



**ANTELOPE VALLEY COLLEGE  
ACADEMIC SENATE MEETING  
AGENDA  
June 23, 2016  
3:00 p.m. – 4:30 p.m.  
L-201**

To conform to the open meeting act, the public may attend open sessions
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1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
  - a. June 2, 2016 Academic Senate Meeting (attachment)
5. REPORTS (5 minutes maximum)
6. DISCUSSION ITEMS
7. ACTION ITEMS
  - a. Senate Representation
  - b. Non-Traditional Credit (attachment)
8. INFORMATIONAL ITEMS
  - a. Academic Ranking
    - Jeff M. Stephens
  - b. Appointments
    - DETC - 2-Year Term  
Kathy Osburn
  - c. Equivalencies (attachments)
    - Economics
    - Ornamental Horticulture
    - Philosophy
    - Commercial Music
9. SENATE ADMINISTRATIVE BUSINESS
10. ANNOUNCEMENTS
 

June 9-11, 2016	2016 Faculty Leadership Institute	Mission Inn, Riverside
July 7-9, 2016	2016 Curriculum Institute	Double Tree Hilton - Anaheim
11. ADJOURNMENT

<b>2015-16 ACADEMIC SENATE MEETINGS &amp; COMMITTEE REPORTS</b>	
<b>March 3, 2015</b>	<b>March 17, 2016</b> Program Review – Carol Eastin Accreditation Committee – Tina McDermott FPDC - Kathryn Mitchell
<b>April 21, 2016</b> AP&P – Dr. Darcy Wiewall	<b>May 5, 2016</b> Honors Program Committee – John Vento
<b>May 19, 2016</b> Program Review – Carol Eastin FPDC – Kathryn Mitchell DETC – Perry Jehlicka	

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Ed Beyer, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.*



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To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of June 23, 2016 was called to order at 3:00 p.m. by Dr. Ed Beyer, Academic Senate President.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

3. OPEN COMMENTS FROM THE PUBLIC

4. APPROVAL OF MINUTES

a. June 2, 2016 Academic Senate Meeting (attachment)

*A motion was made by Dr. Irit Gat and seconded by Van Rider to approve the minutes of the June 2, 2016 Academic Senate meeting.*

*Motion carried with one (1) correction.*

*Motion carried unanimously.*

All action taken will be ratified at the September 1, 2016 Academic Senate meeting.

5. REPORTS (5 minutes maximum)

6. DISCUSSION ITEMS

7. ACTION ITEMS

a. Senate Representation

Dr. Beyer distributed handout with new breakout of the new division organizational representation - see attachment.

*A motion was made by Van Rider and seconded by Dr. Irit Gat to recognize Student Services as an **area** for the purposes of senate representation.*

*Motion carried unanimously.*

On Opening Day Student Services will vote on their three (3) representatives; however, the appointments will be ratified as the an action item at the September 1, 2016 Academic Senate meeting. The new Student Services Representatives will not be able to vote on the ratification. If the item passes they can vote from that time forward.

Adjunct terms do not end until June 2017. From that point a call will go out for a 1-year and a 2-year position.

*A motion was made by Dr. Irit Gat and seconded by Kristine Oliveira to adopt the representative structure for the senate.*

*Motion carried unanimously.*

Dr. Beyer will notify the deans as to what happens on Opening Day.

b. Non-Traditional Credit (attachment)

*A motion was made by Dr. Irit Gat and seconded by Van Rider to approve the Non-Traditional Credit Guidelines.*

*Motion carried unanimously.*

8. INFORMATIONAL ITEMS
  - a. Academic Ranking
    - Jeff M. Stephens
  - b. Appointments
    - DETC - 2-Year Term  
Kathy Osburn
  - c. Equivalencies (attachments)
    - Economics
    - Ornamental Horticulture
    - Philosophy
    - Commercial Music

9. SENATE ADMINISTRATIVE BUSINESS

10. ANNOUNCEMENTS

June 9-11, 2016	2016 Faculty Leadership Institute	Mission Inn, Riverside
July 7-9, 2016	2016 Curriculum Institute	Double Tree Hilton - Anaheim

11. ADJOURNMENT

The Academic Senate meeting of June 23, 2016 was adjourned at 3:20 p.m. by Dr. Ed Beyer, Academic Senate President.

<b>2015-16 ACADEMIC SENATE MEETINGS &amp; COMMITTEE REPORTS</b>	
<b>March 3, 2015</b>	<b>March 17, 2016</b> Program Review – Carol Eastin Accreditation Committee – Tina McDermott FPDC - Kathryn Mitchell
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NON-DISCRIMINATION POLICY

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ATTENDANCE  
June 23, 2016 Senate Meeting

**Senate Meeting: June 23, 2016**

				4a 6/2/16 Minutes	7a Student Service	7b Senate Represe	7A Non-Traditiona
<b>Representative</b>	<b>Present</b>	<b>Proxy</b>	<b>Present</b>				
Beyer, Dr. Ed	X			Y	Y	Y	Y
Bohler, Dr. Liette		Kathryn Mitchell					
Burrell, Carolyn		Dr. Scott Lee					
Flores-Kagan, Diane		Magdalena Caproiu					
Fuller, Rosa		Dr. Lee Grishman					
Ginosian, Dezdemonia		Genie Trow					
Gat, Dr. Irit	X			1/Y	1Y	1/Y	1/Y
Haller, Dr. Glenn		Lisa Karlstein					
Halliday, Jack		Ty Mettler					
Harper, Dr. Jessica		Jason Bowen					
Knapp, Susan		Carol Eastin					
Leighton, Jonet		Lisa Karlstein					
Lubick, Karen		Harish Rao					
Nisani, Dr. Zia		Mike Pesses					
Oliveira, Kristine	X				2/Y	2/Y	Y
Overdorf, Cathy		Matthew Jaffe					
Rezek, Terry		Lisa Karlstein					
Rider, Van	X			2/Y			2/Y
Shafer, Dr. Ken		Dr. Matthew Jaffe					
Snyder, Susan		Denise Walker					
Sundberg, Elizabeth		Bonnie Curry					
Christopher, Violet		John Kokoska					
Veres, Larry		John Kokoska					
Roderick Mendoza (ASO)		Hanna Spellmeyer					

