



Honors Committee Minutes

Monday, March 28, 2022
ZOOM Meeting
2:30-4:00 PM

Type of Meeting: *Regular*

Note Taker: Towana Catley

Please Review/Bring: Agenda Packet & Minutes

Committee members:

Attendance are in bold

Towana Catley, Faculty Co-Chair

Dr. Darcy Wiewall, Faculty Co-Chair

Christos Valiotis, Dean MSE Administrative Member

Rae Agahari, Arts & Humanities

Amos Wellington, Athletics & Kinesiology

David L. Adams, Career Tech Ed

Tamira Palmetto Despain, Counseling & Ex-Officio

Elinda Parkinson, Health & Safety Sciences

Allison Burch, Library

Dang Huynh, Math Sciences Engineering

Paul Stahmann, Math Sciences Engineering -**Proxy PMike Pesses**

Pavinee Villapando, Math Sciences Engineering

Greg Langner, Rhetoric & Literacy

Dr. Matthew Jaffe, Social & Behavioral Sciences

Kevin North, At-Large

Dr. Patricia Palavecino, At-Large

Alberto Mendoza Gonzalez Larreynaga, Adjunct Representative

Vejea Jennings, Ex-Officio

John Vento, Ex-Officio

Isabella Minghelli, TAP Representative

Angel Ramos Mendiola, ASO Representative

Norma Lopez, Guest

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	Meeting begins, call to order at 2:34pm
II. Open Comments from the Public		n/a
III. Opening Comments from Co-Chairs & Informational Items <ul style="list-style-type: none"> • Honor COR Status • UCLA TAP Certification (42) and UCI H2H Certification (19) • Honors classes scheduling issues 	Towana & Darcy	<p>Honors CORs were not at the last APP meeting due to not completing in Elumen. Darcy sent email to reminders to faculty to complete. Goal now is to have it all sent to next APP meeting.</p> <p>SSK was successful in the number of students who are excited or interested in the honors program. Towana has been receiving an increase of applications from high schoolers since SSK</p> <p>Scheduling issues, if we can get Admin</p>

		Assistants of Depts to also include Honors Co Chairs in the email of class offerings
<p>IV. Approval of Minutes</p> <ul style="list-style-type: none"> • Approval of Minutes – 2.28.2022 	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Alberto approves, David seconds, Tamira, Vejea, Mike, and Norma abstains</p> <p><u>Follow Up Items:</u></p>
<p>V. Report</p> <ul style="list-style-type: none"> • Committee Member Proxy 	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>VI. Action Item</p> <ul style="list-style-type: none"> • Invitation of former Honor/Subject Area Awards to 2022 • Honors Convocation – Process/structure 	<i>All</i>	<p><u>Issues Discussed:</u> Subject Area Awards: Geology, Math, Physics are still missing, no CTE subjects. Christos and Pavinee ask to have today to remind faculty about the nominations Previous Honors TAP graduates-do we invite them? They will be invited to the AVC commencement make up day.</p> <p><u>Action Taken:</u> 2020-2021 honors graduates, motion to not invite past subject area award nominees, Tamira firsts, John seconds, everyone votes Ay</p> <p><u>Follow Up Items:</u></p>
<p>VII. Discussion</p> <ul style="list-style-type: none"> • Honors Convocation April 8, 2022 <ul style="list-style-type: none"> ○ Assign Duties ○ Invitations to 2020 & 2021 SAA students <ul style="list-style-type: none"> ○ Two Nominations from Subject Areas? <ul style="list-style-type: none"> ○ Missing nominations • Process for New Honors Courses <ul style="list-style-type: none"> ○ Section for AP&P Handbook ○ Current Issues with Honor COR to AP&P 	<i>All</i>	<p><u>Issues Discussed:</u> Honors Convocation Tasks: Rae, Dang, Alberto sign ups (FPD, subject area awards, and honors tap certifications).</p> <p>Rae, John, Pavinee, & David can work the backstage and seating students</p> <p>Towana will pick up the food</p> <p>Tables & Chairs- set up request with Facilities-Darcy</p> <p>A Frames and signage-Towana</p> <p>Music- by PAT Manager James/Cliff to cue speakers. Student has 1 minute each.</p> <p>Powerpoint - Mark</p> <p>Tamira & Vejea- food set up</p>

Backup location in case of rain-
Cafeteria-Darcy

Contact Nate Dillion and David Newby to
find someone to sing the national
anthem-Kevin

Message for late comers-Matthew

For future subject area awards:

Should we keep it at a strict 1 nomination
per subject area? For a Certificate and
Degree. To have 2 nominations for
certificates or 2 nominations for degree.
If 2 students were so close, then keeping the
2 nominations. Discuss the nomination
process and honors convocation planning in
future meeting. Idea was proposed to
providing step by step instructions in how to
pull up student info to get the nominations
from faculty. Another idea is what Tamira did
last year which is getting the entire list of
graduates from A&R and filter the list and
send to the Admins of each Division.

Process for New Honors Courses:

AJ206 was submitted for Honors COR,
however it has not gone through the process
for approval in the Honors Committee. To be
discussed in the next meeting. AJ206 is on
the IGETC and CSU Gen Ed. This is the time
to recruit new courses as Honors courses are
now open for all.

Proxies

Elinda asks for clarification for proxy being
available at the time of the Honors
Committee meetings if a committee member
isn't available. This was an issue at a
previous meeting as we almost didn't have
quorum. Christos mentions that we do not
need quorum to vote, however the honors
committee does want to honor quorum.

Past Honors Convocations have been in on
the same day as Leadership event. Next year
plan for a different date.

Action Taken:

John motions to approve Honors

		<p>Convocation tasks, Vejea seconds, all approves</p> <p>Follow Up Items:</p> <p>Follow up with James if there will be ushers to be back up sign in monitors.</p>
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<ul style="list-style-type: none"> • Process for New/Existing Honors Options • TAP Honors Syllabi Repository 		
<ul style="list-style-type: none"> • Adjournment 		3:45pm adjourns
<p>NEXT MEETING DATE: April 25, 2022</p>		

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