



Basic Skills Committee Meeting Minutes

Date: November 1, 2016
HS 113
3:00 – 4:30 p.m.

Type of Meeting: *Regular*
Note Taker: *Suzanne Olson*

Attendees:
Dr. Susan Lowry
Heidi Williams
Mary Rose Toll
Audrey Moore
Tamira Palmetto Despain
Scott Jenison
Ty Mettler
Riley Dwyer
Snizhana “Jane” Bowers
Vejea Jennings
Michelle Hernandez
LaDonna Trimble
Dr. Les Uhazy
Tiffany Castillejo
Morenike Adebayo-Ige
Svetlana Deplazes
Jamie Jones

Not in attendance:
Wade Saari
Diane Flores-Kagan
Dr. Bonnie Suderman
Dr. Jill Zimmerman
Rashall Hightower-Stickel
Dr. Erin Vines

Items	Person	Action
I. Approval of Previous Minutes.	Dr. Lowry	There was no motion to approve the minutes of the previous meetings.
II. Report out from the BS Committee Chairs	Dr. Lowry Ms. Williams	Travel fund (\$10,000): Two proposals have been received from Dr. Igor Marder and Diane Flores-Kagan and approved for funding. Total spent is \$5,000. Charles Hood has also submitted a request. They anticipate additional proposals that may be appropriate to fund. Staff Development has \$50,000 for travel.
III. Discussion of SPC Planning document, page 11	Ms. Trimble	Ms. Trimble reported she sent the SPC documents to the committee and distributed a copy of Page 11 to attendees, asking they pay attention to the goal and sub-goal. After reviewing, the committee should recommend enhancements She will confirm the timeline and SPC process at the next meeting and send to SPC.



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		<p>At the next meeting there will be discussion and debate on how to move forward with SPC. A brief discussion followed on 8-week courses.</p>
<p>IV. Brainstorming session concerning Summer Bridge programs (See attached)</p>	<p>Dr. Lowry</p>	<p>Attendees broke into small groups for the “Discussion Questions” presented by Dr. Lowry, noting the term “Bridge” is used instead of “Summer Bridge”. Ms. Hernandez noted the need to clarify what we mean/define as “Bridge” so that we all have the same definition. A brief discussion followed on how CTE students may benefit, and assistance provided counseling. And, how this may help students be more prepared to “prep then assess”; since there is no apportionment for test prep, they may need to call it something else. It was suggested they get involved with AB288/dual admission.</p>
<p>VI. Wrap-up and look to next meeting</p>	<p>Dr. Lowry Ms. Williams</p>	<p>Dr. Lowry and Ms. Williams will work on this and may be able to provide data. Ms. Jones and Ms. Deplazes may be able to provide the data in two weeks, depending on the data request. Ms. Hernandez is looking at Bridge on campus, there may be funding. Bridge should be included in Crosswalk, use historical data. Call Wade Saari – ask for Assessment data. Also information from FAFSA. Send useful data needs to Dr. Lowry and Ms. Williams</p>
<p>Punchlist for future meetings</p>		<p>1. Discuss and debate how to move forward with SPC.</p>
<p>NEXT MEETING DATE: November 15, 2016 3:00 – 4:30 pm, HS 113</p>		