

<h1 style="margin: 0;">Outcomes Committee Minutes</h1>	<p>Monday, September 24, 2018 BE 324 3:00 – 4:30pm</p>
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Type of Meeting: *Regular*
Note Taker: *Wendy Stout*
Please Review/Bring: Review the past minutes for accuracy.

Committee Members:
 Glenn Haller, Faculty co-Chair
 Meeta Goel, Administrative Co-chair
 Svetlana Deplazes, Research Analyst
 LaDonna Trimble , Student Services Dean
 Stacey Adams, Faculty Division Rep
 Tiesha Klundt, Faculty Area Rep
 Gary Heaton-Smith, Faculty Division Rep
 Cindy Hendrix, Faculty Division Rep
 Cynthia Lehman, Faculty Division Rep
 Scott Lee, Faculty Area Rep
 Tim Lynskey, Faculty Division Rep
 Karen Heinzman, Faculty Division Rep
 Candace Martin, Faculty Division Rep
 Mary Rose Toll, Faculty Division Rep
 Joe Owens, Faculty Division Rep
 Wendy Stout, Faculty Division Rep
 Eugenie Trow, Faculty Division Rep
 Stephen Langjahr, Faculty Division Rep
 Nathan Dillon, Adjunct Rep
 Kendall Wallace, Student Rep

Items	Person	Action
I. Approval of Agenda		<p><u>Action Taken:</u> Moved and Seconded – Approved</p> <p><u>Items added:</u></p>
II. Opening Comments from the Chairs	<i>Glenn/ Meeta</i>	<p><u>Action Taken:</u></p> <p>Friday is the College wide planning retreat. Both Stacy and Glenn will be there to answer questions. Action plans are due on the 30th but this has been delayed so that Glenn can go to planning meeting and all division meetings. They are still due ASAP.</p> <p><u>Follow Up Items:</u></p>

<p>III. Approval of Minutes</p>	<p><i>Glenn</i></p>	<p><u>Action Taken:</u> Moved and Seconded – Approved</p> <p><u>Follow Up Items:</u></p>
<p>IV. Informational Item – Outcomes Committee Schedule</p> <p>Oct. 8, 2018, Oct. 22, 2018, Nov. 26, 2018,</p> <p>Feb. 11, 2019, Feb. 25, 2019, Mar. 11, 2019, Mar. 2 5, 2019, Apr. 8, 2019, Apr. 22, 2019, May 13, 2019,</p>	<p><i>Glenn</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Action Items – Consent Approvals</p> <p>ART 150, ART 216, DA 122, DA 123, ECON 110, FTV 103, FTV 121, FTV 155, GER 101, INT 201, INT 202, INT 203, INT 205, INT 206, PHIL 109, PHIL 110, POLS 120, POLS 201, CA – LEVEL I general, CA – Level II general</p>		<p><u>Issues Discussed:</u> Moved and Seconded – The following have been removed ART 150, FTV 121, FTV 155, GER 101, PHIL 109 PHIL 110, INT 202, INT 203, INT 205, INT 206. The rest were approved.</p> <p><u>Follow Up Items:</u></p>
<p>VI. Action Items – Consent Approvals Special Circumstances</p> <p>DM 101, DM 103, DM 105, DM 106, DM 110, DM 113, DM 115, DM 127, DM 128, DM 133, DM 143, DM 145, DM 203, DM 205, DM 213, DM 215, DM 233, DM 246, DM 299</p> <p>VII. Action Items – Consent Approvals Special Circumstances</p> <p>PHTC 101, PHTC 125, PHTC 150, PHTC 201, PHTC 203, PHTC 205, PHTC 211, PHTC 215, PHTC 275. PHTC 298</p>		<p><u>Issues Discussed:</u> Moved and Seconded – Approved</p> <p><u>Follow Up Items:</u></p> <p><u>Issues Discussed:</u> Moved and Seconded – Approved</p> <p><u>Follow Up Items:</u></p>
<p>VIII. Action Items – New or Substantial Approvals</p>		<p><u>Issues Discussed:</u></p>

