



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
November 18, 2010
3:00 p.m. – SSV 151

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE SENATE PRESIDENT**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. November 4, 2010 (attachment)
- 5. REPORTS**
 - a. ASO Goals – Enrique Camacho
 - b. Distance Education Committee – Rick Balogh
- 5. ACTION ITEM**
 - a. Equivalencies:
 - Drafting (attachment)
 - Earth Science (attachment)
 - Economics (attachment)
 - Engineering (attachment)
 - Geography (attachment)
 - Physical Science (attachment)
- 6. DISCUSSION ITEM**
 - a. Transfer Degree
 - b. Program Advisory Committees
 - c. Naming Proposal Feedback
 - d. Book Royalties and Conflict of Interest
- 7. SENATE ADMINISTRATIVE BUSINESS**
 - a. Announcements
 - 2011 Vocational Education Leadership Institute – January 27-29, 2011 - Newport Beach, CA
 - 2011 Teaching Institute – February 25-26, 2011 - San Jose, CA
 - 2011 Accreditation Institute – March 18-19, 2011 - Napa, CA
 - 2011 Spring Plenary Session – April 14-16, 2011 - San Francisco, CA
 - 2011 Faculty Leadership Institute – June 16-18, 2011 - Monterey, CA (TBC)
 - 2011 Student Learning Outcomes Institute – July 13, 2011 - San Diego, CA
 - 2011 Curriculum Institute – July 14-16, 2011 - San Diego, CA
- 8. ADJOURNMENT**

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Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Mr. Christos Valiotis, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING**

**November 18, 2010
3:00 p.m. – SSV 151**

1. CALL TO ORDER AND ROLL CALL

Mr. Christos Valiotis called the November 18, 2010 Academic Senate meeting to order at 3:02 p.m.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Budget update – the recent budget update is not good. Most likely there will be no growth money from the state so the target of 70 to 80 additional courses that was decided at enrollment management will have to be readjusted. Sixteen courses listed as staff have already being targeted for removal. There were a total of 76 courses originally added to the spring schedule. The budget situation has recently changed from a projected \$19b to \$25b. This increase in budget deficit will likely eliminate any projected growth monies and current discussions occurring at the state level to decrease the budget deficit is to make midyear cuts and make last year’s budget deferrals permanent. The budget situation is once again very tenuous but the district is committed to ensure maintaining the base FTES for funding purposes so that the district funding is not decreased in upcoming academic years.
- SPBC update – current discussions include shifting Library funding to district funding making this a permanent funding expense for the district rather than continually rely on soft money to fund periodical subscription expenses and other Library operational expenses. The committee is also discussing the need to fund a costly compressor in the Technical Education division. In addition, it was reported that funding was identified for the purchase a new kiln for ceramic courses.
- Dr. Rosa Hall has announced her retirement as of June 30, 2011. A hiring committee will be organized to begin the hiring process of a new Vice President of Student Services. Faculty will be part of the hiring committee and the senate will put out a call for faculty reps on the committee. The new hire is expected to begin July 1, 2011.
- The hiring committee for the ITS Director position will be coordinated in the upcoming weeks. There will be two faculty positions serving on this committee. One of the faculty positions will be filled by the Distance Education Committee Co-Chair, Mr. Rick Balogh. There has been some faculty interest in serving on this committee but Mr. Valiotis conveyed it may be in the best interest of faculty to appoint one of the faculty members serving on the IT Committee since they are aware of specific technology issues occurring on campus. There has been some discussion about hiring an interim ITS Director since the permanent position is not expected to begin until July 1, 2011.
- Dr. Rosa Hall reported the Matriculation Plans have been updated and posted to the public website for the public. If anyone is interested in viewing the plans they should view the document on the public website.
- Fall 2010 Statewide Plenary Update -
RESOLUTIONS -
 - a. Academic Freedom Policy changes (Res. 13.03-F10): Reaffirm our commitment to academic freedom and recommend adoption of the latest AAUP perspective developed in 2010 as a response to many legal challenges that have emerged since 2006. The resolution encourages local senates to review and update their policies and work with the unions to ensure the rights faculty are protected. *Mr. Valiotis reported if faculty are identified as instructors or agents of the college they are not protected by first amendment rights and can be held responsible for any defamatory statements or comments made against the college.*
 - b. Adopted the “Standards of Practice for Libraries” paper (see www.asccc.org for full paper.)

