



AP&P Agenda Draft	Thursday, November 9, 2023 3:00 pm – 5:30 pm T600-J
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Type of Meeting: *Regular*
Note Taker: [Debbie Lindsey](#)
Please Review/Bring: The past minutes for accuracy.

Committee Members:

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| <p><i>Dr. Scott Lee, Co-chair</i>
 <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs</i>
 <i>Dr. Jessica Eaton, Articulation Officer</i>
 <i>Tim Atkerson, AKIN Representative</i>
 <i>Travis Lee, CTE Representative</i>
 <i>Dr. Wendy Stout, CTE Representative</i>
 <i>James Dorn, MSE Representative</i>
 <i>Dr. Jonathan Compton, MSE Representative</i>
 <i>Heidi Williams, LACA Representative</i>
 <i>Dr. Ariel Tumbaga, LACA Representative</i>
 <i>Gabby Poorman, SBS Representative/Tech Review</i>
 <i>David Harrison, SBS Representative</i></p> | <p><i>Cynthia Littlefield, AHUM Representative</i>
 <i>Lisa Karlstein, AHUM Representative</i>
 <i>Vacant, Library Rep, Librarian</i>
 <i>Tamira Palmetto, Student Services, Counseling</i>
 <i>Tanya McGinnis, Student Services, Counseling</i>
 <i>Larry Veres, Adjunct Representative</i>
 <i>Greg Bormann, Administrative Position</i>
 <i>Kathryn Mitchell, Administrative Position</i>
 <i>LaDonna Trimble, Administrative Position</i>
 <i>Dr. Cindy Hendrix, Tech Review</i>
 <i>Alan Fillion, Student Representative</i>
 <i>Bobby Bennett, Student Representative</i></p> <p style="text-align: right;"><i>*Absent</i></p> |
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Items	Person	Action
I. Opening comments from the Co-chairs	<i>Scott Lee/Kathy Bakhit</i>	
II. Minutes 10/26/2023	<i>All</i>	
III. Informational Item <ul style="list-style-type: none"> – Meeting schedule: 11/16/23, 1/25/24, 2/8/24, 2/22/24, 3/14/24, 3/28/24, 4/11/24, 4/25/24 – Work Experience – Courses/Programs reviewed by Tech Review Workgroup – Meeting Modality 	<i>Scott Lee</i>	
IV. Discussion <ul style="list-style-type: none"> – Submission Timeline 	<i>Scott Lee</i>	
V. Reports		

VI. Catalog – PDF		
VII. Action	<i>Scott Lee</i>	
<p><i>New Course Developments:</i></p> <p>ETHN 104 Introduction to Native American Studies</p> <p>ETHN 106 Racism in U.S. History</p> <p>ETHN 110 Chicana and Chicano History: Pre-Cauhtémoc to U.S.-Mexico War</p> <p>ETHN 111 Chicana and Chicano History: Post U.S.-Mexico War to the Present</p> <p>ETHN 112 Introduction to Chicanas and Latinas in U.S. Society</p> <p>ETHN 113 Introduction to the Central American Experience</p> <p>IATH 295 Intercollegiate Beach Volleyball</p> <p>KINT 113 Sport Psychology</p> <p>KINT 114 Athletic and Fitness Organization and Administration</p> <p>KINT 115 Foundation For Fitness And Wellness</p> <p>KINT 120 Introduction to esports</p> <p>MATH 040S Support Course for Math 140</p> <p>MATH 050S Support Course for Math 150</p> <p>MUS 106 African American Music</p> <p>MUS 107 Music of Latin America</p> <p>MUS 120 Music Theory I</p> <p>MUS 291A Private Lessons: Voice, Guitar, and Piano</p> <p>MUS 291B Private Lessons: Winds, Brass, and Percussion</p> <p>MUS 291C Private Lessons: Bowed Strings</p> <p>MUS 291D Private Lessons: Popular Music, Composition, and Non-Transfer</p> <p>MUSC 150C Music Notation & Composition: Sibelius Fundamentals</p> <p>PHIL 300 Bioethics</p> <p>THA 105 Introduction to Theatre Design</p> <p>THA 115C Rehearsal & Performance: Drama</p> <p>THA 116C Rehearsal and Performance: Comedy</p> <p>THA 117C Rehearsal and Performance: Musical Theatre</p> <p>THA 118C Rehearsal and Performance: Theatre for Young Audiences</p>		



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THA 119C	Rehearsal and Performance: New Works, One Acts, or Small Venue Performance		
THA 121C	Technical Theatre Production		

