ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
November 19, 2009
3:00 p.m. – SSV 151

> To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**

2. **OPENING COMMENTS FROM THE SENATE PRESIDENT**

3. **OPEN COMMENTS FROM THE PUBLIC**

4. **APPROVAL OF MINUTES**
   a. November 5, 2009 (attachment)

5. **REPORT (Limited to 5 minutes each)**
   a. AP&P – Maria Clinton
   b. Distance Education – Rick Balogh
   c. Student Learning Outcomes – Melanie Parker

6. **ACTION ITEMS**
   a. Equivalency –
      i. Foreign Language – Spanish (attachment)
      ii. Business (attachment)
   b. Distance Education Committee Composition (attachment)
   c. SLO Committee Composition Recommendation– Melanie Parker
   d. Hayward Award Nominee (attachment)

7. **DISCUSSION ITEMS**
   a. Calendar Committee
      i. Grade Submission Feedback/Update – Dr. Rosa Hall
      ii. Veteran's Day Observance 2010 – 2011 – All
   b. Diversity/Ethnic Studies Title 5 Requirements – Maria Clinton
   c. Faculty Technology Requests – All
   d. Early Assessment Program (EAP) Feedback – All
   e. General Education Program Learning Outcomes – Melanie Parker/Christos Valiotis

8. **SENATE ADMINISTRATIVE BUSINESS**
   a. Appointments
      - Academic Ranking
        - Christopher Lash – Adjunct Assistant Professor
   b. Announcements
      - 2010 Teaching Institute – February 19 – 20, 2010 (Anaheim, CA)
      - 2010 Vocational Education Institute – March 11 – 13, 2010 (Napa, CA)
      - 2010 Accreditation Institute – March 19 – 20, 2010 (Newport Beach, CA)
      - Statewide Senate Spring Plenary Session – April 15 – 17, 2010 (Millbrae, CA)
      - 2010 Leadership Institute – June 17 – 19, 2010 (San Diego, CA)
      - 2010 Curriculum Institute – July 8 – 10, 2010 (Santa Clara, CA)

8. **ADJOURNMENT**

ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
November 19, 2009

1. **CALL TO ORDER AND ROLL CALL**
   Mr. Christos Valiotis, Senate President, called the meeting to order at 3:05 p.m.

2. **OPEN COMMENTS FROM THE SENATE PRESIDENT**
   - Mr. Valiotis gave a brief summary of the meetings and resolutions presented at the November state academic senate plenary session. There were 4 resolutions regarding the 50% percent rule. The opinions about the form that the 50% law should take vary, so at the last minute all of those resolutions were pulled so that the senate exec can have some tome to solicit statewide feedback as to what would be its official position. The Board of Governors will be discussing the 50% rule during its meeting in January.
   - A meeting about the equivalency to the AA degree was held. The Tech Ed folks obviously were in support of keeping local control and not instituting the AA degree as an absolute minimum. Mr. Valiotis spoke in support of maintaining local control as long as high standards are in placed and are continuously reviewed by faculty.
   - Early Assessment Program discussion at Plenary focused on positive things—outreach and relationship building with local schools.
   - There is a website that contains all Plenary Resolutions. It would behoove us all to look at them**.
   http://www.asccc.org/Events/sessions/fall2009/Resolutions/Resolutions_Fall09_Final.doc

3. **OPEN COMMENTS FROM THE PUBLIC**
   - Jack Halliday expressed concern about the announcement at the Budget Subcommittee that the college will power down entirely for 10 days to continue campus infrastructure products. This is concerning because there are many corners of academic life that need constant power (who knew we had real cadavers!!!!). Mr. Valiotis reported that facilities are working in bringing portable power generators to accommodate those needs. Susan pointed to her latest News You Can Use for information on this subject, and suggested that the Physical Plant people are troubleshooting those areas in need of constant power. Anyone with such an issue should contact Facilities (Ray Miller or Doug Jensen .)
   - Carolyn Burrell handed out actual budget information on the Library resources funding debacle. Gave background about how the library subscriptions such as Ebscohost are usually funded. There was much discussion about how we will make the Library funding a real line item instead of based on categorical funds. Christos Valiotis suggested that we can fund this out of grant money in the near term but will bring the library funding problem up in SPBC in April or May when we have a better sense of how much money we actually have this year.
   - Terry Rezek reminded us of Storytelling Fest.
   - Dawn Macintosh, our new Director of Auxiliary Services, came to introduce herself and announce new state laws regarding when we must post our textbook requirements to students. Since we will have to post ISBN's sooner to stay in compliance, we will also be asked to supply our textbook requisitions sooner. The good news: We hope to go paperless by Fall of 2011, and can now order via email.