- c. Adopted the “Guiding Principles for Libraries” paper (see www.asccc.org for full paper.)
- d. Adopted the “Student Success: The Case for Establishing Prerequisites Through Content Review” paper (see www.ascc.org for full paper.)
 - i. Local curriculum committees must establish a content review process that discipline faculty will have to follow.
 - ii. The curriculum committee will have to ensure that the process was followed.
 - iii. Follow the elements for content review as delineated in the 1993 Model District Policy on Prerequisites, Co-requisites, and Advisories on Recommended Preparation
- e. Resolutions related to SB1440 (Transfer Degree Bill):
 - i. Recommend that local policies allow for double counting in order to reduce unit accumulation (Res. 9.10-F10)
 - ii. Establish “C” as the minimum grade in the Golden Four areas: A3 – Critical Thinking, A1 – Communication, A2 – English, B4 – Quantitative Reasoning (Res. 9.09-F10).
- f. Consider revising the current Disciplines List to add Art History as a separate discipline (Res. 10.01-F10). *Mr. Valiotis requested the Visual and Performing Arts Senators ensure that the discipline faculty are made aware of this revision and encourage them to provide feedback on the establishment of discipline minimum qualifications to the Statewide Academic Senate.*

BREAKOUTS –

This portion of the opening comments report will be provided as part of discussion item a. Transfer Degree.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Susan Lowry reported Dr. Rosa Hall requested an announcement be made to the Senate about the upcoming holiday party scheduled for Friday, December 1, 2010 from 9:00 a.m. to 11:00 a.m. in the Cafeteria. The festivities will include live entertainment and food. It is an opportunity for all constituencies of the campus community to come together and celebrate the end of the semester and the various achievements that were accomplished throughout the fall semester. Both the Faculty Union and the Classified Union have contributed a significant amount of money to fund this event and it is important to encourage faculty participation.
- Mr. Terry Rezek announcement the upcoming Faculty Professional Development event, “Storyfest.” The event is scheduled for Saturday, November 20, 2010 from 6:00 p.m. to 9:00 p.m. in FA3. There are still some opportunities for faculty to participate in the event if interested. Faculty should contact Mr. Terry Rezek via email at trezek@avc.edu if interested in participating in this Faculty Professional Development event.
- Dr. Berkeley Price reported the Commercial Music discipline has received a significant amount of grant money to use for equipment or other supplies needed for courses. Currently there is not a full-time faculty member coordinating the program courses and the lead adjunct faculty Mike McCullough has been making efforts to expend the grant money funds awarded but has been hindered in completing transactions by Business Services for various reasons. Dr. Price inquired if there is anything the Senate can do to assist in getting this situation resolved so that award money can be used to purchase necessary equipment and other supplies needed for Commercial Music courses. Mr. Christos offered to help Mr. McCullough with resolving this issue with Business Services.

4. APPROVAL OF MINUTES

a. November 4, 2010 (attachment)

A motion was made and seconded to approve the November 4, 2010 Academic Senate minutes. Motion carried as corrected.

5. REPORTS

a. ASO Goals – Enrique Camacho

Mr. Enrique Camacho reported the Associated Student Organization (ASO) body did not usually establish goals until late in the academic year which did not provide significant time to identify some of the major campus issues needing to be addressed. The year the ASO Leadership team worked on establishing significant goals for the group to address during the academic year. The following goals were presented to SPBC as an informational item.

