Outcomes Committee Minutes	Monday, May 14, 2018 BE 314 3:00 – 4:30pm

Type of Meeting: *Regular*
Note Taker: *Mary Rose Toll*

Sub Committee Members:
Glenn Haller, Chair
Meeta Goel, Cochair
Svetlana Deplazes, Research Analyst
LaDonna Trimble , Student Services Dean
Stacey Adams, Faculty Division Rep
Tiesha Klundt, Faculty Area Rep
Gary Heaton-Smith, Faculty Division Rep
Cindy Hendrix, Faculty Division Rep
Cynthia Lehman, Faculty Division Rep
Scott Lee, Faculty Area Rep
Tim Lynskey, Faculty Division Rep
Karen Heinzman, Faculty Division Rep
Candace Martin, Faculty Division Rep
Tom O'Neil, Academic Dean
Mary Rose Toll, Faculty Division Rep
Joe Owens, Faculty Division Rep
Wendy Stout, Faculty Division Rep
Eugenie Trow, Faculty Division Rep
Stephen Langjahr, Faculty Division Rep
Nathan Dillon, Adjunct Rep

Items	Person	Action
I. Approval of Agenda		**Action Taken**: Moved and Approved. **Items added**: SLO/PLO Data Submission deadline and process
II. Opening Comments from the Chairs a	*Glenn*	**Action Taken:** Tom O'Neil is retiring and will not return to Outcomes next year. Glenn has been approved as Outcomes Co-chair for another term. **Follow Up Items:** Glenn will check with Van Rider to see if Nancy Masters is available to complete the minutes and send out the agenda for Outcomes next year.

III.	Approval of Minutes	*Glenn*	**Action Taken:** Moved and Approved One abstention Karen Heinzman.
IV.	Informational Item – Outcomes Committee Schedule 8/27/2018	*Glenn*	**Issues Discussed**: The eLumen implementation task force will/meet over the summer. The next Outcomes meeting is 8/27/2018. More information regarding the eLumen implementation will be provided.
V.	Action Items – New or Substantial Approvals MATH 120 AS, Computer Engineering	Glenn	**Issues Discussed:** Math 120- Moved and Approved **Follow Up Items:** AS, Computer Engineering-Return for revision. The courses listed are electives (CIS 111 and CIS 161), so students do not have to take these courses. How will they measure the PLO? Suggest that courses added are courses students are required to take.
VI.	Information Item – Outcomes and relations to planning and program review	Meeta	**Issues Discussed:** There was a discussion about what happens to approved SLOs/PLOs. Several members described the processes in their departments. The SLOs/PLOs are assessed and the data then used either to request funding if needed, to improve and develop curriculum and/or for Program Review reporting. It was also mentioned that there is still some conjecture with faculty who feel that grades determine success, which shows that some faculty and staff may not be aware of the workings of integrated planning. The college may not be clear on what the Outcomes Committee is doing with the outcomes after they are approved. The college is doing integrated planning, but not all are aware of this. Deans are working on Program Review requests, so that they are considered in relation to the goals of the College Master Plan. This is evident in the 2017-2018 Adopted Budget pages 9-17 found on the Business Services website under Budgets. This narrative describes what happens to the information put forward in Program Review. It was mentioned that little feedback is provided to faculty who write these goals in the Program Review reports and that when there is little feedback, it leads to conjecture.

		Integrated planning is happening, and we are getting better, but we still have work to do to communicate and include these connections to the College Master Plan in a better way. Things to consider: • How can we ensure that assessments are valid and that students are meeting the SLOs? • How can we get the word out regarding what is happening in the process of assessing SLOs/PLOs? • Some wonder whether the college is taking the SLO/PLO seriously since the WEAVE data is not easily accessible. Some facilitators are keeping their departmental data. Some feel that it is lost, and may not be putting effort into collecting the data. • How do we know the data is accurately reported? • There are future changes coming in 2019 that will tie progress to funding. We need to show that the data provided will improve program development and support. How will we get better understanding and involvement?
VII. Discussion/Action Item – eLumen implementation questions	Tim/ Nathan	**Issues Discussed:** The eLumen Outcomes representatives contacted thee eLumen implementation task force co-chairs in an effort to schedule a meeting. The co-chairs decided that it would be better if they come to an Outcomes meeting to report progress. The date for this update is to be determined. **Follow Up Items:** The Outcomes representatives will continue to try to communicate with the co-chairs over the summer.
VIII. Action Item – Approval of Handbook	Glenn	**Action Taken:** Moved and Approved
IX. SLO/PLO Data Submission and Process	Glenn	June 15 is the deadline to submit SLO/PLO data. Facilitators will collect data from faculty and submit data to their current department chairs to be saved for future eLumen input. Glenn will send out a form next week to be used in this reporting process to committee members, faculty, facilitators and department chairs.
NEXT MEETING DATE: 8/27/2018		