Substantial Course Revisions

ABDY 112	Basic Auto Body Repair		
ABDY 113	Basic Auto Body Repair		
ABDY 115	Basic Auto Body Repair		
ABDY 123	Automotive Refinishing		
ABDY 125	Basic Automotive Refinishing		
ABDY 213	Advanced Auto Collision Repair II		
ABDY 215	Advanced Auto Collision Repair		
ABDY 222	Advanced Automotive Refinishing I		
ABDY 223	Advanced Automotive Refinishing II		
ABDY 225	Advanced Automotive Refinishing		
ACCT 201	Financial Accounting		
ANTH 110	Latin American & Caribbean Cultures		
BIP 105	Computer Literacy		
BIP 106	MS Outlook		
BIP 110	Keyboarding I		
BIP 111	MS Word I		
BIP 113	MS Access I		
BIP 114	MS PowerPoint I		
BIP 125	Adobe Acrobat		
BIP 127	Introduction to Accounting		
BUS 101	Introduction to Business		
BUS 105	Business Mathematics		
BUS 111	Business English		
BUS 113	Business Communications		
BUS 121	Fundamentals of Investment and Personal Finance		
BUS 201	Business Law		
BUS 212	Women and Minorities in Business		
BUS 990	How to Start Your Business		
BUS 999	Map for Workplace Success		
DM 113	Photoshop I		
ED 140	Introduction to Education		
ED 141	Introduction to Special Education		
ED 145	Understanding and Educating the Learning Disabled		
ENGL 101	College Reading and Composition		
ETHN 101	Introduction to Ethnic Studies		



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ETHN 102	Introduction to Chicana and Chicano Studies		
ETHN 103	Introduction to African American Studies		
HIST 107	U.S. History, 1607-1877		
HIST 108	U.S. History from 1865		
HIST 114	History of California		
IATH 215	Intercollegiate Women's Softball		
IATH 230	Intercollegiate Men's Cross Country		
IATH 240	Intercollegiate Men's Golf		
IATH 245	Intercollegiate Women's Golf		
IATH 250	Intercollegiate Men's Soccer		
IATH 255	Intercollegiate Women's Soccer		
MATH 148	Calculus for Business and Economics		
MUS 111	Fundamentals of Music		
MUS 121	Voice		
MUS 126	Guitar		
MUS 151	Music Theory II		
MUS 153A	Musicianship I		
MUS 153B	Musicianship II		
MUS 166	Orchestra		
MUS 251A	Music Theory III		
MUS 251B	Music Theory IV		
MUS 253A	Musicianship III		
MUS 253B	Musicianship IV		
MUSC 109	History of Motown Music		
MUSC 113	Songwriting		
MUSC 124A	Improvisation		
MUSC 134	Music Production I		
MUSC 136	Media Scoring		
MUSC 143A	Live Sound		
MUSC 170A	Marching Marauders		
MUSC 173	Jazz Ensemble B (Beginning)		
MUSC 220A	Popular Music Ensemble (Test Flight)		
MUSC 233	Music Production II		
MUSC 273	Jazz Ensemble A (Advanced)		
NF 102	Nutrition and Food for Children		
RE 101	Real Estate Principles		
RE 105	Real Estate Practices		
RE 111	Real Estate Finance		
RE 121	Legal Aspects of Real Estate		
RE 131	Real Estate Appraisal		
RE 141	Escrow Principles		



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RE 161	Property Management		
THA 102	Introduction to Stagecraft		
THA 103	Introduction to Stage Lighting		
THA 104	Introduction to Stage Costume		
THA 115B	Rehearsal & Performance: Drama		
THA 117A	Rehearsal and Performance: Musical Theatre		
THA 117B	Rehearsal and Performance: Musical Theatre		
THA 118A	Rehearsal and Performance: Theatre for Young Audiences		
THA 118B	Rehearsal and Performance: Theatre for Young Audiences		
THA 119A	Rehearsal and Performance: New Works, One Acts, or Small Venue Performance		
THA 119B	Rehearsal and Performance: New Works, One Acts, or Small Venue Performance		
THA 121A	Technical Theatre Production		
THA 121B	Technical Theatre Production		
THA 133	Makeup for the Stage		
WELD 212	Performance Welding-Arc Welding Processes		
WELD 230	Welding Symbols and Print Reading		
WELD 240	Welding Layout		
WELD 260	Certification Welding-L.A. City Building Code		
Substantial Course Revisions Noncredit			
ENGL 901	Writing Practice		
LAC 920	Managing Writing Anxiety		
LAC 922	Math Study Strategies		
LAC 923	Managing Math Anxiety		
LAC 931	Level 1 Tutor Certification		
LAC 932	Level 2 Tutor Certification		
LAC 933	Level 3 Tutor Certification		
Non-substantial Course Revisions			
ACCT 111	Bookkeeping		
ACCT 113	Bookkeeping II		
ACCT 115	Payroll Bookkeeping		
ACCT 121	Computerized Accounting		
ACCT 131	Introduction to Income Tax		
ACCT 205	Managerial Accounting		



