

<b>STRATEGIC PLANNING COMMITTEE</b>	<b>WEDNESDAY, MAY 3, 2017</b>
<b>AGENDA</b>	<b>2:30PM – 4:00PM</b>

<b>TYPE OF MEETING:</b> Regular
<b>NOTE TAKER:</b> Jerene Kelly
<b>PLEASE REVIEW/BRING:</b> Agenda, Minutes and Supporting Documents

<p><b><u>COMMITTEE MEMBERS:</u></b>          Co-Chair: Dr. Irit Gat (AS: President)          Co-Chair: Dr. Meeta Goel, (Dean, IERP/Library)          Dr. Liette Bohler (Faculty Union)          Ms. Carolyn Burrell (AS: Library)          Dr. Peter Chege (Dean, Health &amp; Safety Sciences)          Mr. Michael Dioquino (ITS)          Ms. Wendy Dumas (Business Services)          Mr. Kyle Faber (Classified: ITS)          Ms. Kim Fite (Classified Union)          Mr. Doug Jensen (Executive Director, Facilities)          Ms. Suzanne Olson (Classified: Acad. Affairs)          Ms. Jenell Paul (Classified, Student Services)          Ms. LaDonna Trimble (Dean, Student Services)          Ms. Angela Koritsoglou (Co-Chair, Enrollment Mgmt)</p>	<p><b><u>VACANT POSITIONS</u></b>          AS: Transfer Faculty          AS: Student Services Faculty          AS: Vocational Faculty          AS: Business Faculty          Classified Facilities          Classified ?          CMS          Student – ASO          Student – ASO</p> <p><b><u>EX-OFFICIOS</u></b>          Mr. Edward Knudson (Superintendent/President)          Mr. Mark Bryant (VP, Human Res.)          Dr. Bonnie Suderman (VP, Academic Affairs)          Dr. Erin Vines (VP, Student Services)</p>
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ITEMS	PERSON(S) RESPONSIBLE	ACTION
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<b>STANDING ITEMS:</b>		
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I. Approval of Minutes: February 1, 2017 (Attachment)	All	
II. Opening comments from the Co-Chairs	Dr. Gat & Dr. Goel	
III. Subgroup/Committee Reports		

<b>INFORMATION/DISCUSSION ITEMS</b>
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IV. CCC: Add member position (Executive Director, Marketing)	Dr. Goel	
V. SPC revised member list	“	
VI. Survey of SPC Membership	“	
VII. SPC & BC flowchart (attached)	“	
VIII. Institutional Set Standards Updated (handout)	“	
IX. 2017 AVC Scorecard & Trend Data (handout)	“	
X. 2017-18 meeting dates	“	

**NEXT SPC REGULAR MEETING DATE: July 12, 2017**

**SPC MEETINGS**  
**SSV-151 @ 2:30 – 4:00PM**  
**(JULY 5, 2017 – JUNE 7, 2018)**  
**SPC MEETINGS**  
**(1<sup>ST</sup> WEDNESDAY PER MONTH)**

<b>JULY 5, 2017</b>	<b>November 1, 2017</b>	<b>March 7, 2018</b>
<b>AUGUST 2, 2017</b>	<b>DECEMBER 6, 2017</b>	<b>April 11, 2018</b>
<b>SEPTEMBER 6, 2017</b>	<b>JANUARY 3, 2018</b>	<b>MAY 2, 2018</b>
<b>October 4, 2017</b>	<b>FEBRUARY 7, 2018</b>	<b>JUNE 6, 2018</b>

STRATEGIC PLANNING COMMITTEE MINUTES		WEDNESDAY, FEBRUARY 1, 2017 SSV 151 2:30PM - 4:00PM	
<b>TYPE OF MEETING:</b> Regular <b>NOTE TAKER:</b> Jerene Kelly <b>PLEASE REVIEW/BRING:</b> Agenda, Minutes and Supporting Documents			
<b>COMMITTEE MEMBERS:</b>  Co-Chair: Dr. Irit Gat (AS: President) Co-Chair: Dr. Meeta Goel, (Dean, IERP/Library) Dr. Liette Bohler (Faculty Union) <b>Absent</b> Ms. Carolyn Burrell (AS: Library) <b>Absent</b> Dr. Peter Chege (Dean, Health & Safety Sciences) <b>Absent</b> Ms. Elizabeth Diachun (Executive Director, Marketing) Mr. Michael Dioquino (ITS) Ms. Wendy Dumas (Business Services) <b>Absent</b> Ms. Kim Fite (Classified Union)		Mr. Doug Jensen (Executive Director, Facilities) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Ms. LaDonna Trimble (Dean, Student Services)  <b>EX-OFFICIOS</b>  Mr. Mark Bryant (VP, Human Res.) <b>Absent</b> Dr. Bonnie Suderman (VP, Academic Affairs) Dr. Erin Vines (VP, Student Services)	
ITEMS	PERSON(S) RESPONSIBLE	INFORMATION/DISCUSSION/ACTION ITEMS	
<b>STANDING ITEMS:</b>			
I. Approval of Minutes: November 2, 2016	All	Minutes were approved as presented.	
II. Opening comments from the Co-Chairs	Dr. Gat & Dr. Goel	Dr. Goel reported on the status of the AVC 3yr plan. The next step is sending the plan to Exec. Council.	
III. Reports - Approved Measure AV Building Implementation Plan	Mr. Jensen	Mr. Jensen reviewed the approved Measure AV building implementation plan with the committee, and discussed the first phase projects.	
<b>INFORMATION/DISCUSSION ITEMS</b>			
IV. AVC Brand Visioning Workshop	Ms. Diachun	Ms. Diachun reported that the college will begin the development of the re-branding strategy for AVC as part of Measure AV building campaign.	
V. AVC Planning Calendar (2017-2019)	Dr. Goel	Dr. Goel went over the AVC Planning Calendar and asked everyone to review and let her know if anything should be added.	
<b>NEXT SPC REGULAR MEETING DATE: March 1, 2017</b>			
SPC MEETINGS SSV-151 @ 2:30 - 4:00PM SEPTEMBER 7, 2016 - JUNE 7, 2017 2016 - 2017 SPC MEETINGS (1 <sup>ST</sup> WEDNESDAY PER MONTH) *ORIGINAL MEETING DATE CHANGED DUE TO OTHER EVENT			
September 7, 2016	December 7, 2016 (CANCELED)	March 1, 2017 (CANCELED)	June 7, 2017
October 5, 2016*	January 4, 2017 (CANCELED)	April 12, 2017* (Joint SPC & BC)	
November 2, 2016	February 1, 2017	May 3, 2017	