4. **APPROVAL OF MINUTES**
   a. **November 5, 2009 Senate Meeting (attachment)**
      A motion was made and seconded to approve the November 5, 2009 Academic Senate Meeting minutes. A minor language revision was requested to be made. Motion carried as amended.

5. **REPORTS (limited to 5 min. each)**
   a. **Distance Education – Rick Balogh**
      - The ACT team has met
      - Rich Balogh will be putting out an All Faculty Memo in the near future about better communication and a better relationship between Faculty and IT department.
      - ACT is working on a new Mentoring program matching experienced faculty with people who want specific training in particular IT modes, such as using Blackboard more effectively.
      - There is a Blackboard Training Video in the works.

b. **Student Learning Outcomes – Melanie Parker**
- We are making steady progress on SLO's.
- We are starting the process of creating PLO's. We are training through the FPD program.
- All Certificate or Degree Programs need PLO's. The SLO committee is working to roll out discipline-specific info on PLO's.
- There's a big change in the Web Presence of the SLO committee. It is hoped that after the roll out during Intersession, the SLO website will be more interactive and appropriate to its audience.
- There was some worry that SLO data would be used to evaluate faculty. Christos clarified that this data was meant to help us evaluate our courses, our pedagogy as a group, our programs. Not specific teachers.

6. **ACTION ITEMS**
   a. **Equivalency –**
      i. **Foreign Language – Spanish (attachment)**
      ii. **Business (attachment)**

      A motion was made and seconded to approve the above equivalencies. Motion carried.

   b. **Distance Education Committee Composition (attachment)**
      A motion was made and seconded to approve the recommended Distance Education Committee Composition. The Distance Education Committee requested a change in its membership to include the Blackboard Administrator and the Technical Trainer. Some concern was expressed that the committee is meant to be faculty driven. The two new members will be non-voting, so DEC will still be a faculty-driven committee. Motion carried.

   c. **SLO Committee Composition Recommendation (attachment)**
      The SLO would like to install Aaron Voelcker, institutional researcher and WEAVE administrator as an ad-hoc member of the SLO committee. A motion was made and seconded to approve the SLO Committee Composition recommendation. Motion carried.

   d. **Hayward Award Nominee (attachment)**
      A motion was made and seconded to approve Ms. Melanie Parker as the Hayward Award nominee. The motion was carried amidst loud congratulatory remarks.

7. **DISCUSSION ITEMS**
   a. **Calendar Committee**
      There was further discussion of the possibility of shortening our grade reporting deadline. Several departments and programs have concerns about how this might be done. Research on various college's reporting deadlines revealed several have 3-7 day deadlines. But it is difficult to get specific answers from departments at other colleges as to how they get their grading done in such a telescoped timeframe. Susan will research and pass in info to interested people in other divisions—especially Science and VAPA.

   b. **Diversity/Ethnic Studies Title 5 Requirement – Maria Clinton**
      There was a discussion of the Ethnic or Diversity Studies involving Title 5. We are asking Christos to ask the State Senate for guidance about the vague language of Federal Diversity and Ethnic Studies course guidelines. There is some concern over the requirement to teach ethnicities in relation to dominant cultures. Christos will present this at the Spring Plenary session, work with AP&P and develop a resolution for the State.

   c. **Faculty Technology Requests – All**
      We are instructed to look at the IT use agreement now under revision. Many concerns here—
      - Outside, licensed software
      - Add-ons such as wireless mice
      - Wireless connection issues (why don't we have a campus WIFI node?)

d. Early Assessment Program (EAP) Feedback – All

Early Assessment Program participation: all but two divisions thought it was a good idea to participate in the EAP program. The two who were not for were either absent or had no Divisional opinion to report.

e. General Education Program Learning Outcomes – Melanie Parker/Christos Valiotis

We must now start working on PLO's for General Education. This is a huge and complicated task, requiring input from all sectors of the college. A handout with suggested organizational models for input and primary responsibility was presented. After discussion, it was decided that the college would go with the handout's suggestion for input on Areas A, B, C, and D, but look to AP&P to take responsibility for areas E and F.

8. **SENATE ADMINISTRATIVE BUSINESS**
   a. **Appointments**
      - **Academic Ranking**
        o Christopher Lash

   A motion was made and seconded to approve the above appointment. Motion carried.

9. **ADJOURNMENT**

A motion was made and seconded to adjourn the November 19, 2009 Academic Senate meeting at 4:54 p.m. Motion carried.