I. Create and maintain the new Student Court

- a. Effectively manage its progress to ensure the success of the program. *Mr. Camacho stated a student court will be established to review and determine consequences on minor offenses occurring on campus by students (i.e. smoking in undesignated areas, littering, etc.) All major offenses will still be referred and handled by the Vice President of Student Services.*

II. Promote awareness of ASO to the campus and community

- a. Encourage and promote students and faculty to attend and participate in ASO meetings and events through the use of flyers, “word of mouth,” and email announcements across campus.
- b. Enhance the promotional efforts to express our goals to the campus and the greater community.
- c. Communicate with our constituents, faculty and administration on current or relevant issues. *Mr. Camacho stated the major impetus of these goals is to make all students aware of ASO activities and service opportunities offered on campus.*

III. Increase the fundraising effort

- a. Promote the use of the ASO sticker
- b. Establish a strong relationship with businesses in our community.

IV. Promote campus pride that is much needed in our campus

- a. Increase the participation of students in ASO/SAC events
- b. Promote events such as “Campus Beautification” *Mr. Camacho stated the reasoning behind these goals is to encourage students to become more involved in campus activities and take pride in being AVC students.*

V. Strengthen and increase leadership

- a. Promote the “Leadership Team” to ensure productivity not only for ASO but for the students of Antelope Valley College
- b. Utilize the materials provided by the National Conference for Student Leadership to assist in the preparation to train the students interested in improving their leadership skills. *Mr. Camacho indicated these goals are geared more towards students interested in student leadership roles in ASO and campus clubs. ASO will coordinate leadership team meetings to engage in training on how to become a successful student leader.*

VI. Create and maintain the Student Health Department

- a. Develop a plan to create a Health Services department on campus that will help and provide basic assistance to all our students. *Mr. Camacho reported there is a need to have a full-time health center on campus for students. The temporary measure of the Care-A-Van is no longer sufficient to address student health needs on campus. This specific goal has been identified in efforts to move towards creating and identifying a plan to implement an AVC Student Health Center on campus. The ASO leadership group is hopeful that with the new Math, Science and Engineering building being constructed some of the space currently used for skilled nursing courses can be converted and designated as a future Student Health Center.*

VII. Provide resources and services for students in need

- a. Promote the creation of a food bank that will assist students in need. *This goal has been established to address the many students that are struggling to make ends meet and often go without eating. The ASO leadership team has established a food bank on campus to provide assistance to students. All non-perishable donated food items are being accepted to fill up the storage area for distribution to students in need. The ASO leadership has been granted the storage area adjacent to the cafeteria stage and the Bookstore. They hope to fill the room with donated non-perishable food items and are also looking for monetary donations to purchase needed supplies.*

Mr. Christos Valiotis and various Senators offered commendations to the ASO Leadership team for establishing 2010 – 2011 ASO Goals, especially the establishment of a student food bank on campus.

b. Distance Education Committee – Rick Balogh

Mr. Rick Balogh reported the DEC is working on instituting recommendations stipulated in the Strata report. The Academic Senate wrote and approved a resolution speaking to the necessity to accept the Strata report recommendation of separating Academic Computing to other campus computing. The DEC will meet one more time this semester and will provide final recommendations to the Senate. Mr. Balogh inquired whether the DEC would have more power if it were structured as a shared governance committee. Mr. Valiotis explained that academic matters are under the purview of faculty according to CA law, and that the weight of the full senate would be beneficial to the committee when proposals are forwarded to CCC for final approval.

The Senate is a faculty driven constituency and all standing committees within the Senate are given more authority with the support of the Senate. In removing the DEC from the Senate would dilute the faculty voice and constituency, because the committee composition would then be dictated by the College Coordinating Council and would have to include members from all campus constituencies which don't have any personal knowledge or expertise in academic computing issues. Currently, the DEC composition is predominantly faculty based. Removing the DEC from the Senate would weaken the current strength and empowerment of the committee charge.

Ms. Susan Knapp stated this issue should be resolved at a Senate Executive meeting where more personal conversations can be performed to collaborate and create solutions to these issues prior to bringing it to the Senate floor. Mr. Valiotis and Mr. Balogh agreed with this suggestion and will work to coordinate a meeting to further discuss this matter.

