



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE**

AGENDA

March 12, 2014

2:00 p.m. – 3:30 p.m.

A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CHAIR
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. February 26, 2014 Minutes – attachment
5. ACTION ITEMS
 - a. FPD SurveyMonkey – Mark Hoffer, Jack Halliday - attachment
6. DISCUSSION ITEMS
 - a. FPD Proposal Ranking – Greg Krynen
 - b. Opening Day – August 15, 2014
7. OTHER
 - a. Review/Approve Faculty Professional Development Plans and Contracts
9. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
March 12, 2014
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Faculty Professional Development meeting of March 12, 2014 was called to order at 2:05 p.m. by Dr. Irit Gat, Co-Chair.

2. OPENING COMMENTS FROM THE CHAIR

Dr. Gat reported unclear guidelines regarding the Faculty Professional Development obligation for 8-week courses. Dr. Gat will meet with President Knudson on Monday, March 17, 2014, to initiate a Memo of Understanding.

3. OPEN COMMENTS FROM THE PUBLIC

Mr. Rick Shaw reported the service for mass notifications has been changed to RAVE Mobile Safety. Users are to log into myavc, select Rave Mobile Safety, and enter cell phone number, email address, or telephone number for voice mail notification.

4. APPROVAL OF MINUTES

a. February 26, 2014 Minutes – attachment

A motion was made and seconded to approve minutes of the February 26, 2014 Faculty Professional Development meeting.

Motion carried with one (1) abstention.

5. ACTION ITEMS

a. FPD SurveyMonkey – Mark Hoffer, Jack Halliday – attachment

A motion was made and seconded to approve a survey for faculty, to determine satisfaction/dissatisfaction with the number of obligation hours required for the current Faculty Professional Development program.

Dr. Gat led discussion regarding a survey for faculty to determine satisfaction/dissatisfaction with the number of obligation hours mandated by the current Faculty Professional Development program. Dr. Gat reported receiving a significant number of emails regarding the issue. The FPD sub-committee drafted language for a survey to be distributed to faculty. Dr. Gat brought the issue to the Senate at the March 6, 2014 Academic Senate meeting.

Dr. Gat explained the FPD Committee was asked by Dr. Beyer to distribute a simple survey. The sub-committee – Mark Hoffer and Jack Halliday and Dr. Gat met last week and determined the question is complicated, and faculty would have questions with the examples presented by Mr. Knudson.

Members discussed concern that feedback would be skewed if faculty did not understand the parameters. One member stated supporting whatever administration and the Senate agree on, but prefers the union stay out of it.

After significant discussion it was determined the survey would be distributed via Dr. Meeta Goel. It was reported the union will not entertain questions at this time, but if the issue moves the next phase, Dr. Lowry, Union President, will become involved.

Mr. Ed Knudson clarified he has no hidden agenda or purpose on his part to change, reduce or alter the Faculty Professional Development program. Issues reported to him include difficulty to reach obligation requirements, and difficult reporting structures. He described the 10-days as a significant Faculty Professional Development requirement – larger than most community colleges. He explained that as

Approved: March 26, 2014 Academic Senate Meeting

instructional time goes up, flex time goes down, and vice-versa. A survey will determine if those complaining are indicative of a large group. To provide every scenario is impossible, but if a change is determined necessary, by the Academic Senate and Union, a follow-up will be presented by the Senate and Union.

Mr. Knudson explained a determination made now could make a change possible for the 2015-2016 academic year. Waiting until fall would be too late to make a change for the 2015-2016 year.

After significant discussion, members agreed Dr. Goel would distribute a simple survey question via SurveyMonkey: ***Do you want an increase or decrease in the number of Faculty Professional Development hours now mandated?***

If a change is determined necessary, scenarios will be presented in a follow-up. Members agreed Dr. Gat will work with Dr. Goel to determine proper language for the survey question.

Motion carried with ten (10) yes votes and two (2) opposed votes.

Dr. Gat asked members to inform constituents of upcoming survey at division meetings.

6. DISCUSSION ITEMS

a. FPD Proposal Ranking – Greg Krynen

Mr. Greg Krynen reviewed the online ranking procedure via Google Drive. Final ranking deadline is the April 12, 2014 Faculty Professional Development meeting.

b. Opening Day – August 15, 2014

Dr. Gat reviewed the draft agenda for Opening Day

- 8:00 a.m. – 1:00 p.m. – President Knudson
- 8:00 a.m. Motivational speaker
- 10:30 a.m. Active shooter
- 11:30 a.m. Lunch
- 1:00 p.m. FPD
- 4:00 p.m. Division Meetings

Workshops are restricted to BE, HS and APL buildings.

7. OTHER

a. Review/Approve Faculty Professional Development Plans and Contracts

Members reviewed and signed Faculty Professional Development Plans and Contracts.

8. ADJOURNMENT

The Faculty Professional Development Committee meeting of March 12, 2014, was adjourned at 3:17 p.m. by Dr. Irit Gat, Co-Chair.

MEMBERS PRESENT		
Dr. Irit Gat, Co-Chair	Rosa Fuller	Melanie Parker
Jackie Lott	Jack Halliday	Harish Rao
Dr. Liette Bohler	Mark Hoffer	Rick Shaw
Rona Brynin	Greg Krynen	Cindy Walter
Dr. Magdalena Caproiu	Ty Mettler	
MEMBERS ABSENT		
Rae Agahari	Dr. Tom O’Neil	LaDonna Trimble

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