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<p>BIP 100 Introduction to Business Information Professional</p> <p>BIP 112 MS Excel I</p> <p>BIP 115 Practical Math for Business and Consumers</p> <p>BIP 120 Keyboarding II</p> <p>BIP 121 MS Word II</p> <p>BIP 122 MS Excel II</p> <p>BIP 123 MS Access II</p> <p>BIP 124 MS PowerPoint II</p> <p>BIP 126 Workplace Communication</p> <p>BIP 130 Keyboarding III</p> <p>BIP 131 MS Word III</p> <p>BIP 132 MS Excel III</p> <p>BIP 133 MS Access III</p> <p>BIP 150 Business Information Professional</p> <p>BIP 151 Basic Principles of Coding for the Medical Office</p> <p>BIP 152 Beginning Medical Insurance</p> <p>BIP 205 Medical Office Procedures</p> <p>NF 103 Principles of Food Preparation</p>		
<p><i>New Program Developments</i></p> <p>Chemistry AS</p> <p>Chicana and Chicano Studies</p> <p>Elementary Teacher Education</p>		
<p><i>New Program Developments - Noncredit</i></p> <p>AVC Tutor Certificate (Noncredit)</p>		
<p><i>Program Revisions</i></p> <p>Aircraft Fabrication & Assembly Technician AS</p> <p>Anthropology AA-T</p> <p>Automotive Collision Repair and Refinishing Specialist AS</p> <p>Automotive Collision Repair and Refinishing Specialist Cert</p> <p>BIP Business Information Professional AS</p> <p>BIP Level I - Business Information Professional Quick Start Certificate of Achievement</p> <p>BIP Level II - Business Information Professional Two Certificate of Achievement</p> <p>BIP Level III - Business Information Professional Three Certificate of Achievement</p> <p>Business Administration 2.0 AS-T</p> <p>Chemistry AS-T</p>		



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College Readiness - Reading and Writing (Noncredit) Commercial Music AA Commercial Music: Level I Certificate Computer Applications AS Computer Applications Cert Computer Networking Multi-Platform AS General Business AS General Business Cert Music AA-T Professional Bookkeeping AS Professional Bookkeeping Cert Real Estate Broker's Cert Real Estate Salesperson Cert		
VIII. Closing Comments	<i>Scott Lee</i>	
NEXT MEETING DATE: November 16, 2023		



AP&P Minutes Draft	Thursday, October 26, 2023 3:00 pm – 5:30 pm T600-J
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Type of Meeting: *Regular*
Note Taker: [Debbie Lindsey](#)
Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Scott Lee, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs*</i> <i>Dr. Jessica Eaton, Articulation Officer* proxy-Audrey Moore</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, CTE Representative</i> <i>Dr. Wendy Stout, CTE Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Jonathan Compton, MSE Representative (Z)</i> <i>Heidi Williams, LACA Representative</i> <i>Dr. Ariel Tumbaga, LACA Representative (Z)</i> <i>Gabby Poorman, SBS Representative/Tech Review</i> <i>David Harrison, SBS Representative* proxy – Carlos Pinho</i></p> <p><i>Guests: Francisco Fuentes (Z), Kim Barker (Z), Stephanie Peoples (Z), Yadira Arellano (Z), Amy Andrada (Z)</i></p>	<p><i>Cynthia Littlefield, AHUM Representative (Z)</i> <i>Lisa Karlstein, AHUM Representative*</i> <i>Vacant, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling*</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Larry Veres, Adjunct Representative</i> <i>Greg Bormann, Administrative Position*</i> <i>Kathryn Mitchell, Administrative Position</i> <i>LaDonna Trimble, Administrative Position* proxy-</i> <i>Dr. Rashitta Brown-Elize</i> <i>Dr. Cindy Hendrix, Tech Review (Z)</i> <i>Alan Fillion, Student Representative (Z)</i> <i>Bobby Bennett, Student Representative*</i></p> <p style="text-align: right;"><i>*Absent</i></p>
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Items	Person	Action
I. Opening comments from the Co-chairs	<i>Scott Lee/Kathy Bakhit</i>	The meeting was called to order at 3:36pm, when quorum was met. No comments.
II. Minutes 10/12/2023	<i>All</i>	<p>Action Taken</p> <p>Motion to approve: Minutes for 10/12/23 Comment: Error in the Non substantial courses, which is missing AFMT345 from the Minutes. It was on the minutes as an action item but it was not listed as approved. Motion to approve Revision to 10-12-23 Minutes Motion second Motion approved Abstentions: Dr. Rashitta Brown-Elize, Audrey Moore, and Carlos Pinho</p>



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<p>III. Informational Item</p> <ul style="list-style-type: none"> - Meeting schedule: 11/9/23, 11/16/23, 1/25/24, 2/8/24, 2/22/24, 3/14/24, 3/28/24, 4/11/24, 4/25/24 - Courses/Programs reviewed by Tech Review Workgroup 	<p><i>Scott Lee</i></p>	<p><u>Informational Items</u> Courses/Programs reviewed by Tech Review Workgroup</p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Work Experience - Program Description requirements 	<p><i>Scott Lee</i></p>	<p><u>Discussion</u> Work Experience - Tabled Program Description requirements - Tabled</p>
<p>V. Reports</p>		<p>N/A</p>
<p>VI. Catalog</p> <ul style="list-style-type: none"> - PDF 		<p><u>Catalog</u> PDF: Tabled</p>
<p>VII. Action</p> <ul style="list-style-type: none"> - Cross-listed courses - Discontinuance of Administrative Medical Assistant AS and Administrative Medical Assistant Cert 		<p><u>Action</u> Cross-listed courses: Motion to approved cross-listed courses: There are 3 options: 1. Approve cross listing. The issue is that our tech system can't handle it. It needs to be tested first. 2. Not approving it. 3. Delay it until Spring 2025. eLumen, Banner, and EduNav all need to be in sync. There is not enough time this semester. It will need to be done in the Spring. Courses will not be approved if not removed. There must be a decision. Robust discussion followed. Motion to approve cross-listed courses, but delay implementation until Fall 2025. Motion approved</p> <p>Motion to approve: Discontinuance of Administrative Medical Assistant AS and Administrative Medical Assistant Cert Motion approved</p>
<p><i>New Course Developments-Noncredit</i> EMT 900 Basic Life Support (BLS) LACT 900 Lactation Specialist Part 1</p> <p><i>Substantial Course Revisions</i></p>	<p><i>Scott Lee</i></p>	<p><i>New Course Developments-Noncredit</i> Motion to approve: EMT 900 Motion second Basic Life support course that will be required by all health care students.</p>