Mr. Balogh concluded his report by stating the committee is in the process of implementing an online orientation questionnaire for students. It is modeled from the Georgia's Board of Governors Online Orientation. An email was distributed to all campus constituencies with an attachment of all AVC online courses. This is an electronic catalog of all discipline courses offered online.

6. ACTION ITEM

a. Equivalencies: (attachment)

- Drafting (attachment)
- Earth Science (attachment)
- Economics (attachment)
- Engineering (attachment)
- Geography (attachment)
- Physical Science (attachment)

Mr. Valiotis reported the Chair of the Equivalency Committee was unavailable to meet with committee members to review and sign off on submitted equivalencies requests. This action item will be tabled until the December 2, 2010 Senate meeting.

7. DISCUSSION ITEM

a. Transfer Degree

Mr. Christos Valiotis reported the outcome of the State Academic Senate Fall 2010 Plenary breakout session on SB 1440 – Transfer Degree Bill.

- i. We need to establish at least two degrees by fall 2011
- ii. Five degrees are almost completed: Math, Sociology, Communication Studies, Criminal Justice, Psychology, and Geology
- iii. Degrees that are under development: Accounting, Art History, Biology, Chemistry, Childhood Development, Criminal Justice, English, Geography, Geology, History, Kinesiology, Mathematics, Philosophy, Physical Education, Physics, Psychology, Theatre
- iv. State wide communications and input from faculty is solicited through C-ID where the model degrees are posted (www.c-id.net)
- v. The Chancellor's Office promised to expedite the approval of the degrees

Mr. Valiotis reported the Academic Policies & Procedures (AP&P) Committee will be meeting to begin working on establishing campus transfer degrees. The law requires that two degrees are established by the fall 2011. The State Academic Senate is currently in collaboration with the CSUs so a streamlined process is implemented and both the community college and CSU constituencies are in agreement of transfer degree requirements. Mr. Valiotis referred Senators to the pages 2-4 of the President's Report on the State Academic Senate Fall 2010 Plenary Session – Anaheim, California (see attachment). He reminded Senators the Transfer Degree is different to established local degrees. Transfer degrees cannot exceed sixty units total which is why the State Academic Senate and the CSUs are encouraging campuses allow courses to be double counted to eliminate going over the sixty unit requirement. In addition, approved Transfer Degrees must include at least eighteen units in an area of emphasis. It has been noted that some disciplines do not have enough courses to incorporate in the Transfer Degree to meet the eighteen-unit requirement. They are considering allowing overlapping courses from other related disciplines to meet the minimum unit requirement for area of emphasis. As reported during the *Opening Comments from the President* the golden four areas: Critical Thinking, Communications, English, and Quantitative Reasoning must be completed with a minimum grade of "C" or better. One of the major issue that has not been thoroughly resolved is that the Transfer Degree guarantees CSU transfer but not enrollment in the major or the campus of preference. Faculty will be hearing more information regarding the campus implementation of Transfer Degrees from their AP&P representatives. All campus faculty must be made aware that the Transfer Degree requirements is not optional but is now the law and we must comply by implementing a minimum of two degrees by fall 2011. This is not an issue that is going away and we may have to ultimately create Transfer Degrees for all disciplines degrees. The State Academic Senate is establishing a model for community colleges so that the CSU system is not bombarded with a multitude of various transfer degree scenarios.

Some of the questions and comments posed by Senators were: why would students choose the local degree which requires more units to the Transfer Degree? This new law is going to complicate student advisement in Counseling and in depth dialogue will have to occur among counselors to remedy potential issues. Transfer Degree requirements may be too minimal for certain campuses such as USC. Given the law requires the establishment of two Transfer Degrees by the fall 2011 should the campus target the models currently being established by the State Academic Senate.

Mr. Christos Valiotis referred Senators to the information on page 5 and 6 (SB 1143) of the President's Report on the State Academic Senate Fall 2010 Plenary Session – Anaheim, California. The recent passage of SB 1143 raises the discussion of establishing performance based criteria for funding purposes. Dr. Glenn Haller reported this bill passed in a completely different form and when it went to the assembly the language was completely altered to its current form.

