



<h1>AP&P Minutes</h1>	<p>Thursday, May 11, 2017 BE 323 3:00 – 5:30pm</p>
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Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: The past minutes for accuracy.

Committee Members:
 Jeffrie Ahmad, Faculty Division Rep
 Michelle Arvizu, Student Rep Proxy
 Bonnie Curry, Faculty Division Rep
 Carol Eastin, Articulation Officer
 Luis Echeverria, Faculty Division Rep
 Ibrahim Ganley, Faculty Division Rep
 Tooraj Gordi, Faculty Division Rep
 Michael Hutchison, Faculty Division Rep
 Scott Lee, Faculty Division Rep/Librarian/DE Liaison
 Cynthia Lehman, Faculty Division Rep
 Cynthia Littlefield, Faculty Division Rep
 Mark McGovern, Faculty Division Rep
 Alberto Mendoza, Adjunct Rep
 Terry Rezek, Faculty Division Rep
 Bonnie Suderman, Co-chair
 Deborah Sullivan-Ford, Faculty Division Rep
 Mary Rose Toll, Faculty Division Rep
 LaDonna Trimble, Student Services Dean
 Les Uhazy, Academic Dean
 Darcy Wiewall, Co-chair

Committee Members Absent:
 Laureano Flores, Technical Education Dean
 Kerlin Grimaldi Linares, Student Rep
 Marjorie Marquez, Student Rep
 Tim Sturm, Faculty Division Rep

Community Members Present:
 Kathleen Ballestero
 Rosa Fuller

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	<p>Dr. Darcy Wiewall called the meeting to order at 3:08pm. She welcomed all the members to the meeting.</p> <p>Dr. Wiewall requested a motion to amend the agenda to include an action item for ENGL 100A being added to the requisite section of all courses that list ENGL 095, ENGL 097 and ENGL 099. Motion carried to amend the agenda.</p>
II. Meeting Minutes – -4/27/2017		<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to table the minutes. Motion carried.</p> <p><u>Follow Up Items:</u> Minutes will return to the next agenda for formal review and approval.</p>



ANTELOPE VALLEY COLLEGE

<p>III. Informational Item –</p> <ul style="list-style-type: none"> -2017-2018 Meeting Schedule: 8/31/17, 9/14/17, 9/28/17, 10/12/17, 10/26/17, 11/9/17 -Deactivations Impact <ul style="list-style-type: none"> BUS 203 MATH 125 Family Consumer Sciences, AS -16-17 AP&P Goals -Courses due Fall 2017 -17-18 College Catalog Review 	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> None.</p>
<p>IV. Action Item –</p> <ul style="list-style-type: none"> -Distance Education Form -Disciplines List 17-18 -ENGL 100A appearing the requisites section of all courses that note ENGL 095, 097, 099 (ADDED per motion above) <p>Non-Substantial Course Rev: -DM 106L</p> <p>Substantial Course Rev: -LIB 101</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> Issues incorporated into the motions below.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the revised distance education form which will be provided on the screen shortly. After a review of the document some minor edits were agreed upon and made during the meeting. Motion carried.</p> <p>A motion was made and seconded to approve the Disciplines List 17-18 which is specifically the change to BUS 201. After a review of the memo presented, the committee agreed the change was appropriate as the course is Business Law. Motion carried.</p> <p>A motion was made and seconded to approve the placement of ENGL 100A in the requisite section of all courses that note ENGL 095, 097, 099. Dr. Wiewall indicated that it was her understanding from the last meeting that ENGL 100A will replace the current English basic skills courses and course deactivations will be submitted soon. Jeffrie Ahmad expressed concerns that the committee understood ENGL 095, 097 and 099 would be deactivated soon. Motion carried.</p> <p>A motion was made and seconded to approve DM 106L course revisions. Motion carried.</p> <p>A motion was made and seconded to approve LIB 101 course revisions. Motion carried.</p> <p><u>Follow Up Items:</u> None.</p>
<p>NEXT MEETING DATE: 8/31/17</p>		<p>Dr. Darcy Wiewall thanked the committee members for their time and requested a motion to add one additional meeting on May 25, 2017 to be held from 3-5pm in HS 223. Food will be provided so the committee can discuss the SWOT analysis.</p>



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		<p>After a moment, a motion was made and seconded to add a committee official meeting on 5/25/2017. All members agreed to attend or send their proxy. Motion carried.</p> <p>The meeting adjourned at 3:41pm. Dr. Darcy Wiewall thanked the committee for their time. She reminded the members of the next meeting on 5/25/2017.</p>
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