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CFE 101	Principles and Practices of Teaching Young Children	Motion approved
CFE 102	The Developing Child-Child Growth and Development	Motion to approve: LACT 900
CFE 103	The Child in Family and Community Relationship	Motion second
CFE 104	Literature for Children	Comment by Wendy Stout: This will be part of a program. It was a community request to offer this course.
CFE 105	Introduction to Curriculum-Discovery Based Education for Children	Motion approved
CFE 106	Creative Experiences for Children	
CFE 107	Literacy for Young Children	
CFE 110	Supervision and Administration of Childhood Programs II	Substantial Course Revisions Motion to approve:
CFE 111	Supervising Adults Child Care Settings	CFE 101
CFE 113	Inclusive Early Childhood Education-Introduction to Children with Special Needs	Changes: Changed course description, updated Methods of Evaluation, Textbooks, Course Content, SLO's, DE.
CFE 114	Music and Movement Education for the Young Child	Motion second
CFE 115	Guiding Children's Behavior	Motion approved
CFE 116	Diversity in Early Childhood Education	Motion to approve
CFE 120	Infant/Toddler Development	CFE 102
CFE 122	Infant Toddler Strategies	Changes: Changed catalog description, added Advisory for ENGL101, updated Methods of Evaluation, Textbooks, Course Objectives, Course Content, added DE. Robyn removed language "or placement by multiple measures" in the course description. Moved Advisory down in the description to follow format. Added C-ID to course tab. Course outline. Corrected formatting in course outline.
CFE 150	Parenting: Infancy	Motion second
CFE 151	Parenting: The Preschool Child	Motion approved
CFE 152	Parenting: The Elementary and Preadolescent Child	
CFE 155	Single Parenting	Motion to approve:
CFE 156	Stepparenting and Blended Families	CFE 103
CFE 157	Parenting the Exceptional Child	Changes: Numbered Course Objectives, added DE, curriculum map. Missing area B designation. Robyn added it to the course description.
CFE 201	Child Development Practicum-Observation and Assessment	Motion second
CFE 202	Child Development Practicum-Emergent Leadership	Motion approved
CFE 211	Health, Safety, and Nutrition for the Young Child	
CFE 212	School Age Programs	
CFE 213	Curriculum Strategies for School Age Programs	
EMT 101	Emergency Medical Technician (EMT)	
ENGL 101	College Reading and Composition	Motion to approve:
ENGL 900	Writing Support	CFE 104
ENGL 901	Writing Practice	Changes: Textbook updated, added DE
GEOG 105	Cultural Geography	Robyn removed placement by multiple measures and moved advisory down in course description.
GEOL 101	Physical Geology	Motion second
JOUR 121	Beginning Journalism	Motion approved
PSY 101	General Psychology	
RADT 106	Radiographic Clinic Practicum IA	