Guests/Ex-Officio: Dr. Glenn Haller, Jack Halliday Violet

**Y=Yes, N=No, A=Abstain, NP=Not Present, 1=Motion, 2=Second**

<b>SEAT</b>	<b>Senator</b>	<b>End Term</b>
Senate President	Dr. Irit Gat	August 2017
Vice President	Dr. Susan Lowry	August 2017
1 <sup>st</sup> Executive Officer	Van Rider	August 2017
2nd Executive Officer	Dr. Jessica Harper	August 2017
Career Technical Education	Jack Halliday	August 2018
Career Technical Education	Rick Motawakel	August 2017
Health & Safety Science	Dr. Glenn Haller	August 2018
Health & Safety Science	Rona Brynin	August 2018
Health & Safety Science	Susan Synder	August 2017
Rhetoric & Literacy	Harish Rao	August 2017
Rhetoric & Literacy	Kathryn Mitchell	August 2018
Rhetoric & Literacy	Diane Flores-Kagan	August 2018
Library	Carolyn Burrell	August 2018
Math/Science/Engineering		August 2018
Math/Science/Engineering	Dr. Jason Bowen	August 2018
Math/Science/Engineering	Dezdemonia Ginosian	August 2017
Arts & Humanities	Lisa Karlstein	August 2018
Arts & Humanities	Terry Rezek	August 2018
Arts & Humanities	Jonet Leighton	August 2018
Social & Behavioral Sciences	Dr. Ken Shaffer	August 2017
Social & Behavioral Sciences	Dr. Matthew Jaffe	August 2018
Student Services	Susan Knapp	August 2018
Student Services	Rosa Fuller	August 2017
Student Services	Tamira Palmetto-Desdain	August 2018
Adjunct	Larry Veres	August 2017
Adjunct	Violete Christopher	August 2017
Legislative Liaison	Glenn Haller	Standing
Ex Officio	Dr. Ed Beyer	August 2017
7 Divisions & 1 Area (library)		



Academic Policies and Procedures Committee

**GUIDELINES FOR THE ACCEPTANCE OF NON-TRADITIONAL & TEST CREDIT**

	Credit Accepted	Percentile, Score or Minimum Grade Required	Maximum Credit Granted				
<b>Sources of Nontraditional Credit</b>							
<b>1. Military Programs and Experience</b>							
a. Community College of the Air Force	Yes	Passing Grade	No Maximum				
b. DANTES Subject Standardized Tests	Yes	ACE recommendation	48 units				
c. Military Service Schools-(Including 4 units for Basic Training) See Appendix 4	Yes	ACE recommendation	48 units				
d. Military Occupation	No						
<b>2. Law Enforcement Training</b>							
a. California "POST" Academies (see Note below)	Yes	Official Document	16 units				
b. California Highway Patrol	Yes	Official Document	17.5 units				
c. L.A. Police Department Academy	Yes	Official Document	15 units				
<p><i>Note: Law Enforcement training is accomplished at a variety of academies. For non-traditional credit purposes, the term "POST" validates a particular academy as legitimate. "POST" must appear on the certificate of completion and the transcript to be valid. For the AVC Administration of Justice major, credit will be granted for AJ 101 and 205. Students must take AJ 102 and 103. Remaining units may be counted toward electives in the major for the degree. Any POST certified agency with official documentation is accepted by AVC.</i></p>							

3. <b>Registered Nursing - LVN Advanced Placement</b>	Yes	See Note Below	16 units	
<i>Note: A LVN admitted to the 2nd year of the ADN program can elect to receive 16 units of credit for his/her LVN course work. This credit will be posted after successful completion of all 3rd semester nursing science courses and is the equivalent to first year nursing science courses in the ADN program.</i>				
4. <b>Non-Regionally Accredited Institutions</b>	Conditional		48 Units	
<i>Transfer credits from non-regionally accredited institutions or other professional/vocational institutions will be considered if:</i>				
<i><b>A.</b> The institution from which the credits were earned was authorized as a degree granting institution by the state in which it resided at the time the credits were earned <b>AND</b></i>				
<i><b>B.</b> The institution generated a transcript of student performance that listed course titles and units of credit in either semester or quarter units <b>AND</b></i>				
<i><b>C.</b> The course description of record/syllabus is determined to be equivalent to the course description of record of a similar course at Antelope Valley College or as a course fitting the General Education pattern of CSU Breadth or IGETC.</i>				
		<b>Percentile, Score</b>	<b>Maximum Credit</b>	
<b>Sources of Nontraditional Credit</b>	<b>Credit</b>	<b>Accepted</b>	<b>or Minimum Grade Required</b>	<b>Granted</b>
<b>(Cont'd)</b>				
5. <b>Federal Aviation Administration (FAA)</b>				
a. FAA Academy - Airway Systems Specialist (See Dean of Technical Education)				
b. ASE Auto Body/Automotive Certification (See Dean of Technical Education)				
c. Airframe and Powerplant License*	Yes	FAA License	48 units	
d. SpaceTEC Aerospace Technology Certification**	Yes	Passing Grade	24 units	
<i>*Note: Course credit for the A&amp;P FAA License will be given for AERO 120, 121, 230, 231, 240 &amp; 241.</i>				
<i>**Note: Course credit for the SpaceTEC Aerospace Technology License will be given for AFAB 110, 115, 130 plus 10 elective units.</i>				
6. <b>Cal State University English</b>				
<b>Equivalency Exam (ENGL 101-102 credit)</b>	Yes	Passing Grade	6 units	
7. <b>Corporate Training Programs</b>				
	Yes	ACE Recommendation	48 units	



8. <b>Foreign Colleges or Universities</b>		Yes	Passing Grade	48 units				
<i>Note: Evaluation must be completed by an approved foreign credentials evaluation service - the list of approved agencies is available in the Counseling Office. A syllabus must be provided for each course in order to grant appropriate credit.</i>								
9. <b>Advanced Placement Exams of the College Entrance Examination Board (AP)</b> <i>See Appendix 1 for course equivalencies</i>		Yes	See Appendix 1	48 units				
10. <b>College-Level Examination Program (CLEP)</b> <i>See Appendix 2 for course equivalencies</i>		Yes	See Appendix 2	48 units				
11. <b>International Baccalaureate (IB)</b> <i>See Appendix 3 for credit granted</i>		Yes	See Appendix 3	48 units				
12. <b>Basic Military Training</b> <i>See Appendix 4 for credit granted</i>		Yes	See Appendix 4	4 units				
<b>List of References used for Evaluation:</b>								
<u>American Council on Education Accredited Institutions of Postsecondary Education</u>								
<u>American Council on Education Guide to the Evaluation of Educational Experience in the Armed Forces</u>								
<u>American Council on Education National Guide to College Credit for Workforce Training</u>								
<u>American Council on Education Handbook of Trade and Technical Careers and Training</u>								
<u>State Approved Schools of Nursing - L.P.N./L.V.N.</u>								
<u>State Approved Schools of Nursing - R.N.</u>								
<b>APPENDIX 1</b>								
<b>*Advanced Placement Exams (AP)</b>								

