

<h1 style="margin: 0;">Program Review Committee Meeting Minutes</h1>	<p>Monday, October 21, 2019 L-201 Time – 3pm – 4:30pm</p>
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Type of Meeting: *Regular*

Note Taker: Stacey Adams

Committee Members:

Stacey Adams, Faculty Co-Chair
 Dr. Meeta Goel, Co-Chair
 Dr. Glenn Haller, Outcomes Committee Chair
 Dr. Svetlana Deplazes, Research Analyst
 Reina Burgos, Faculty Representative
 Kathy Osburn, Faculty Representative
 Richard Fleishman, Faculty Representative
 Dr. Gary Heaton-Smith, Faculty Representative
 VACANT, Classified Representative
 Dr. Les Uhazy, Academic Affairs
 LaDonna Trimble, Student Services

Present: Stacey, Glenn, LaDonna, Rich, Svetlana

Absent: Meeta, Reina, Kathy, Les

Guests:

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<u>Issues Discussed:</u> none
II. Open Comments from the Public		<u>Issues Discussed:</u> none
III. Approval of Meeting Minutes -10/7/19	<i>Stacey</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> approved, 1 abstention
IV. PR Template Changes	<i>Stacey</i>	<u>Issues Discussed:</u> 2019-2020 Program Review template was reviewed by the committee <u>Action Taken:</u> template approved <u>Follow Up Items:</u> Stacey will post the document to the PR webpage soon.
V. Committee Structure	<i>Stacey</i>	<u>Issues Discussed:</u> Glenn suggested changes in formatting, terminology, and adding ASO rep. <u>Action Taken:</u> <u>Follow Up Items:</u> Stacey will update the document accordingly and Committee can review and vote at next meeting.
VI. Program Review Report Status and Peer Review Status	<i>Stacey</i>	<u>Issues Discussed:</u> Just R&L with one discipline outstanding. MSE is in Peer Review. <u>Action Taken:</u> <u>Follow Up Items:</u>



VII. Budget Committee Update	<i>Rich / Meeta</i>	<p><u>Issues Discussed:</u> No meeting yet, scheduled for 10/23</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u> Put on next agenda</p>
VIII. PR Training & Workshops -Canvas Training Course	<i>Stacey</i>	<p><u>Issues Discussed:</u> Stacey is building a Program Review training in Canvas and will continue to work on it.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IX. NEXT MEETING DATE:		<p><u>Future Meeting Dates:</u></p> <p><i>Fall 2019: 9/16, 10/7, 10/21, 11/4, 11/18, 12/2</i></p> <p><i>Spring 2020: 2/3, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18</i></p>