**ANTELOPE VALLEY COLLEGE**  
**COLLEGE COORDINATING COUNCIL**  
**COMMITTEE INFORMATION SHEET**

**STRATEGIC PLANNING COMMITTEE • 2017 - 2019**

	Appointed by	Member	Proxy	Term	Expiration*
Co- Chair	Academic Senate President	Dr. Irit Gat (Mr. Van Rider as of 7/1/2017)		Standing Appointment	
Co- Chair	Dean of Institutional Effectiveness, Research , Planning & Library Services <i>or</i> Designee	Dr. Meeta Goel		Standing Appointment	
Ex-Officio	Superintendent/President	Mr. Edward Knudson		Ex-Officio	
Member	Vice President Academic Affairs	Dr. Bonnie Suderman		Ex-Officio	
Member	Vice President Student Services	Dr. Erin Vines		Ex-Officio	
Member	Vice President Human Resources	Mr. Mark Bryant		Ex-Officio	
Member	Executive Director or Designee (ITS)	Mr. Michael Dioquino	Mr. Richard Shaw	3 year	2018
Member	Executive Director or Designee (BUS)	Ms. Wendy Dumas	?	3 year	
Member	Executive Director or Designee (FAC)	Mr. Doug Jensen	Mr. Jared Simmons	3 year	2018
Member	Co-Chair, Enrollment Mgmt	Ms. Angela Koritsoglou	?	3 year	
Member	Faculty Union	Dr. Liette Bohler	?	3 year	2017
Member	Classified Union	Ms. Kim Fite	Ms. Pamela Ford	3 year	2018
Member	AS: Transfer Faculty	?	?	3 year	
Member	AS: Student Services Faculty	?	?	3 year	
Member	AS: Library	Ms. Carolyn Burrell	Dr. Scott Lee	3 year	2018
Member	AS: Vocational Faculty	?	?	3 year	
Member	AS: Business Faculty	?	?	1 year	
Member	Classified - ITS	Mr. Kyle Faber	?	2 year	
Member	Classified – Student Services	Ms. Jenell Paul	Ms. Diana Wright	2 year	2017
Member	Classified – Facilities	?	?	2 year	
Member	Classified – Academic Affairs	Suzanne Olson	?	2 year	
Member	Classified – ?	?	?	2 year	
Member	CMS	?	?	3 year	
Member	Dean – Academic Affairs	Dr. Peter Chege	?	3 year	
Member	Dean – Student Services	Ms. LaDonna Trimble	Mr. Gary Roggenstein	3 year	2017
Member	Student – ASO	?	?	1 year	
Member	Student – ASO	?	?	1 year	

**\*Term expirations occur at the end of June in the year indicated.**

**TYPE OF COMMITTEE/AUTHORITY:**

Participatory Governance

**PURPOSE:**

The Strategic Planning Committee (SPC) is a participatory governance committee, which provides oversight and monitoring of the various planning documents within the institution in order to accomplish the mission and goals of the district. SPC utilizes the Educational Master Plan, which is the district's strategic plan, to review the mission, vision, values and practices of the institution and to monitor and modify the Strategic Goals and the Institutional Learning Outcomes.

In order to function most efficiently and to support and execute the Educational Master Plan, members of the SPC will be assigned to one or more of the following subgroups/subcommittees.

- Facilities
- Human Resources
- Communications
- Technology Resources

Membership in the subgroup/subcommittee can be expanded by issuing a campus-wide call to all constituent groups through established channels in order to enhance its membership. Each subgroup/subcommittee has the responsibility to determine its own membership.

**COMMITTEE RECOMMENDATIONS SUBMITTED:**

Recommendations are submitted to the Superintendent/President. Representatives inform their respective constituency.

**PRODUCT:**

- Oversight and monitoring of the district's planning documents
- Modifications to the Strategic Goals based on Institutional Learning Outcomes

**COMPOSITION:**

As listed on page 1.

**TERMS:**

Permanent by position and one, two and three-year terms according to constituency group.

**QUORUM:**

50% plus one.

**MEETINGS:**

Meetings are held the first and third Wednesdays of the month throughout the year, 2:30 to 4:00 pm, in SSV 151.

**MINUTES/RECORDS:**

Minutes are posted to the public AVC website and retained by the recorder:  
<http://www.avc.edu/administration/organizations/spc/>

**OPERATIONS:**

N/A

# Strategic Planning Committee (SPC) and Budget Committee (BC)