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<p>RADT 205 Radiographic Clinical Practicum IV SOC 110 Ethnic Relations SOC 116 Sociology of Gender and Sexuality SPAN 210SS Spanish for Heritage Speakers II VN 121 Medical-Surgical Nursing for the Adult and Child VN 122 Vocational Nursing in the Child-Bearing Family and Pediatric Patient VN 123 Nursing Leadership and Medical-Surgical Nursing WELD 110 Oxyacetylene Welding, Cutting and Brazing WELD 120 Basic Shielded Metal Arc Welding WELD 130 Advanced Shielded Metal Arc Welding</p> <p>Non-substantial Course Revisions</p> <p>AM 245 Introduction to CAM II CFE 109 Supervision and Administration of Childhood Programs I FTEC 211 Fire Behavior and Combustion FTEC 212 Building Construction for the Fire Service GEOG 205 Introduction to Geographic Information Systems MSAM 110 Fundamentals of Dimensional Metrology MSAM 115 Metrology Systems and Application VN 119 Fundamentals of Patient Care for Vocational Nurses</p> <p>New Program Developments</p> <p>Recreation and Leisure Studies Certificate Skilled Parenting Certificate</p> <p>Program Revisions</p> <p>Child and Family Education AA Child and Family Education Cert Communication Studies AA-T 2.0 Computer Aided Manufacturing General Aircraft Maintenance Cert Geographic Info Systems LCert Licensed Vocational Nursing Cert Metrology Sciences for Aerospace Manufacturing Radiologic Technology AS School-Aged Child Care AA School-Aged Child Care Cert Welding AS</p>		<p>Motion to approve: CFE 105 Changes: Numbered course objectives, updated SLOs, added DE. Motion second Motion approved</p> <p>Motion to approve: CFE 106 Changes: Numbered Course Objectives added DE. Motion second Motion approved</p> <p>Motion to approve: CFE 107 Changes: Numbered course objectives, added DE, curriculum map. Robyn removed placement by multiple measures language. Objective 4 language was corrected. Motion second Motion approved</p> <p>Motion to approve: CFE 110 Changes: Numbered course objectives, added DE, curriculum map. Motion second Motion approved</p> <p>Motion to approve: CFE 111: Changes: Numbered course objectives, updated DE, and curriculum map. Robyn: Assignments adjusted hours removing computational assignments Motion second Motion approved</p> <p>Motion to approve: CFE 113 Changes: Added Limitation of Enrollment, updated textbooks, numbered course objectives, curriculum map, added DE. Robyn: Assignments - adjusted hours, removing computational assignments. Motion second Motion approved</p> <p>Motion to approve: CFE 114</p>
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<p>Welding Cert</p> <p>Program Deactivation</p> <p>Vocational Nursing Cert</p>	<p>Changes: Numbered course objectives added DE. Robyn corrected assignments, adjusting hours and removing computational assignment. Motion second Motion approved</p> <p>Motion to approve: CFE 115 Changes: Numbered Course Objectives, curriculum map, added DE. Motion second Motion approved</p> <p>Motion to approve: CFE 116 Changes: Updated catalog description updated prerequisite tab with objectives and outcomes, removed four Course Objectives, updated Methods of Evaluation, modified SLO, curriculum map, outline, added DE. Robyn removed placement by multiple measures language and added GE Area F. Motion second Motion approved</p> <p>Motion to approve: CFE 120 Changes: Added transferability Updated Methods of Evaluation, updated textbooks, numbered Course Objectives, added DE. Robyn added rationale to change content in cover. Prerequisite tab added Advisory from course description and removed placement by multiple measures language. Motion second Motion approved</p> <p>Motion to approve: CFE 122 Changes: Updated catalog description, prerequisite tab was updated with course objections and outcomes, Textbook rationale added, curriculum map and DE. Robyn removed placement by multiple measures language. Motion second Motion approved</p> <p>Motion to approve: CFE 150</p>
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	<p>Changes: Numbered course objectives, curriculum map and added DE. Robyn added transferability to all of the 150 courses. Motion second Motion approved</p> <p>Motion to approve: CFE 151 Changes: Updated prerequisite tab with course objectives and outcome under the advisory, numbered course objectives, added DE. Robyn added transferability. Motion second Motion approved</p> <p>Motion to approve: CFE 152 Changes: Updated prerequisite tab showing objectives and outcomes for advisory. Added curriculum map and DE. Robyn added CSU transferability and removed placement multiple measures language Motion second Motion approved</p> <p>Motion to approve: CFE 155 Changes: Robyn added transferability to CSU only. Numbered course objectives. Removed objectives from instruction section. Motion second Motion approved</p> <p>Motion to approve: CFE 156 Changes: Robyn added transferability to CSU only. Removed placement by multiple measures language. numbered course objectives, added curriculum map and DE form. Motion second Motion approved</p> <p>Motion to approve: CFE 157 Changes: Course description edits, numbered course objectives, updated prerequisite tab with objectives and outcomes for advisory, added curriculum map and DE. Robyn removed placement by multiple measures language.</p>
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	<p>Motion second Motion approved</p> <p>Motion to approve: CFE 201 Changes: Numbered course objectives added curriculum map and DE. Robyn fixed Methods of Evaluation box from other to exams. Motion second Motion approved</p> <p>Motion to approve: CFE 202 Changes: numbered course objectives, added curriculum map and DE. Motion second Motion approved</p> <p>Motion to approve: CFE 211 Changes: Removed part of course description. Added textbook rationale. Removed 5 course objectives. Updated Methods of Evaluation. Changes to SLOs, Added DE. Robyn fixed advisory, to be the same in the course description and prerequisite tab and removed the placement language. Motion second Motion approved</p> <p>Motion to approve: CFE 212 Changes: Numbered the course objectives, added curriculum map, and DE. Motion second Motion approved</p> <p>Motion to approve: CFE 213 Changes: Corrections to course description. Numbered course description, updated DE. Robyn moved the Limitation of enrollment below the prerequisite language in the course description. Motion second Motion approved</p> <p>Motion to approve: EMT 101</p>
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	<p>Changes: Corrections made to course description. Updated textbooks and SLOs. Added DE. Robyn updated limitations of enrollment, which were corrected in the prerequisite tab to match the catalog description. Comment by Wendy Stout: Increased hours for state requirements. Motion second Motion approved</p> <p>Motion to approve: ENGL 101 Changes: Robyn added “none” for equivalency. Retakes changed to 0. Placement by multiples measures was added to the prerequisite tab. Added C-ID and articulation. Motion second English 101 corequisite ENGL 901 noncredit, may be a violation AB705. Research needs to be done. Motion Tabled</p> <p>Motion to approve: ENGL 900 Changes: Added (R unlimited) and fixed ENGL 900 in course description. Motion second Comment: Heidi Williams said that it’s grammar based, which is part of a certificate the first half of the year. Then take ENGL 101 in the second semester. It’s an optional course to prepare for ENGL 101. Motion approved</p> <p>Motion to approve: ENGL 901 Changes: Robyn changed equivalency to none, added (R unlimited) in course description, removed (AVC) from course description, removed Limitation of Enrollment which was not needed. Comment by Heidi Williams: There may need to be changes based on what is found with ENGL 101. Motion Tabled</p> <p>Motion to approve: GEOG 105 Changes: Textbooks updated, DE updated. Added C-ID. Motion second Motion approved</p>
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	<p>Motion to approve: GEOL 101 Changes: Numbered course objectives. Motion second Motion approved</p> <p>Motion to approve: JOUR 121 Motion second Motion approved</p> <p>Motion to approve: PSY 101 Changes: Added DE, articulation in course description updated. Motion second Motion approved</p> <p>Motion to approve: RADT 106 Changes: Removed MATH 102 from prerequisite. Added limitation of enrollment. Updated Methods of instruction, evaluation, textbooks, numbered course objectives, added performance percentages to SLOs, updated course content. No DE. Robyn added faculty requirements for bachelor's degree and changed articulation from "Exists" to "Decline Articulation." Motion second Comment: Wendy Stout said that this is being brought back from intersession. Motion approved</p> <p>Motion to approve: RADT 205 Changes: Added limitation of enrollment, updated prerequisite tab, Methods of Instruction, Methods of Evaluation, Textbook, numbered course objectives, add percentages to SLOs, updated course content, Robyn added faculty requirements of bachelor's degree. Motion second Motion approved</p> <p>Motion to approve: SOC 110 Changes: Updated course description. Updated Methods of Instruction, updated DE. Robyn removed</p>
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	<p>equivalency from course description and from link below. Removed textbook rationale. Note, Dr. Eaton will submit for transferability again in December. Motion second Motion approved</p> <p>Motion to approve: SOC 116 Changes: Changed prerequisite to advisory. Robyn removed extra "OR" in prerequisite tab and removed verbiage, removed J from 4 in articulation, removed textbook rationale. Motion second Motion approved</p> <p>Motion to approve: SPAN 210SS Changes: Updated DE. Robyn added SPAN 201 to the prerequisite tab. Methods of Instruction were separated out from one block. Comment: Ariel Tumbaga said that he did a test to place people in the course. Motion second Motion approved</p> <p>Motion to approve: VN 121 Changes: Changed prerequisites and course description, updated DE. Robyn fixed the prerequisite box. This is part of the LVN program Motion second Motion approved</p> <p>Motion to approve: VN 122 Changes: Prerequisites and course description, updated DE. Robyn fixed the prerequisite box. Comment: Wendy Stout said that this is part of LVN Program Motion second Motion approved</p> <p>Motion to approve: VN 123 Changes: Changed prerequisites and course description, updated DE. Robyn fixed the prerequisite box.</p>
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	<p>Motion second Motion approved</p> <p>Motion to approve: WELD 110 Changes: Transferability to CSU. Updated textbooks. Motion second Motion approved</p> <p>Motion to approve: WELD 120 Changes: Transferability to CSU. Updated Methods of Evaluation. Removed three course objectives and numbered remaining objectives. Updated SLOs. No DE. Motion second Motion approved</p> <p>Motion to approve: WELD 130 Changes: Transferability to CSU. Numbered course objectives, updated SLOs. No DE. Motion second Motion approved</p> <p><i>Non-substantial Course Revisions</i> <i>Motion to approve the following:</i> AM 245 CFE 109 FTEC 211: Changes in Tech Review: Robyn changed verbiage from corequisite to prerequisite in catalog description and updated prerequisite tab to match. Removed textbook rationale as textbook was updated to new version. FTEC 212: Changes in Tech Review: Robyn corrected articulation in course description to FIRE 130 X) and corrected prerequisite tab to match course description. GEOG 205: Changes in Tech Review: Robyn added UC transferability, removed eligibility for Engl 101 or placement by multiple measures language. MSAM 110 MSAM 115: Changes in Tech Review: added percentages for SLOs. Note: 24 Students lab safety requires a maximum of 24 students.</p>
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Academic Policies & Procedures

