



ANTELOPE VALLEY COLLEGE  
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE  
REVISED AGENDA  
May 22, 2013  
2:00 p.m. – 3:30 p.m.  
A140

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
  - a. **April 24, 2013 Minutes (attachment)**
5. **ACTION ITEMS**
  - a. **2013 Fall WBD Agenda (attachment)**
6. **REPORTS**
7. **DISCUSSION ITEMS**
  - a. **Request for Turnitin.com Umbrella Flex Credit**
  - b. **Update on Theater Presentations Regarding Alcohol Availability**
8. **OTHER**
  - **Review/Approve Flex Plans**
9. **ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



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**May 22, 2013**  
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To conform to the open meeting act, the public may attend open sessions

**1. CALL TO ORDER AND ROLL CALL**

The May 22, 2013 Faculty Professional Development meeting was called to order at 2:05 p.m. by Ms. Kathryn Mitchell, Co-Chair.

**2. OPENING COMMENTS FROM THE CHAIR**

None.

**3. OPEN COMMENTS FROM THE PUBLIC**

Dr. Irit Gat, incoming Faculty Professional Development Co-chair, thanked Kathryn Mitchell, outgoing Faculty Professional Development Co-chair for her seven (7) years of service as Co-chair of the committee, and Ms. Nancy Masters for her support as Coordinator. Dr. Gat shared dessert with the members – specialty macaroons from New York. Dr. Gat stated she looked forward working with the committee beginning July 1, 2013. Ms. Rosa Fuller shared brownies in honor and celebration of all Ms. Mitchell’s dedication and hard work.

**4. APPROVAL OF MINUTES**

**a. May 8, 2013 Minutes (attachment)**

*A motion was made and seconded to approve the minutes of the May 8, 2013 Faculty Professional Development meeting. Motion carried with corrections.*

**5. ACTION ITEMS**

**a. 2013 Fall WBD Agenda (attachment)**

*A motion was made and seconded to approve the 2013 Fall Welcome Back Day agenda.*

Members reviewed the 2013 Fall Welcome Back Day draft agenda. Members discussed the request by Dr. Fredy Aviles, Student Learning Outcomes (SLO) Committee Chair, to hold an all-faculty 90-minute SLO breakout session. Ms. Mitchell reported that after emailing the FPD committee for a consensus, all members except one voted to keep the agenda the same, allowing Dr. Aviles and the SLO committee one 90-minute session as decided at the May 8, 2013 FPD meeting and agendized accordingly.

*Motion carried.*

Ms. Mitchell stated that Dr. Aviles will request a 30-minute spot during Administration’s general session.

Dr. Irit Gat stated she will email Welcome Back Day facilitators requesting submission of WBD session descriptions by the end of June 2013. Dr. Gat volunteered to speak with Mr. McGovern to offer the opportunity for the Honors Club to sell snacks and beverages during Welcome Back Day outside, after the general session and/or at during the lunch break near the bookstore. Ms. Mitchell stated she will contact Mr. McGovern as she is organizing the agenda right now. However, Dr. Gat will coordinate the location and details with Terry Schultz and facilities staff as the event day approaches.

Ms. Mitchell reported a request for faculty to bring canned goods for the Hearts & Hands organization. She stated that a local chiropractic organization offers massages, under coordination with Brenna and the Antelope Valley College (AVC) Foundation.

**6. REPORTS**

None.

**7. DISCUSSION ITEMS**

**a. Request for Turnitin.com Umbrella Flex Credit**

Ms. Mitchell reported a request from Ms. Diane Flores-Kagan, to add turnitin activities to the Flex calendar throughout the 2013-2014 academic year, as these opportunities are only offered 4-8 weeks in advance. Ms. Kagan requested the activities earn Standard 1 or 2 credit, and requested consideration to umbrella them under Basic Skills or another program.

Ms. Mitchell explained that turnitin is technically not a part of the Flex program for 2013-2014, but currently earns Standard 4 credit. She noted the request was not submitted as a proposal, and was presented well beyond the deadline for Flex proposals for next year. In discussion, Ms. Rosa Fuller suggested the activity be umbrellaed under Blackboard training. Dr. Richard Coffman suggested that at this late date, Ms. Kagan submit a proposal next year for inclusion in the Flex program for the 2014-2015 academic year. Members agreed with Dr. Coffman's recommendation.

**b. Update on Theater Presentations Regarding Alcohol Availability**

Ms. Mitchell reported speaking with Ms. Patricia Marquez, Acting President/Superintendent, regarding AVC Theatre events where Flex credit can be earned. Ms. Mitchell explained that because a one-half hour lecture is included (not part of the public event and without alcohol), the activity fits within guidelines outlined by the Chancellor. Ms. Mitchell added that if faculty are to remain at the event, they should maintain professionalism and therefore not partake in alcohol consumption.

**8. OTHER**

- Review/Approve Flex Contracts**

Members reviewed and signed off on Flex contracts.

**9. ADJOURNMENT**

The Faculty Professional Development meeting of May 22, 2013 was adjourned at 2:40 p.m. by Ms. Kathryn Mitchell, Co-chair.

<b>MEMBERS PRESENT</b>			
Kathryn Mitchell	Dr. Magdalena Caproiu	Mark Hoffer	Ty Mettler
Rae Agahari	Dr. Richard Coffman	Jackie Lott	Harish Rao
Rona Brynin	Rosa Fuller	Tim Lynskey	Dr. Tom O'Neil
Dr. Liette Bohler			
<b>MEMBERS ABSENT</b>		<b>GUESTS</b>	
LaDonna Trimble		Dr. Irit Gat	

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*Approved September 11, 2013 Faculty Professional Development Meeting*

**Antelope Valley College**  
**2013 Fall Welcome Back Day**  
**August 16, 2013**

<b>8:00 am – 9:30 am</b>	<b>General Session</b>	<b>Theater</b>
<b>9:45 am – 11:15 am</b>	<b>Session I</b>  A. Integrated Planning (Accreditation—Tina McDermott) B. STRS (Union—Susan Lowry) C. Career Counseling Tools for Faculty (Andres Cruzalegui) D. Student Discipline (Gary Roggenstein, Deputy Mergatroyd, Crystal Ellis)	
<b>11:30 am -- 1:00 pm</b>	<b>Session II</b>  A. DETC (Nancy Bednar) B. Changes Coming with SSTF Recommendations (Student Success Committee—LaDonna Trimble and new VP) C. Flex Overview (FPD Committee—Irit Gat) D. SLO Committee (Fredy Availles)	<b>Learning Center</b>
<b>1:00 pm – 2:00 pm</b>	<b>Lunch</b> Mountain View Chiropractic Available	
<b>2:15 pm – 3:45 pm</b>	<b>Session III</b>  A. Integrated Planning (Accreditation—Tina McDermott) B. Know Your Contract (Union—Susan Lowry) C. Student Development (Jill Zimmerman) D. Student Success Strategies (Mark Hoffer and Agnes Jose-Eguaras)	
<b>4:00 pm – 5:00 pm</b>	<b>Division Meetings</b>	

**Additional Information for Schedule:**

ASO: Hearts and Hands for the morning general session. (Request faculty to bring a can of food to donate; they want to be able to hand-out forms for payroll deduction as well.)

Alpha Iota: Selling snacks/drink after the general session, in front of the theater, and/or during lunch, by the bookstore.