<u>Examination</u>	<u>Score</u>		<u>Credit Granted*</u>	<u>AVC Course Equivalent</u>				
Art History	3, 4, 5		3 / 3	ART 101 / 102				
Art, Studio:								
2-D Design**	3, 4, 5		See Note	N/A				
3-D Design**	3, 4, 5		See Note	N/A				
Drawing**	3, 4, 5		See Note	N/A				
Biology	3, 4, 5		4	BIOL 101/L				
Chemistry	3, 4, 5		5 / 5	CHEM 110 / CHEM 120				
Chinese Language and Culture #	3, 4, 5		5 / 5	CHIN 101 / 102				
Computer Science:								
Computer Science A	3, 4, 5		3	CIS 111				
Computer Science AB	3, 4, 5		3 / 3	CIS 111 / 113				
Computer Science Principles	3, 4, 5		3 / 3	CIS 111 / 113				
Economics:								
Macroeconomics	3, 4, 5		3	ECON 101				
Microeconomics	3, 4, 5		3	ECON 102				
English:								
English Language and Composition***	3, 4, 5		3	ENGL 101				
English Literature and Composition****	3, 4, 5		3 / 3	ENGL 101/102				
Environmental Science	3, 4, 5		3	BIOL 104				
French								
French Language and Culture #	3, 4, 5		5 / 5	FREN 101 / 102				
French Literature #	3, 4, 5		5 / 5	FREN 201 / 202				
German:								
German Language and Culture #	3, 4, 5		5 / 5	GER 101 / 102				
German Literature ###	3, 4, 5		3 / 3	GER 201 / 202				

Government & Politics:				
Comparative Government & Politics	3, 4, 5		3	POLS 103
United States Government & Politics*****	3, 4, 5		3	POLS 101
History:				
United States*****	3, 4, 5		3 / 3	HIST 107 / 108
European History	3, 4, 5		3 / 3	HIST 101 / 102
World History	3, 4, 5		3 / 3	HIST 104 / 105
Human Geography	3, 4, 5		3	GEOG 105
Latin #	3, 4, 5		5 / 5	LATN 101 / 102
<b>APPENDIX 1</b>				
<b>*Advanced Placement Exams (AP)</b>				
<b>(Cont'd)</b>				
<b><u>Examination</u></b>	<b><u>Score</u></b>		<b><u>Credit Granted*</u></b>	<b><u>AVC Course Equivalent</u></b>
Mathematics:				
Calculus AB	3, 4, 5		5	MATH 150
Calculus BC (AB subscore may be used)	3, 4, 5		5 / 4	MATH 150 / 160
Statistics	3, 4, 5		4	MATH 115
Music Theory	3, 4, 5		3 / 3	MUS 151 / 251A
Physics:				
Physics 1	3, 4, 5		4	PHYS 101
Physics 2	3, 4, 5		4	PHYS 102
Physics C%				
(Mechanics)	3, 4, 5		4	PHYS 110
Physics C%%				
(Elect. & Mag.)	3, 4, 5		4	PHYS 120
Psychology	3, 4, 5		3	PSY 101
Spanish:				
Spanish Language #	3, 4, 5		5 / 5	SPAN 101 / 102



<b>SUBJECT EXAMINATIONS</b>							
Accounting, Introductory	50		4	ACCT 201			
American Government	50		3	POLS 101 - CSU/D			
Business Law, Introductory	50		3	BUS 201			
Calculus	50		5	MATH 150 - CSU/B4			
Chemistry	50		5 / 5	CHE110/120-CSU/B1/3			
College Algebra	50		3	MATH 128 - CSU/B4			
College French, Levels 1 & 2							
Level 1, Second Semester	50		5 / 5	FREN 101/102-CSU/C2			
Level 2, Fourth Semester	62		5 / 5	FREN 201/202-CSU/C2			
College German, Levels 1 & 2							
Level 1, Second Semester	50		5 / 5	GER 101/102-CSU/C2			
Level 2, Fourth Semester	63		4 / 4	GER 201/202-CSU/C2			
College Spanish, Levels 1 & 2							
Level 1, Second Semester	50		5 / 5	SPAN 101/102-CSU/C2			
Level 2, Fourth Semester	66		5 / 5	SPAN 201/202-CSU/C2			
College Composition Modular <i>(Not applicable for CSU GE Breadth)</i>	50		3	ENGL 101			
Information Systems & Computer Applications	50		3	CIS 141			
General Biology	50		4	BIOL 101/L-CSU/B2			
History of the United States I: To 1877	50		3	HIST 107-CSU/D/AI			
History of the United States II: 1865 to Present	50		3	HIST 108-CSU/D/AI			
Human Growth Development	50		3	PSY 235 - CSU/E			
Macroeconomics, Principles of	50		3	ECON 101 - CSU/D			

Microeconomics, Principles of	50		3	ECON 102 - CSU/D				
Management, Principles of	50		3	MGT 101				
Marketing, Introductory	50		3	MKTG 101				
<b>APPENDIX 2</b>								
<b>**College Level Examination Program (CLEP)</b>								
<b>(Cont'd)</b>								
	<b><u>MINIMUM</u></b>							
	<b><u>SCORE FOR</u></b>		<b><u>CREDITS AWARDED</u></b>	<b><u>AVC/CSU COURSE/GE</u></b>				
<b><u>SUBJECT EXAMINATIONS</u></b>	<b><u>CREDIT</u></b>		<b><u>(SEMESTER)</u></b>	<b><u>Equivalency</u></b>				
Psychology, Introductory	50		3	PSY 101 - CSU/D				
Sociology, Introductory	50		3	SOC 101 - CSU/D				
Western Civilization I:	50		3	HIST 101 - CSU/D				
Western Civilization II:	50		3	HIST 102 - CSU/D				
	<b><u>MINIMUM</u></b>							
	<b><u>SCORE FOR</u></b>		<b><u>CREDITS AWARDED</u></b>					
	<b><u>CREDIT</u></b>		<b><u>(SEMESTER)</u></b>	<b><u>AVC/CSU GE</u></b>				
<b><u>GENERAL EXAMINATIONS</u></b>				<b><u>Equivalency</u></b>				
Mathematics	50		6	AVC/D2				
Natural Sciences	50		6	AVC/A - CSU/B1 or B2				
Biological	50		4	AV ELECTIVE-CSU/B2				
Humanities	50		6	AVC/C - CSU/C2				