	<p>VN 119 Motion approved</p> <p><i>New Program Developments</i> Motion to approve: Recreation and Leisure Studies Certificate Changes: Robyn fixed the credit range to be 24 Comment: Tim Akerson said that it's to help students with employment at Parks & Rec. There are eight total positions in recreation and five more are coming. Plan to offer degree in 2025. Health and First Aid will be included. Motion second Motion approved</p> <p>Motion to approve: Skilled Parenting Certificate Changes: will need Regional Consortium minutes but will submit first. Comment: Kim Barker said that this certificate consists of courses aligned with the court system, for those required to take parenting classes. This helps with learning the court system and achieving a certificate and/or degree. This is a stackable certificate that will feed into 24-unit and 32-unit certificates, and an AA degree. Anyone can earn the certificate. They are transferable. Motion second Motion approved</p> <p><i>Program Revisions</i> Motion to approve: Child and Family Education AA Comment: Kim Barker said that she updated descriptions to align with the State Child Development permit. Changed: Robyn moved CFE 104 to electives in the course block. CFE 116 is a required core course. Changed rule to "The following number of credits". Language of a minimum grade of C or better was added to course description. In program goals and objectives, she removed "AA-T" because it's not an AA-T. Transferable to CSU only. Added CFE 116 to RPS. Motion second Motion approved</p> <p>Motion to approve: Child and Family Education Cert</p>
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Academic Policies & Procedures

