

Learning Outcomes Committee Minutes

Monday, October 25, 2021
Zoom
2:30 – 4:00 PM

Type of Meeting: Regular

Note Taker: *Wendy Stout*

Please Review/Bring:

- Review past minutes for accuracy
- Review LO Committee Handbook
- Review LO Canvas Site

Committee Members (15+2):

Gary Heaton-Smith, Faculty Co-Chair
Tiesha Klundt, Faculty Area Rep
Angela Koritsoglou, Faculty Division Rep
Joe Owens, Faculty Division Rep
Wendy Stout, Faculty Division Rep
Candace Martin, Faculty Division Rep
Cindy Hendrix, Faculty Division Rep
Jedidiah Lobos, Faculty Division Rep
TBD, Faculty Division Rep
Ronda Nogales, Faculty Division Rep
Fredy Aviles, Faculty Division Rep
Stacey Adams, Faculty Division Rep
Nate Dillon, Faculty Division Rep
Ed Sammons, Faculty Division Rep
Cynthia Lehman, Faculty Division Rep
Linda Parker, Faculty Area Rep
Glenn Haller, Faculty Division Rep
Kaitlin Bessinger, Adjunct Rep
Tashniah Khan, Student Rep

| Items | Person | Action |
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| I. Approval of the Agenda | Gary | <u>Issues Discussed:</u> Moved and Approved <u>Action Taken:</u> <u>Follow Up Items:</u> |
| II. Approval of the Minutes | Gary | <u>Issues Discussed:</u> Moved and Approved <u>Action Taken:</u> <u>Follow Up Items:</u> |
| III. Open Comments from the Chair | Gary | <u>Issues Discussed:</u> <ul style="list-style-type: none"> • WE 199 update • eLumen Roles & Notifications will be cleaned up as we get courses approved. • Outcomes approval process currently it goes to AP&P first then outcomes and Gary is working on it. <u>Action Taken:</u> <u>Follow Up Items:</u> |

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| IV. Open Comments from the Public | All | <p><u>Issues Discussed:</u> No Public</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> |
| V. Discussion Item: Learning Outcomes Assessment language | Gary | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> |
| VI. Action Item: LO Committee Goals 2021-2022 | Gary | <p><u>Issues Discussed:</u></p> <ol style="list-style-type: none"> 1. Train the members of this committee for eLumen with respect to committee roles and to support the faculty. 2. Train faculty to use eLumen with respect to outcomes. 3. Define and articulate Outcomes-related processes on campus. 4. Assist in satisfying Outcomes-related accreditation standards. 5. Provide support to faculty in analyze Outcomes Findings, writing Outcomes Analysis, and mapping Outcomes to one another. <p><u>Action Taken:</u> Moved and Approved</p> <p><u>Follow Up Items:</u></p> |
| VII. Action Item: Change to Senate Bylaws (eliminate the word "Action Plans") | Gary | <p><u>Issues Discussed:</u> Change to Senate Bylaws (eliminate the word "Action Plans")</p> <p><u>Action Taken:</u> Glenn believes this should be an automatic removal because it has already been approved by senate.</p> <p><u>Follow Up Items:</u></p> |
| VIII. Action Item: LO Committee Handbook Revision | Gary | <p><u>Issues Discussed:</u> Moved and seconded</p> <p><u>Action Taken:</u> Moved and approved.</p> <p><u>Follow Up Items:</u></p> |
| IX. Action Item: LO Canvas Site | Gary | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> <ul style="list-style-type: none"> • Covered in previous meeting |
| <p>X. Action Item: New Programs/Courses</p> <p>-Computer Science AS</p> <p>-Computer Science AS-T</p> <p>-Aeronautical Non Destructive Inspection Level 1 (ANDI)</p> <p>-CS100</p> <p>-CS231</p> <p>-IATH 275</p> | Gary | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Computer Science AS- Moved and Approved</p> <p>-Computer Science AS-T - Moved and Approved</p> <p>-Aeronautical Non-Destructive Inspection Level 1 (ANDI) – No PLOs sent back</p> <p>CS100 – Moved and Approved</p> <p>-CS231 – Moved and Approved</p> <p>-IATH 275 - Moved and Approved</p> <p><u>Follow Up Items:</u></p> |
| <p>XI. Action Item: "Stuck" program</p> <p>Music Commercial: Level I Certificate</p> | Gary | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Moved and Approved.</p> <p><u>Follow Up Items:</u></p> |

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| <p>XII. Action Item: Add ex-officio (non-voting) roles: Administrative Consultant, IERP Data Analyst, eLumen Data Steward</p> | <p>Gary</p> | <p><u>Issues Discussed:</u> Gary asked if we could add ex-officio (non-voting) roles: Administrative Consultant, IERP Data Analyst, eLumen Data Steward. Non-voting just to answer questions that is need for transition as well as accreditation. It was asked if it would be permanent to temporary and it was felt by Gary and Glenn that it would be permanent. Several felt that the IERP data Analyst would not be important. Other roles and responsibility were discussed. Dean of IERP and eLumen Data Steward as ex-officio members. Or instead of IERP then having the faculty administrative accreditation committee. <u>Action Taken:</u> <u>Follow Up Items:</u></p> |
| <p>XIII. Discussion: Chair Training for eLumen "Assessments"</p> | <p>Gary/Stacey</p> | <p><u>Issues Discussed:</u> Chairs need training on assessments. Issues were discussed. And how to correct the issues. <u>Action Taken:</u> <u>Follow Up Items:</u></p> |
| <p>XIV. Discussion: Accreditation</p> | <p>Glenn</p> | <p><u>Issues Discussed:</u> Glenn spoke a little about accreditation. There are some things in Standard I that have some to do with outcomes. We need to look at process so that everything flows together. Also looking for improvements made from outcomes. <u>Action Taken:</u> <u>Follow Up Items:</u></p> |
| <p>XV. Discussion Item: Outcomes Survey</p> | <p>Gary/Jedi</p> | <p><u>Issues Discussed:</u> Jedi fell that outcomes not taken seriously. So, Jedi is proposing that a survey can go out to see the real feelings on outcomes. Then take the results and see how we can take them better. Discussion was had on what to say on the survey and possible outcomes. <u>Action Taken:</u> <u>Follow Up Items:</u></p> |
| <p>NEXT MEETING DATE: 9/13, 10/11, 10/25, 11/8, 1/10, 2/14, 3/14, 4/11</p> | | |