**APPENDIX 4**

**CREDIT FOR BASIC MILITARY TRAINING**

<b>CREDIT FOR BASIC MILITARY TRAINING</b>								
<u>Army</u> (4 units)								
1 semester hour in personal physical conditioning								
1 semester hour in outdoor skills practicum								
1 semester hour in marksmanship, and								
1 semester hour in first aid								
<u>Navy</u> (4 units)								
1 semester hour in personal fitness/conditioning								
1 semester hour in personal/community health, and								
2 semester hours in first aid and safety								
<u>Marine Corps</u> (4 units)								
1 semester hour in physical fitness and conditioning								
2 semester hours in marksmanship, and								
1 semester hour in orienteering/outdoor skills								
<u>Coast Guard</u> (4 units)								
1 semester hour in personal fitness/conditioning								
1 semester hour in beginning swimming								
1 semester hour in boating/seamanship, and								
1 semester hour in personal health and first aid								
<u>Air Force</u> (4 units)								

1 semester hour in physical fitness and conditioning								
2 semester hours in marksmanship, and								
1 semester hour in orienteering/outdoor skills								
<i>Updated and Revised by L. Grishman 06/15/2016</i>								

Law Scholars Committee -- Process and Timeline toward becoming a committee.

**2013-2014 School year.**

Spring 2014- Application submitted by AVC to have Law Scholar's program. Faculty members brought together to help. MOU signing at Chabot College in May and attended by three faculty members, AVC President and Vice President.

**2014-2015 School year.**

Fall 2014- Law Scholar Committee forms and meets for the first time. First Orientation for students is offered.

Meetings continue on a regular basis throughout school year.

May 2015- First Law Scholar Day. Four law schools attend. Debate portion planned, but not fulfilled.

Discussions by committee members about becoming a Senate Committee.

June 2, 2015- Memorandum drafted for AVC College Coordinating Council and input sought from Senate Executive. (email attached.)

**2015-2016 School year.**

9/29/15 Communication with Senate about becoming a Senate Committee. Ask to be put on agenda but there is confusion about whether request should go to Coordinating Council.

10/6/15 Email communications with Committee members about memo being drafting for Coordinating Council and request for input. (email attached)

10/8/16 Law Scholar agenda topic about follow up with Senate about becoming a Committee. All agree with draft of memo and that it should be submitted.

10/26/15 Memo submitted to AVC College Coordinating Council submitted by Rosa Fuller/Chair after consultation with Committee members and Dr. Vines.

No response received from AVC CC.

3/7/16 and 3/21/16 Bring up topic again at Law Scholar Committee and agree to ask to get on Senate agenda.

4/11/16 Law Scholar agenda item. Tim Lynskey agrees to coordinate and represent the committee.

4/18/16 Tim Lynskey contacts Senate to be put on agenda. Rosa Fuller seconds request.

5/19/16 Law Scholars committee addresses Senate. Doesn't make it to June agenda, so it will be set as Action Item at next available meeting. To be scheduled in Summer or Fall for Executive Leadership. Request for additional information submitted, but more pending.

Drafted by Rosa Fuller 5/31/16

Law Scholar Meeting agendas Fall 2014 through May 2016.

The screenshot shows a Windows Explorer window titled 'Documents library' with the address bar path: 'Libraries > Documents > Law School pathway > Committee Mtgs+Agendas > Agendas'. The window displays a list of 28 items, primarily Microsoft Word documents named 'agenda.docx' or 'agenda2.docx', with columns for Name, Date modified, Type, and Size. The items are sorted by date modified, showing a chronological list from 2014 to 2016. The taskbar at the bottom shows the system clock at 11:52 AM on 5/31/2016.

Name	Date modified	Type	Size
2-11-16 agenda.docx	2/10/2016 3:09 PM	Microsoft Word D...	18 KB
2-18-15 agenda.docx	2/17/2015 11:03 AM	Microsoft Word D...	16 KB
2-18-15 agenda2.docx	2/17/2015 1:35 PM	Microsoft Word D...	16 KB
3-7-16 agenda.docx	3/3/2016 10:41 AM	Microsoft Word D...	18 KB
3-19-15 agenda.docx	3/19/2015 11:46 AM	Microsoft Word D...	15 KB
3-21-16 agenda.docx	3/21/2016 2:22 PM	Microsoft Word D...	18 KB
4-2-15 agenda.docx	4/2/2015 2:29 PM	Microsoft Word D...	20 KB
4-11-16 agenda.docx	4/11/2016 9:50 AM	Microsoft Word D...	18 KB
4-16-15 agenda.docx	4/15/2015 3:33 PM	Microsoft Word D...	20 KB
4-23-15 agenda.docx	4/23/2015 1:22 PM	Microsoft Word D...	20 KB
4-25-16 agenda.docx	4/22/2016 1:38 PM	Microsoft Word D...	17 KB
5-9-16 agenda.docx	5/9/2016 9:42 AM	Microsoft Word D...	16 KB
5-23-16 agenda.docx	5/23/2016 10:21 AM	Microsoft Word D...	17 KB
5-27-15 agenda.docx	8/27/2015 12:14 PM	Microsoft Word D...	21 KB
8-27-15 agenda.docx	8/27/2015 12:15 PM	Microsoft Word D...	21 KB
9-24-15 agenda.docx	9/24/2015 11:27 AM	Microsoft Word D...	16 KB
10-1 agenda.docx	10/28/2014 12:51 ...	Microsoft Word D...	14 KB
10-8-15 agenda.docx	10/5/2015 11:11 AM	Microsoft Word D...	17 KB
10-29-14 agenda.docx	10/28/2014 12:56 ...	Microsoft Word D...	15 KB
11-12-15 agenda.docx	11/5/2015 12:08 PM	Microsoft Word D...	17 KB
11-19-14 agenda.docx	11/18/2014 10:57 ...	Microsoft Word D...	15 KB
2016-2017 Calendar of Activities.docx	5/23/2016 10:20 AM	Microsoft Word D...	16 KB
Agenda 9-3-14.docx	9/3/2014 1:39 PM	Microsoft Word D...	19 KB
AGENDA Aug13,2014.doc	8/20/2014 9:58 AM	Microsoft Word 9...	49 KB
AGENDA Sept25,2014.doc	9/23/2014 8:41 AM	Microsoft Word 9...	49 KB
Futureagendatopics.docx	11/18/2014 4:14 PM	Microsoft Word D...	15 KB
Sp16_mtg_schedule.png	12/8/2015 11:13 AM	PNG image	22 KB
Sp2016 mtg schedule.docx	12/9/2015 1:13 PM	Microsoft Word D...	35 KB

# POTENTIAL 2016-2017 Law Program Activities

Sept.