Mr. Valiotis pointed out items “f” and “g” of section 1. He stated the language does not need further explanation in terms of funding. Again the issue of establishing a legislated performance based measurements for education is being pushed into the higher education realm of community colleges. The pressure to move to this type of measurement is continually being broached and faculty must remain diligent to work to avert these issues and push to be part of the discussion when defining student success. Mr. Valiotis provided a brief overview of two performance based models such as the Washington model. This model provides incentive funding for campuses where students meet specific targets.

Dr. Susan Lowry inquired whether any faculty, administrators, or students were involved in the writing of this legislation? *Mr. Valiotis stated based on the language of the bill and the specific nature of the bill he doesn't believe there was any faculty, administrator, or student input in writing this bill.*

Dr. Haller reported faculty need to thank Mr. Scott Lay, President/CEO of the Community College League of California, because he lobbied to include language to include taskforces to work on defining student success. His efforts will allow faculty involvement so it is imperative for faculty to be vigilant in keeping current on this issue and provide feedback. Campus faculty need to begin shaping the discussion and create a definition or matrix of success. *Mr. Valiotis stated it is his opinion that somehow student success should be tied into the SLO Assessment process to maintain compliance with Accreditation and State requirements. In tying student success into the SLO Assessment process local faculty maintain control and make the case that faculty determine success.*

Mr. Ken Shafer stated it seems like the legislature is setting up community colleges up to be feeder schools.

Dr. Susan Lowry reported this bill is based solely on program completion which completely negates the role of community colleges serving the community by allowing them to take courses for personal enjoyment. Community colleges are moving towards becoming Junior Colleges solely to feed into larger institutions, which is not the current mission of community colleges. *Mr. Valiotis stated this is exactly why faculty need to provide feedback and develop metrics and measures for course and program level success. In regards to courses taken for personal enjoyment (i.e. swimming, bowling, etc.) some of these courses are already being funded at a lower level than other academic courses. The next courses being reviewed to be funded at a lower level are those in the Arts. More information will be provided as it arrives from the State Academic Senate or Chancellor's Office.*

Mr. Ron Chapman stated in defining success faculty need to take into consideration student population and what success would mean to them. *Mr. Valiotis indicated faculty need to define educational success.*

Mr. Larry Veres reported as a business owner his definition of success is job ready. Students don't need to obtain a degree to be job ready. The definition of success will be different for vocational and technical programs then they would be for academic programs. *Mr. Valiotis stated this is why it is important for discipline faculty to be diligent in this matter and speak to the importance of discipline faculty determining success in both courses and programs. (See attachment page 6 for implications of SB 1143, Questions that we should ask ourselves now, before they are asked of us later, and Next steps for AVC.)*

b. Program Advisory Committee

Mr. Valiotis reported a call was distributed to Senators requesting all Program Advisory Committee compositions be forwarded to the Senate Office. This is a significant issue on campus and was identified as a recommendation in the Accreditation Exit Report. Faculty need to be vigilant to ensure this issue is addressed appropriately. Mr. Valiotis requested Senators provide a brief overview of advisory committee meeting requirements, how meetings are documented, and who is invited.

Allied Health Division – all disciplines have advisory committees and meet once or twice a year. Invitees include division faculty, local hospital nursing administrators, and community agencies which work with the program. The average participation ratios are fifty percent AVC faculty and fifty percent community guests. An agenda is created based on problems, concerns, and instructional/curriculum issues or needs. In addition, the agenda always includes a discussion item where community members can present their concerns or issues. All advisory committee meetings are documented with official minutes.

Technical Education Division – there are fourteen advisory committees in the Technical Education division. Advisory committees meet two times a year with specific industry members invited to attend. Advisory committee meetings are not well attended and are often difficult to coordinate. Mr. Justin Shores reported in a recent attempt to coordinate an advisory committee twelve to fourteen people were invited and no one showed to participate in the meeting. Another advisory meeting must then be coordinated to meet program requirements of completing two advisory committee meetings in an academic year.

