Information Technology Committee

03/11/2010
2:00 PM
BE 248

Facilitators:	Connie Moise

Attendees:	Connie Moise, Tom O'Neil, Ken Sawicki (guest), Rodney Schilling, Woody Burns, Kelley Hare, Mike Wilmes, Javier Carcano (guest)

Agenda

Welcome/Announcements	Connie Moise	
Review IT Committee Charter and Mission	Connie Moise ACTION: Submit to CCC with recommended changes.	
Identity Theft Prevention Program	Connie Moise	Red Flags Rules Compliance
Computer Use and Electronic Mail Guidelines Update Proposal	Connie Moise ACTION: Review laws governing e-mail (data) retention for discovery purposes. ACTION: Develop draft user account retention and storage (quota) policy for student /employee accounts. (Retain account and associated data for how long and in what format?) ACTION: Extract "Dos and Don'ts" from Guidelines into a handbook, and update.	Ferpa, IPEDS, etc acceptable use agreement reviews needed
ITS Area Projects and Priorities	Connie Moise	
Computer Security Procedures/Policy	Connie Moise	Password Expiration for Major Systems
Telephone Policy/Procedure	Ann Hinesley, Woody Burns ACTION: Move to first item on agenda for next mtg. Send draft to committee for review.	
Open Forum	All	

E-mail Archiving / Retention - Team Report	Mike Wilmes - tabled
Future Topics	All

Additional Information