Month	Activity	
September 14, 2016	Orientation + Social event for new students	
October 2016	LSAC Law Forum downtown	
Fall 2016- TBD	USC trip	
TBD	The New Jim Crow, Ms. Alexander, JD sponsored by Sociology and Pre-law clubs	
TBD	Defamation- courtroom drama funded by Equity	
January or Feb 2017 ?	CLEO all-day workshop on Law School Admissions "Road to Law School"	
March/April 2017	Law Enforcement Day	
May 2017	Law Day Summit in No. CA	
May 2017	Graduation Ceremony	
To be added	Any law club events.	

**BACK-UP  
DOCUMENTATION  
SHOWING  
DISCUSSIONS AMONG  
LAW COMMITTEE  
MEMBERS ABOUT  
BECOMING SENATE  
COMMITTEE FROM  
MAY 2015-JUNE 2016.**

## Law Scholars Committee Meeting

5-23-16

2:30-3:30pm

LC 114

- 1) Calendar of Activities 2016-2017 (Rosa Fuller)
- 2) Develop budget with activities- TBD
- 3) Senate presentation (Tim Lynskey/lead)

#### **4) ACTION ITEMS:**

- a. Graduation Ceremony 5/25 at 3:15pm
- b. UCI trip to undergrad and law school
- c. Fall 2016 orientation date 9/14/16 at 5pm with social afterwards.
- d. AVC Senate presentation follow-up on 6/2/16
- e. Defining Service Learning component effective 2016-2017 - TBD

Fall 2016 meeting schedule:

2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month at 2:30-3:30.  
Sept 12 and 26

## Law Scholars Committee Meeting

5-9-16

2:30-3:30pm

LC 114

- 1) Introduction: Julie Lewis/Law Club
- 2) Graduation ceremony/dinner plans finalization – (All)
- 3) Defining Service Learning component effective 2016-2017 (Rosa Fuller)
- 4) Calendar of Activities 2016-2017 (Rosa Fuller)
- 5) Law Club and Federal Law Enforcement day (Dexter Cummins)
- 6) Senate presentation (Tim Lynskey/lead)

### **7) ACTION ITEMS:**

- a. Fall 2016 orientation date 9/14/16 at 5pm with social afterwards.
- b. AVC Senate presentation on 5/19/2016
- c. Law Club activity (and future leadership) – Summer meeting?

Spring 2016 meeting schedule:

5/9

5/23



## Law Scholars Committee Meeting

4-25-16

2:30-3:30pm

LC 114

- 1) Graduation ceremony/dinner plans - tbd
- 2) UCI Law School field trip - TC
- 3) Defining Service Learning component effective 2016-2017

#### 4) ACTION ITEMS:

- a. Fall 2016 orientation date 9/14/16 at 5pm with social afterwards.
- b. AVC Senate presentation date ? - TL and NB. Contact Ed Beyer/N Masters
- c. Law Club activity (and future leadership)

Spring 2016 meeting schedule:

5/9

5/23

## Law Scholars Committee Meeting

4-11-16

2:30-3:30pm

LC 114

- 1) AVC Senate standing committees –RF
- 2) Graduation ceremony/dinner update -TF
- 3) Certificate and AS/AA degree program 4-1-16 – update
- 4) Law Club updates - DC
- 5) Prelaw workshops -RF
  - a. 5/6/16 workshop on LSAT?
  - b. 3/30/16 held workshop on possible summer internship opportunities and highlighted discoverlaw.org and forums
  - c. Chaffey Summit conference 4/18-10/16 – RF attending

### **6) ACTION ITEMS:**

- a. Fall 2016 orientation date: See below.
- b. AVC Senate presentation- DC and NB? Contact Ed Beyer/N Masters
- c. Law Club activity (and future leadership)
- d. Service Learning course?? (link with teen court, CASA or?)

Spring 2016 meeting schedule:

4/25

5/9

5/23

### **FALL ORIENTATION**

**9/14 Wednesday at 5pm? (Labor day is 9/5/16) and/or Wed 8/17 at 10 am. Meeting beforehand?**

## Law Scholars Committee Meeting

3-21-16

2:30-3:30pm

LC 114

- 1) AVC Senate standing committees –RF
- 2) AVC Resource Fair on april 5, 6, 7 from 10:45-11:15 pm
- 3) Graduation ceremony/dinner update -TF
- 4) Chaffey Summit conference 4/18-10/16 – RF attending
- 5) Certificate and AS/AA degree program 4-1-16 – NB attending
- 6) Law Club updates - DC
- 7) Prelaw workshops -RF
  - a. 4/18/16 workshop on LSAT?
  - b. 3/7/16 held workshop on possible summer internship opportunities and highlighted discoverlaw.org and forums
  - c. Students interested in summer programs travel etc.
- 8) ACTION ITEMS:**
  - a. AVC Senate presentation- DC and NB? Contact Ed Beyer/N Masters
  - b. Certificate/Degree program conference 4/1/16
  - c. Law Club activity (and future leadership)
  - d. Service Learning course?? (link with teen court, CASA or?)
- 9) Follow-up/feedback on visit from HHS law academy visit.

Spring 2016 meeting schedule:

3/21  
4/11  
4/25  
5/9  
5/23

## Law Scholars Committee Meeting

3-7-16

2:30-4pm

LC 114

- 1) Revised meeting schedule for Spring. See bottom.
- 2) Graduation ceremony/dinner?
- 3) Pathway to Law Summit updates. Chaffey conference 4/18-10/16
- 4) Prelaw workshop in March
  - b. workshop on LSAT, or social, or possible summer internship opportunities.
  - c. Trips/forums/ law school partnerships
  - d. Explore discoverlaw.org
- 5) **ACTION ITEMS:**
  - a. Law Club activity (and future leadership)
  - b. Service Learning course?? (link with teen court, CASA or?)
  - c. Committee expansion-send notice through Senate.
- 6) Follow-up/feedback on visit from HHS law academy visit.

