



Distance Education and Technology Committee Agenda	Tuesday, October 9, 2018 3:00 p.m. - 4:00 p.m., L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

- Perry Jehlicka, Co-Chair
- Greg Bormann, VPAA Co-Chair Designee
- Administrative Council – VACANT**
- Stephanie Mattila, Counseling Faculty Representative
- Dr. Scott Lee, AP&P Representative
- Jimmie Bowen, Faculty Member
- Dr. Rona Brynin – Faculty Member
- Mary Rose Toll, Faculty Member
- Mary Jacobs, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Sheri Langaman, Classified Union Representative
- Dr. Ed Beyer, Instructional Designer
- Dean LoNigro, ITS Management Member
- Greg Krynen, ITS Technical Trainer
- Mike Wilmes, Systems Administrator
- Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. September 25, 2018 DETC Meeting (attachment)
VI. Discussion Items	Perry Jehlicka	A. AVC Online Redesign B. Faculty Certification C. Faculty Review Panel (attachments)
VII. Action Items		
VIII. Adjournment		
NEXT MEETING: 10/23/18		



Distance Education and Technology Minutes

Tuesday, October 9, 2018
L201
3:00 p.m. – 4:00 p.m.

Type of Meeting: *Regular*
Note Taker: *Sheri Langaman*
Please Review/Bring: *Agenda Packet*

Committee Members:

Perry Jehlicka, Co-Chair
Greg Bormann, VPAA Co-Chair Designee ABSENT
Administrative Council - VACANT
Stephanie Mattila, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Dr. Rona Brynin – Faculty Member ABSENT
Mary Rose Toll, Faculty Member
Mary Jacobs, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Sheri Langaman, Classified Union Representative
Dr. Ed Beyer, Instructional Designer
Dean LoNigro, ITS Management Member
Greg Krynen, ITS Technical Trainer ABSENT
Mike Wilmes, Blackboard Administrator
Shirlene Thatch, IMC Representative ABSENT
Stephen Burns, ITS Web Developer ABSENT

Items	Person	Action
I. Call to Order	Perry Jehlicka	A. 3:01 pm
II. Approval of Agenda	<i>Perry Jehlicka</i>	A. Approved
III. Opening Comments from Co-Chairs	<i>Perry Jehlicka</i> <i>Greg Bormann</i>	A. Perry shared that the Senate reacted very positively to the AVC website redesign and faculty certification ideas. The Senate also agreed to send out assigned load clarification.
IV. Opening Comments from the Public	<i>All</i>	A. Dr. Beyer wanted to ensure he wasn't overstepping his duties by teaching faculty how to use Canvas and teach online. ITS set up a meeting with Greg and Dr. Beyer to discuss further.
V. Approval of Minutes	<i>All</i>	A. September 25, 2018 DETC Meeting (attachment) a. Approved with one change.

VI. Discussion Items	<i>Perry Jehlicka</i>	<p>A. AVC Online Redesign – Dr. Beyer showed his idea for the redesign of the DE website. This may be added as an action item for the next meeting.</p> <p>B. Faculty certification – Standards and guidelines need to be established for who needs to take the certification and how often. If the faculty member received a certification from a previous college within the last 3 years, if they have OEI approved courses, or already possess an AT1 certification – they may be able to skip the certification and take the refresher in 3 years. Departments could strongly encourage faculty to take the certification until it becomes required. Dr. Beyer will draft up what the certification may look like. Target date of availability is Spring '20</p> <p>C. Faculty Review Panel (attachments) – This panel will be to help people develop courses using the DETC rubric. The attachment provided was well received by the committee and could be used as a good starting point for the faculty review group. This will be tabled for now and reviewed again at a later time.</p>
VII. Action Items		A. None
VIII. Adjournment		A. 3:45 pm
NEXT MEETING DATE: 10/23/18		