MEMBERS PRESENT		
Dr. Paul Ahad	Sandra Hughes	Dr. Berkeley Price
Carolyn Burrell	Dr. Matthew Jaffe (proxy)	Harish Rao
Debra Feickert	Susan Knapp	Terry Rezek
Dr. Claude Gratton	Dr. Susan Lowry	Sandra Robinson
Dr. Lee Grishman	Candace Martin	Casey Scudmore
Jack Halliday	Ty Mettler (proxy)	Christos Valiotis
Dr. Robert Harris	Sheronda Myers	Alex Webster
MaryAnne Holcomb		

MEMBERS ABSENT		GUEST PRESENT
Glenn Haller	Ken Shafer	Rick Balogh
Kathy Moore	Justin Shores	Maria Clinton
	John Taylor	Dr. Rosa Hall
		Melanie Parker
		Heidi Preschler

ANTELOPE VALLEY COLLEGE
Academic Senate

MQ and Equivalency Review Form

The discipline faculty in the _Foreign Language— Spanish_ division/area have reviewed the most current (2008) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following discipline: _Spanish_.

The discipline faculty agree that: (Select <u>only</u> one)

☑ **an equivalency for this discipline is not needed.** *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*

☐ **the current (within the last three years) Academic Senate approved equivalency does not need revision.** *The Minimum Qualifications for the designated discipline have not changed.*

☐ **the current (within the last three years) Academic Senate approved equivalency requires revision.** *The minimum qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*

☐ **the current (within the last three years) Academic Senate approved equivalency requires revision.** *The approved equivalency is below the Education Code Section 87359 that requires that individuals employed by the district possess qualifications that are <u>at least equivalent</u> to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposal for Senate review).*

Date: _10/05/09_

_____
Academic Senate Representatives

Discipline Faculty:

Rosa A. Grife
Angela Shaheen
Leeeacono

_____

_____

_____

Equivalency Committee Approval:
_____
Equivalency Committee Chair   _11/16/09_
                                                Date

ANTELOPE VALLEY COLLEGE
Academic Senate

MQ and Equivalency Review Form

The discipline faculty in the ____BCSED____ division/area have reviewed the most current (2008) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following discipline: ____Business____.

The discipline faculty agree that: (Select <u>only</u> one)

☐ **an equivalency for this discipline is not needed.** *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*

☐ **the current (within the last three years) Academic Senate approved equivalency does not need revision.** *The Minimum Qualifications for the designated discipline have not changed.*

☒ **the current (within the last three years) Academic Senate approved equivalency requires revision.** *The minimum qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*

☐ **the current (within the last three years) Academic Senate approved equivalency requires revision.** *The approved equivalency is below the Education Code Section 87359 that requires that individuals employed by the district possess qualifications that are <u>at least equivalent</u> to the applicable Minimum Qualifications **or** no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposal for Senate review).*

Date: 10/26/09

Maryanne Holcomb   _Kathy Moore_
Academic Senate Representatives

Discipline Faculty:

Maryanne Holcomb   _____

Donna Wee   _____

B Boyer   _____

Equivalency Committee Approval:
Rousseau   11/16/09
Equivalency Committee Chair   Date

ANTELOPE VALLEY COLLEGE

Business, Computer Studies, and Economic Development Division
Minimum Qualifications & Equivalencies
Business

Minimum Qualifications

Master's in business, business management, business administration, accountancy,
finance, marketing, or business education OR Bachelor's in any of the above AND
Master's in economics, personnel management, public administration, or JD or LL.B.
degree OR Bachelor's in economics with a business emphasis AND Master's in
personnel management, public administration, or JD or LL.B. degree OR The equivalent

<div align="right">Academic Affairs Division, California Community Colleges</div>

Antelope Valley College Equivalency

A Master's in Systems Management.

From:	rbalogh [rbalogh@avc.edu]
Sent:	Thursday, November 19, 2009 1:18 PM
To:	Christos Valiotis
Subject:	Information for Senate Meeting 11/19/09
Attachments:	membership09.xls

I would like to bring one action item from the DEC for Senate approval.
To remove ambiguity from the DEC membership, since there are three sources of membership on the attachment that do not agree. I will project this handout at the meeting for all to see as the problem is easier to explain with the spread sheet. The following action item from the Oct. 27 DEC meeting minutes reads "

Recommendation to Senate regarding official status of [the Blackboard Administrator] Mike Wilmes and [the Technical Trainer] Greg Krynen in relation to the DEC Committee – Rick gave the members the background information in regard to the history of the DEC membership in relation to the Senate listing and the CCC listing. [see attachment to this email, will be projected at meeting]. ..The motion on the floor was put forth to include these two positions as non-voting resource members (and indicate "currently filled by") for addition to the DEC Committee. The motion was seconded and was approved by all voting members of the committee. The resolution will be forwarded to the Senate.

I can also give an update on ACTT and Blackboard training if there is time. Rick