Visual and Performing Arts – Mr. Terry Rezek reported the Digital Media program and Film and Television Program Advisory Committees meet two times a year which an attendance rate of twelve to fourteen participants including faculty, students, and community members.

Mr. Valiotis emphasized the importance of documenting advisory committee meetings. The Advisory Committee recommendation handed down by the visiting Accreditation Team can be easily resolved. Faculty must be vigilant in coordinating and documenting meetings. This is an issue that the Deans have been charged to address within divisions so faculty should expect to work collaboratively in ensuring this issue is adequately resolved.

c. Naming Proposal Feedback

Mr. Valiotis reported at the November 4, 2010 Academic Senate Meeting a list of possible naming opportunities was distributed for faculty to consider collaboratively contributing for sponsorship. Mr. Jack Halliday reported the Technical Education faculty were not interested in participating in spending any amount of money to support any of the naming opportunities identified on the list. Mr. Valiotis stated faculty need to take this issue seriously. He has worked closely with the Foundation Board for several years and contributes to various Foundation Scholarship or funding activities. Students are the ultimate recipients of any monetary awards provided by faculty and establishing a naming proposal would demonstrate faculty commitment to the education of all Antelope Valley residents. Dr. Susan Lowry stated this sponsorship opportunity would have a better faculty response at the beginning of the semester since most faculty are buried with grading papers and preparing for the end of the semester. Faculty are tired and do not want to think about donating funds for a naming opportunity when they are buried with work. Mr. Valiotis reported he will table this issue until the beginning of the spring semester to determine faculty feedback. He stressed students are the ultimate recipients of any donated contributions provided to the Foundation with scholarship monies. The community has agreed to support the funding buildings and infrastructure needed on campus and it is time for the faculty match the community support by participating in fund raising campaigns needed to facilitate campus programs, etc.

d. Book Royalties and Conflicts of Interest

Mr. Valiotis indicated he received an inquiry regarding book royalties and whether it would be a conflict of interest for a faculty member to require students to purchase a text written by the course faculty. His personal experience with this issue is if a faculty sold books on campus all royalties were given to the ASO. He wanted to bring up the issue to the Senate for further discussion and determine if this is an issue that should be further researched and discussed. Dr. Susan Lowry reported there is some language included in the faculty contract regarding this issue but it does not address the conflict of interest component. Mr. Valiotis reported this is not a current problem but wanted to raise the issue for faculty discussion to avoid future conflicts of interests of faculty

requiring students to purchase their books. Is this an issue faculty want to research further and develop a formal policy? Senators were in agreement to further research the issue and determine how other community colleges address this issue. Mr. Valiotis stated he would further research this matter and provide a report of the findings at a future Senate Meeting. Mr. Ron Chapman indicated it is important to take into consideration texts can be purchased on the open market as well as on campus and all sales cannot be tracked.

8. SENATE ADMINISTRATIVE BUSINESS

a. Announcements

- 2011 Vocational Education Leadership Institute – January 27-29, 2011 - Newport Beach, CA
- 2011 Teaching Institute – February 25-26, 2011 - San Jose, CA
- 2011 Accreditation Institute – March 18-19, 2011 - Napa, CA
- 2011 Spring Plenary Session – April 14-16, 2011 - San Francisco, CA
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9. ADJOURNMENT

A motion was made and seconded to adjourn the November 18, 2010 Academic Senate Meeting at 4:41 p.m. Motion carried.

MEMBERS PRESENT		
Paul Ahad	Kathy Moore	Ken Shafer
Enrique Camacho	Mike Pesses	Justin Shores
Ron Chapman	Berkeley Price	Susie Snyder (proxy)
Luis Echeverria	Harish Rao	Elizabeth Sundberg
Glenn Haller	Terry Rezek	John Toth
Jack Halliday	Van Rider	Christos Valiotis
Mike Hancock	Alex Schroer	Larry Veres
Susan Knapp	Casey Scudmore	
MEMBERS ABSENT		GUEST PRESENT
Mark Covert	Sandra Robinson	Rick Balogh