



Calendar Committee Agenda

Tuesday, September 22, 2015
Administration Building, A140
11:30 – 12:30pm

Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: The past minutes for accuracy.

Committee Members:
Edward Beyer, Academic Senate President
Pamela Ford, Classified Union President
Susan Knapp, Student Services Faculty
Kyle Jacobsen, Academic Affairs Specialist
Susan Lowry, Faculty Union President
Tom O’Neil, Academic Dean
Shawn Smith, ASO President
Bonnie Suderman, VP Academic Affairs
Elizabeth Sundberg, Faculty Union
LaDonna Trimble , Dean Enrollment Services
Erin Vines, VP Student Services
Darcy Wiewall, Academic Faculty
Nichelle Williams, Director Financial Aid
Jill Zimmerman, Dean Student Development and Services

Items	Person	Action
I. Approval of Previous Minutes of 12/1/2014 and 6/8/2015	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
II. Discussion – Calendar Change Proposal and Process	<i>Bonnie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Discussion – Addition to Committee	<i>Bonnie</i>	
NEXT MEETING DATE: In October		

Calendar Committee Meeting Minutes

Monday, December 1, 2014
BE 241
1:00 – 2:00 p.m.

MEMBERS PRESENT

Dr. Edward Beyer	Kyle Jacobsen	Dr. Bonnie Suderman	Dr. Erin Vines
Kim Covell	Susan Knapp	Elizabeth Sundberg	Dr. Jill Zimmerman
Kim Fite, proxy	Justin Shores, proxy	LaDonna Trimble	

MEMBERS ABSENT

Pamela Ford	Darcy Wiewall
Dr. Susan Lowry	Elizabeth Wells
Dr. Tom O'Neil	

GUESTS PRESENT/EX-OFFICIO MEMBERS

- 1. Call to Order and Roll Call** **Dr. Erin Vines**
Meeting was called to order at 1:08pm.
- 2. Approval of Minutes – July 31, 2014** **Dr. Erin Vines**
Minutes were approved unanimously without revision.
- 3. Draft 2017-2018 Calendar** **Dr. Erin Vines**
The committee reviewed the 17-18 calendar as presented. The only concern was the Lincoln holiday which historically speaking creates much trouble for Monday courses. A request was made to contact the Chancellor's Office to determine if this holiday could be observed on a different day. The committee agreed to approve the calendar as is or with the move of Lincoln's holiday to February 1st, 22nd, or 27th. Motion carried unanimously.
- 4. Other** **All**
Dr. Bonnie Suderman requested information on whether we currently have any appropriate observances for Cesar Chavez or Native American Day in commemoration. Dr. Jill Zimmerman indicated that we do not currently have events in honor of these days but she will look into this further.
- 5. Adjournment** **Dr. Erin Vines**
Meeting ended at 1:46pm.

Additional Information

Calendar Committee Meeting Minutes

Monday, June 8, 2015
L 201
3:00 – 4:00 p.m.

MEMBERS PRESENT

Dr. Edward Beyer	Kyle Jacobsen	Dr. Tom O'Neil	LaDonna Trimble
Kim Covell	Susan Knapp	Dr. Bonnie Suderman	Dr. Erin Vines

MEMBERS ABSENT

Pamela Ford	Elizabeth Wells
Dr. Susan Lowry	Dr. Darcy Wiewall
Justin Shores	Nichelle Williams
Elizabeth Sundberg	Dr. Jill Zimmerman

GUESTS PRESENT/EX-OFFICIO MEMBERS

- 1. Call to Order and Roll Call** **Dr. Erin Vines**
Meeting was called to order at 3:08pm.
- 2. Restructure Academic Calendar** **Dr. Bonnie Suderman**
Dr. Bonnie Suderman, VP of Academic Affairs, requested the committee to consider a change to the existing structure of the college's academic calendar. This change would involve the removal of intersession and the creation of a 12 week summer schedule. She distributed a three year Potential Academic Calendar that excludes intersession and shows the possibility for a for the committee's consideration. After much discussion, it was agreed that Dr. Suderman will work with the Deans to have this presented at Division Meetings for faculty consideration. An FAQ document is needed and this will need to be presented to the Academic Senate in September. Once all the input is collected the Calendar Committee will meet again to review, discuss, and potentially approve the calendar.
- 3. Other** **All**
None.
- 4. Adjournment** **Dr. Erin Vines**
Meeting ended at 3:52pm.

Additional Information – Next Meeting will be in November