Spring 2016 meeting schedule:

3/21

4/11

4/25

5/9

5/23

Events:

Chaffey College Law Program

## Law Scholars Committee Meeting

2-11-16

LC 114

- 1) Meeting schedule for Spring. See attached. Request to meet at earlier time by D.Walker
- 2) Visit from HHS law academy students on 2/25/16.
- 3) Pre-law advising ideas.
- 4) Program rules: GPA requirement and service learning or club participation
  - Spring semester activities--
    - a. Speaker- Richard Loa or ??
    - b. workshop on LSAT, or social, or possible summer internship opportunities.
    - c. Trips/forums/ law school partnerships
    - d. Explore discoverlaw.org
- 5) Law Club and identifying possible leadership
- 6) LawGroup on MyAVC – who wants to update/manage?
- 7) Law Scholars curriculum
- 8) Certifying Law Scholars at AVC—process?
- 9) Expanding committee – commit to contacting one person

Next meeting: February 25 or earlier?

### Events:

UC Davis Law Day: Feb 20, 2016- see forwarded email

HHS law and government academy visit on 2/25/16

## Law Scholars Committee Meeting

11-12-15

LC 113

- 1) Law Club update and assistance
- 2) Curriculum and Comm 115 course
- 3) Certifying Law Scholars at AVC—process?
- 4) UC Davis law day—trip request. Need confirmations for budget request.
- 5) Expanding committee – commit to contacting one person
- 6) Request submitted to Coordinating Council in October. Update if available. Need Senate rep.
- 7) Visit from HHS law academy students on 2/25/16

Next meeting: February 25 or earlier?

UC Davis Law Day: Feb 20, 2016- see forwarded email

If staying overnight on 2/19/16 will need to call to make reservations:

Hyatt Place UC Davis  
173 Old Davis Road Extension  
Davis, California, USA, 95616  
Tel: +1 530 756 9500  
\$165 law scholar rate  
Corporate or Group Code: G-UC10

## Law Scholars Committee Meeting

10-8-15

LC 113

Meghan Sikes from National University will join us to go over their paralegal program.

- 1) LSAC trip details- meet at \_\_\_\_\_ location by \_\_\_\_\_ time
- 2) Calendar of Activities- follow-up with Law Club and Tim Lynskey ( or designee)  
Loyola tour?
- 3) UC Davis law day—trip request
- 4) Expanding committee – commit to contacting one person
- 5) Request to become committee. Need Senate rep.

Next meeting: 10/22

UC Davis Law Day: Feb 20, 2015

If staying 2/19/15 call to make reservations:

Hyatt Place UC Davis  
173 Old Davis Road Extension  
Davis, California, USA, 95616  
Tel: +1 530 756 9500  
\$165 law scholar rate  
Corporate or Group Code: G-UC10



Rosa Fuller <rfuller@avc.edu>

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**memo on law scholar**

3 messages

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**Rosa Fuller** <rfuller@avc.edu>

Tue, Oct 6, 2015 at 12:15 PM

To: Rosa Fuller <rosafuller@gmail.com>, Nancy Bednar <nbednar@avc.edu>, Timothy Lynskey <tlynskey@avc.edu>, Dexter Cummins <dcummins@avc.edu>

Hi- I drafted another memo to the AVC coordinating council about making the Law Committee part of participatory governance. If you have comments/input, please let me know.

Thank you.

Rosa Fuller, MS  
Counselor/Associate Professor  
(661) 722-6300, ext. 6290

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25K

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**Timothy Lynskey** <tlynskey@avc.edu>

Tue, Oct 6, 2015 at 12:19 PM

To: Rosa Fuller <rfuller@avc.edu>

Great work Rosa. As always, you are the leader.

Tim

On Tue, Oct 6, 2015 at 12:15 PM, Rosa Fuller <rfuller@avc.edu> wrote:

Hi- I drafted another memo to the AVC coordinating council about making the Law Committee part of participatory governance. If you have comments/input, please let me know.

Thank you.

Rosa Fuller, MS  
Counselor/Associate Professor  
(661) 722-6300, ext. 6290

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Timothy Lynskey  
Antelope Valley College  
Administration of Justice  
3041 West Avenue K  
Lancaster, California, 93550  
(661) 722-6300 x6955

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**Nancy Bednar** <nbednar@avc.edu>

Tue, Oct 6, 2015 at 12:48 PM

To: Rosa Fuller <rfuller@avc.edu>

Cc: Rosa Fuller <rosafuller@gmail.com>, Timothy Lynskey <tlynskey@avc.edu>, Dexter Cummins <dcummins@avc.edu>

Looks great.

Nancy

Nancy L Bednar Ph.D.  
Professor of Political Science  
Antelope Valley College  
3041 West Avenue K  
Lancaster, CA 93536-5426  
Phone 661-722-6300 ext 6876  
Fax 661-722-6372

On Tue, Oct 6, 2015 at 12:15 PM, Rosa Fuller <rfuller@avc.edu> wrote:

Hi- I drafted another memo to the AVC coordinating council about making the Law Committee part of participatory governance. If you have comments/input, please let me know.

Thank you.

Rosa Fuller, MS  
Counselor/Associate Professor  
(661) 722-6300, ext. 6290

To: AVC College Coordinating Council

From: Law Scholar's Committee / Rosa Fuller, Chair

Date: October 26, 2015

**Re: Request to create formal Participatory Governance Committee**

**Background/Justification**

On May 1, 2014, AVC entered into a Memorandum of Understanding with 23 other community colleges and six participating California Law Schools. The Memorandum of Understanding was created by the California Community College Chancellor's office and outlined the creation of the Law Scholars Program on campus. The program helps students develop analytical thinking skills, receive specialized counseling and exposure to the field of law. Students prepare to transfer to a four year university while understanding the law school admission process. At AVC they have opportunities for mentoring and meeting professionals in the field, while hearing about internships and volunteer opportunities. The program started in fall 2014 with a committee of five faculty members, an administrator, a student and a representative from the Antelope Valley Union High School District. There are approximately 55 students in the program.

