUIRED CORE and LIST A**, the course must have been submitted to C-ID prior to completing the Associate Degree for Transfer (ADT) proposal for Chancellor's Office approval.

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

and attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Economics for Transfer Degree					
College Name: Antelope Valley Community College					
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU GE/IGETC Area
REQUIRED CORE: (12-13 units)					
Principles of Macroeconomics (3)	ECON 202	ECON 101	Principles of Macroeconomics	3	D2/4B
Principles of Microeconomics (3)	ECON 201	ECON 102	Principles of Microeconomics	3	D2/4B
Introduction to Statistics (3)	MATH 110	MATH 115	Statistics	4	B4/2A
Business Calculus (3) OR Single Variable Calculus I – Early Transcendentals (4) OR Single Variable Calculus I – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 140 OR MATH 210 OR MATH 211 OR MATH 900S*	MATH 148	Calculus for Business and Economics	4	B4/2A
LIST A: Select one (3-4 units)					
Any course(s) that is articulated as major preparation for the Economics major at any	AAM	BUS 201	Business Law	3	

CSU (3-4)					
Finite Mathematics (3)	MATH 130	MATH 124	Finite Math	4	B4/2A
Single Variable Calculus II – Early Transcendentals (4) OR Single Variable Calculus II – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 220 OR MATH 221 OR MATH 900S*	MATH 150	Calculus and Analytic Geometry	5	B4/2A
		MATH 160	AND Calculus and Analytic Geometry	5	B4/2A
Financial Accounting (3)	ACCT 110	ACCT 201	Financial Accounting	4	
Managerial Accounting (3)	ACCT 120	ACCT 205	Managerial Accounting	4	
Business Information Systems, Computer Information Systems (3)	BUS 140	CA 221	Computer Concepts and Applications in Business OR CIS 101 Introduction to Computer Information Science	4 3	
Business Communication (3)	BUS 115	BUS 113	Business Communications	3	
LIST B: Select one course (3-4 units)					
Any course(s) not used in LIST A .					
Any CSU transferrable lower division Economics course.	BCT	ECON 100	Survey of Economics	3	D2/4B
		ECON 110	Economics of the Underclass	3	D2/4B
					D8/4H
					D8/4H
Multivariable Calculus (4)	MATH 230	MATH 250	Calculus and Analytic Geometry	5	B4/2A
Introduction to Linear Algebra (3)	MATH 250	MATH 220	Linear Algebra	4	B4/2A
Total Units for the Major:	18	Total Units for the Major:		20-29	
		Total Units that may be double-counted <i>(Ensure that the total for each Area does not exceed the limit for the specific Area)</i>			9-12
		General Education (CSU GE or IGETC) Units			37 - 39
		Elective (CSU Transferable) Units			6-10
		Total Degree Units (maximum)			60

*If **MATH 900S** sequence descriptor is to be used, the entire sequence must be required for the major.

Transfer Model Curriculum (TMC) Template for Spanish

CCC Major or Area of Emphasis: Spanish

TOP Code: 110500

CSU Major(s): Spanish

Total Units: 19 (all units are minimum semester units)

Template # 1017

Rev. 2: 09/01/14

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Spanish for Transfer Degree College Name: Antelope Valley Community College						
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (16 units)						
Elementary Spanish I (4)	SPAN 100	SPAN 101	Elementary Spanish 1	5	C2	
Elementary Spanish II (4)	SPAN 110	SPAN 102	Elementary Spanish 2	5	C2	
Intermediate Spanish I (4) OR Spanish for Heritage Speakers I (4)	SPAN 200 OR SPAN 220	SPAN 201 SPAN 101HL	Intermediate Spanish 1 OR Elementary Spanish for Heritage Learners 1	5 5	C2 C2	3B
Intermediate Spanish II (4) OR Spanish for Heritage Speakers II (4)	SPAN 210 OR SPAN 230	SPAN 202 SPAN 102HL	Intermediate Spanish 2 OR Elementary Spanish for Heritage Learners 2	5 5	C2 C2	3B
Substitution Courses: If a student places out of any core course(s) and is not awarded units for that course, the student will need to take additional units to compensate for the course/units required to reach at least 18 total	BCT	ENGL 256 FREN 101 FREN 102 HIST	Hispanic and Latin American Literatures Elementary French 1 Elementary French 2 Cultural History of Mexico	3 5 5 3	C2 C2 C2 C1	3B

