



## Program Review 2022 Peer Review Feedback

On behalf of the Program Review Committee, we thank you for your time and effort in completing your Program Review report this year and for your ongoing efforts to continuously improve AVC's programs and services for our students. Your Program Review allows the rest of AVC to better understand your efforts and how they support the college overall.

**Department/Area/Division Name:** CALWORKS

**Peer Reviewed By:** Christos Valiotis & Stacey Adams

<p><b>Part 1.</b> Program Overview</p>	<div style="border: 1px solid black; background-color: #e6f2ff; padding: 5px; margin-bottom: 10px;"> <p><b>Program Overview: Briefly describe how the program contributes to the district mission.</b></p> </div> <p> <input type="checkbox"/> <b>Exemplary:</b> A clear connection is described regarding how the program connects to and supports the district mission.  <input checked="" type="checkbox"/> <b>Adequate:</b> The work of the program described, but it is not obvious how it contributes to the district mission.  <input type="checkbox"/> <b>Improvement Needed:</b> No response or response does not connect the program to the district mission.         </p> <p><i>Comments: The description of the program is clear and succinct but it could be strengthened by making references as to how it meets the district's mission.</i></p> <p style="text-align: right;"><input type="checkbox"/> REVISION REQUIRED</p>
<p><b>Part 2A.</b> Analyze the program review data</p>	<div style="border: 1px solid black; background-color: #e6f2ff; padding: 5px; margin-bottom: 10px;"> <p><b>Analyze the program review data (retrieval instructions) focusing on equity and any internal/external environmental scan information (e.g., surveys, interviews, focus groups, advisory groups, licensure exam scores, &amp; job placement) to identify the program Strengths, Opportunities &amp; Aspirations:</b></p> <ul style="list-style-type: none"> <li>• <b>Strengths and Accomplishments:</b> (Guiding Question: What does your program/area do well, including capabilities and greatest accomplishments?)</li> <li>• <b>Opportunities and Challenges:</b> (Guiding Question: What does your program/area need to do better to support/improve student success?)</li> <li>• <b>Aspirations:</b> (Guiding Questions: What does your program/area want to be known for? What is a desired future?)</li> </ul> </div> <p> <input checked="" type="checkbox"/> <b>Exemplary:</b> Thoughtful analysis of program review data and any internal/external environmental scan information is included, with a thorough answer to each guiding question regarding Strengths, Opportunities &amp; Aspirations.  <input type="checkbox"/> <b>Adequate:</b> Narrative information is provided regarding program review data and any internal/external environmental scan information, but is lacking analysis of data and/or does not fully address each guiding question regarding Strengths, Opportunities &amp; Aspirations. The section could be strengthened with more data and analysis.  <input type="checkbox"/> <b>Improvement Needed:</b> No response or response provided does not analyze program review data and any internal/external environmental scan information and/or does not address each guiding question regarding Strengths, Opportunities &amp; Aspirations.         </p> <p><i>Comments: The presentation of the data is thorough and clearly explains how the program meets its goals and mission.</i></p> <p style="text-align: right;"><input type="checkbox"/> REVISION REQUIRED</p>

<p><b>Part 2B.</b> Required for CTE</p>	<p><b>(Required for CTE only) External Data: Advisory Committee Recommendations &amp; Labor Market Data</b></p> <p><input type="checkbox"/> <b>Exemplary:</b> Both recommendations from the Advisory Committee and current relevant Labor Market Data are provided.</p> <p><input type="checkbox"/> <b>Adequate:</b> Information is provided about an Advisory Committee, but recommendations are not evident and/or Labor Market Data is included, but does not seem current or relevant.</p> <p><input type="checkbox"/> <b>Improvement Needed:</b> No response or response provided does not include recommendations from the Advisory Committee and current relevant Labor Market Data.</p> <p><input checked="" type="checkbox"/> <b>N/A:</b> Not applicable for non-CTE areas</p> <p><i>Comments: Not Applicable</i></p> <p style="text-align: right;"><input type="checkbox"/> <b>REVISION REQUIRED</b></p>
<p><b>2C.</b> Progress towards SLO/PLO/OO Action Plans</p>	<p><b>Review and comment on progress toward past SLO/PLO/OO Analysis (Action Plans / Course Improvement Plans).</b> (List your past outcomes analysis (Action Plans) and progress towards those goals.)</p> <p><input type="checkbox"/> <b>Exemplary:</b> Outcomes Analysis, Course Improvement Plans and/or Action Plans are clearly listed, along with brief commentary about progress and the current status of those plans.</p> <p><input type="checkbox"/> <b>Adequate:</b> Information is provided about SLOs/PLOs/OOs and Outcomes Analysis, Course Improvement Plans and/or Action Plans for the area, but Plans have not been clearly listed and/or progress is unclear.</p> <p><input checked="" type="checkbox"/> <b>Improvement Needed:</b> No response or response provided does not make evident that Course Improvement Plans and/or Actions Plans have been developed nor if progress has been made.</p> <p><i>Comments: The author indicates that no Action Plans were established, but it is not explained why Action Plans were not submitted last year. Please seek assistance from your Outcomes and/or Program Review committee representative if needed.</i></p> <p style="text-align: right;"><input type="checkbox"/> <b>REVISION REQUIRED</b></p>
<p><b>2D.</b> Progress towards past program review goals</p>	<p><b>Review and comment on progress towards past program review goals.</b> (List your past program review goals and progress towards those goals.)</p> <p><input type="checkbox"/> <b>Exemplary:</b> Past program review goals are clearly listed, along with brief commentary about progress and the current status of those goals.</p> <p><input type="checkbox"/> <b>Adequate:</b> Information is provided about past program review goals, but goals have not been clearly listed and/or progress is unclear.</p> <p><input checked="" type="checkbox"/> <b>Improvement Needed:</b> No response or response provided does not make evident what the past goals are nor if progress has been made.</p> <p><i>Comments: The review of the progress towards PLOs and OOs is interesting and clearly explains how program activities contribute to the achievement of those outcomes, however these are not the program review goals from last year. In the future, clearly list the past program review goals and provide a brief update on progress toward those goals.</i></p> <p style="text-align: right;"><input type="checkbox"/> <b>REVISION REQUIRED</b></p>
<p><b>3.</b> Program Review Goals</p>	<p><b>Based on Part 2 above, please list program/area goals for 2023-2024.</b></p> <p><input type="checkbox"/> <b>Exemplary:</b> Each goal is connected to an ILO/PLO/SLO/OO and EMP Goal. The goals are student-centered and are connected to the analysis in Part 2 above. Steps to be taken to achieve the goals are delineated, as well as the measure of success for each.</p>