**This inter-disciplinary Law Scholars Committee is formed by the following members.**

Coordinator - Chair/ Rosa Fuller  
Law Program Designated Counselor / Rosa Fuller  
Political Science Professor/ Dr. Nancy Bednar  
Administration of Justice Professor / Dexter Cummins  
Administration of Justice Instructor / Timothy Lynskey (Senate representative)  
General Education Instructor (Communications, History, English, etc) / Vacant  
Vice President / Dr. Erin Vines  
Antelope Valley Union High School District/ Diane Walker, JD  
Antelope Valley Union High School District Counselor/ Debbie Penny  
Student Representative/ Law Club President/ Jacqueline Adams last year (Bryant Hobbs 2015)  
Administrative Support/ Clerical 3/ Deja Brown

**Governance Structure**

The term of office is for 3 years, with the exception of student representatives who serve on a yearly basis. Committee members elect the chair. All are voting members. One faculty member will be the Senate representative and give an annual report to the Senate. The committee has been meeting twice a month since last year. Meetings are currently held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month.

**Faculty Chair**

The Memorandum of Understanding (MOU) states the following about the coordination of the program.

*“Instructional Faculty Champion. Each community college will designate one “Faculty Champion” to lead the Initiative at its college and within its district. While some of the tasks of the Faculty Champion may be delegated to other faculty members or administrative staff at the college, it is important that there be a single member of the Faculty to act as a liaison to the Initiative and the Statewide Coordinator. That individual may change as the needs of each community college dictate, but it is expected that Faculty Champions will serve in that role for a minimum of three years*

*The Faculty Champion must:*

- i. Be a full-time, tenured or tenure-track faculty member at the community college. If an adjunct faculty is better suited for the role, an exception shall be requested from the Statewide Coordinator; ...” (Section II, point” F” on Page 8 and 9 of the MOU)*

During the 2014-2015 academic year the interim faculty champion (Rosa Fuller/counselor and associate professor) administered the program using a combination of program development and counseling hours. However future leaders may not have this flexibility and for that reason this memorandum requests that the Law Scholars Chair receive formal LHE for their service. This will allow other faculty members to participate and take on leadership of the committee.

### **Designated duties of the Law Scholars Committee Chair**

It is expected that the Chair of the Law Scholars Committee take on these duties

- Oversee overall implementation of program at AVC
- Chair and hold regular Law Scholar Executive Committee meetings and follow-up on tasks
- Recruit students and seek out special student populations
- Work with counseling faculty and student leaders in facilitating campus events to create a pre-law culture and promote the success of this Initiative
- Prepare and update informational materials such as brochures and flyers to promote program
- Manage and maintain Law Scholars website and email group
- Maintain list of students who complete the program and forward to Statewide Coordinator
- Attend annual law conference/summit of the parties
- Manage a basic Law Scholars budget
- Develop calendar of law related information and activities for students in conjunction with Executive Committee, Statewide Coordinator and Law Club. (i.e.: law day conf or debate)
- Review required curriculum annually for statewide requirements, currency and effectiveness
- Liaison with community agencies/organizations, including local judiciary and bar organizations
- Develop opportunities for students to experience service learning/civic engagement exposure to the legal profession, and provide information about extracurricular opportunities
- Respond to program inquiries and presentation requests from AVC administration, faculty partners, students, community stakeholders and supporters
- Develop community advisory council and chair periodic meetings
- Liaison with and help guide the Law Scholars Club

**Request for time to coordinate program. Coordinator will need 6 LHE (40%) time per semester for three-year term. This can be reassigned time, release time, or overload time.**

### **Designated Counselor Duties**

The MOU also requires the program to have a designated counselor. The counselor duties include, but are not limited to:

- Prepare and deliver annual orientations to students and community on the Community Colleges Pathway to Law School Initiative
- Manage program application and communicate with potential student applicants
- Maintain roster of new and current students and track compliance with program requirements
- Prepare individualized educational plan(s) according to academic goals and transfer institution while ensuring the seven specific Law Scholar courses are taken
- Interface with Admissions and Records Dean to designate select students as Law Scholars
- Serve as pre-law advisor on campus and participate in pre-law advisor conferences.
- Attend annual law conference day.
- Disseminate information to students about internships and volunteer opportunities
- Help schedule college visits and disseminate transfer information to students
- Help organize campus activities that expose students to the field of law and communicate with students
- Develop flyers and marketing materials to promote special law related events
- Promote communication and partnership with 4-year undergraduate institutions and law schools
- Seek out professional development opportunities to stay current with transfer requirements, especially to the six undergraduate campuses affiliated with the Law School Initiative.
- Offer career advising and limited financial aid guidance
- Write letters of recommendation for programs and scholarships

**Request to reassign counseling time toward this program.**

**In order to fulfill the above duties the designated counselor will need 6 LHE. It can be reassigned from general counseling time and also taken from program development time. No release or overload time is needed.**

### **ACCOMPLISHMENTS**

During the 2014-2015 academic year, AVC faculty from four disciplines, along with student representatives and the Vice President of Student Services, and the Antelope Valley Unified High School district developed the program on campus. Materials were created, the program was marketed to students and the community, the law club was developed and student leaders mentored. Speakers on the law were brought to campus and four law school admission representatives participated in the first annual Law Conference. Connections have been made with partner institutions and opportunities for AVC students to get exposure to the law field are expanding.

Approximately 55 students are enrolled in the program. Students are required to complete select coursework to develop critical thinking skills, maintain a satisfactory GPA, complete transfer requirements and successfully transfer to a four year baccalaureate program, in preparation for law school admissions. Students receive specialized counseling from a designated counselor, as specified in the MOU. They are required to attend activities developed by the committee; participate in the Law Club and seek out extracurricular activities.

The AVC Law Scholars program has flourished in the midst of limited funds, structure and guidance. The committee members have embraced the vision of helping to diversify the field of law and provide information and mentorship opportunities to AVC students so that they can become attorneys. The AVC program has been lauded statewide and held as an example for others to follow. This has been done at the expense of faculty effort and commitment. However, in order for the program to survive and develop, new leadership and enhanced faculty participation is needed at the institutional level.

The Law Scholars Committee respectfully requests that AVC formalize this participatory governance committee and support the Initiative. It is inter-disciplinary; student focused, promotes transfer and diversity, and meets campus ILOs.

## Law Scholars Committee Meeting

9-24-15

LC 113

Dr. Randy Schultz from CSUB will be there at 2pm to go over the CSUB program and explore how it might tie to the AVC program.

