



## Academic Achievement Committee Meeting Minutes

Tuesday, Sept. 27, 2022  
3:00-4:00 p.m.

**Type of Meeting:** *Regular*

**Please Review/Bring:** *Agenda will be distributed prior to meeting*

**Committee Members:**

*See Attendance Sheet*

*Riley Dwyer, LACA Dean, Dr. Howard Davis, Morenike Adebayo-Ige, Jane Bowers, Svetlana Deplazes, James Dorn, Vanessa Escobar, Rosa Fuller, Tino Garcia, Rosario Gonzalez, Michelle Hernandez, Rashall Hightower-Stickel, D. Scott Jenison, Kathryn Mitchell, Tamira Palmetto, Wendy Rider, Wade Saari, Ty Steans, LaDonna Trimble, Christos Valiotis, Heidi Williams*

Items	Person	Action
I. Welcome/Announcements	<i>Dean Dwyer W. Rider J. Bowers</i>	<ul style="list-style-type: none"> <li>● First Academic Achievement Committee meeting for the Fall 2022 semester.</li> </ul>
II. ESL Placement Survey	<i>Wade Saari</i>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>● Guided self-placement survey used to place students in the ESL program needs clarifying, specifically the question, “What is your highest English goal?”</li> <li>● Discussion centered around whether the answers to this question go to admissions, counseling, or the MIS system.</li> <li>● ESL students are referred to counseling, however, not all students seek a degree. Streamlining</li> </ul>

		<p>may be needed to better assist students seeking a degree and those not seeking a degree.</p> <p><b>Follow-Up:</b></p> <ul style="list-style-type: none"> <li>Changes may be made to ESL Placement website.</li> </ul>
III. EnGen for CTE	<i>Dean Riley Dwyer</i>	<p><b>Issues Discussed:</b></p> <ul style="list-style-type: none"> <li>College district purchased 300 initial licenses to utilize EnGen, an English language learning system providing supplemental work for ESL students studying a Career Technical Education discipline.</li> <li>Students will be able to study learning content specific to their course of study in the CTE program. Program will be available Spring 2023.</li> </ul> <p><b>Follow-Up:</b></p> <ul style="list-style-type: none"> <li>Additional licenses may be purchased as needed.</li> </ul>
IV. Early Alert System Updates	<i>K. Mitchell</i>	<p><b>Issues Discussed:</b></p> <ul style="list-style-type: none"> <li>Currently using the Advocate system for faculty to submit CARE reports to provide academic/behavioral support to students.</li> <li>Language of the report has not yet been updated due to vacancy in the position that handles the system.</li> <li>Working with ITS to find a replacement.</li> </ul> <p><b>Follow-Up:</b></p> <ul style="list-style-type: none"> <li>Changes will be made once replacement steps in.</li> </ul>

<p>V. Academic Achievement Forum Topics</p>	<p><i>Jane Bowers/ Wendy Rider</i></p>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>● Committee co-chairs Wendy Rider and Jane Bowers are holding forums four times this academic year - twice in the fall and twice in the spring - to discuss various topics to help increase student success and academic achievement.</li> <li>● The first forum was held Friday, Sept. 23 and included presenters Greg Krynen, Louis Lucero, and Wendy Rider.</li> <li>● Committee members were invited to participate as a presenter at one of the upcoming forums on Oct. 28, Feb. 24 and March 31st.</li> <li>● English Faculty Heidi Williams volunteered to discuss equitable grading practices at the March 2023 forum.</li> </ul> <p><b><u>Follow-Up:</u></b></p> <ul style="list-style-type: none"> <li>● Committee is looking for presenters for the upcoming forums. Send email to Jane Bowers and Wendy Rider if interested in participating.</li> </ul>
<p>VI. Announcements</p>	<p><i>All</i></p>	<ul style="list-style-type: none"> <li>● None noted.</li> </ul> <p><b><u>Follow-up:</u></b> Next meeting to occur on 10/25/22</p>