



ANTELOPE VALLEY COLLEGE

<b>Outcomes Committee Minutes</b>	<b>Monday, February 22, 2016</b> <b>BE 323</b> <b>3:00 – 4:30pm</b>
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**Type of Meeting:** *Regular*  
**Note Taker:** *Melissa Jauregui, Academic Affairs Specialist*  
**Please Review/Bring:** Review the past minutes for accuracy.

**Committee Members Present:**  
 Stacey Adams, Faculty Division Rep  
 Svetlana Deplazes, Research Analyst  
 Jessica Eaton, Faculty Division Rep  
 Meeta Goel, Cochair  
 Glenn Haller, Cochair  
 Anne Hemsley, Faculty Division Rep  
 Cindy Hendrix, Faculty Division Rep  
 Melissa Jauregui, Confidential Management  
 Scott Lee, Faculty Division Rep/Librarian  
 Karen Lubick, Faculty Division Rep  
 Melanie Parker, Faculty Division Rep  
 Wendy Stout, Faculty Division Rep  
 LaDonna Trimble, Student Services Dean

**Committee Members Absent:**  
 Kim Covell, Classified Union  
 Rachel Jennings, Faculty Division Rep  
 Tim Lynskey, Faculty Division Rep  
 Candace Martin, Faculty Division Rep  
 Tom O’Neil, Academic Dean  
 Brenda Solis, Student Rep

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	The Outcomes Committee meeting was called to order at 3:09pm.  Dr. Glenn Haller welcomed the committee back as this is the first meeting of the spring semester.
II. Approval of Previous Minutes -11/23/2015	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the minutes as presented. After a brief moment, it was noted that a correction was needed to item 5 to show implementation would be January 2017, not the 17<sup>th</sup>. Members present approved the minutes for 11/23/2015 with corrections and 1 abstention.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
III. Consent Item – Revised SLOs -GER 201, GER 202 -SPAN 101, SPAN 102	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the learning outcomes for the courses noted in item 3. Motion carried.</p>



ANTELOPE VALLEY COLLEGE

		<b><u>Follow Up Items:</u></b> None.
IV. Action Item – Revised PLOs -Business Computer Info Sci, Certificate	<i>All</i>	<b><u>Issues Discussed:</u></b> None.  <b><u>Action Taken:</u></b> A motion was made and seconded to approve the learning outcomes for the Business Computer Info Sci, Certificate. Motion carried.  <b><u>Follow Up Items:</u></b> None.
V. Action Item – Revised SLOs -CFE 122, CIS 175 -ENGR 220, ENGR 220PS -ENGR 230	<i>All</i>	<b><u>Issues Discussed:</u></b> None.  <b><u>Action Taken:</u></b> A motion was made and seconded to add ENGR 230 to item 5. Motion carried. A motion was made and seconded to approve the learning outcomes for those courses noted in item 5. Motion carried after a brief review of each outcome.  <b><u>Follow Up Items:</u></b> None.
VI. Discussion Item – -Review of the Break	<i>All</i>	<b><u>Issues Discussed:</u></b> Dr. Glenn Haller indicated that he, Tina McDermott, Dr. Meeta Goel, Dr. Ed Beyer, and Dr. Bonnie Suderman meet over the break and discussed the following items: <ul style="list-style-type: none"><li>- Restructuring of the Outcomes Committee. The idea is that the full committee would only meet two times a year and two subcommittees would be created that would report to the full committee;</li><li>- Weave replacement will possibly be a home grown system instead of buying a new contract; and</li><li>- Outcomes entry in Weave and action plans noted.</li></ul> Dr. Haller also noted that he attended a statewide symposium where he learned that we are actually doing ok in comparison to other institutions. ILOs are a concern as state by Dr. Meeta Goel as the implementation timeline is 16-17 academic year.  <b><u>Action Taken:</u></b> None.  <b><u>Follow Up Items:</u></b>



ANTELOPE VALLEY COLLEGE

		None.
VII. Discussion Item – -Restructuring of Outcomes Committee	All	<p><b><u>Issues Discussed:</u></b> Dr. Glenn Haller requested the committee to review the document included in the packet, which speaks to the restructuring of this committee. He indicated that it will return to the next meeting for formal approval consideration.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> Will return to the next agenda for approval.</p>
VIII. Discussion Item – -WEAVE Replacement Subcommittee	All	<p><b><u>Issues Discussed:</u></b> Dr. Scott Lee indicated that he will be sending out an email soon regarding the proposed first meeting of this subcommittee. He will also be forwarding three documents for review prior to the meeting.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
IX. Discussion Item – -Handbook, Procedures, Assessment and Data Collection	All	<p><b><u>Issues Discussed:</u></b> Dr. Haller requested those who volunteered for this subcommittee to let him know a time that works best to have a meeting. Ms. Melanie Parker indicated that she had put information together and sent it to Dr. Haller for review and consideration but has not yet heard back on the matter. Ms. Wendy Stout also indicated that she prepared documentation for inclusion in the handbook and sent it to Dr. Haller for review. Dr. Haller indicated that he would be in touch with those who volunteered and a meeting will be set.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
X. Discussion Item – -CurricUNET Outcomes only Approval	All	<p><b><u>Issues Discussed:</u></b> Dr. Glenn Haller announced that a small group of members meet at the end of the fall semester to review and issue brought</p>



**ANTELOPE VALLEY COLLEGE**

		<p>forward by the reading faculty and many other areas. Discipline faculty have indicated an interest to review and revise outcomes without having to conduct a full review of the COR. In an effort to meet the needs of this request, attached are two different ways faculty can review and revise their course outcomes: Revising the learning outcomes or measures/achievement targets only. Dr. Haller requested the committee members to review the attached documents and provide feedback. Dr. Anne Hemsley reviewed the document with faculty in her area and they are strictly opposed to making any additional changes to the outcomes process that would complicate the revision process further. Much discussion occurred regarding this statement as the additional approval processes were developed to meet the needs of faculty who indicated the need to revise their outcomes outside of the COR cycle. After much discussion, it was determined that the item would return to the next agenda for formal approval consideration.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> Will return to the next agenda for approval.</p>
<p><b>NEXT MEETING DATE: 3/14/2016</b></p>		<p>The meeting concluded at 4:31pm.</p>