- 1) Debrief orientation
- 2) Calendar of Activities- follow-up with Law Club and Tim Lynskey ( or designee)
- 3) Update on pre-law programs
- 4) Funding needs
- 5) Expanding committee

Next meeting: 10/8 Presentation by National University: Meghan Sikes (Note: Email requests were sent to Thuy asking for Law school materials for Law Club and referring Ken Lee consultation.)

## Law Scholars Committee Meeting

8-27-15 at 2pm

LC 113

1. Updates (Rosa and +)
  - a. Application updates (online)
  - b. LSAC in June overview
  - c. Conference call with Ruthe and Thuy
2. Activities for year.
  - a. Developing calendar of activities
  - b. Meeting with CSUB
3. Trip to LSAC
  - a. Coordination needed
4. Law Club update – Law club leadership
5. Orientation on 9/10/15 at 5pm. Need PPT developed, and planning.
6. Fall meeting dates: 2<sup>nd</sup> and 4th Thursdays at 2pm in LC 113
7. Coordination of Law Scholar's committee and establishing it as Campus committee.
8. Miscellaneous



Rosa Fuller &lt;rfuller@avc.edu&gt;

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## Formalizing Law Committee

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Rosa Fuller &lt;rfuller@avc.edu&gt;

Tue, Jun 2, 2015 at 12:00 PM

To: Dexter Cummins &lt;mcummins@avc.edu&gt;, Timothy Lynskey &lt;tlynskey@avc.edu&gt;, Nancy Bednar &lt;nbednar@avc.edu&gt;, Rosa Fuller &lt;rfuller@avc.edu&gt;

Dear colleagues-

I drafted this memo on behalf of all of us, to start the process of formalizing the Law Scholar Committee.

It is for the College Coordinating Council, which includes the Presidents of the College and the Senate. It will probably have to go to the Senate too.

It probably won't go before the Senate until next academic year.

Please provide any input and/or comments.

Thanks.

Rosa Fuller, MS  
Counselor/Associate Professor  
(661) 722-6300, ext. 6290

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**To: AVC College Coordinating Council**

**From: Law Scholar's Committee (faculty members)**

Rosa Fuller, coordinator and counselor

Dr. Nancy Bednar, Political Science Professor

Dexter Cummins, Administration of Justice Professor

Timothy Lynskey, Administration of Justice Instructor

**Re: Request to formalize Law Scholar Program (COAF) Committee**

On May 1, 2014, AVC signed a Memorandum of Understanding to create the COAF Scholars Program and create a special partnership agreement among six participating California Schools of Law and twenty-four selected community colleges in California. The initiative was established under the auspices of the State Bar of California's Council on Access and Fairness (COAF). (See attachment #1).

The purpose of the agreement is to create a pathway to law school for students whose post-secondary education begins at the community college. It aspires to diversify the field of law, whose make-up has lagged behind every other profession in the country. There are many reasons why the field of law would benefit from diversification, one of which reads in the MOU. "Studies among court users show that diversity in the legal profession and judiciary is a priority for public trust and confidence in the legal system and the appearance of fairness in the courts."

During the 2014-2015 academic year, AVC faculty from four disciplines, along with student representatives and the Vice President of Student Services, formed a committee to implement the program on campus. The interdisciplinary committee members promote the program to AVC students, mentor the newly established Law Club leadership, and plan activities on campus to expose students to the field of law and demystify the application process. The Committee coordinator handles internal administrative issues, such as marketing, materials, and communications with students, faculty and community. The entire committee also participates in statewide coordination and training efforts. It meets bi-weekly.

Eighty-eight (88) students enrolled in the program. Students are required to complete select coursework to develop critical thinking skills, maintain a good GPA, complete transfer requirements and successfully transfer to a four year baccalaureate program, prior to applying to one of the six partner law schools. They receive specialized counseling from a designated counselor, as specified in the MOU. They are also required to attend activities developed by the committee; and encouraged to participate in the Law Club and seek out extracurricular activities.

The Committee planned activities included hosting a prominent attorney to speak in the fall, and a student law conference in the spring. The May conference featured local attorneys and representatives from four law schools. Over 100 AVC students attended the law conference.

The Committee requests that AVC formalize this committee on campus. It is inter-disciplinary, student focused, promotes transfer and diversity, and meets campus ILOs.

6/2/15

## Law Scholars Committee Meeting

5-27-15 at 2pm

LC 113

1. Debate/Conference debrief - all
2. 2+2+3 meeting in LA + future plans for Law Scholars- Dr. Vines
3. Brochure follow-up - Rosa
4. Law Club update – Law club leadership
  - a. requiring club participation
  - b. Social events throughout the year
  - c. Pre Law club Bylaw template
5. Fall dates for calendar:
  - a. Orientation dates: Monday 8/17@2pm and Tues 8/18 @10am +/-or Wed 8/19 at 2pm?  
Additional orientation on 9/16 Wed at 2pm?
    - i. *Note: Welcome back days on 8/20 (Palmdale) and 8/21 in Lancaster.*
  - b. Fall meeting dates: Wednesdays or Thursdays at 2pm?  
Optional: First and Third Thursdays at 4:30 pm?
  - c. Marie Calendar meeting Wednesday 8/19 at noon? (note:possible orientation at 2pm?)
  - d. Developing calendar of activities
6. Coordination of Law Scholar's committee next year and establishing it as Campus committee.
7. Miscellaneous

## Law Scholars Committee Meeting

11-12-15

LC 114

- 1) Meeting schedule for Spring. See attached. Request to meet at earlier time by D.Walker
- 2) Visit from HHS law academy students on 2/25/16.
- 3) Pre-law advising ideas.
- 4) Program rules: GPA requirement and service learning or club participation
  - Spring semester activities--
    - a. Speaker- Richard Loa or ??
    - b. workshop on LSAT, or social, or possible summer internship opportunities.
    - c. Trips/forums/ law school partnerships
    - d. Explore discoverlaw.org
- 5) Law Club and identifying possible leadership
- 6) LawGroup on MyAVC – who wants to update/manage?
- 7) Law Scholars curriculum
- 8) Certifying Law Scholars at AVC—process?
- 9) Expanding committee – commit to contacting one person

Next meeting: February 25 or earlier?

### Events:

UC Davis Law Day: Feb 20, 2016- see forwarded email

HHS law and government academy visit on 2/25/16