<p>AA-T – Elementary Teacher Education READ 099 DFST 101 DFST 102 PHOT 213</p>		<p>AA-T – Elementary Teacher Education- Moved and Seconded – Hold for changes. Should not use the letter grade for the courses. Use specific SLOs in the courses listed. Approved READ 099- Moved and Seconded – Approved DFST 101- Held at division rep request DFST 102- Held at division rep request PHOT 213- Moved and Seconded – Approved</p> <p><u>Follow Up Items:</u></p>
<p>IX. Discussion Items – Discussions, information with Implementation Committee</p>		<p><u>Issues Discussed:</u></p> <p>We have communication and there should be no more hesitation if Stacy Nate or Tim send email. They are currently in a standing still mode because they do not have needed data to do sand box. Until they have data, they cannot do anything. As far as Glenn is concerned, he is not blaming them for the wait. This can be a difficult process.</p> <p>There was some concern because it seems that they are asking for SLOS but they did not division reps. However, this is not what they were really looking for. Therefore, department chairs were going to be part of this process. The process that they are talking about is making sure each course is using and measuring the assessment the same.</p> <p>Stacy’s concern is that the information that was given at the department chair meeting was confusing.</p> <p>Nathan: there was a lot of negativity about SLOs at the department chair meeting. We should be using the SLO data instead of creating SLOs. The elumen team was under the impression someone was putting data into eLumen from CurricUNet however this did not happen until recently. We now have someone to input the data. CurricUNet also knows we are not renewing and they are not helping make the change.</p> <p>Glenn, There are many things that eLumen can do and they are trying to do things that we do not want to do.</p> <p>Stacy’s: just moving the SLO’s from CurricUNet not the data. It was stated that we do not need to collect data on every course every time. However, this data is to be collected every time. If there is a change, this committee should bring it up.</p>

		<p>The question was brought up with adjuncts have to turn in SLO data. According to Glenn, adjuncts are contractually obligated.</p> <p>Glenn: There are mixed messages and this was discussed with the eLumen team. What comes out of this is there needs to be more clear communication.</p> <p>Glenn: If Changes need to way SOLs are done, the changes need to go through this committee.</p> <p><u>Follow Up Items:</u></p>
<p>X. Discussion/Action Item – eLumen implementation questions</p>	<p>Tim/ Nathan</p>	<p><u>Issues Discussed:</u></p> <p>Still two areas that the eLuman team are asking about.</p> <p>Question 6: Will you be setting up co-curriculars? (non-academic areas)</p> <ul style="list-style-type: none"> • What Non-Academic units will use eLumen? • How will they be organized? • Do any Non-Academic units teach Courses included in the SIS? • How will that affect organization? <p>Question 7: eLumen supports designating certain ISLOs as the General Education SLOs. This provides automatic reporting in the Institutional Statistics report, and with the Student Engagement module, a display for students. The General Education SLOs may be the core set of SLOs or the college can designate one or more SLO Classes as General Education SLOs.</p> <ul style="list-style-type: none"> • What ISLO Classes do you have on campus? • Will GE SLOs be your core ISLOs or an ISLO Class? • Are there any third-party standards for any of your Programs that should be added as PSLO Classes? • Do our PSLOs represent Degrees & Certificates or are they a single set for the Department/Discipline? <p><u>Follow Up Items:</u></p> <p>We will bring these to the next meeting. Please think about the questions and bring your ideas and answers.</p>
<p>XI. Discussion/Action Item – eLumen implementation information needed</p>	<p>Glenn/ Meeta</p>	<p><u>Issues Discussed:</u></p> <p><u>Follow Up Items:</u></p>

<p>XII. Discussion/Action Item – Action Plans</p>	<p>Glenn</p>	<p><u>Issues Discussed:</u></p> <p>Action plans are ready to go forward but Glenn is taking them to the planning meeting then to the division meetings. October will be an Action plan month.</p> <p>We only need one action plan for any given program or certificate or SLO. We can do more and systematical rotate the PLO- SLO needs an action plan. Data collection still needs to occur for all SLO's and PLO's</p> <p>Stacy: do departments have the data from the 2017-2018 year.</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: 10/8/2018</p>		