Comment: Kim Barker said that it is a 12-unit cert, which is the second area on the matrix for CA Child Development, which allows them to go into early education while working. It is stackable as well, which will feed into the 24-unit certificate and gives the opportunity to raise income and move to additional certificate and/or AA degree.

Changes: Robyn made an adjustment in course block to be the same as the AA degree for required course and electives. Verbiage on Program Goals and Objectives was added. Checked box showing LMI.

Motion second

Motion approved

Motion to approve:

Communication Studies AA-T 2.0

Changes: Robyn changed rule group to "Required Course - Choose one." RPS was short one unit. Added GE Elective to first term for one unit. Comm 107 was added back to term 2. Added required course (choose any) to Term 1 and moved elective to term 2

Motion second

Abstention: Larry Veres

Motion approved

Motion to approve:

Computer Aided Manufacturing

Changes: Proposal Start Date was changed to Fall 2024. Local certificate that uses CAM software

Motion second

Motion approved

Motion to approve:

General Aircraft Maintenance Cert

Motion second

Motion approved

Motion to approve:

Geographic Info Systems LCert

Changes: Corrected AA-T degree award type to low unit cert, updated PLOs to 70%.

Motion second

Motion approved

Motion to approve:

Licensed Vocational Nursing Cert

Motion second



Academic Policies & Procedures

	<p>Comment: Wendy Stout said that the RPS changed and confirmed SLOs are 100%. Motion approved</p> <p>Motion to approve: Metrology Sciences for Aerospace Manufacturing Changes: Unit range changed to 8-16. Master planning. Travis said this is connected to the non-destructive. Motion second Motion approved</p> <p>Motion to approve: Radiologic Technology AS Comment: Wendy Stout said that changes were made to adapt to the new calendar with intersession. Motion second Motion approved</p> <p>Motion to approve: School-Aged Child Care AA Changes: Robyn added verbiage of “C or Better” to the course description. In course blocks, she moved required courses in a separate box and named it “Required Courses.” Corrected RPS. Comment: Kim Barker updated revisions to be in alignment with state permits for early childhood education. Motion second Motion approved</p> <p>Motion to approve: School-Aged Child Care Cert Changes: Robyn changed the transferability to CSU only. Course description was corrected (had AA degree in it), added C or better language. Electives CFE 151 and 152 to Electives selection. Comment: Kimberly Barker said t’s 33 units. Core is required by the state to set foundation for teaching permit. It gives extra units to support advancement in permit matrix and can move to new position in early childhood education. This provides core education to complete the degree. Motion second Motion approved</p> <p>Motion to approve: Welding AS</p>
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Academic Policies & Procedures

		<p>Motion second Changes: SLO % changed to 70. Robyn Added Math 103 as a requirement and to local GE D2. Changed program description to reflect 32 units. Travis emailed LMI and it was attached in eLumen. Comment: Travis Lee said that WELD 145 taught three different processes. It was deactivated and replaced with three separate classes. Motion second Motion approved</p> <p>Motion to approve: Welding Cert Comment: Travis Lee said that this is the same core except it doesn't require Math 103. This is 28 units. Motion second Motion approved</p> <p>Program Deactivation Motion to approve: Vocational Nursing Cert Comment: Wendy Stout said that this is being replaced by the Licensed Vocational Nursing Cert. Motion second Motion approved</p>
<p>VIII. Closing Comments</p>	<p><i>Scott Lee</i></p>	<p>Dr. Lee thanked Dr. Brown and Audrey Moore for attending to help meet quorum. The next meeting will be a big meeting. We are getting through it. In the spring, we will have conversations about streamlining so that we don't have so many workflows to approve. Motion to adjourn: Motion approved Meeting concluded at 4:57pm.</p>
<p>NEXT MEETING DATE: November 9, 2023</p>		

The AP&P Technical Review Workgroup reviewed and evaluated the programs and/or courses below. When necessary - in cooperation with the faculty responsible for their creation or revision - corrections and adjustments have been made. We now forward them to AP&P with a recommendation for approval by the full committee.

