IT COMMITTEE	March 28, 2013 L-201

Called to Order: 2:00 pm Chair or Co-Chair: Rick Shaw, ITS Director Michele Lathrop, Tutorial Specialist	Type of Meeting: Share Governance/Regular

Attendees: Rick Shaw, Michele Lathrop, Angela Musial, Javier Carcano, Mike Wilmes, Joseph West, Suzanne Malek, Nancy Bednar, Van Rider, Kim Covell (CCCConfer), Luis Echevarria (CCCConfer), Rodney Schilling (CCCConfer)

Absent: Woody Burns, Sharon Lowry, Ron Mummaw, Brandon Zavala, Dr. Tom O'Neill

Guest: Dan Scott, Gloria Mills, Chris Clement

Resource
Documents:

MINUTES

Approval of March 14, 2013 IT Committee Minutes	**Chair/Co-Chair**	
Discussion: Minutes from March 14, 2013 meeting were reviewed Conclusions: Voted for approval, 11 ayes, 1 abstention		
Action Items: None	Person Responsible	Deadline

Review of Action Items:		

Wireless Project	Rick Shaw	
Discussion: STEM Funding is available for Palmdale Site. Health and Science already complete. Phase 1 priority list needs to be revised to reflect changes		
Conclusion: We are looking to move ahead with Phase 1. It was agreed that we need to maintain a high quality of equipment to protect longevity. Revise priority list to reflect completed items and provides an updated estimate		
Action Item: Revise Priority list for Phase 1 and present the updated list and estimate at next meeting	Person Responsible: Rick Shaw	Deadline: April 11, 2013

Other Items: Google Project	Rick Shaw	
Discussion: Chris Clement presented an overview of Phase 2 of Google Project, including Google Docs and Google Drive. Policy concerns were addressed as to how Phase 2 would roll–out. Options are to roll out to some users or all users. Policy needs to cover us regarding security of district data. The owner of a document is the only one who can grant permissions to others. There is a warning if document is being shared outside of organization. Awareness campaign will be part of roll-out package, including announcements on MyAVC. Santa Barbara College is not limiting access and has had no security concerns with Google. Google Docs and Drive is another tool for our students. Students, staff and faculty will have to agree to Acceptable Use Policy.		
Conclusions: General consensus of group is that unfettered use to all is viewed as valuable and should be endorsed.		
Action items: Take to administration	Person responsible: Rick Shaw	Deadline April 11, 2013

Additional Information: Adjourned 3:30 pm		
Next Meeting: April 11, 2013, 2:00 pm, L-201		