



**ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING
May 11, 2015
3:00 p.m. – 4:30 p.m.
BE 323**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE SLO COMMITTEE CO-CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. April 27, 2015
- 5. CONSENT ITEM**
 - a. **Revised SLO:** AJ 101, AJ 201, ANTH 102, ART 104, ART 216, BIOL 201, BUS 113, JOUR 123, KIN 210, MUS 105, PHYS 101, PHYS 102
 - b. **New SLOs:**
 - 1) MUS 106
 - c. **New PLOs:**
 - 1) Yoga Instructor, Certificate of Achievement 12-18 units
- 6. DISCUSSION ITEMS**
 - a. Weave training (handout)
 - b. Weave FAQs (Glenn)
 - c. Revised ILOs (Glenn, Meeta, and Fredy)
- 7. INFORMATIONAL**
 - a. 14-15 Academic Year Outcomes Representative Proxy
 - b. SLO Meeting dates remaining for Spring 2015: 5/11/15
- 8. ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



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MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Dr. Jessica Eaton	Dr. Meeta Goel	Melissa Jauregui
Stacey Adams	Luis Enriquez	Dr. Glenn Haller	Dr. Rachel Jenning
Dr. Svetlana Deplazes	Dr. Irit Gat	Dr. Anne Hemsley	Wendy Stout
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Kimberly Covell	Melanie Parker	Mr. Edward Knudson	Dr. Bonnie Suderman
Dr. Scott Lee	Brenda Solis		
Dr. Tom O'Neil	LaDonna Trimble		
Joe Owens			

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the April 27, 2015 Outcomes Committee Meeting to order at 3:08 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:08p.m. Motion carried.

2. OPENING COMMENTS FROM THE SLO COMMITTEE CO-CHAIR

Dr. Glenn Haller indicated that in the coming years much work will need to be done. He is thankful for the opportunity to see those new items through. One item moving forward, Weave will be reviewed to identify areas of need and working with Weave developers to customize the system to meet our needs. Another item moving forward is the requirement that all Weave facilitators must complete a one hour training on using the system. Dr. Haller is in discussions with the Faculty Professional Development committee to be sure facilitators receive credit for their time in the training.

3. OPEN COMMENTS FROM THE PUBLIC

Mr. Edward Knudson, AVC President, was present to announce the importance of moving toward assessment of the learning outcomes for programs specifically. The college faculty have done an excellent job of creating learning outcomes for degrees and courses but we need to show proof that we are continuously working to improve our processes and methods of teaching courses. The quality improvement is show through the assessment process. Faculty hold meetings to discuss the outcomes success rates, identify areas of need and develop an action plan to address that area. He stressed the importance of documenting these discussions as he is sure these discussions have always occurred but perhaps were not documented. That documentation is collected within Weave and proves to the accreditation team that we are continuously looking to improve. In a one year period only one program and course learning outcome needs to go through the full process were the final product is an action plan, however in a full cycle all outcomes must have gone through the full process leading to an action plan. It is important to note that even though a program learning outcomes has been considered met at 70%, an action plan can be developed to show we are working toward a higher percent in the future. He stressed the importance of documenting this process especially for our program level learning outcomes as this is a faculty driven process and the accreditation team will be back next year looking for proof of these efforts. Also part of the action planning process is the potential for additional funding through program review. Documenting the need in an action plan then working through the program review process, the request for funding is then sent to Budget, Planning and finally the Board of Trustees. Following this process shows accreditation of our continued improvement efforts. Dr. Hemsley expressed concerns with this process as two high level biology courses are not linked to a biology degree but funding is great in these areas. How are they to show proof of their needs? Mr. Knudson indicated that proof can be shown through other disciplines, specifically the Health Sciences, and their program review process to prepare their students. Dr. Hemsley expressed additional concern with linking biology courses with any other area. Wendy Stout also had concerns with her ability to use on campus data to show proof of student completing a PLO in her area which is that a student has passed an exam taken after graduation. Mr. Knudson felt student's time spent in our classes preparing for that exam is proof enough for that outcome. A student cannot attempt the exam until our

course work is successfully completed. Dr. Bonnie Suderman, V.P. of Academic Affairs, stated that disaggregate data is needed at the program level to determine gaps in gender, race, etc. Thankfully this is not needed at the course level, which would be far too time consuming. As information is available, it will be shared with the committee.

4. APPROVAL OF MINUTES

a. April 13, 2015

A motion was made and seconded to approve the minutes from the April 13, 2015 Outcomes Committee meeting. Motion carried.

5. CONSENT ITEM

a. Revised SLO: AJ 102, BIOL 202, DA 111, MATH 135, MUS 101

A motion was made and seconded to approve the Revised SLOs noted in 5a. Motion carried.

b. PLO:

- 1) **Digital Photographic Imaging Certificate**
- 2) **Digital Photographic Imaging Degree**
- 3) **Digital Printing Certificate**
- 4) **Digital Printing Degree**
- 5) **Graphic Design Certificate**
- 6) **Graphic Design Degree**
- 7) **Interactive Media - Web design Certificate**
- 8) **Interactive Media - Web Design Degree**
- 9) **Computer Animation Certificate**
- 10) **Computer Animation Degree**
- 11) **Video Design and Production Certificate**
- 12) **Video Design and Production Degree**

A motion was made and seconded to approve the PLOs noted in 5b. Motion carried.

6. DISCUSSION ITEMS

a. Committee organization (Bonnie)

Dr. Bonnie Suderman, V.P. Academic Affairs, was present to share the changes in the Outcomes Committee structure and name change, which will now be Outcomes and Assessment Committee. This committee will now have three sub-committees: Institutional Learning Outcomes; Organizational Learning Outcomes; SLO/PLO Senate. Not all members of the sub-committee members would need to be a member of the Outcomes and Assessment Committee but all members of Outcomes and Assessment Committee will need to participate on a sub-committee.

b. Weave training (handout)

This item was tabled due to lack of time.

c. Data days survey (Meeta)

Dr. Meeta Goel, Dean of Institutional Effectiveness, Research and Planning, shared the survey constructed to identify the need amongst faculty in terms of Weave. She recommended the survey go out right away so data can be collected and a decision can be made at the next meeting. All members of the committee agreed and thanked her for putting the survey together.

d. PLOs in weave (Melissa)

Mrs. Melissa Jauregui indicated that it did not seem all degrees and certificates were noted in Weave for PLO input. As an example, she brought up Digital Media in Weave and noted that it is only listed once in the system. Mrs. Stacey Adams indicated that programs are preceded by a "P:" and then the time. After a brief review of those items listed in that fashion, Mrs. Jauregui indicated that Dance is noted but a degree

e. MOU concerning adjuncts (Glenn)

Dr. Glenn Haller communicated the signing of a new MOU which allow adjunct faculty who participate in the whole outcomes process would be eligible to receive a one-time payment of \$50. The MOU is only signed for the current academic year and will not extend to next year unless all parties negotiate and agree. In order for an adjunct to be eligible for this payment they must be listed in Weave as being part of the process.

7. INFORMATIONAL

- a. 14-15 Academic Year Outcomes Representative Proxy
- b. SLO Meeting dates remaining for Spring 2015: 5/11/15

8. ADJOURNMENT

A motion was made and seconded to adjourn the April 27, 2015 Outcomes Committee meeting at 4:35p.m.
Motion carried.

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