New Course Developments

ETHN 104	Introduction to Native American Studies
ETHN 106	Racism in U.S. History
ETHN 110	Chicana and Chicano History: Pre-Cuauhtémoc to U.S.-Mexico War
ETHN 111	Chicana and Chicano History: Post U.S.-Mexico War to the Present
ETHN 112	Introduction to Chicanas and Latinas in U.S. Society
ETHN 113	Introduction to the Central American Experience
IATH 295	Intercollegiate Beach Volleyball
KINT 113	Sport Psychology
KINT 114	Athletic and Fitness Organization and Administration
KINT 115	Foundation For Fitness And Wellness
KINT 120	Introduction to esports
MATH 040S	Support Course for Math 140
MATH 050S	Support Course for Math 150
MUS 106	African American Music
MUS 107	Music of Latin America
MUS 120	Music Theory I
MUS 291A	Private Lessons: Voice, Guitar, and Piano
MUS 291B	Private Lessons: Winds, Brass, and Percussion
MUS 291C	Private Lessons: Bowed Strings
MUS 291D	Private Lessons: Popular Music, Composition, and Non-Transfer
MUSC 150C	Music Notation & Composition: Sibelius Fundamentals
PHIL 300	Bioethics
THA 105	Introduction to Theatre Design
THA 115C	Rehearsal & Performance: Drama
THA 116C	Rehearsal and Performance: Comedy
THA 117C	Rehearsal and Performance: Musical Theatre
THA 118C	Rehearsal and Performance: Theatre for Young Audiences
THA 119C	Rehearsal and Performance: New Works, One Acts, or Small Venue Performance
THA 121C	Technical Theatre Production

Substantial Course Revisions

ABDY112	Basic Auto Body Repair
ABDY113	Basic Auto Body Repair
ABDY115	Basic Auto Body Repair
ABDY123	Automotive Refinishing
ABDY125	Basic Automotive Refinishing
ABDY213	Advanced Auto Collision Repair II
ABDY215	Advanced Auto Collision Repair
ABDY222	Advanced Automotive Refinishing I
ABDY223	Advanced Automotive Refinishing II
ABDY225	Advanced Automotive Refinishing
ANTH 110	Latin American & Caribbean Culture

ETHN 101 Introduction to Ethnic Studies
ETHN 102 Introduction to Chicana and Chicano Studies
ETHN 103 Introduction to African American Studies
HIST 107 U.S. History, 1607-1877
HIST 108 U.S. History from 1865
HIST 114 History of California
IATH 215 Intercollegiate Women's Softball
IATH 230 Intercollegiate Men's Cross Country
IATH 240 Intercollegiate Men's Golf
IATH 245 Intercollegiate Women's Golf
IATH 250 Intercollegiate Men's Soccer
IATH 255 Intercollegiate Women's Soccer
MATH 148 Calculus for Business and Economics
MUS 111 Fundamentals of Music
MUS 121 Voice
MUS 126 Guitar
MUS 151 Music Theory II
MUS 153A Musicianship I
MUS 153B Musicianship II
MUS 166 Orchestra
MUS 251A Music Theory III
MUS 251B Music Theory IV
MUS 253A Musicianship III
MUS 253B Musicianship IV
MUSC 109 History of Motown Music
MUSC 113 Songwriting
MUSC 124A Improvisation
MUSC 134 Music Production I
MUSC 136 Media Scoring
MUSC 143A Live Sound
MUSC 170A Marching Marauders
MUSC 173 Jazz Ensemble B (Beginning)
MUSC 220A Popular Music Ensemble (Test Flight)
MUSC 233 Music Production II
MUSC 273 Jazz Ensemble A (Advanced)
THA 102 Introduction to Stagecraft
THA 103 Introduction to Stage Lighting
THA 104 Introduction to Stage Costume
THA 115B Rehearsal & Performance: Drama
THA 117A Rehearsal and Performance: Musical Theatre
THA 117B Rehearsal and Performance: Musical Theatre
THA 118A Rehearsal and Performance: Theatre for Young Audiences
THA 118B Rehearsal and Performance: Theatre for Young Audiences
THA 119A Rehearsal and Performance: New Works, One Acts, or Small Venue Performance
THA 119B Rehearsal and Performance: New Works, One Acts, or Small Venue Performance
THA 121A Technical Theatre Production
THA 121B Technical Theatre Production
THA 133 Makeup for the Stage

Substantial Course Revisions Noncredit

LAC 920 Managing Writing Anxiety
LAC 922 Math Study Strategies
LAC 923 Managing Math Anxiety
LAC 931 Level 1 Tutor Certification
LAC 932 Level 2 Tutor Certification
LAC 933 Level 3 Tutor Certification

New Program Developments

Chemistry AS
Chicana and Chicano Studies

New Program Developments - Noncredit

AVC Tutor Certificate (Noncredit)

Program Revisions

Aircraft Fabrication & Assembly Technician AS
Anthropology AA-T
Automotive Collision Repair and Refinishing Specialist AS
Automotive Collision Repair and Refinishing Specialist Cert
Anthropology AA-T
Commercial Music AA
Commercial Music: Level I Certificate
Computer Applications AS
Computer Applications Cert
Computer Networking Multi-Platform AS