	<p><input checked="" type="checkbox"/> <b>Adequate:</b> Goals are formed, and each is connected to an ILO/PLO/SLO/OO and EMP Goal, but not all goals are clearly connected to analysis in Part 2 and/or are not student-centered. Steps to be taken to achieve the goal and the measure of success are provided for each, but may be unclear or hard to understand.</p> <p><input type="checkbox"/> <b>Improvement Needed:</b> No response or goals listed are not connected to an ILO/PLO/SLO/OO and EMP Goal. Goals listed are actually resource requests, rather student-centered goals. Steps to be taken to achieve the goal and the measure of success are unclear or not provided.</p> <p><i>Comments: While it meets the minimum standards the response could be strengthened by improving in the following two point:</i></p> <ol style="list-style-type: none"> <li>1) <i>Each goal must be connected to ILO/PLO/OO and EMP Goal. There are no check marks on which ILO each of the PLO/OOs relate to. This is a small technicality that can be easily fixed.</i></li> <li>2) <i>The action of Hiring of a Job Placement Specialist is an activity that could support a goal. For example, the goal could be stated as follows: "Increase the contact frequency between CALWORKS specialists and students." Then the action to accomplish that goal would be to hire the specialist.</i></li> </ol> <p style="text-align: right;"><input type="checkbox"/> REVISION REQUIRED</p>
<p><b>4.</b> Resource Requests that Support Program Needs</p>	<p style="background-color: #e6f2ff; border: 1px solid black; padding: 2px;"><b>Resource Requests that Support Program Needs (based on above analysis)</b></p> <p><input type="checkbox"/> <b>Exemplary:</b> Each resource request entered is clearly connected to and supports a goal from Part 3.</p> <p><input checked="" type="checkbox"/> <b>Adequate:</b> Resource requests have been entered, but not all are clearly connected to goals from Part 3.</p> <p><input type="checkbox"/> <b>Improvement Needed:</b> No response or resource requests do not relate to goals from Part 3.</p> <p><input type="checkbox"/> <b>N/A:</b> No response because additional resources are not needed at this time and/or funding for resources exists from another source.</p> <p><i>Comments: In Part 3, Goal #3 needs to be re-written to be a student-centered goal, but the related request for a Job Placement Specialist for the CalWORKs has been entered.</i></p> <p style="text-align: right;"><input type="checkbox"/> REVISION REQUIRED</p>
<p><b>5.</b> Program Data</p>	<p style="background-color: #e6f2ff; border: 1px solid black; padding: 2px;"><b>Insert your Program Review Data here, as well as any other supporting data.</b></p> <p><input checked="" type="checkbox"/> <b>Exemplary:</b> Program Review Data and other supporting data (if applicable) is inserted, and is understandable and relevant to the report.</p> <p><input type="checkbox"/> <b>Adequate:</b> Program Review Data and other supporting data (if applicable) is inserted, but is difficult to understand and/or may not be clearly relevant to the report.</p> <p><input type="checkbox"/> <b>Improvement Needed:</b> No data is provided, or data provided is unreadable or does not support the report.</p> <p><i>Comments: The program solicits student's opinions though surveys and documents responses for analysis and improvements.</i></p> <p style="text-align: right;"><input type="checkbox"/> REVISION REQUIRED</p>

**Additional Comments:**