units in the major (Title 5 regulations). Course substitutions are made at the discretion of the local college and may or may not be delineated in the local degree. Suggested substitutions include courses in List A. Additional suggested course substitutions are contained in the finalized Transfer Model Curriculum (TMC).		115 HIST 119 SOC 105	History of Latin america and the Caribbean The Mexican American in Contemporary Society	3 3	D6 D0	4F 4J
LIST A: Select one (3-4 units)						
Spanish Composition (3)	GECC CSU-GE: C2 IGETC: 3B					
Elementary or Intermediate Conversational Spanish (3)	GECC CSU-GE: C2 IGETC: 3B					
Introduction to Spanish/Hispanic/Latin American Literature (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
Latin American/Spanish History (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
Hispanic/Latino Culture and Civilization (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
An Elementary or Intermediate level course in another language (i.e., French, Italian, Latin, or Portuguese) ONLY in cases where courses beyond Intermediate Spanish Intermediate are not offered. (4)	GECC CSU-GE: C2 IGETC: 3B					
Any course articulated as lower division preparation in the Spanish major at a CSU. (3)	AAM	SPAN 203	Advanced Spanish	3	C2	3B
Total Units for the Major:	19	Total Units for the Major:		19- 23		
				Total Units that may be double-counted (The transfer GE Area limits must <u>not</u> be exceeded)		6-15 6-12
				General Education (CSU-GE or IGETC) Units		39 37
				Elective (CSU Transferable) Units		4-17 6-16
				Total Degree Units (maximum)		60

^{i*} **REQUIRED CORE:** Local departmental placement evaluation determines the course level where the individual students begin the core courses. Credit or placement equivalent to two years of college level Spanish are required. If a student places out of any core course(s) and is not awarded units for that course, the student will need to take additional units to compensate for the course/units required to reach at least 18 total units in the major (Title 5 regulations). Course substitutions are made at the discretion of the local college and may or may not be delineated in the local degree. Suggested substitutions include courses in List A. Additional suggested course substitutions are contained in the finalized Transfer Model Curriculum (TMC) found at: <http://c-id.net/degreereview.html>



ANTELOPE VALLEY COLLEGE
Academic Policies and Procedures
Program Narrative

Proposed Program Title: Associate in Arts in Spanish for Transfer (AA-T)

Type of Program: AA-T Degree (transfer)

Proposed Start Date: 08/15/2015

Goal of Program: Transfer

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives:

The goal of the Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree is to prepare students to seamlessly transfer to a baccalaureate program in Spanish at a CSU. The AA-T in Spanish will help students to develop the four linguistic skills (aural comprehension, speaking, reading and writing) gain aliterature, history and culture of the countries studied.

Objectives include the following:

- to broaden communicative skills
- to increase transfer options since numerous four-year schools have foreign language requirements,
- to enrich foreign travel through the ability to communicate with others in Spanish,
- to provide exposure to the cultural richness of Spanish speaking countries,
- to foster understanding and appreciation of one's cultural heritage,
- to develop a new perspective on one's own language and culture.
- to open new job opportunities.

2. Program (Catalog) Description:

The Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses, but do not exclude admittance to other colleges or universities.

The knowledge and skills offered in the Associate in Arts in Spanish for Transfer Degree lead students to develop foundational knowledge in the field of Spanish including grammar, composition, oral expression and literary analysis. These skills also provide tools for inquiry into local, national and global topics within the discipline. This degree is extremely relevant due to the high percentage of Spanish speakers living in California.

To earn an Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree a student must complete the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

3. **Program Requirements:**

Required Courses

SPAN 101, Elementary Spanish 1 (5)

SPAN 102, Elementary Spanish 2 (5)

SPAN 201, Intermediate Spanish 1 (5) or

SPAN 101HL, Elementary Spanish for Heritage Learners I (5)

SPAN 202, Intermediate Spanish 2 (5) or

SPAN 102HL, Elementary Spanish for Heritage Learners II (5)

Substitution Courses: If a student places out of any core course(s) and is not awarded units for that course, the students will need to take additional units to compensate for the course/units required to reach at least 18 total units in the major (Title 5 regulations).

SOC 105, The Mexican American in Contemporary Society (3)

ENGL 256, Hispanic and Latin American Literatures (3)

HIST 115, Cultural History of Mexico (3)

HIST 119, History of Latin America and the Caribbean (3)

FREN 101, Elementary French 1 (5)

FREN 102, Elementary French 2 (5)

Required Electives Group A

Select 3 units from the following:

SPAN 203, Advanced Spanish (3)